WEST VIRGINIA WILL INSTRUCTIONS

		n field, w		r computer. To do so, use your hted in gray. This will replace the
	Example:	[1]		will become JOHN DOE.
2.	Article / Field	Complet	ion Instructions	
	Field [1] Field [2]	-	Your name. Your name	

Article One

Field [3]

Field [4] - Type the name of person you reside with. Field [5] & [6]- Type the name and birth date of your 1^{st} adult child. Field [7] & [8]- Type the name and birth date of your 2^{nd} adult child. Type the name and birth date of your 3^{rd} adult child.

Your County of Residence.

You may delete the fields not used. So, if you only have one adult child, delete the other fields.

Article Three

This article is for you to specify specific property to go to a specific person. If you do not leave any, type none and delete the fields.

E: ald [4.4]		Tuna nama
Field [11]	-	Type name.
Field [12]	-	Type street address.
Field [13]	-	Additional Address line.
Field [14]	-	City, State, Zip.
Field [15]	-	Relationship.
Field [16]	-	Describe the property to go to this person.
Field [17]	-	Type name.
Field [18]	-	Type street address.
Field [19]	-	Additional Address line.
Field [20]	-	City, State, Zip.
Field [21]	-	Relationship.
Field [22]	-	Describe the property
Field [23]	-	Type name.
Field [24]	-	Type street address.
Field [25]	-	Additional Address line.
Field [26]	-	City, State, Zip.

Field [27] - Relationship.
Field [28] - Describe the property

Article Four

This article is for you to leave your homestead, if you have one on the date of death, to persons designated. If you leave it to anyone other than your children, check the box in front of field 29, and then type the name of the person to receive in field 29. To make the checkbox work, double click on top of it and select checked.

> Field [29] - Type name of person to receive homestead, if other

than children.

Field [30] - Type name(s) of children if you select this option.

Note: If your home is jointly owned with another and held as joint tenants with rights of survivorship, the home will pass to the survivor and will not be controlled by your will. If this is the case, name the joint tenant in field 29.

Article Five

This article is for you to leave all the rest and remainder of your property, except your homestead and any special items you listed in Article Three. If you leave it to anyone other than your children, check the box in front of field 31 and then type the name of the person to receive in field 31. To make the checkbox work, double-click on top of it and select checked.

Field [31] - Type name of person to receive all other property, if other than your children.

Field [32] Type name(s) of children if children are to receive the rest and remainder of your property.

Article Six

This article is necessary if you named someone other than your children in Article 4 or 5, and should be completed regardless in order to avoid confusion. If you named a person other than your children in Articles 4 or 5, this article says that if that person predeceases you, your property will instead go to your children.

Field [33] - Type name(s) of children.

Article Seven

This article is for you to name your personal representative. This must be an adult, and can be the person with whom you live.

Field [34] - Type name of Personal Representative.
Field [35] - Type name of successor Personal Representative.

Article Eleven

All parts of Article 11 are optional. Complete as desired. Be sure to write your initials for any of these items you desire to apply.

Field [36] - Type name of Cemetery.

Field [37] - Type County. Field [38] - Type State.

Ending and Signature

Field [39] - Your name, followed by witness names, date, and address of the act of signing.

Field [40] - Your name.
Field [41] - Your name.
Field [42] - Your name.
Field [43] - Your name.
Field [44] - Your name.

All other blanks in the Will are typically completed by hand, such as the names of the witnesses, day, month and year executed, etc.

Once you have completed the Will double check all entries and then print. The Will should be signed by you in front of two witnesses, not related to you.

The self-proving affidavit is optional but recommended. It is used to prove the Will and make the Will subject to probate. If the affidavit is not completed now, someone will have to locate the witnesses after your death and obtain an affidavit. Therefore, it is best to sign the Will in the present of two witnesses AND a notary public so that the affidavit can be completed by the Notary.

You should keep your Will in a safe place once executed. It is also recommended that you give a copy to your executor or other person as additional proof of execution.

For additional information, see the Law Summary and Information and Preview links in the search results for this form. A Definitions section is linked on the Information and Preview page.

