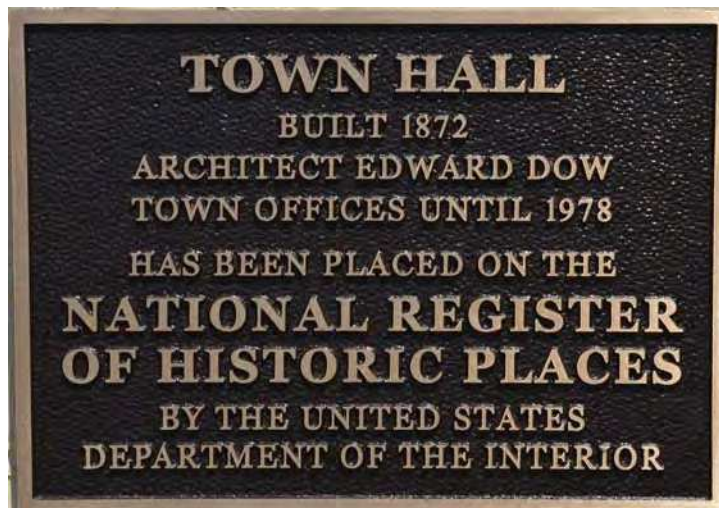


# 2014

## ANNUAL REPORT





Eric Lutz moved to Charlestown in 2003 and immediately became very active in the community. As a member of the Town's Planning Board, Medical Building Association, Historical Society, Tree Committee, a member of the Silsby Library Trustees and the Charlestown Rotary Club, Eric embraced the Community and its people. He dedicated his time to the beautification and cultural activities of the town. After his passing the Charlestown Rotary Club dedicated the front doors of the Town Hall on Summer Street to Eric. A plaque can be found mounted on the front of the Town Hall in an effort to memorialize all that Eric did for the Community.



Edward Blanc Jr. served the Town of Charlestown Public Safety Departments from the 1970's until his passing. An active firefighter for 42 years, Edward served as a Lieutenant, Captain and Chief. Being an active member of the Fire Department, Edward naturally fell into the Town's Forest Fire Warden position in 2000. In addition to his service on the Fire Department, he also served on the Charlestown Ambulance Service in the 1970's and 80's; and eventually as their director for many years. Lastly, Edward served as a Police Officer in the mid-1980's. An active member of the Safety Services of the Town for decades, Edward spent many years of his life dedicated to the safety of his fellow citizens.

Eric and Edward both served the Town of Charlestown in two very different ways, but they are exemplary examples of how one individual can do so much for their community. They will both be missed greatly among their respective colleagues and by the citizens of the Town of Charlestown.

# ANNUAL REPORTS

Of the Selectboard  
And  
Other Town Officers

## CHARLESTOWN, N.H.



For the Year Ending  
December 31, 2014

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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## SELECTBOARD

2014 was a year of transition for several Town departments. Perhaps most noteworthy we welcomed our new Police Chief, Patrick Connors. Pat has done a fantastic job of re-building our Police Department practically from the ground up, having hired four new officers, two of whom graduated from the Police Academy in 2014, and one entering the Academy in the beginning of 2015. At the Selectboard's direction Pat has also spearheaded the effort to bring all of the Town's emergency services dispatch functions in house, all under one roof. While there is a substantial initial investment toward this effort included in the 2015 budget, the Board is convinced it will result in substantial savings in future years, with a payback in as little as two years.

A new, full sized production well has been installed at the Bull Run site. When placed on line later in 2015, the capacity of this facility will increase from approximately 200 gallons per minute to over 700 gallons per minute. The State permitting process is well under way and we look forward to having this vital enhancement to the Town's water system on line later this year.

The Town Hall heating restoration project was completed and the installation of new windows has begun. These improvements will make the second story a much more useful space for a variety of community events. The Charlestown Rotary has also installed new front doors on the Town Hall, which significantly improves the appearance of the building. Our thanks go out to the Town Hall Committee, the Charlestown Rotary Club, the River Theater Company and the Charlestown Historical Society for the many improvements that have been made to the building over the years.

Voters will note that the Selectboard is proposing several projects and purchases on the 2015 ballot:

- Two highway trucks to replace current trucks that are 28 and 23 years old respectively;
- Commencement of the masonry restoration on the Silsby Library;
- The purchase of the Mascoma Bank (former Post Office building) on the corner of Main Street & Perry Ave.;
- The construction of a new building for the storage of winter maintenance materials (sand, salt, etc.).

All of these projects/purchases are to be paid for from either existing capital reserve funds or unreserved fund balance. These items will not be paid for through general taxation and therefore will have no impact on the tax rate. The Board requests voter support for all.

In closing we wish to thank all of the volunteers who give their time serving on the Town's many boards and committees; as well as the Town staff for their hard work and dedication. We ask that the entire Town join us in giving these folks the thanks they deserve. We also wish to convey our special appreciation to the dedicated volunteers who serve on the Town's Fire and Ambulance Departments. These often thankless jobs require late night call-outs, lost time from work and time away from their families. We thank them for their dedication to our safety.

*Brenda Ferland, Chair*

*Steve Neill*

*Art Grenier*

## OFFICIAL OFFICE HOURS/MEETING DATES

### **SELECTMEN'S OFFICE (Bakery Building)**

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

**MEETINGS:** first and third Wednesday, 6:30 P.M.

Tel. 826-4400

Fax 826-3709

### **TOWN CLERK/TAX COLLECTOR'S OFFICE**

Monday: 10:00 A.M. to 1:00 P.M. and 1:30 P.M. to 6:00 P.M.

Tuesday through Wednesday: 8:00 A.M. to 12:00 P.M.

Thursday and Friday 10:00 A.M. to 1:00 P.M. and 1:30 to 4:00 P.M.

except holidays – Library/Municipal Bldg

Tel. 826-5821

Fax 826-5181

### **BUILDING DEPARTMENT (Bakery Building)**

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

### **HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)**

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

### **PLANNING BOARD OFFICE (Bakery Building, downstairs)**

Monday through Friday: 8:30 A.M. to 4:00 P.M.

**MEETINGS:** first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

### **TRANSFER STATION**

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

### **CONSERVATION COMMISSION (Community Room)**

**MEETINGS:** third Monday of each month: 7:00 P.M.

### **RECREATION COMMITTEE (Bakery Building, downstairs)**

**MEETINGS:** first Tuesday of each month: 7:00 P.M.

## EMERGENCY PHONE NUMBERS

**Police, Ambulance and Fire – 911**

(Police Department – non-emergency – 826-5747)

## 2015 HOLIDAY SCHEDULE

Wednesday January 1 – New Years Day

Thursday November 26 – Thanksgiving Day

Monday May 25 – Memorial Day

Friday November 27 – Day after Thanksgiving

Friday July 3 – Independence Day

Thursday December 24 – Christmas Eve

Monday September 7 - Labor Day

Friday December 25 – Christmas Day

## TOWN OFFICERS AND COMMITTEE MEMBERS

<b>Selectboard</b>	Brenda Ferland, Chair	2016
	Arthur Grenier	2015
	Steven Neill	2017
<b>Health &amp; Human Services</b>	Community Alliance	
<b>Chief of Police</b>	Patrick Connors	Appointed
<b>Animal Control Officer</b>	Police Dept	Appointed
<b>Treasurer</b>	Joan Kuncik	2015
<b>Town Clerk/Tax Collector</b>	Debra J. Clark	2017
<b>Office Manager</b>	Jessica Dennis	Appointed
<b>Health Officer</b>	Steven Neill	Appointed
<b>Deputy Health Inspector</b>	Patricia Henderson	Appointed
<b>Building Inspector</b>	Jon LeClair	Appointed
<b>Deputy Building Inspector</b>	Bud Von Ahnen Jr.	Appointed
<b>Moderator</b>	Albert St. Pierre	2015
<b>Supervisors of Checklist</b>	Nancy Houghton	2016
	Joan Kuncik	2018
	Christy Neill	2020
<b>Administrative Assistant to Selectboard/ Planning &amp; Zoning Administrator</b>	David M. Edkins	Appointed
<b>Highway/Transfer Station Superintendent</b>	Keith Weed	Appointed
<b>Water/Wastewater Superintendent</b>	David Duquette	Appointed
<b>Trustees of Trust Funds</b>	Patricia Royce	2015
	William Sullivan	2016
	Susan Laware	2017
<b>Cemetery Trustees</b>	Victoria Sargent, Chair	2016
	Douglas Neill	2015
	Ronald LeClair	2017

