

# HJS Fund Travel Grant Application Form

## 1. Applicant

<b>Name:</b>	
<b>Postal Address:</b>	
<b>Email:</b>	

## 2. The Grant

Type

1. **Research visit to foreign research institute/ university**
2. **Conference Visit**

In case of type 1 please include:

- Institute/University to be visited, including contact details of the principle scientist to be visited
- Period and duration of visit
- Programme of activities
- Letter of invitation by visiting institute / university
- Motivation letter indicating the relevance of the visit (max 300 words)
- CV and a photo
- Budget of planned expenses, co-funding and requested grant

In case of type 2 please include:

- Conference title, main programme
- Location and dates
- Abstract of applicant's presentation
- Letter of acceptance of presentation and participation
- Motivation letter indicating the relevance of conference for the applicant (max 400 words)
- CV and photo
- Budget of planned expenses (including conference fee), co-funding and requested grant

## 3. Procedure

Complete applications should be submitted as pdf forms to [Claudius.vandevijver@wur.nl](mailto:Claudius.vandevijver@wur.nl) before the first of January 2015

A short report and a justification of the expenses should be sent within two month after the travel.