



**Application for a Wedding Ceremony at MIDDLE HEAD, Sydney Harbour National Park**

**DATE OF EVENT:** \_\_\_\_\_

**Applicant Details**

Name of Applicant/s:	
Address:	
Telephone and Mobile:	/
Facsimile:	
Email:	

**Event Description**

	Name: _____ Mobile: _____
Contact person on the day	Relationship to applicant
Date and day of week	
Arrival time (for set up)	
Departure Time	
No of people	
Reception Venue	

**Marquee Details (if applicable) – please refer to conditions relating to marquee use in the information sheet. Additional supervision fees may apply.**

Set up time		Hire Company	
Bump out time		Contact Name	
Size		Phone Number	

**Miscellaneous – please advise us of any additional requests relating to your event**


**Please tick following boxes to acknowledge that these conditions are understood. Application will not be processed until all boxes are ticked.**

- ☐ No amplified music (only personal public address system for celebrant)
- ☐ No butterfly release, throwing of confetti, rice petal or similar

### **Cancellations**

#### **Greater than six (6) weeks prior to the date of the booking**

- 50% of the consent fee will be refunded
- 100% of supervision fees will be refunded

#### **Less than six (6) weeks prior to the date of the booking**

- No refund is given on the consent fee
- 100% of the supervision fee will be refunded **provided** a minimum of 48 hours notice is given

#### **Wet weather cancellation**

- 50% of the consent fee and 100% of the supervision fees will be refunded **provided** cancellation is received as follows:

#### **For bookings commencing before 1pm**

- Cancellation must be received **no later than 4pm the day prior** to the event.

#### **For bookings commencing after 1pm**

- For extreme weather conditions cancellation must be received **between 10am and 11am on the day of** the event.

It is the responsibility of the HIRER to advise of cancellation. The HIRER is required to telephone 93377016 Weekdays or 0417 475 431 Weekends. **All cancellations other than wet weather also require the HIRER to submit written advice.** This may be in the form of fax, email or letter. Refunds may take up to **six weeks** to process.

**I have read and agree to abide by all conditions outlined in the information sheet "Middle Head"**

**Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Please return completed form and then follow up with the \$550 consent fee to the address below or by credit card either over the phone or the internet. Please note, supervision fees of \$240 are required eight weeks prior to the event date.**

Greycliffe House  
PO Box 461  
ROSE BAY NSW 2029

Ph: 02 9337 7016  
Fax: 02 9337 2895  
Email: [harbour.bookings@environment.nsw.gov.au](mailto:harbour.bookings@environment.nsw.gov.au)



Office of  
Environment & Heritage  
NSW National Parks & Wildlife Service

