

INTERVIEW EVALUATION FORM

CANDIDATE: _____

INTERVIEW DATE: _____

The purpose of this form is to serve as a guide to enable you to objectively evaluate this candidate's suitability for employment. Please place a check mark adjacent to the rating that best describes your impression of the applicant. Comments should justify the ratings. Please forward the evaluation form immediately after interviewing the candidate.

EXPERIENCE:

- ☐ Outstanding
- ☐ Very Good
- ☐ Above Average
- ☐ Average
- ☐ Unacceptable

EDUCATION:

- ☐ Outstanding
- ☐ Very Good
- ☐ Above Average
- ☐ Average
- ☐ Unacceptable

SKILLS:

- ☐ Outstanding
- ☐ Very Good
- ☐ Above Average
- ☐ Average
- ☐ Unacceptable

PERSONALITY:

- ☐ Outstanding
- ☐ Very Good
- ☐ Above Average
- ☐ Average
- ☐ Unacceptable

OVERALL:

- ☐ Outstanding
- ☐ Very Good
- ☐ Above Average
- ☐ Average
- ☐ Unacceptable

MAJOR STRENGTHS:

PRIMARY AREAS OF CONCERN:

RECOMMENDATIONS:

☐ HIRE ☐ REJECT

INTERVIEWER: _____ DATE: _____

Please return to: _____