## TOWN OFFICERS AND COMMITTEE MEMBERS

<b>Librarian</b>	Sandra Perron	Appointed
<b>Assistant Librarian</b>	Holly Shaw	Appointed
<b>Library Trustees</b>	James Fowler, Chair	2017
	Robin Forsaith, Treasurer	2017
	Kara Lee	2015
	Joanne Hipp	2015
	Joyce Higgins	2016
	Julianne Wanat	2016
	Mary Holmes	2016
<b>Trustees-Medical Building Association</b>	Mark Frizzell	2014
	John Murray	2015
	Nancy Houghton	2017
	Jeff Lessels	2017
<b>Fire Chief</b>	Charles Baraly	Appointed
<b>Ambulance Director</b>	Anthony Giordano	Appointed
<b>Emergency Mgt. Dir.</b>	Charles Baraly	Appointed
<b>Deputy Emergency Mgt. Dir.</b>	Ronald Greenleaf	Appointed
<b>Conservation Commission</b>	Brenda Ferland	Ex-Officio
	Steven Dumont, Chair	2016
	Richard Holmes	2015
	Christopher Hemingway	2015
	James Fowler	2016
	Richard Lincourt	2017
	Michael Francis	2017
<b>Alternates</b>	Gabriel Bailey	2015
	Aaron Eames	2017
<b>Finance Committee</b>	Roger Thibodeau, Chair	2016
	Rose Smith-Hull	2015
	Richard St. Pierre	2015
	David Richardson	2015
	Robert Beaudry	2016
	Nancy Houghton	2016
	Patricia Royce	2017
	Eric Johnson	2017
	Hal Levingston	2017



## TOWN OFFICERS AND COMMITTEE MEMBERS

<b>Recreation Committee</b>	Arthur Grenier	Ex-Officio
	Nancy Fontaine, Chair	2015
	Lynn Fisk, Secretary	2016
	Gabriel Bailey	2015
	Patrick Connors	2016
	Joseph Town	2016
	Michelle Barrows	2016
	Patricia Chaffee	2017
	Austin Aubin	2017
<b>Recreation Director</b>	Craig Fairbank	Appointed
<b>Planning Board</b>	Steven Neill	Ex-officio
	Robert Frizzell, Chair	2017
	Sharon Francis, Vice-Chair	2015
	Roger Thibodeau	2016
	Roger Thibodeau	2016
	Patricia Royce	2015
<b>Alternates</b>	John Bruno	2016
	2 Vacancies	
<b>Zoning Board of Adjustment</b>	Terri Fisk, Chair	2015
	Andrew Jellie, Vice Chair	2014
	Nancy Houghton	2014
	Kenneth Arkell, Secretary	2016
	Harold Ames	2016
<b>Heritage Commission</b>	Brenda Ferland	Ex-Officio
	Joyce Higgins, Chair	2017
	Susan Richardson, Treasurer	2016
	Joanne Hipp	2016
	Susan Coleman	2016
	Tamara Golden	2017
	Duane Wetherby	2017
	Wesley Van Velsor	2017
<b>Capital Improvement</b>	Brenda Ferland	2014
	Roger Thibodeau	2014
	Patricia Royce	2015
	Barry Metcalf	2015
	Robert Beaudry	2016
	1 Vacancy	

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2015 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE  
who are qualified to vote in Town affairs,**

**TAKE NOTICE AND BE WARNED** that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 4, 2015 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 10, 2015 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building**. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

**ARTICLE 1.** To elect the necessary Town Officers for their respective terms.

**ARTICLE 2.** Are you in favor of the adoption of the amendment to the existing town building code as proposed by the planning board: It would eliminate references to obsolete building codes, bring the Town's building code into conformance with the New Hampshire state building and fire codes, amend the three year term for appointment of the Building Inspector to an indefinite term, change the source of the Building Inspector's compensation, and modify when a building permit is necessary. Copies of the full text of the proposed amendment are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,786,482 which represents \$3,930,863 for the Town operating budget, \$507,018 for the Water Fund operating budget and \$348,601 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,753,108 which is the same as last year's budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,851,914 for the Town operating budget, \$547,394 for the Water Fund operating budget, and \$353,800 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2015 ANNUAL TOWN MEETING WARRANT**

**ARTICLE 4.** To see if the town will vote to raise and appropriate, by special warrant article, the sum of \$100,000 for the purchase of up to 2 used highway trucks and authorize the withdrawal of \$100,000 from the Highway Heavy Equipment Capital Reserve Fund established by Article 7 of the 2011 annual town meeting and created for that purpose and to further authorize the Selectboard to use up to \$10,000 in any trade-in or sale value of the trucks to be replaced to supplement this appropriation. **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 5.** To see if the town will vote, by special warrant article, to raise and appropriate the sum of \$65,000 to commence the masonry restoration on the Silsby Library/Municipal Building as outlined in a 2011 report by John Wastrom, Mason and to authorize the withdrawal of \$65,000 from the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established by Article 8 of the 2012 annual town meeting and created for that purpose. **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 6.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$195,000 for the purchase and renovation of the former post office building located at 233 Main Street. This appropriation shall be funded solely through the Town's unreserved fund balance. **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 7.** To see if the Town will vote to authorize the Selectboard to convey the so-called Charlestown Medical Building property located at 33 Arbor Way (Map 118, Lot 179) to the Charlestown Medical Building Association, Inc. for the sum of one dollar (\$1.00). It shall be conditions of such conveyance that 1) the property shall be used only for the provision of medical services, including to the residents of Charlestown; 2) in the event the Charlestown Medical Building Association, Inc. is ever dissolved or ceases to exist, ownership of the property shall revert to the Town of Charlestown; 3) the Charlestown Medical Building Association, Inc. may not convey the property to any entity but to the Town of Charlestown, and 4) revenue of the Charlestown Medical Building Association, Inc. in excess of operating expenses shall continue to be used for the benefit of the community of Charlestown.

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2015 ANNUAL TOWN MEETING WARRANT**

**ARTICLE 8.** To see if the Town will vote by special warrant article, to raise and appropriate the sum of \$55,000 to construct a 40' X 80' building for the storage of road maintenance materials (sand, salt, etc.). This appropriation shall be funded solely through the Town's unreserved fund balance. **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 9.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 10.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 11.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 12.** To see if the Town will vote, pursuant to NH RSA 35:9-a-II to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income. No vote by the Town to rescind such authority shall occur within five years of the original adoption date of this article. This warrant article would authorize expenses incurred by the Capital Reserve Funds to be paid from the Capital Reserve Funds, as is the case with the Common Funds and all other Town funds held by the trustees, instead of from the Town's General Fund.

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2015 ANNUAL TOWN MEETING WARRANT**

**ARTICLE 13.** To see if the Town will vote to direct the Selectboard to appoint a committee to study Charlestown's financial obligation to the Fall Mountain Regional School district, inspect the current budget, provide input into the budgeting process and report to the Selectmen no later than the last meeting of January 2016. This committee will be at no cost to the people of Charlestown.

**ARTICLE 14.** To transact any other business that may legally come before the meeting.

Given under our hands and seal this 21<sup>st</sup> day of January 2015.

