



SCHOOL DATABASE UPDATE – 2014

This form is **VERY IMPORTANT**. It ensures that we have the correct information on our computer database for your son/s. **Please amend as necessary, complete and sign page 2 and return to the School office as soon as possible.**

STUDENT DETAILS

Family name _____
 First name _____
 Preferred name _____
 Enrolment Number _____
 Date of birth _____ Year Level: _____ Group: _____
 Address _____
 Landline _____
 Family email _____ *(for Newsletters & other information)*
 (Update if changed) _____

CAREGIVER 1 (Main residence)		CAREGIVER 2 (Main residence)	
Name		Name	
Relationship		Relationship	
Work number		Work number	
Cellphone		Cellphone	
Occupation		Occupation	
Business name		Business name	
CAREGIVER 1 (Secondary residence - if applicable)		CAREGIVER 2 (Secondary residence - if applicable)	
Name		Name	
Relationship		Relationship	
Address			
Landline			
Email			
Work number		Work number	
Cellphone		Cellphone	
Occupation		Occupation	
Business Name		Business Name	
EMERGENCY CONTACT		Where there is a secondary residence / shared custody arrangement, please list any details we need to be aware of in relation to fees payments, copies of mail, etc. _____ _____ _____ _____	
Name			
Relationship			
Home number			
Work number			
Cellphone			

Any recent medical condition/s that should be included on your son's records:

Doctor's name _____ Doctor's phone number _____

ACCOUNT INFORMATION

Person/s to whom fees invoices and donation certificates are sent to:

Debtor Name/s _____

Debtor Address/es _____

PERMISSION FOR THE SCHOOL TO USE PHOTOS, VIDEOS AND ELECTRONIC IMAGES OF YOUR SON

I give permission to the School to use photos and electronic images of my son in the following media – school publications including the Weekly bulletin, Newsletters, Annual Report, Yearbook, production videos and publicity material plus press releases, newspaper advertising and the School website.

Parent/Caregiver signature/s _____

SPORTS CODE OF CONDUCT

I have read and agree to support the Hutt International Boys' School (HIBS) Sports Code of Conduct listed on the school's website and I acknowledge that failure to comply with the school's Sports Code of Conduct may result in disciplinary action including myself or my son being excluded from playing or supporting sport at HIBS.

Parent/Caregiver Signatures _____

COMMITMENT TO SCHOOL

I / We undertake to ensure that my son will strive to uphold the ideals of the School and will abide by the rules and regulations established by Hutt International Boys' School. In the event that my son is in breach of the School's rules, I / we agree to work with the School in rectifying the situation.

Parent/Caregiver name/s _____

Parent/Caregiver signature/s _____

Date: _____

RETURN THIS FORM TO THE SCHOOL OFFICE SIGNED – WHETHER THERE ARE CHANGES OR NOT