LAST WILL AND TESTAMENT OF

	[1]	<u> </u>
BE IT KNOWN THIS DAY THAT,		
I,[2]_ being of legal age and of sound a	, of[3] nd disposing mind and memory, and e of any person, do make, declare a	_ County, West Virginia, not acting under duress, and publish this to be my
	ARTICLE ONE Marriage and Children	
I am not married. I reside with _ following adult children:	[4]	I am a parent of the
Name [5] [7] [9]	Date of Birth[6][8][10]	
	ARTICLE TWO Debts and Expenses	
funeral expenses. I further direct may be probated, registered, and	ative to pay all costs and expenses t my Personal Representative to pay allowed against my estate. Howeve or the payment of debts, or enlarge nal Representative to pay debts.	all of my just debts that r, this provision shall not
Specific Bequ	ARTICLE THREE lests of Real and/or Personal Pr	operty
I will, give and bequeath unto the Property described below:	persons named below, if he or she s	urvives me, the
Name [11]	Address [12] [13] [14]	Relationship [15]
Property: [16]	[14]	
Name	Address	Relationship

Signed by Testator/Testatrix:

[17]	[18] [19]	[21]
Property: [22]	[20]	
Name [23]	Address [24] [25]	Relationship [27]
Property: [28]	[26]	
[LIST OR STATE NO PROPER	RTY LEFT UNDER THIS ARTICLE]	
such person shall lapse and the	n this Article and said person predect e property shall pass under the other or own any property listed above on pse.	provisions of this Will. In
Но	ARTICLE FOUR mestead or Primary Residence	
	my interest in my homestead or prime on the date of my death that passes	
(select and complete only one) [29] OR		
	, my children, equally, per	stirpes.
If the person or persons, does pass under the residuary clause	not survive me, then my homestead on this Will.	or primary residence shall
All Rem	ARTICLE FIVE aining Property – Residuary Clau	ıse
kind and character, including, b	e all the rest and remainder of my prout not limited to, real and personal pro ath, and which is not otherwise effective	perty in which I may have
(select and complete only one) [31] OR		
	, my children, equally, per	stirpes.
Contingent - A	ARTICLE SIX II Remaining Property – Residua	ry Clause

In the event that I name a person other than my children in Article Five and that person shall predecease me, I will, devise, bequeath and give all the rest and remainder of my property and estate of every kind and character, including, but not limited to, real and personal property in which I may have an interest at the date of my death, and which is not otherwise effectively

disposed of, to my children:
If I have more than one child, I leave my property to them, equally, per stirpes.
ARTICLE SEVEN Appointment of Personal Representative, Executor or Executrix
I hereby appoint [34], as Personal Representative of my estate and this Will. In the event my Personal Representative shall predecease me, or, for any reason, shall fail to qualify or cease to act as my Personal Representative, then I hereby appoint [35] to serve as successor Personal Representative of my estate and Will.
The term "Personal Representative", as used in this Will, shall be deemed to mean and include "Personal Representative", "Executor" or "Executrix".
ARTICLE EIGHT Waiver of Bond, Inventory, Accounting, Reporting and Approval

My Personal Representative and successor Personal Representative shall serve without any bond, and I hereby waive the necessity of preparing or filing any inventory, accounting, appraisal, reporting, approvals or final appraisement of my estate.

ARTICLE NINE Powers of Personal Representative, Executor and Executrix

I direct that my Personal Representative shall have broad discretion in the administration of my Estate, without the necessity of court approval. I grant unto my Personal Representative, all powers that are allowed to be exercised by Personal Representatives by the laws of the State of West Virginia and to the extent not prohibited by the laws of West Virginia, the following additional powers:

- 1. To exercise all of the powers, rights and discretions granted by virtue of any "Uniform Trustees' Powers Law," and/or "Probate Code" adopted by the State of West Virginia.
- 2. To compromise claims and to abandon property which, in my Executor's opinion, is of little or no value.
- 3. To purchase or otherwise acquire and to retain any and all stocks, bonds, notes or other securities, or shares or interests in investment trusts and common trust funds, or in any other property, real, personal or mixed, as my Personal Representative may deem advisable, whether or not such investments or property be of the character permissible by fiduciaries, without being liable to any person for such retention or investment.
- 4. To settle, adjust, dissolve, windup, or continue any partnership or other entity in which I may own a partnership or equity interest at the time of my death, subject, however, to the terms of any partnership or other agreement to which I am a party at the time of my death. I authorize my Personal Representative to continue in any partnership or other entity for such periods and upon such terms as they shall determine. My Personal Representative shall not be

Signed by Testator/Testatrix:

disqualified by reason of being a partner, equity owner or title holder in such firm from participating on behalf of my estate in any dealings herein authorized to be carried on between my Personal Representative and the partners or equity owners of any such partnership or other entity.

