

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Name
Address Line 1
Address Line 2
City, State Zip Code

Re: Name vs. Name

Dear Name:

Our firm represents Name ("Name"). Name is the present owner of the Note and Security Agreement on your Year, Model, Size mobile home, bearing serial number . Our client has informed us that you are past due in the payment of your note in the amount of \$. Please be advised that if this amount is not brought current by Date, our client has instructed us to revive and continue the suit to repossess your mobile home.

This is a serious matter which requires your immediate attention. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Name

BY:

Name

/