

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

<date>

<Name>

<address>

<address>

<address>

Re: _____

Dear <Name>:

Enclosed herewith please find a copy of the Assignment showing that
_____ acknowledges receipt.

If you have any questions, please do not hesitate to contact me.

Sincerely,

BY:

/
Enclosure