- 5. To lease, sale, or offer on a lease purchase, any real or personal property for such time and upon such terms and conditions in such manner as may be deemed advisable by my Personal Representative, all without court approval.
- 6. To sell, exchange, assign, transfer and convey any security or property, real or personal, held in my estate, or in any trust, at public or private sale, at such time and price and upon such terms and conditions (including credit) as my Personal Representative may deem advisable and for the best interest of my estate, or any trust. I hereby waive any requirement of issuing summons, giving notice of any hearing, conducting or holding any such hearing, filing bond or other security, or in any way obtaining court authority or approval for any such sale, exchange, assignment, transfer, or conveyance of any real or personal property.
- 7. To pay all necessary expenses of administering the estate and any trust, including taxes, trustees' fees, fees for the services of accountants, agents and attorneys, and to reimburse said parties for expenses incurred on behalf of the estate or any trust hereunder.
- 8. Unless otherwise specifically provided, to make distributions (including the satisfaction of any pecuniary bequest) in cash or in specific property, real or personal, or in an undivided interest therein, or partly in cash and partly in other property, and to do so with or without regard to the income tax basis of specific property allocated to any beneficiary, and without making pro rata distributions of specific assets.
- 9. To determine what is principal and what is income with respect to all receipts and disbursements; to establish and maintain reserves for depreciation, depletion, obsolescence, taxes, insurance premiums, and any other purpose deemed necessary and proper by them and to partite and to distribute property of the estate or trust in kind or in undivided interests, and to determine the value of such property.
- 10. To participate in any plan of reorganization, consolidation, dissolution, redemption, or similar proceedings involving assets comprising my estate or any trust created hereunder, and to deposit or withdraw securities under any such proceedings.
- 11. To perform such acts, to participate in such proceedings and to exercise such other rights and privileges in respect to any property, as if she or he were the absolute owner thereof, and in connection therewith to enter into and execute any and all agreements binding my estate and any trust created hereunder.
- 12. To compromise, settle or adjust any claim or demand by or against my estate, or any trust, to litigate any such claims, including, without limitation, any claims relating to estate or income taxes, or agree to rescind or modify any contract or agreement.
- 13. To borrow money from such source or sources and upon such terms and conditions as my Personal Representative shall determine, and to give such security therefore as my Personal Representative may determine.

All authorities and powers hereinabove granted unto my Personal Representative shall be exercised from time to time in her or his sole and absolute discretion and without prior authority or approval of any court, and I intend that such powers be construed in the broadest possible extent.

ARTICLE TEN Construction Intentions

It is my intent that this Will be interpreted according to the following provisions:

- 1. The masculine gender shall be deemed to include the feminine as well as the neuter, and vice versa, as to each of them; the singular shall be deemed to include the plural, and vice versa.
- 2. The term "testator" as used herein is deemed to include me as Testator or Testatrix.
- 3. This Will is not a result of a contract between myself and any beneficiary, fiduciary or third party, and I may revoke this Will at any time.
- 4. If any part of this Will shall be declared invalid, illegal, or inoperative for any reason, it is my expressed intent that the remaining parts shall be effective and fully operative and it is my intent that any Court so interpreting same construct this Will and any provision in favor of survival.

ARTICLE ELEVEN Misc. Provisions

I direct that this Will and the construction thereof shall be governed by the Laws of the State of West Virginia.

(I have placed my initials next to the provisions below that I desire to adopt. Unmarked provisions are not adopted by me and are not a part of this Will)

If any person named herein is indebted to me at the time of my death and such indebtedness be evidenced by a valid Promissory Note payable to me, then such person's portion of my estate shall be diminished by the amount of such debt.
Any and all debts of my estate shall first be paid from my residuary estate. Any debts on any real property left herein shall be assumed by the person to receive such real property and not paid by my Personal Representative.
I desire to be buried in the[36] cemetery in[37] County,[38]
I direct that my remains be cremated and that the ashes be disposed of according to the wishes of my Executor.
I,, having signed this Will in the presence of who
attested it at my request on this the day of, 20 at
this to be my Last Will and Testament.