**Charlestown Selectboard**

Brenda Ferland, Chair  
Steven Neill  
Arthur Grenier

**NOTICE –RSA 674:39-aa**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*

# BUDGET FOR 2015

	BUDGET 2014	ACTUAL 2014	BUDGET 2015
<b><u>GENERAL GOVERNMENT</u></b>			
Executive	118,892	104,099	115,988
Election Reg. & Vital	5,038	3,593	1,756
Financial Administration	339,993	334,376	372,541
Revaluation of Property	-	-	-
Legal Expense	30,000	26,564	25,000
Planning & Zoning	56,772	56,035	56,391
General Government Buildings	175,306	181,394	209,938
Cemeteries	76,555	60,401	73,450
Insurance	52,250	54,559	82,250
Advertising & Reg. Assoc	12,350	12,349	15,372
<b>Total General Government</b>	<b>867,156</b>	<b>833,370</b>	<b>952,686</b>
<b><u>PUBLIC SAFETY</u></b>			
Police Department	693,631	650,307	723,258
Ambulance	94,949	82,488	92,769
Fire Department	156,892	148,548	138,524
Building Inspection	11,317	8,901	11,682
Emergency Management	1,015	361	600
<b>Total Public Safety</b>	<b>957,804</b>	<b>890,605</b>	<b>966,833</b>
<b><u>PUBLIC WORKS</u></b>			
Highways & Streets	1,184,898	1,103,718	1,141,644
Street Lighting	30,000	31,261	30,000
Trees	1,500	1,448	1,800
Solid Waste Disposal	228,137	224,135	224,561
<b>Total Public Works</b>	<b>1,444,535</b>	<b>1,360,562</b>	<b>1,398,005</b>
<b><u>HEALTH &amp; WELFARE</u></b>			
Pest Control	750	479	1,000
Health Agencies	64,390	63,657	65,874
Administration & Direct Assist	54,002	31,301	55,339
<b>Total Health &amp; Welfare</b>	<b>119,142</b>	<b>95,437</b>	<b>122,213</b>
<b><u>CULTURE &amp; RECREATION</u></b>			
Recreation	69,673	70,096	68,656
Library	117,032	117,476	121,376
Heritage Commission	3,000	3,000	2,500
<b>Total Culture &amp; Recreation</b>	<b>189,705</b>	<b>190,572</b>	<b>192,532</b>
<b><u>CONSERVATION</u></b>			
	600	505	900
<b><u>DEBT SERVICE</u></b>			
	12,500	10,285	10,500
<b><u>CAPITAL EXPENDITURES</u></b>			
	228,471	212,726	287,194
<b><u>TOWN BUDGET</u></b>			
	3,819,913	3,594,062	3,930,863
<b><u>ARTICLES RECOMMENDED</u></b>			
	75,000	75,000	500,000
<b><u>SEWER</u></b>			
	352,888	319,139	348,601
<b><u>WATER</u></b>			
	546,078	528,984	507,018
<b>TOTAL of 3 FUNDS</b>	<b>\$ 4,793,879</b>	<b>\$ 4,517,185</b>	<b>\$ 5,286,482</b>

# BUDGET FOR 2015

	BUDGET 2014	ACTUAL 2014	BUDGET 2015
<b><u>SOURCES OF REVENUE</u></b>			
<b><u>TAXES</u></b>			
Land Use Change Taxes	23,800	32,550	5,000
Timber Taxes	4,613	4,613	-
Payment in Lieu of Taxes	10,500	12,283	12,000
Interest & Penalties on Delinquent Taxes	435,000	186,782	178,000
Excavation Tax	2,186	2,186	2,000
<b><u>LICENSES, PERMITS &amp; FEES</u></b>			
Business Licenses & Permits	1,500	1,035	1,100
Motor Vehicle Permit Fees	542,370	719,976	650,000
Building Permits	5,800	6,436	5,800
Other Licenses, Permits & Fees	11,000	11,879	10,000
From Federal Government	-	-	-
<b><u>FROM STATE</u></b>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	247,129	247,128	247,128
Highway Block Grant	134,875	135,361	108,500
State/Federal Forest Land Reimbursement	591	591	591
Other (Including RR Tax)	12,759	-	12,759
<b><u>CHARGES FOR SERVICES</u></b>			
Income from Departments	288,000	297,550	300,000
Other Charges	-	-	-
<b><u>MISCELLANEOUS REVENUES</u></b>			
Sale of Municipal Property	-	6,701	5,000
Interest on Investments	350	503	550
Other - Rent	24,000	38,226	7,500
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>			
Sewer	352,888	352,888	348,601
Water	546,078	546,078	507,018
Special Revenue Funds	-	-	-
From Capital Reserve Funds	-	-	165,000
Trust & Fiduciary Funds	12,000	13,731	13,910
<b><u>OTHER FINANCING SOURCES</u></b>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	-	250,000
Fund Balance (Surplus)	-	-	-
<b><u>TOTAL REVENUE &amp; CREDITS</u></b>	<b><u>\$ 2,655,439</u></b>	<b><u>\$ 2,616,497</u></b>	<b><u>\$ 2,830,457</u></b>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,718,879	4,786,482
Special Warrant Articles Recommended	75,000	500,000
Individual Warrant Articles Recommended	-	-
Total Appropriations Recommended	<u>4,793,879</u>	<u>5,286,482</u>
Estimated Revenues & Credits	<u>2,456,070</u>	<u>2,830,457</u>
Estimated Amount of Taxes to be Raised	<u>\$ 2,337,809</u>	<u>\$ 2,456,025</u>

**DEPARTMENT OF REVENUE ADMINISTRATION  
2014 TAX RATE CALCULATION**

**Town Portion**

Gross Appropriations	\$ 4,793,879	
Less: Revenues	2,655,439	
Less: Shared Revenues	-	
Add: Overlay	40,967	
War Service Credits	<u>123,800</u>	
Approved Town Tax Effort	\$ 2,303,207	
Municipal Tax Rate		<b>8.15</b>

**School Portion**

Regional School Apportionment	\$ 10,582,286	
Less: Adequate Education Grant	(4,826,209)	
Less: State Education Taxes	<u>(655,178)</u>	
Approved School (s) Tax Effort	\$ 5,100,899	
Local Education Tax Rate		<b>18.07</b>
Equalized Valuation Tax Rate	2.480	
Equalized Valuation (no utilities)	\$ 655,178	
	\$264,184,548	
Divided by Local Assessed Valuation (no utilities)	\$265,637,440	
State School Rate		<b>2.47</b>

**County Portion**

Due to County	\$ 790,635	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 790,635	
County Tax Rate		<b>2.80</b>
Combined Tax Rate		<b><u>\$ 31.49</u></b>

Total Property Taxes Assessed	\$ 8,849,919
Less: War Service Credits	<u>(123,800)</u>
<b>Total Property Tax Commitment</b>	<b><u>\$ 8,726,119</u></b>

**Proof of Rate**

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	265,637,440	2.47
All Other Taxes	282,349,900	29.02
		<b><u>\$ 8,849,919</u></b>



## 2014 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
<b>Value of Land Only</b>			
A. Current Use	14,416	\$ 1,275,579	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.2	100	
D. Residential Land	3,763	45,151,550	
E. Commercial/Industrial	603	5,358,450	
F. Total of Taxable Land	18,782		\$ 51,785,679
G. Tax Exempt & Non-taxable	2,653		5,222,500
<b>Value of Buildings Only</b>			
A. Residential		\$ 158,961,842	
B. Manufactured Housing		23,129,200	
C. Commercial/Industrial		32,591,419	
D. Historic Barns	6	29,300	
E. Total of Taxable Buildings			\$ 214,711,761
F. Tax Exempt & Non-taxable			20,201,600
<b>Public Utilities - Electric</b>			<b>\$ 16,712,460</b>
<b>Valuation before Exemptions</b>	<b>NUMBER</b>		<b>\$ 283,209,900</b>
<b>Blind Exemption</b>	1	\$ 15,000	
<b>Elderly Exemption</b>	28	730,000	
<b>Totally &amp; Permanently Disabled Ex.</b>	13	115,000	
<b>Total Dollar Amount of Exemptions</b>		<b>\$ 860,000</b>	
<b>Net Valuation on which Tax Rate for Municipal, County and Local Education</b>			<b>\$ 282,349,900</b>
<b>Less Public Utilities</b>			<b>\$ 16,712,460</b>
<b>Net Valuation on which Tax Rate for State Education Tax is Computed</b>			<b>\$ 265,637,440</b>

**TOWN ELECTIONS  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 11, 2014**

Albert St Pierre, Moderator, declared the polls open at 8:00 AM, for the 2014 Town and School elections. At this point he announced that absentee ballots would be cast at 1:00 PM.

The six absentee ballots were cast at 1:00 PM.

The polls were closed by the Moderator at 7:00 PM.

