

**VIRGINIA**  
**SUBLEASE FOR TENANTS**  
**PACKAGE**

Control Number: VA-P066-PKG



U.S. Legal Forms™ thanks you for your purchase of a Specialty Forms Package. This package is an important tool to help you prior to and during the process of subleasing a rental property.

### **TABLE OF CONTENTS**

- I. Form List with descriptions
- II. Descriptions of Forms
- III. Legal Document Storage information
- IV. Tips on Completing the Forms
- V. Disclaimer

### **I. FORM LIST**

With your Sublease for Tenants package, you will find state-specific and multi-state forms that are vital for addressing legal issues that may arise between a landlord, tenant and subtenant prior to or as a result of a sublease of a particular property.

Included in your package are the following forms:

- 1. An Application for Sublease
- 2. A Letter from Tenant to Landlord -Landlord's Refusal to Allow Sublease is Unreasonable
- 3. A Letter from Landlord to Tenant- Sublease Granted, Rent Paid by Sub-Tenant, Old Tenant Released from Liability for Rent
- 4. Letter from Landlord to Tenant-Sublease Granted, Rent Paid by Sub-Tenant, but Tenant Still Liable for Rent and Damages
- 5. Letter from Tenant to Landlord Containing Request for Permission to Sublease
- 6. Sublease of an Apartment

## II. DESCRIPTIONS OF FORMS

Brief descriptions of the forms contained in your U.S. Legal Forms™ Sublease for Tenants Package are found below.

Application for Sublease- This state-specific form is for use by a sub-tenant to apply to sublease rental property from a landlord and includes information relevant to a landlord's decision to grant or deny the sublease.

Letter from Tenant to Landlord- Landlord's Refusal to Allow Sublease is Unreasonable- This state-specific form is a letter from a tenant to a landlord regarding the landlord's refusal to permit the tenant to sublease the premises to a sub-tenant. This letter also notifies the landlord of the tenant's reservation of legal rights and remedies should the landlord continue to prevent a lease assignment.

Letter from Landlord to Tenant- Sublease Granted, Rent Paid by Sub-Tenant, Old Tenant Released from Liability for Rent- This state-specific form is a letter from a landlord to a tenant stating that a sublease has been granted, the rent will be paid by the sub-tenant, and the original tenant will be released from liability for rent payments.

Letter from Landlord to Tenant- Sublease Granted, Rent Paid by Sub-Tenant, but Tenant Still Liable for Rent and Damages- This state-specific form is a letter from a landlord to a tenant stating that a sublease has been granted, the rent will be paid by the sub-tenant, but the original tenant will remain liable for rent and damages.

Letter from Tenant to Landlord Containing Request for Permission to Sublease- This state-specific form is a letter from a tenant requesting permission from a landlord to sub-lease premises to a person(s) identified in the letter.

Sublease of an Apartment- This multi-state form is an agreement by which a lessee or tenant of rental property rents out some or all of the property to another tenant, transferring some of the original tenant's rights to the new tenant.

If you need additional information, please visit [www.uslegalforms.com](http://www.uslegalforms.com) and look up forms by subject matter. You may also wish to visit our legal definitions page at <http://definitions.uslegal.com/>

### III. LEGAL DOCUMENT STORAGE

Once you prepare legal documents and forms in your U.S. Legal Forms™ Sublease for Tenants Package, it is highly recommended that you keep forms together. An optional USLegal Life Documents Organizer – small or large size is available for purchase from [www.uslegalforms.com](http://www.uslegalforms.com) to help store your legal documents.

Legal documents should also be kept in a very secure place such as a bank safe deposit box or personal home safe. You may wish to tell your attorney or a family member about the location of your Legal Life Documents Package in the event you are unable to communicate it to them when needed.

### IV. TIPS ON COMPLETING THE FORMS

The form(s) in this packet may contain “form fields” created using Microsoft Word or Adobe Acrobat (“.pdf” format). “Form fields” facilitate completion of the forms using your computer. They do not limit your ability to print the form “in blank” and complete with a typewriter or by hand.

It is also helpful to be able to see the location of the form fields. Go to the View menu, click on Toolbars, and then select Forms. This will open the Forms toolbar. Look for the button on the Forms toolbar that resembles a shaded letter “a”. Click this button and the form fields will be visible.

By clicking on the appropriate form field, you will be able to enter the needed information. In some instances, the form field and the line will disappear after information is entered. In other cases, it will not. The form was created to function in this manner.

### V. DISCLAIMER

These materials were developed by U.S. Legal Forms, Inc. based upon statutes and forms for the subject state. All information and Forms are subject to this Disclaimer:

**All forms in this package are provided without any warranty, express or implied, as to their legal effect and completeness. Please use at your own risk. If you have a serious legal problem, we suggest that you consult an attorney in your state. U.S. Legal Forms, Inc. does not provide legal advice. The products offered by U.S. Legal Forms (USLF) are not a substitute for the advice of an attorney.**

**THESE MATERIALS ARE PROVIDED “AS IS” WITHOUT ANY EXPRESS OR IMPLIED WARRANTY OF ANY KIND INCLUDING WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT OF INTELLECTUAL PROPERTY, OR FITNESS FOR ANY PARTICULAR PURPOSE. IN NO EVENT SHALL U.S. LEGAL FORMS, INC. OR ITS AGENTS OR OFFICERS BE LIABLE FOR ANY DAMAGES WHATSOEVER (INCLUDING WITHOUT LIMITATION DAMAGES FOR LOSS OR PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION) ARISING OUT OF THE USE OF OR INABILITY TO USE THE MATERIALS, EVEN IF U.S. LEGAL FORMS, INC. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**