

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
August 20, 2013**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**

Borough Attorney Mr. John Ursin Esq. will present an update on NJDOT vs. Sussex Inn, Inc., et al.
- E. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- G. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- I. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

J. OLD BUSINESS:

1. Use of Borough Facilities

A motion is in order to approve the request from United Way of Northern New Jersey to use the Council Meeting room on September 17, 2013 from 9am until 7:30pm.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Discussion

At this time a discussion will take place concerning the procedure of delinquent water and sewer accounts.

K. NEW BUSINESS:

3. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on July 16, 2013 (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Approval of Expenditures for the N. J. State League of Municipalities Convention

A motion is in order to approve the expenditure of up to \$500.00 per person to attend the New Jersey State League of Municipalities Convention to be held in Atlantic City November 19, 20, 21, 2013. Eligible to attend are the Mayor, Councilmembers, and full time employees.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Request for Community Outreach Program

A motion is in order to approve the request from Bruce Youngling of Deliverance House Ministries to hold a free community outreach program in Deckertown Commons on September 21, 2013 from 1:00pm to 6:00pm.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Water & Sewer Rate Study

A motion is in order to approve Toni Smith, Water/Sewer Collector to receive an \$800.00 stipend to perform additional work to complete the water/sewer rate study.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Request to Hang Purple Ribbons

A motion is in order to approve a request from DASI to hang purple ribbons at various locations around the Borough for the month of October 2013 in observance of National Domestic Violence Awareness Month.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Resolution 2013-94R – Walling Avenue Parking Lot Agreement

A motion is in order to adopt a resolution authorizing the Mayor and Clerk to enter into an agreement with Franklin Sussex Reality, LLC for the rental of fourteen (14) parking spaces at \$250 per space per year for a total of \$3,500.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

9. Resolution 2013-95R – Issuance of Special Emergency Notes

A motion is in order to adopt a resolution authorizing the issuance of not exceeding \$80,000 special emergency notes of the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

10. Resolution 2013-96R – Compliance Procedures

A motion is in order to adopt a resolution establishing procedures to monitor and insure compliance with federal tax law requirements with respect to tax-exempt debt of the Borough.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

11. Resolution 2013-97R – Water / Sewer Adjustment

A motion is in order to adopt a resolution approving a water/sewer adjustment for account # 2600

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

12. Resolution 2013-98R – Appointing Clean Communities Coordinator

A motion is in order to adopt a resolution appointing Mark Zschack as the Clean Communities Coordinator for the Borough of Sussex for 2013

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

13. Resolution 2013-99R - Fire Department Ladies Auxiliary Roadside Collection

A motion is in order to adopt a resolution approving a roadside collection for the Sussex Fire Department Ladies Auxiliary on NJSH Route 23 near the intersection of Brookside Avenue on September 21, 22, 2013 from 9:00am to 6:00pm.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

14. Resolution 2013-100R – Water/Sewer Adjustment

A motion is in order to adopt a resolution approving a water/sewer adjustment for account # 2706

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

15. Resolution 2013-101R – Water/Sewer Adjustment

A motion is in order to adopt a resolution granting the homeowners request for the removal of \$1,054.99 from Water/Sewer Account # 5175.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

16. Resolution 2013-102R – Approval of Grant Application

A motion is in order to adopt a resolution to submit a grant application to the New Jersey Department of Transportation for improvements to Overlook Drive within the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session for **attorney client privilege to discuss the previous contract with United Water.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____