The results of the Town Election are as follows:

Absentee Ballots Cast	6
Regular Ballots Cast	580

**ARTICLE 1**

Selectboard For Three Years	Neill, Steven A	314*
	Berquist, Jack I	236
Town Clerk/Tax Collector for Three Years	Clark, Debra J	538*
Trustee of Trust Funds for One Year	Laware, Susan (write-in)	14*
Medical Bldg. Trustee for Three Years	Lessels, Jeffrey M	461*
	Houghton, Nancy L	443*
Medical Bldg. Trustee for Two Years		
Supervisor Of Checklist for Six Years	Neill, Christy	25*
Cemetery Trustee for Three Years	Leclair, Ronald (write-in)	17*
Planning Board for Three Years	Smith-Hull, Rose M	453*
	Frizzell, Robert T	458*
Finance Committee For Three Years	Royce, Patricia J	484*
	Johnson, Eric	375*
	Levingston, Hal J	308*
	Minickiello, Thomas L	238
Library Trustee For Three Years	Forsaith, Robin (write-in)	15*
	Fowler, James (write-in)	14*
Library Trustee For Two Years	Higgins, Joyce A	497*

**TOWN ELECTIONS  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 11, 2014**

Library Trustee For One Year

Highway Advisory Board For Three Years

Highway Advisory Board For Two Years

Highway Advisory Board For One Year                      Adams, William W                      452\*

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**ARTICLE 2.** “Shall the town vote in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: Establishes a new Zone A-2-North Main Street in which various residential and business uses are permitted?”

**YES 346                      NO 170**

---

**ARTICLE 3.** “Shall the town vote in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Rezones 2 properties on the west side of Main Street immediately north of River Street from Zone E-Mixed Use to Zone B-Business.

**YES 308                      NO 210**

---

**ARTICLE 4.** “Shall the town vote in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows: Provides that existing non-conforming signs may be replaced or changed in character provided there is no increase in the dimensions of the existing sign?”

**YES 377                      NO 210**

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**ARTICLE 5.** “Shall the Town vote to raise and appropriate the sum of \$450,000 for the purpose of constructing an addition connecting the Silsby Library/Municipal Building with the Bakery Building (Selectboard Office) and to authorize the issuance of not more than \$450,000 of bonds or notes for this purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon?” (3/5 Ballot Vote Required) (By Petition)

**The Selectboard does not recommend this appropriation.  
The Finance Committee does not recommend this appropriation.**

**YES 151                      NO 393**

**TOWN ELECTIONS  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 11, 2014**

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**ARTICLE 6.** “Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,718,879 which represents \$3,819,913 for the Town operating budget, \$546,078 for the Water Fund operating budget and \$352,888 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$4,585,107 which is the same as last year’s budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,768,434 for the Town operating budget, \$488,809 for the Water Fund operating budget, and \$327,864 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.  
YES 317                      NO 205**

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**ARTICLE 7.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years?”

**The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.  
YES 341                      NO 181**

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**ARTICLE 8.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting?”

**The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.  
YES 338                      NO 187**

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**ARTICLE 9.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting?”

**The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.  
YES 353                      NO 171**

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**TOWN ELECTIONS  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 11, 2014**

**ARTICLE 10.** “Shall the Town vote to authorize the Heritage Commission to assume the composition and duties of an Historic District Commission pursuant to the provisions of RSA 674:44-b III and 674:46-a?”

**YES 361                      NO 145**

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**ARTICLE 11.** “Shall the Town vote to discontinue the Highway Advisory Board?”

**YES 267                      NO 224**

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**ARTICLE 12.** To transact any other business that may legally come before the meeting.

**YES 378                      NO 98**

---

A true copy, Attest:  
Debra J. Clark  
Town Clerk

# BALANCE SHEET

GENERAL FUND  
as of December 31, 2014

	<u>Beginning of Year</u>	<u>* End of Year</u>
<b><u>Current Assets</u></b>		
Cash and equivalents	\$ 2,998,629	\$ 1,731,274
Accounts receivable	34,230	89,731
Taxes receivable	1,657,936	1,415,414
Interfund receivable	269,261	399,522
Restricted - Cash & cash equivalents	129,686	71,181
Restricted - Investments	109,614	239,405
<b>Total Assets</b>	<b><u>\$ 5,199,356</u></b>	<b><u>\$ 3,946,527</u></b>
<b><u>Current Liabilities</u></b>		
Accounts payable	\$ 113,565	(6,707)
Accrued salaries and benefits	4,549	2,681
Contract payable	3,985	7,000
Intergovernmental-payable	2,358,563	2,426,805
Interfund-payable	-	830
Escrow and performance deposits	200	200
Tax anticipation note payable	1,500,000	-
Other Liabilities	57	42
<b>Total Liabilities</b>	<b>\$ 3,980,919</b>	<b>\$ 2,430,851</b>
<b>Deferred Inflows of Resources</b>		
Unavailable revenue - Property taxes	\$ 338,448	
<b><u>Fund Balance</u></b>		
Nonspendable	-	
Restricted	23,397	29,603
Committed	203,582	279,556
Assigned	150,544	103,763
Unassigned	502,466	1,102,754
<b>Total Fund Balances</b>	<b>\$ 879,989</b>	<b>\$ 1,515,676</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u>\$ 5,199,356</u></b>	<b><u>\$ 3,946,527</u></b>

\* These figures subject to audit

# **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

13 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Charlestown  
Charlestown, New Hampshire

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 20 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

# PLODZIK & SANDERSON

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## ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government- wide financial statements of the Town of Charlestown, as of December 31, 2013, or the changes in financial position thereof for the year then ended.

## ***Unmodified Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2013, and the respective changes in financial position, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter- Management's Discussion and Analysis***

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

## ***Emphasis of Matter- Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Sheryl A. Platt, CPA*

February 6, 2015

PLODZIK & SANDERSON

Professional Association

\*\*\* This is a DRAFTED Independent Auditor's Report \*\*\*

\*\* The full financial audit is available at the Selectboards' Office \*\*



## STATEMENT OF DEBT

December 31, 2014  
Showing Annual Maturities of Outstanding and  
Long-Term Notes

### WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	29,000.00	27,350.00	56,350.00
2016	30,000.00	26,330.00	56,330.00
2017	31,000.00	25,260.00	56,260.00
2018	32,000.00	23,965.00	55,965.00
2019	33,000.00	22,760.00	55,760.00
2020	34,000.00	21,760.00	55,760.00
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	17,035.00	56,035.00
2024	41,000.00	15,035.00	56,035.00
2025	43,000.00	12,985.00	55,985.00
2026-2030	246,000.00	33,300.00	279,300.00
	\$ 630,000.00	\$ 264,815.00	\$ 894,815.00

### WATER/WASTEWATER IMPROVEMENT 2003

USDA - Rural Utilities Service

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	26,000.00	29,790.00	55,790.00
2016	27,000.00	28,730.00	55,730.00
2017	28,000.00	27,630.00	55,630.00
2018	30,000.00	26,320.00	56,320.00
2019	31,000.00	24,950.00	55,950.00
2020	32,000.00	23,690.00	55,690.00
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	18,625.00	55,625.00
2024	39,000.00	16,725.00	55,725.00
2025	41,000.00	14,725.00	55,725.00
2026-2031	292,000.00	44,300.00	336,300.00
	\$ 653,000.00	\$ 298,135.00	\$ 951,135.00

**TAX COLLECTOR'S REPORT**  
**January 1, 2014 -December 31, 2014**

<b>Uncollected Taxes Beginning of Year</b>	<b>2014 Levy</b>	<b>2013 Levy</b>
Property Taxes		\$1,027,773.92
Land Use Change Taxes		3,000.00
Yield Taxes		7,632.28
Utilities		107,788.60
Beginning Balance Interest		1.31
Property Tax Credit Balance	-6,008.14	
Utilities Credit Balance	-1,038.61	
<b>Taxes Committed This Year</b>		
Property Taxes	8,740,977.02	8,449.70
Land Use Change Taxes	32,550.00	
Yield Taxes	4,613.04	
Excavation Tax	2,185.52	
Utilities	2,284,573.74	
<b>Overpayment Refunds</b>		
Property Taxes	6,251.75	
Interest and Penalties on Delinquent Taxes	7,966.99	61,289.64
<b>Total Debits</b>	<b>\$11,072,071.31</b>	<b>\$1,215,935.45</b>
<b>Credits Remitted to Treasurer</b>	<b>2014</b>	<b>2013</b>
Property Taxes	\$7,974,628.63	\$576,686.42
Land Use Change Taxes	27,050.00	700.00
Yield Taxes	4,054.58	35.72
Interest (Include Lien Conversion)	7,949.22	61,290.95
Excavation Tax	2,185.52	
Utilities	601,685.58	67,757.58
Conversion to Lien (Principal Only)		508,623.00
<b>Abatements</b>		
Property Taxes	5,134.85	841.78
Land Use Change Taxes	3,200.00	
Utilities	1,555,366.90	
<b>Uncollected Taxes - End of Year</b>		
Property Taxes	771,772.79	
Land Use Change Taxes	2,300.00	
Yield Taxes	558.46	
Utilities	127,007.81	
Property Tax Credit Balance	-10,315.64	
Utilities Credit Balance	-507.39	
<b>Total Credits</b>	<b>\$11,072,071.31</b>	<b>\$1,215,935.45</b>