Testator/Testatrix

The above and foregoing Will of	[40] (name of [41] (name of o be his/her Will and was signed and subscribed
testator/testatrix) was declared by	[41] (name of
testator/testatrix) in our view and presence t	o be his/her Will and was signed and subscribed
by the said[42]	(name of testator/testatrix) in our view and
presence and at his/her request	(name of testator/testatrix) in our view and and in the view and presence of
	of testator/testatrix) and in the view and presence
	ed and attested the due execution of the Will of
[44] (na	me of testator/testatrix)on this theday of
, 20	
With a see Cinn at the	With a con Ciny of the
Witness Signature	Witness Signature
Print Name:	Print Name:
Address:	Address:
Telephone No.	Telephone No.

STATE OF WEST VIRGINIA COUNTY OF PERSONALLY appeared before me, the undersigned authority in and for the county and state and being by me first duly sworn, makes oath to the following: The undersigned were subscribing witnesses to that certain instrument of writing dated ______, which is the true and original Last Will and Testament of ______, the "Maker". 2. That the Maker signed, published and declared said instrument as his or her Last Will and Testament on the _____ day of _____, 20____, the date of said instrument, in the presence of us as two (2) subscribing witnesses. The Maker was then and there of sound and disposing mind, memory and understanding and was over eighteen (18) years of age. The undersigned as competent adults, subscribed and attested said instrument as a witness to the signature, publication and declaration thereof by the Maker, at the special instance and request of the Maker, in his or her presence and in the presence of each of us as witnesses. Witness Print Name Witness Print Name SWORN TO AND SUBSCRIBED before me, this the day of , 20 . NOTARY PUBLIC MY COMMISSION EXPIRES:

LAST WILL AND TESTAMENT OF

	[1]	<u> </u>
BE IT KNOWN THIS DAY THAT,		
I,[2]_ being of legal age and of sound a	, of[3] nd disposing mind and memory, and e of any person, do make, declare a	_ County, West Virginia, not acting under duress, and publish this to be my
	ARTICLE ONE Marriage and Children	
I am not married. I reside with _ following adult children:	[4]	I am a parent of the
Name [5] [7] [9]	Date of Birth[6][8][10]	
	ARTICLE TWO Debts and Expenses	
funeral expenses. I further direct may be probated, registered, and	ative to pay all costs and expenses t my Personal Representative to pay allowed against my estate. Howeve or the payment of debts, or enlarge nal Representative to pay debts.	all of my just debts that r, this provision shall not
Specific Bequ	ARTICLE THREE lests of Real and/or Personal Pr	operty
I will, give and bequeath unto the Property described below:	persons named below, if he or she s	urvives me, the
Name [11]	Address [12] [13] [14]	Relationship [15]
Property: [16]	[14]	
Name	Address	Relationship

Signed by Testator/Testatrix:

[17]	[18] [19]	[21]
Property: [22]	[20]	
Name [23]	Address [24] [25]	Relationship [27]
Property: [28]	[26]	
[LIST OR STATE NO PROPER	RTY LEFT UNDER THIS ARTICLE]	
such person shall lapse and the	n this Article and said person predect e property shall pass under the other or own any property listed above on pse.	provisions of this Will. In
Но	ARTICLE FOUR mestead or Primary Residence	
	my interest in my homestead or prime on the date of my death that passes	
(select and complete only one) [29] OR		
	, my children, equally, per	stirpes.
If the person or persons, does pass under the residuary clause	not survive me, then my homestead on this Will.	or primary residence shall
All Rem	ARTICLE FIVE aining Property – Residuary Clau	ıse
kind and character, including, b	e all the rest and remainder of my prout not limited to, real and personal pro ath, and which is not otherwise effective	perty in which I may have
(select and complete only one) [31] OR		
	, my children, equally, per	stirpes.
Contingent - A	ARTICLE SIX II Remaining Property – Residua	ry Clause

