



**APPLICATION FOR
OWNER-OCCUPIED FEE WAIVER**



Property Address _____ **Unit #** _____

**Eligibility
Requirements**

- ✓ **The unit for which you are requesting a fee waiver must be your primary residence.**
- ✓ **You must own at least a 25% interest in the property.**
Two or more owners residing together in a unit may aggregate their interest provided that the total is at least 25%.
- ✓ **Documents establishing eligibility must be attached.**

**Applicant
Information**

Owner Name 1 _____
Owner Name 2 _____
Daytime Telephone _____

**Required
Documentation**

Proof of Ownership

☐ Copy of grant deed (A deed of trust cannot be accepted.)

If title is held by a revocable trust, include a copy of the trust document.

Proof of Primary Residence

Two of the following types showing your name at the property address are required.

- ☐ Copy of driver's license
- ☐ Copy of telephone, cable, or utility bill
- ☐ Voided personal check

Declaration

*Original
signature(s)
required*

I declare under penalty of perjury that I/we own at least a 25% interest in the property and have resided in the unit indicated above as my/our primary residence since _____.
date

Owner Name 1 _____

Signature _____

Owner Name 2 _____

Signature _____

Executed on _____ in _____, CA.
date city