**TAX COLLECTOR'S REPORT**  
**January 1, 2014 - December 31, 2014**

<b>DEBITS</b>	<b>PRIOR LEVIES</b>			
<b>Prior Levies</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2006-2010</b>
Unredeemed Liens Balance- Beginning of Year		360,556.21	213,354.34	45,619.22
Unredeemed interest & costs beginning of year				1,955.50
Liens Executed During Fiscal Year	548,448.63			
Interest & Costs Collected (After Lien Execution)	12,165.10	36,981.80	73,156.75	12,025.85
<b>TOTAL DEBITS</b>	<b>\$560,613.73</b>	<b>\$397,538.01</b>	<b>\$286,511.09</b>	<b>\$59,600.57</b>
<b>CREDITS</b>	<b>PRIOR LEVIES</b>			
<b>Prior Levies</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2006-2010</b>
Redemptions	\$167,047.19	\$142,616.54	\$176,386.42	\$39,538.04
Interest & Costs Collected (After Lien Execution)	12,165.10	36,315.99	72,054.35	13,123.85
Abatements of Unredeemed Liens	\$215.09	\$2,201.61	313.39	
Unredeemed Liens Balance- End of Year	\$381,186.35	215,738.06	368,174.3	6081.18
Unredeemed interest & costs end of year		665.81	939.50	857.50
<b>TOTAL CREDITS</b>	<b>\$560,613.73</b>	<b>\$397,538.01</b>	<b>\$286,511.09</b>	<b>\$59,600.57</b>

# ABATEMENTS OF TAX COLLECTOR

January 1, 2014 - December 31, 2014

## REAL ESTATE

Bacon, Romain	\$1,259.60
Beaudry, Norman R.	1,319.89
Beaudry, Robert N.	1.29
Bush, Ben	16.85
Pollard, Floyd	<u>2,537.22</u>

**Total Abatements for 2014 Levy** **\$5,134.85**

Bilodeau, Mike	\$841.78
----------------	----------

**Total Abatements for 2013 Levy** **\$841.78**

## CURRENT USE

Liberty Utilities	<u>\$3,200.00</u>
-------------------	-------------------

**Total Abatements for 2014 Current Use** **\$3,200.00**

## TAX-UTILITY LIENS

Beaudry, Ethel M.	2013	1,998.90
Tucker, Elliot	2012-2014	731.19

**Total Abatements for Tax-Utility Liens** **\$2,730.09**

## WATER

Benson, Shirley	\$15,998.30
Cummings, Jonathan	95.70
Davis, Montgomery	95.70
Davis, William & Elaine	69.80
Kuncik, Joan	122.10
Springfield Motor Lodge	<u>1,538,711.40</u>

**Total Abatements for 2014** **\$1,555,093.00**

## SEWER

Hoyt, Benjamin & Meghan	\$29.70
Kuncik, Joan	<u>244.20</u>

**Total Abatements for 2014 Levy** **\$273.90**

## ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2014 - December 31, 2014

### REAL ESTATE

Greenburg, David	\$	1,405.06
Truman, Paul & Cindy		605.18
Truman, Paul & Cindy		2,662.79
Spaulding, Christopher & Tracy		349.32
Adams, Thomas		31.43
Szalucka, Joyce		182.41
Beaudry, Normand		339.48
NARJE, LLC		451.72
Melius Jr, Clinton		362.03
Lutz, Theodora		2,764.05
Jacobs, Darlene		432.75
Shepa, Brian & Jessica		1,174.63
Love, Laura		1,778.49
Crosby, Stephanie & Raymond		1,184.75
Baird-Torney, Shawna		1,381.91
Boynton, John		1,658.76
Shaw, Holly & Philip		236.54
Klema, Brendan & Terrell		974.95
Trans Canada Hydro Northeast		4,228.73
<b>Total Abatement for 2013</b>	<b>\$</b>	<b>22,204.98</b>

### REAL ESTATE

Trans Canada Hydro Northeast		\$4,479.67
Klema, Brendan & Terrell		\$960.70
<b>Total Abatements for 2012</b>		<b>\$5,440.37</b>

### REAL ESTATE

Trans Canada Hydro Northeast		\$13,193.77
<b>Total Abatements for 2011</b>		<b>\$13,193.77</b>

**TOWN CLERK REPORT**  
**January 1, 2014 - December 31, 2014**

**MOTOR VEHICLES**

Registrations/Titles/Fees	\$724,718.85
	<b>\$724,718.85</b>

**DOGS**

State Fees	\$2,447.00
Town Fees	4,597.60
Town Fines	2,972.00
	<b>\$10,016.60</b>

**MARRIAGES**

State Fees	\$912.00
Town Fees	168.00
	<b>\$1,080.00</b>

**VITAL RECORDS**

State Fees	\$1,886.00
Town Fees	1,659.00
	<b>\$3,545.00</b>

**FILING FEES**

UCC/MISC. Filings	\$1,064.48
Check List	127.50
Overlay	135.58
	<b>\$1,327.56</b>

<b>REMITTED TO TREASURER</b>	<b>\$740,688.01</b>
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**TREASURER'S REPORT**  
**January 1, 2014 - December 31, 2014**

**State of New Hampshire**

Shared Revenue Grant/Rooms & Meals	247,128.70
Forest Land Reimbursement	590.98
	<hr/> 247,719.68

**Highway Department**

State of New Hampshire- Highway Block Grant	135,360.91
Insurance -STD Reimbursement	10,493.07
	<hr/> 145,853.98

**Transfer Station**

Permits	53,165.00
Demo And Trash	82,833.11
Recycling	15,203.11
Insurance-Scale Repair	8,135.39
	<hr/> 159,336.61

**Police Department**

Dispatch and Special Services	6,040.00
Reports	595.00
Court Fines & Restitutions	3,648.39
Miscellaneous	190.96
	<hr/> 10,474.35

**Ambulance Department**

Payments By Insurance Companies	84,235.73
Payments By Individuals	6,202.89
Insurance Claim Payment	514.68
	<hr/> 90,953.30

**Fire Department**

Reports And Inspections	390.00
Reimbursement For Truck Repair	2,139.93
	<hr/> 2,529.93

**Elections & Registration**

Reimbursement From School District	377.34
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**TREASURER'S REPORT**  
**January 1, 2014 - December 31, 2014**

**Building, Planning & Zoning**

Building Permits	6,386.20
Application Fees	1,650.00
Reimbursements-Ads, Certified Letters, Expense	1,050.00
Planning Board Prints and Copies	6.00
Zoning Board	250.00
	<hr/> 9,342.20

**Selectboard's Office**

Copies	193.75
1st & 2nd Town History	613.00
3rd Town History	1,095.00
	<hr/> 1,901.75

**Health & Human Services**

Payment For Liens	6,509.26
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**Cemetery Department**

Cemetery Lots	3,300.00
Recording Fees for Deeds	22.50
Fees for Opening Graves	2,450.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	9,712.71
	<hr/> 15,485.21

**Recreation Department**

Swimming Pool-Admission Fees & Lessons	6,848.45
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**Insurance**

Reimbursement due to yearly audit	32,629.83
Payment for claim	111.75
STD Payments	8,452.03
	<hr/> 41,193.61

**Rental Property**

Town Hall	2,300.00
Municipal Building	1,135.00
Patch Park Deposits	650.00
	<hr/> 4,085.00



**TREASURER'S REPORT**  
**January 1, 2014 - December 31, 2014**

**Town Clerk**

Registrations, Title & Registration Fees	724,718.85
UCC, Election & Miscellaneous Fees	1,327.56
Vital Records- Fees to Town	1,659.00
Vital Records- Remitted To State	1,886.00
Marriage License-Fees To Town	168.00
Marriage License-Remitted To State	912.00
Dog License & Fines	7,569.60
Dog License-Remitted To State	2,447.00
	740,688.01

**Tax Collector**

2015 Property Taxes	10,315.64
2014 Property Taxes & Interest	7,969,865.01
2011 Property Taxes & Interest	1,088,876.96
Redeemed Taxes, Interest & Costs	659,247.48
Yield Tax & Interest	12,604.04
Excavation Activity Tax & Interest	2,185.52
Current Use	30,201.59
Miscellaneous-Bank Correction	0.80
	9,773,297.04