In the event that I name a person other than my children in Article Five and that person shall predecease me, I will, devise, bequeath and give all the rest and remainder of my property and estate of every kind and character, including, but not limited to, real and personal property in which I may have an interest at the date of my death, and which is not otherwise effectively

disposed of, to my children:
If I have more than one child, I leave my property to them, equally, per stirpes.
ARTICLE SEVEN Appointment of Personal Representative, Executor or Executrix
I hereby appoint [34], as Personal Representative of my estate and this Will. In the event my Personal Representative shall predecease me, or, for any reason, shall fail to qualify or cease to act as my Personal Representative, then I hereby appoint [35] to serve as successor Personal Representative of my estate and Will.
The term "Personal Representative", as used in this Will, shall be deemed to mean and include "Personal Representative", "Executor" or "Executrix".
ARTICLE EIGHT Waiver of Bond, Inventory, Accounting, Reporting and Approval

My Personal Representative and successor Personal Representative shall serve without any bond, and I hereby waive the necessity of preparing or filing any inventory, accounting, appraisal, reporting, approvals or final appraisement of my estate.

ARTICLE NINE Powers of Personal Representative, Executor and Executrix

I direct that my Personal Representative shall have broad discretion in the administration of my Estate, without the necessity of court approval. I grant unto my Personal Representative, all powers that are allowed to be exercised by Personal Representatives by the laws of the State of West Virginia and to the extent not prohibited by the laws of West Virginia, the following additional powers:

- 1. To exercise all of the powers, rights and discretions granted by virtue of any "Uniform Trustees' Powers Law," and/or "Probate Code" adopted by the State of West Virginia.
- 2. To compromise claims and to abandon property which, in my Executor's opinion, is of little or no value.
- 3. To purchase or otherwise acquire and to retain any and all stocks, bonds, notes or other securities, or shares or interests in investment trusts and common trust funds, or in any other property, real, personal or mixed, as my Personal Representative may deem advisable, whether or not such investments or property be of the character permissible by fiduciaries, without being liable to any person for such retention or investment.
- 4. To settle, adjust, dissolve, windup, or continue any partnership or other entity in which I may own a partnership or equity interest at the time of my death, subject, however, to the terms of any partnership or other agreement to which I am a party at the time of my death. I authorize my Personal Representative to continue in any partnership or other entity for such periods and upon such terms as they shall determine. My Personal Representative shall not be

Signed by Testator/Testatrix:

disqualified by reason of being a partner, equity owner or title holder in such firm from participating on behalf of my estate in any dealings herein authorized to be carried on between my Personal Representative and the partners or equity owners of any such partnership or other entity.

- 6. To lease, sale, or offer on a lease purchase, any real or personal property for such time and upon such terms and conditions in such manner as may be deemed advisable by my Personal Representative, all without court approval.
- 6. To sell, exchange, assign, transfer and convey any security or property, real or personal, held in my estate, or in any trust, at public or private sale, at such time and price and upon such terms and conditions (including credit) as my Personal Representative may deem advisable and for the best interest of my estate, or any trust. I hereby waive any requirement of issuing summons, giving notice of any hearing, conducting or holding any such hearing, filing bond or other security, or in any way obtaining court authority or approval for any such sale, exchange, assignment, transfer, or conveyance of any real or personal property.
- 7. To pay all necessary expenses of administering the estate and any trust, including taxes, trustees' fees, fees for the services of accountants, agents and attorneys, and to reimburse said parties for expenses incurred on behalf of the estate or any trust hereunder.
- 8. Unless otherwise specifically provided, to make distributions (including the satisfaction of any pecuniary bequest) in cash or in specific property, real or personal, or in an undivided interest therein, or partly in cash and partly in other property, and to do so with or without regard to the income tax basis of specific property allocated to any beneficiary, and without making pro rata distributions of specific assets.
- 9. To determine what is principal and what is income with respect to all receipts and disbursements; to establish and maintain reserves for depreciation, depletion, obsolescence, taxes, insurance premiums, and any other purpose deemed necessary and proper by them and to partite and to distribute property of the estate or trust in kind or in undivided interests, and to determine the value of such property.
- 10. To participate in any plan of reorganization, consolidation, dissolution, redemption, or similar proceedings involving assets comprising my estate or any trust created hereunder, and to deposit or withdraw securities under any such proceedings.
- 11. To perform such acts, to participate in such proceedings and to exercise such other rights and privileges in respect to any property, as if she or he were the absolute owner thereof, and in connection therewith to enter into and execute any and all agreements binding my estate and any trust created hereunder.
- 12. To compromise, settle or adjust any claim or demand by or against my estate, or any trust, to litigate any such claims, including, without limitation, any claims relating to estate or income taxes, or agree to rescind or modify any contract or agreement.
- 13. To borrow money from such source or sources and upon such terms and conditions as my Personal Representative shall determine, and to give such security therefore as my Personal Representative may determine.

