

**Instruction: This is a model letter. Adapt to fit your facts and circumstances.**

<date>

<Name>

<address>

<address>

**Re: Adoption of \_\_\_\_\_**

Dear <Name>:

Enclosed you will find a copy of the Judgment of Adoption of \_\_\_\_\_. Also enclosed is a form which must be filled out on the medical and social history of \_\_\_\_\_. Please read the instructions and complete the form with the proper information and return to me.

Thank you for your prompt attention in this matter.

Sincerely,

BY:

/  
Enclosures