**Miscellaneous**

Junkyard Permits & Other Licenses	290.00
Water & Sewer Department-Reimbursed to General Fund	616,614.57
Proceeds of Tax Anticipation Notes	2,000,000.00
Bank Interest less Service Charges	69.97
In Lieu of Taxes	12,282.62
Bond for Posted Road & Timber Bond	2,516.48
Returned Check Collected Fees	3,257.68
Sale of Truck & Equipment	6,701.35
Refund for Propane	112.04
Library	7,012.92
Repayment for Pool Cover	3,600.00
Miscellaneous	319.35
	2,652,776.98

Balance as of January 1, 2014	1,535,456.21
Receipts	13,909,372.70
Less Disbursements	13,730,999.97
Balance as of December 31, 2014	1,713,828.94

**TREASURER'S REPORT**  
**January 1, 2014 - December 31, 2014**

**Accounts Held by the Treasurer**

General Fund Checking Account	1,718,058.96
Reclamation Bond Certificate of Deposit	2,264.58
<b>Total Funds Available for the General Fund</b>	<b>1,720,323.54</b>
<b>Conservation Commission-Money Market Account</b>	<b>43,928.42</b>
<b>Conservation Commission-Certificate of Deposit</b>	<b>13,996.03</b>
<b>Recreation Department-Special Fund Checking Account</b>	<b>5,611.77</b>
Town of Charlestown Water Department-Money Market	98,541.41
Rents & Interest	356,921.72
Hookups and Turn Water On and Off	10,540.57
Bank Interest less Service Charges	157.10
Transfers to General Fund	-346,584.53
Miscellaneous	68.74
<b>Balance in Water Money Market Account</b>	<b>119,645.01</b>
Town of Charlestown Sewer Department-Money Market	705.28
Sewer Rents & Interest	361,184.81
Dumping Fees	3,704.00
Connecting Fees	2,400.00
Bank Interest less Service Charges	58.91
Transfers to General Fund	-270,000.00
Miscellaneous	-109.40
<b>Balance in Sewer Money Market Account</b>	<b>97,943.60</b>
<b>Due from Water Dept. to Sewer Dept.</b>	<b>800.00</b>
<b>Old Home Day Association Checking Account</b>	<b>5,011.35</b>
<b>Old Home Day Cert. of Deposit</b>	<b>12,418.83</b>
<b>Charlestown Heritage Commission</b>	<b>1,997.81</b>
Police Department Special Revenue Account	1,990.54
Donation Reserved for Cannon	200.00
Donations	7,295.74
From Dunk A Cop	120.00
Payments for Improvements	-9,544.37
Service Charges	-61.91
<b>Balance in Police Special Revenue Account</b>	<b>0.00</b>

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2014

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 118,892	\$ 3,200	\$ 122,092	\$ 104,099	\$ 17,993	
Elect/Regis/Vital Recs.	5,038	367	5,405	3,593	1,812	
Financial Administration	339,993	3,423	343,416	334,407	9,009	
Legal	30,000		30,000	26,564	3,436	
Planning & Zoning	56,772		56,772	56,035	737	
General Gov't Buildings	175,306	421	175,727	181,395		(5,668)
Cemeteries	76,555	1,064	77,619	60,401	17,218	
Insurance	52,250		52,250	54,559		(2,309)
Regional Associations	12,350		12,350	12,350		
Police	693,631	966	694,597	650,307	44,290	
Ambulance	94,949		94,949	82,487	12,462	
Fire	156,892	2,255	159,147	148,548	10,599	
Code Enforcement	11,317		11,317	8,901	2,416	
Emergency Management	1,015		1,015	361	654	
Highways & Bridges	1,184,898	12,586	1,197,484	1,103,718	93,766	
Street Lights	30,000		30,000	31,261		(1,261)
Tree Maintenance	1,500		1,500	1,448	52	
Transfer Station	228,137	8,151	236,288	224,135	12,153	
Pest Control	750		750	479	271	
Health Agencies	64,390		64,390	63,657	733	
General Assistance	54,002		54,002	31,301	22,701	
Parks & Recreation	69,673		69,673	70,096		(423)
Library	117,032	1,705	118,737	117,476	1,261	
Heritage Commission	3,000		3,000	3,000		
Conservation Commission	600		600	505	95	
Debt/Principal/Interest	12,500		12,500	10,285	2,215	
Capital	228,471	3,320	231,791	212,725	19,066	
<b>Sub-total</b>	<b>\$ 3,819,913</b>	<b>\$ 37,457</b>	<b>\$ 3,857,370</b>	<b>\$ 3,594,093</b>	<b>\$ 272,938</b>	<b>\$ (9,661)</b>
<b>Articles</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,894,913</b>	<b>\$ 37,457</b>	<b>\$ 3,932,370</b>	<b>\$ 3,669,093</b>	<b>\$ 272,938</b>	<b>\$ (9,661)</b>
<b>Water Fund</b>	<b>\$ 546,078</b>	<b>\$ -</b>	<b>\$ 546,078</b>	<b>\$ 528,984</b>	<b>\$ 17,094</b>	<b>-</b>
<b>Wastewater Fund</b>	<b>\$ 326,586</b>	<b>\$ -</b>	<b>\$ 326,586</b>	<b>\$ 319,180</b>	<b>\$ 7,406</b>	<b>-</b>
<b>Consolidated Funds</b>	<b>\$ 4,767,577</b>	<b>\$ 37,457</b>	<b>\$ 4,805,034</b>	<b>\$ 4,517,257</b>	<b>\$ 297,438</b>	<b>\$ (9,661)</b>
<b>Net Unexpended</b>	<b>\$ 287,777</b>					

## 2014 DETAILED STATEMENT OF EXPENDITURES

### GENERAL GOVERNMENT

#### EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	6,828.40
Selectmen - Secretary P/T	14,789.32
Selectmen - Salaries - Selectboard	9,900.00
Selectmen - Health/Disability Insurance	7,338.93
Selectmen - FICA/Medicare	2,225.84
Selectmen - NH Retirement System	1,089.44
Selectmen - Unemployment/Workers' Comp	355.02
Selectmen - Telephone	721.32
Selectmen - Printing, Ads	2,029.12
Selectmen - Dues, Subscriptions, Education	1,200.01
Selectmen - Office Supplies	3,522.71
Selectmen - Miscellaneous	899.75
Adm Assist - Salary	35,438.01
Adm Assist - Secretary	1,969.03
Adm Assist - Health/Disability Insurance	8,046.24
Adm Assist - FICA/Medicare	2,708.32
Adm Assist - NH Retirement System	3,821.08
Adm Assist - Unemployment/Workers' Comp	157.13
Adm Assist - Telephone	483.75
Adm Assist - Dues, Subscriptions	273.18
Adm Assist - Copier	269.80
Adm Assist - Books, Periodicals, Misc	32.45
<b>Total Executive</b>	<b>\$ 104,098.85</b>

#### ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	1,098.19
Salaries - Supervisors & Moderator	1,340.64
FICA/Medicare	130.26
Printing & Supplies	1,024.13
<b>Total Elections &amp; Registration</b>	<b>\$ 3,593.22</b>

#### FINANCIAL ADMINISTRATION

Salary - Bookkeeper	56,378.17
Health/Disability Insurance	8,649.73
Dental Insurance	61.98
FICA/Medicare	4,173.28
NH Retirement System	6,012.39
Unemployment/Workers' Comp	287.17
Auditing Services	17,500.00
Fixed Assets Management	1,500.00
Town Report	1,043.79
Education & Training	346.11
Postage	11,485.55
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	375.67
Trust Funds Miscellaneous	88.04
AS - Assessing Clerk F/T	7,100.63
AS - Health/Disability Insurance	3,124.19
AS - FICA/Medicare	456.31
AS - NH Retirement System	739.30
AS - Unemployment/Workers' Comp	106.62
Assessing Services	49,027.25
TC-TX - Collector	39,579.28

