

Construction Lien Questionnaire Form

Client Information

Legal name of company claiming the lien: _____

Company formation: Sole Proprietorship Partnership Corporation

State of incorporation: _____

Current address: _____

County where office located: _____

Contact person and telephone number: _____

Who will sign the lien (preferably an owner, partner or officer of the corporation)?:

_____ Title: _____

Name of prime contractor: _____

Street: _____ City: _____ State: _____ Zip: _____

Contract Information

Name of owner of the premises: _____

Street: _____ City: _____ State: _____ Zip: _____

Current property owner(s) address if different: _____

Original Contract Amount: \$ _____

Do you have a signed contract? Yes No If yes, who signed the contract? _____

Payment date(s) in the contract: _____

Extras: \$ _____

Amount(s) Paid to Date: \$ _____

If applicable:

Mechanic's lien date: _____ Lis pendens date: _____

Waivers: _____

Please attach copies of any Agreements, Contracts, Invoices, Change Orders, Lien Waivers, Pre-Lien Notice and any other information that may be helpful.

Consumer rights pamphlet provided: Yes No

Consumer Rights Acknowledgement Form Executed:

Consumer rights pamphlet provided:

City agency involved: _____

Work Performed Information

Legal description of property where work was performed: _____

County where property is located: _____

Street address of the property: _____

Dollar amount of claim (list interest or finance charges separately and do not include any amounts for work not yet performed): _____

First date work performed (including delivery of equipment and materials): _____

Last date work performed (not including warranty work): _____

Name and employer of person that directed you to do the work: _____

Address: _____

Telephone: _____

Name(s) of any bank(s) financing the construction, if known:

Brief description of work/improvements you provided to the property:

Was pre-lien notice given to the property owner before beginning work?: Yes No

WHAT IS YOUR PREFERENCE FOR VERIFICATION OF INFORMATION?:

VERIFY ONLY PROPERTY OWNERSHIP AND LEGAL DESCRIPTION; ALL OTHER INFORMATION SHALL BE RELIED UPON AS STATED ABOVE.

VERIFY ONLY THE FOLLOWING INFORMATION: _____
ALL OTHER INFORMATION SHALL BE RELIED UPON AS STATED ABOVE.