All authorities and powers hereinabove granted unto my Personal Representative shall be exercised from time to time in her or his sole and absolute discretion and without prior authority or approval of any court, and I intend that such powers be construed in the broadest possible extent.

ARTICLE TEN Construction Intentions

It is my intent that this Will be interpreted according to the following provisions:

- 5. The masculine gender shall be deemed to include the feminine as well as the neuter, and vice versa, as to each of them; the singular shall be deemed to include the plural, and vice versa.
- 6. The term "testator" as used herein is deemed to include me as Testator or Testatrix.
- 7. This Will is not a result of a contract between myself and any beneficiary, fiduciary or third party, and I may revoke this Will at any time.
- 8. If any part of this Will shall be declared invalid, illegal, or inoperative for any reason, it is my expressed intent that the remaining parts shall be effective and fully operative and it is my intent that any Court so interpreting same construct this Will and any provision in favor of survival.

ARTICLE ELEVEN Misc. Provisions

I direct that this Will and the construction thereof shall be governed by the Laws of the State of West Virginia.

(I have placed my initials next to the provisions below that I desire to adopt. Unmarked provisions are not adopted by me and are not a part of this Will)

If any person named herein is indebted to me at the time of my death and such indebtedness be evidenced by a valid Promissory Note payable to me, then such person's portion of my estate shall be diminished by the amount of such debt.
Any and all debts of my estate shall first be paid from my residuary estate. Any debts on any real property left herein shall be assumed by the person to receive such real property and not paid by my Personal Representative.
I desire to be buried in the[36] cemetery in[37] County,[38]
I direct that my remains be cremated and that the ashes be disposed of according to the wishes of my Executor.
I,, having signed this Will in the presence of who
attested it at my request on this the day of, 20 at(address), declare
this to be my Last Will and Testament.

Testator/Testatrix

The above and foregoing Will of	[40] (name of [41] (name of o be his/her Will and was signed and subscribed
testator/testatrix) was declared by	[41] (name of
testator/testatrix) in our view and presence t	o be his/her Will and was signed and subscribed
by the said[42]	(name of testator/testatrix) in our view and
presence and at his/her request	(name of testator/testatrix) in our view and and in the view and presence of
	of testator/testatrix) and in the view and presence
	ed and attested the due execution of the Will of
[44] (na	me of testator/testatrix)on this theday of
, 20	
With a se Cinn at we	With and Cinnahan
Witness Signature	Witness Signature
Print Name:	Print Name:
Address:	Address:
Telephone No.	Telephone No.

STATE OF WEST VIRGINIA COUNTY OF PERSONALLY appeared before me, the undersigned authority in and for the county and state and being by me first duly sworn, makes oath to the following: The undersigned were subscribing witnesses to that certain instrument of writing dated ______, which is the true and original Last Will and Testament of ______, the "Maker". 2. That the Maker signed, published and declared said instrument as his or her Last Will and Testament on the _____ day of _____, 20____, the date of said instrument, in the presence of us as two (2) subscribing witnesses. The Maker was then and there of sound and disposing mind, memory and understanding and was over eighteen (18) years of age. The undersigned as competent adults, subscribed and attested said instrument as a witness to the signature, publication and declaration thereof by the Maker, at the special instance and request of the Maker, in his or her presence and in the presence of each of us as witnesses. Witness Print Name Witness Print Name SWORN TO AND SUBSCRIBED before me, this the day of , 20 . NOTARY PUBLIC MY COMMISSION EXPIRES: