

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

FAXED TO:

NAME
COMPANY
ADDRESS LINE
CITY, STATE ZIP CODE

Re: NAME
ADDRESS LINE
CITY, STATE ZIP CODE
Loan No.

Dear :

The Deed of Trust on the above referenced loan did not name a Trustee. Due to this error, it will be necessary to file a Complaint with the Court to have one appointed.

The cost to confirm title is \$ plus court\ filing fees. It takes approximately 60 to 90 days to complete this process.

If you have any questions, please do not hesitate to contact our office at and ask for the foreclosure desk.

Sincerely,

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