

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Re: N A M E, **Debtor**
Chapter 7 Case No.
N A M E, **Creditor**
Acct. No.

Dear N A M E:

Enclosed you will find a copy of the Discharge of Debtor in the above styled and numbered cause.

Sincerely,

N A M E

BY:

N A M E

:
Enclosure