## 2014 DETAILED STATEMENT OF EXPENDITURES

TC-TX - Part Time Salaries	35,580.73
TC-TX - Overtime	59.45
TC-TX - Health/Disability Insurance	16,336.75
TC-TX - FICA/Medicare	6,079.67
TC-TX - NH Retirement Systems	4,607.48
TC-TX - Unemployment/Workers' Comp	442.81
TC-TX - Telephone	788.73
TC-TX - Education	1,203.53
TC-TX - Dues & Subscriptions	80.00
TC-TX - General Expenses	1,844.65
TC-TX - Office Supplies	3,026.18
TC-TX - Mortgagee Search	9,175.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	5,000.00
Treasurer - FICA/Medicare	382.50
Treasurer - Bank Fees	418.10
Treasurer - Office Supplies	154.08
Data Processing - Software Support	30,218.82
Data Processing - Hardware Upgrades	720.00
<b>Total Financial Administration</b>	<b>\$ 334,406.94</b>
Encumbered - Plodzik & Sanderson - \$4707.00	

### LEGAL EXPENSES

Town Attorney	22,095.92
Other Legal Expenses	4,467.58
<b>Total Legal Expenses</b>	<b>\$ 26,563.50</b>

### PLANNING & ZONING

Planning & Zoning Director	35,438.01
Secretary Part Time	1,835.98
Health/Disability Insurance	8,048.43
FICA/Medicare	2,710.23
NH Retirement System	3,829.17
Unemployment/Workers' Comp	157.10
Telephone	483.78
Publication Expenses	1,266.45
Education, Mileage Reimbursement	216.11
Dues, Resource Materials, and Supplies	601.02
Computer, Software	50.00
Copier Expense	269.79
Postage	1,129.35
<b>Total Planning &amp; Zoning</b>	<b>\$ 56,035.42</b>

### GENERAL GOVERNMENT BUILDINGS

Custodian	31,200.00
Disability Insurance	326.52
FICA/Medicare	2,384.64
NH Retirement System	3,360.24
Unemployment/Workers' Comp	966.21
Dental Insurance	94.10
Municipal Building - Mowing	2,102.88
Municipal Building - Phone	252.58
Municipal Building - Electricity	12,129.50
Municipal Building - Heating Oil	9,224.38
Municipal Building - Water/Sewer	781.65
Municipal Building - Maintenance & Repair	13,581.84

## 2014 DETAILED STATEMENT OF EXPENDITURES

GB Vehicle Fuel	571.82
GB Vehicle Maintenance & Repair	87.61
Town Hall - Electricity	1,937.37
Town Hall - Heating Oil	11,360.58
Town Hall - Water/Sewer	315.45
Town Hall - Maintenance & Repair	1,505.05
Town Hall - Alarm Monitoring	606.59
Police - Mowing	498.06
Police - Electricity	5,828.54
Police - Heating Oil	3,203.63
Police - Water/Sewer	370.95
Police - Maintenance & Repair	3,251.71
Ambulance - Mowing	341.45
Ambulance - Electricity	3,239.96
Ambulance - Heating	1,692.10
Ambulance - Water/Sewer	248.85
Ambulance - Maintenance & Repair	1,218.14
Fire Station - Electricity	2,990.85
Fire Station - Heating Oil	10,157.83
Fire Station - Water/Sewer	469.85
Fire Station - Maintenance & Repair	3,219.01
Highway - Electricity	3,822.63
Highway - Heating Oil	10,197.49
Highway - Water/Sewer	177.60
Highway - Maintenance & Repair	3,614.78
Transfer Station - Mowing	1,402.06
Transfer Station - Electricity/Heating	4,382.21
Transfer Station - Water/Sewer	210.00
Transfer Station - Maintenance & Repair	2,387.13
Recreation - Mowing	9,155.74
Recreation - Patch Park - Electricity	447.13
Recreation - Patch Park - Water/Sewer	221.10
Recreation - Pool Electricity	1,847.70
Recreation - Water/Sewer	2,460.00
Recreation - Maintenance & Repair	4,201.38
Bakery Building - Electricity/Heat	3,332.57
Bakery Building - Water/Sewer	265.50
Bakery Building - Maintenance & Repair	3,607.39
Community Bulletin Board - Electricity	25.90
Cemetery - Electricity	116.23
<b>Total General Government Buildings</b>	<b>\$ 181,394.48</b>
Encumbered - LJC Heating & Air Conditioning - \$5786.00	

### CEMETERY DEPARTMENT

Sexton	25,180.00
Salaries - Part Time	14,224.00
Salaries - Part Time Clerical	2,731.51

## 2014 DETAILED STATEMENT OF EXPENDITURES

FICA/Medicare	3,223.41
Unemployment/Workers' Comp	2,730.97
Telephone	421.85
Equipment Maintenance	1,704.59
Miscellaneous	845.90
Gasoline	3,385.96
Monument Repairs	3,500.00
Road Repairs	158.35
Loam, Seed	787.12
Fence Maintenance	929.29
Vehicle Repair	503.42
Uniforms	75.00
<b>Total Cemeteries</b>	<b>\$ 60,401.37</b>
<b>INSURANCE - Property, Liability</b>	
Property, Liability	54,558.52
<b>Total Insurance</b>	<b>\$ 54,558.52</b>
<b>ADVERTISING &amp; REGIONAL PLANNING</b>	
NH Municipal Association - Dues	3,536.61
Upper Valley Lake Sunapee	6,612.40
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
<b>Total Advertising &amp; Regional Planning</b>	<b>\$ 12,349.01</b>
<b>Total General Government</b>	<b>\$ 833,401.31</b>
<b>PUBLIC SAFETY</b>	
<b>POLICE DEPARTMENT</b>	
Salaries - Full Time	270,737.31
Salaries - Part Time	122,714.10
Overtime	14,621.09
Health/Disability Insurance	85,157.71
FICA/Medicare	18,550.28
NH Retirement System	56,298.13
Unemployment/Workers' Comp	10,608.30
Dental Insurance	823.19
Telephone/Fax	5,101.02
Regional Prosecutor	17,468.78
Subscriptions/Journals	826.84
Alarm Monitoring	539.00
Ammunition	2,383.20
Office Supplies	1,842.18
Office Equipment	634.99
Conference/Trade Seminar	77.99
Postage	258.03
General Expenses	1,230.61
Training	1,762.63
Gasoline	16,560.53
Vehicle Maintenance & Repair	3,562.27
Radio Communications	1,215.00
Uniforms	3,704.86
Contracts	12,223.16
Special Detail	1,343.20
Special Detail FICA/Medicare	62.60
<b>Total Police</b>	<b>\$ 650,307.00</b>

## 2014 DETAILED STATEMENT OF EXPENDITURES

### AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	24,380.00
On-call Stipend	16,737.50
FICA/Medicare	3,834.22
Unemployment/Workers' Comp	3,166.65
Telephone/Fax	797.08
Billing Services Fee	2,290.00
Medical Supplies	9,860.49
Medical Equipment	2,075.40
ZOLL Service Contract	3,075.50
Courses/Training	578.97
Mileage Reimbursement	467.13
Office Supplies	974.56
Miscellaneous	1,439.26
Postage	10.38
Vehicle Maintenance	436.49
Gasoline/Diesel	2,647.57
Uniforms	715.87
<b>Total Ambulance</b>	<b>\$ 82,487.07</b>

### FIRE DEPARTMENT

Chief	6,400.06
Assistance Chief	2,500.08
Inspector - Part Time	178.50
Fire Wardens - Part Time	1,482.40
Salaries - Part Time	38,243.01
FICA/Medicare	3,706.31
Unemployment/Workers' Comp	4,311.99
Telephone	2,034.53
Dispatching Services	42,794.95
Equipment Maintenance	6,301.54
Equipment Replacement/Upgrade	16,862.36
Dues & Subscriptions	1,190.95
Training	3,773.90
Gasoline/Diesel	3,609.79
Vehicle Repair	8,545.38
Radio Communications	857.12
Uniforms	40.00
General Expenses	3,353.01
Personal Equipment	1,141.47
SCBA Maintenance	1,220.40
<b>Total Fire Department</b>	<b>\$ 148,547.75</b>
Encumbered - Bergeron Protective Clothing - \$3722.86	
Encumbered - S. G. Reed Truck Service - \$1655.62	

### CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	6,804.00
FICA/Medicare	520.54
Unemployment/Workers' Comp	568.32
Building Inspection Expense	50.00
Education	447.90
Mileage Reimbursement	510.05
<b>Total Code Enforcement</b>	<b>\$ 8,900.81</b>



