

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E  
C O M P A N Y  
A D D R E S S L I N E  
C I T Y , S T A T E Z I P C O D E

Re: N A M E  
Loan No.

Dear N A M E:

Enclosed please find a copy of a letter recently received regarding the property which is the subject of the above-entitled loan. I am in the process of reviewing STATE law as it relates to payout on an acquisition such as this.

Please contact me at your earliest convenience regarding this account and how to proceed.

Please call if you have any questions.

Sincerely,

N A M E

Enclosure