

**WEST VIRGINIA  
WEDDING PLANNING  
PACKAGE**

Control Number: WV-P011-PKG



U.S. Legal Forms™ thanks you for your purchase of a Specialty Forms Package. This package is an important tool to help you with legal and non-legal issues that may arise in the process of planning a wedding.

## **TABLE OF CONTENTS**

- |      |                              |
|------|------------------------------|
| I.   | Form List with descriptions  |
| II.  | Descriptions of Forms        |
| III. | Tips on Completing the Forms |
| IV.  | Disclaimer                   |

### **I. FORM LIST**

With your Wedding Planning Package, you will find many of the essential legal and non-legal forms to use for wedding planning purposes.

Included in your package are the following forms:

1. A Contract with Wedding Planner
2. A Letter to Photographer from Wedding Planner
3. A Letter to Limo Service
4. A Letter to Florist
5. A Letter to Caterer
6. A Letter to Band
7. A Letter to Videographer
8. Letter to Specialty Vendor
9. Letter for Cancellation of Wedding
10. Wedding Entertainment Service Contract

## II. DESCRIPTIONS OF FORMS

Brief descriptions of the forms contained in your U.S. Legal Forms™ Wedding Planning Package are found below.

Contract with Wedding Planner - This form is a services contract between a party who offers wedding planning services and the party responsible for payment for such services. The wedding planner contracts with such party as an independent contractor to provide wedding planning services as specified and agreed upon in the contract.

Letter to Photographer from Wedding Planner - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a photographer who will provide photography services prior to and/or during the wedding ceremony and/or reception.

Letter to Limo Service - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a limo service who will provide transportation services prior to or following the wedding ceremony and/or reception.

Letter to Florist - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a florist who will provide services in preparation for the wedding ceremony and/or reception.

Letter to Caterer - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a caterer who will provide food services in preparation for and during the wedding reception.

Letter to Band - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with band members who will provide services during the wedding ceremony and/or reception.

Letter to Videographer - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a videographer who will provide services during the wedding ceremony and/or reception.

Letter to Specialty Vendor - This multi-state form can be used by a wedding planner during the wedding planning process to communicate with a specialty vendor who will provide services in preparation for and during the wedding ceremony and/or reception.

Letter for Cancellation of Wedding - This multi-state form can be used in the event a wedding ceremony is cancelled at any point during the wedding planning process.

Wedding Entertainment Services Contract - This multi-state form is a services contract between an individual or company that provides wedding entertainment services and the party responsible for paying for such services. The individual or company that provides wedding entertainment services contracts with such party as an independent contractor to provide the services as specified and agreed upon in the contract.

If you need additional information, please visit [www.uslegalforms.com](http://www.uslegalforms.com) and look up forms by subject matter. You may also wish to visit our legal definitions page at <http://definitions.uslegal.com/>

### **III. TIPS ON COMPLETING THE FORMS**

The form(s) in this packet may contain “form fields” created using Microsoft Word or Adobe Acrobat (“.pdf” format). “Form fields” facilitate completion of the forms using your computer. They do not limit your ability to print the form “in blank” and complete with a typewriter or by hand.

It is also helpful to be able to see the location of the form fields. Go to the View menu, click on Toolbars, and then select Forms. This will open the Forms toolbar. Look for the button on the Forms toolbar that resembles a shaded letter “a”. Click this button and the form fields will be visible.

By clicking on the appropriate form field, you will be able to enter the needed information. In some instances, the form field and the line will disappear after information is entered. In other cases, it will not. The form was created to function in this manner.

### **IV. DISCLAIMER**

These materials were developed by U.S. Legal Forms, Inc. based upon statutes and forms for the subject state. All information and Forms are subject to this Disclaimer:

**All forms in this package are provided without any warranty, express or implied, as to their legal effect and completeness. Please use at your own risk. If you have a serious legal problem, we suggest that you consult an attorney in your state. U.S. Legal Forms, Inc. does not provide legal advice. The products offered by U.S. Legal Forms (USLF) are not a substitute for the advice of an attorney.**

**THESE MATERIALS ARE PROVIDED “AS IS” WITHOUT ANY EXPRESS OR IMPLIED WARRANTY OF ANY KIND INCLUDING WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT OF INTELLECTUAL PROPERTY, OR FITNESS FOR ANY PARTICULAR PURPOSE. IN NO EVENT SHALL U.S. LEGAL FORMS, INC. OR ITS AGENTS OR OFFICERS BE LIABLE FOR ANY DAMAGES WHATSOEVER (INCLUDING WITHOUT LIMITATION DAMAGES FOR LOSS OR PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION) ARISING OUT OF THE USE OF OR INABILITY TO USE THE MATERIALS, EVEN IF U.S. LEGAL FORMS, INC. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**