

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

<date>

<Name>
<address>
<address>
<address>

Re: _____

Dear <Name>:

Enclosed herewith please find a copy of the Application of the Official Committee of Unsecured Creditors for an Order Authorizing Employment of an Investment Banker. A review of this document will bring you up to date on the current status of the _____ bankruptcy. In particular, you should note that the plan proposed by _____ would only pay 50 cents on the dollar to unsecured creditors, and that the Unsecured Creditors Committee is attempting to effect a sale of _____ to a third party in order to increase pay out to unsecured creditors.

If after reviewing this document if you have any questions, please do not hesitate to call.

Sincerely,

BY:

/
Enclosure