

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name
Address Line 1
Address Line 2
City, State Zip Code

Re: Name

Dear Name:

Pursuant to our telephone conversation of Date, enclosed herewith please find the revise order resolving Motion to Lift Stay. I would be most appreciative if you would sign the order and forward it to the Chapter 13 Trustee for her signature.

If you have any questions or if I can be of assistance in any way, please do not hesitate to call.

Sincerely,

Name

BY:

Name

/
Enclosure