## 2014 DETAILED STATEMENT OF EXPENDITURES

### EMERGENCY MANAGEMENT

Telephone	5.70
EOC Equipment	248.82
Gasoline	106.35
<b>Total Emergency Management</b>	<b>\$ 360.87</b>
<b>Total Public Safety</b>	<b>\$ 890,603.50</b>

### PUBLIC WORKS

#### HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	16,172.93
Paving	271,048.32
<b>Total Road Projects</b>	<b>\$ 287,221.25</b>

#### HIGHWAY OPERATION BUDGET

Salaries - Full Time	238,699.06
Salaries - Part Time	6,690.00
Overtime	20,691.88
Health/Disability Insurance	109,982.18
FICA/Medicare	18,523.21
NH Retirement System	27,748.54
Unemployment/Worker's Comp	25,918.17
Dental Insurance	708.25
Mowing	6,390.64
Roadside Mowing	3,570.00
Telephone	1,429.11
Engineering - Mapping	2,219.13
Educational Programs	585.00
Signs	2,897.28
Office Supplies	209.08
Technology, Internet, & Computers	160.00
Reconstruction General	14,677.83
Gravel Crushing	20,000.00
Crack Sealing	74,942.10
Safety Striping	4,541.62
Calcium Chloride	8,162.00
Gasoline/Diesel	36,797.47
Street Sweeping	7,347.62
Oil/Grease	2,522.89
Vehicle Maintenance & Repair	36,750.00
Tires, Tubes, Chains, and Batteries	3,788.35
Uniforms	5,232.66
Culverts	4,351.00
Sand & Gravel	18,096.64
Equipment Rental	14,196.95
Supplies, Tools & Equipment	4,994.97
Snow & Ice Supplies	90,748.47
Trees	2,925.00
<b>Total Highway Operating Department</b>	<b>\$ 816,497.10</b>
<b>Total Highway</b>	<b>\$ 1,103,718.35</b>
Encumbered - United Construction - \$48300.00	
Encumbered - Signage - \$2057.50	

### STREET LIGHTS

Street Lighting	31,261.40
<b>Total Street Lights</b>	<b>\$ 31,261.40</b>

## 2014 DETAILED STATEMENT OF EXPENDITURES

### TREE MAINTENANCE

Tree Maintenance	1,448.00
<b>Total Tree Maintenance</b>	<b>\$ 1,448.00</b>

### TRANSFER STATION

Salaries - Full Time	6,880.94
Salaries - Part Time	49,752.41
Overtime	151.68
Disability Insurance	155.25
FICA/Medicare	4,304.54
NH Retirement Systems	887.88
Unemployment/Workers' Comp	3,872.96
Telephone	964.22
Equipment	19,473.15
Dues, Subscriptions, Education, & Licenses	2,320.71
Supplies & Miscellaneous	1,675.54
Office Supplies	432.23
Gasoline/Diesel	21,347.83
Vehicle Expense	11,489.51
Scale Maintenance	3,281.83
TS Uniforms	120.54
Recycling	5,167.80
Demolition	21,372.47
Trash Disposal	67,533.93
Landfill Closure Monitoring	2,950.02
<b>Total Public Works</b>	<b>\$ 224,135.44</b>
Encumbered - Peabody Electric - \$4820.00	
Encumbered - Alexander Industrial Technologies - \$10506.00	

### HEALTH AND WELFARE

#### ANIMAL CONTROL

Veterinary Services	20.00
Ads, Postage, Printing, Food	458.50
<b>Total Animal Control</b>	<b>\$ 478.50</b>

#### HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	2,910.00
Connecticut Valley Home Care	500.00
Community Alliance-Family	2,500.00
Southwestern Community Services	5,000.00
West Central Behavioral Health	7,350.00
Community Alliance - Transportation	14,000.00
Fall Mountain Food Shelf Rent	6,000.00
Salary Health Officer	275.00
FICA/Medicare	21.04
Unemployment/Workers' Compensation	199.34
Mileage Reimbursement	156.48
Miscellaneous	245.00
<b>Total Health Agencies</b>	<b>\$ 63,656.86</b>
Encumbered - SBR Properties - \$1500.00	

## 2014 DETAILED STATEMENT OF EXPENDITURES

### GENERAL ASSISTANCE

Telephone	434.49
Community Alliance	16,810.08
Office Supplies	207.23
Electricity - Clients	690.55
Rent - Clients	10,852.21
Food - Clients	135.43
Fuel - Clients	1,170.64
Other Ezpenses - Clients	1,000.00
<b>Total General Assistance</b>	<b>\$ 31,300.63</b>
<b>Total Health &amp; Welfare</b>	<b>\$ 100,897.90</b>

### RECREATION & CULTURE

#### PARKS & RECREATION

Salary - Director Part Time	12,000.04
Pool Director Part Time	5,000.00
FICA/Medicare	1,300.54
Unemployment/Workers' Compensation	1,038.15
Director Telephone	240.91
Director Expenses	1,046.14
Program Supplies	5,254.50
Parks Maintenance	3,142.32
Swimming Pool - Lifeguards	27,793.92
Swimming Pool - FICA/Medicare	2,136.56
Swimming Pool - Unemployment/Workers' Compensation	1,498.23
Swimming Pool - Telephone	236.39
Swimming Pool - Supplies	7,407.24
Swimming Team/guard Training	1,101.50
Adult Programs	900.00
<b>Total Parks &amp; Recreation</b>	<b>\$ 70,096.44</b>
Encumbered - USA Bluebook - \$ 1394.50	

#### LIBRARY

Librarian	39,239.20
Assistant Librarian	27,607.61
Salaries - Part Time	20,402.35
Life/Disability Insurance	784.20
FICA/Medicare	6,619.53
NH Retirement System	4,226.04
Unemployment/Workers' Compensation	465.88
Telephone	396.62
Supplies	1,109.86
Computer Expenses	2,468.97
Postage	143.56
Equipment	225.88
Dues, Subscriptions	674.49
Miscellaneous	120.58
Education/Workshops	45.00
Travel Reimbursement	266.80
Programs & Displays	118.20
Literacy Program	558.03
General Fund Books	5,082.70
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	5,920.90
<b>Total Library</b>	<b>\$ 117,476.40</b>

## 2014 DETAILED STATEMENT OF EXPENDITURES

<b>HERITAGE COMMISSION</b>		
Heritage Commission Project	\$	3,000.00
Total Heritage Commission	<b>\$</b>	<b>3,000.00</b>
<b>Total Recreation &amp; Culture</b>	<b>\$</b>	<b>190,572.84</b>
Encumbered - Jim Purington - \$1400.00		
Encumbered - Jennifer Clark - \$500.00		
<b>CONSERVATION COMMISSION</b>		
Conservation Commission Expense		504.67
<b>Total Conservation Commission Expense</b>	<b>\$</b>	<b>504.67</b>
<b>DEBT</b>		
TAN Interest		10,284.91
<b>Total Debt Service</b>	<b>\$</b>	<b>10,284.91</b>
<b>SPECIAL ARTICLES</b>		
Capital Reserve Revaluation		25,000.00
Highway Heavy Equipment Capital Reserve		25,000.00
Capital Reserve Silsby Masonry		25,000.00
<b>Total Special Articles</b>	<b>\$</b>	<b>75,000.00</b>
<b>CAPITAL OUTLAY</b>		
Lease Purchases		161,786.58
Athletic Field Improvements		12,085.00
Cemetery Mowers		6,500.00
Police - Vehicle		22,353.81
Maintenenace Truck		5,000.00
Town Hall Heating System		5,000.00
<b>Total Capital Outlay</b>	<b>\$</b>	<b>212,725.39</b>
<b>GRAND TOTAL 2014 EXPENDITURES</b>	<b>\$</b>	<b>3,669,091.80</b>
<b>GRAND TOTAL 2014 ENCUMBRANCE</b>	<b>\$</b>	<b>86,749.48</b>

# TOWN DELIBERATIVE MEETING

February 8, 2014

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the town of Charlestown, New Hampshire, will be held on Wednesday, February 5, 2014 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 11, 2014 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

The Town Meeting to be held Wednesday, February 5, 2014 was postponed until Saturday, February 8, 2014 due to inclement weather.

Moderator, Albert St. Pierre, opened the meeting by leading us in the Pledge of Allegiance. He then introduced the Town Officials at the head tables, our new Police Chief, our two State Representatives, our two School Board members, and a newspaper representative.

At this point Albert wanted to recognize Eric Lutz, who passed away in 2013, for his volunteerism on the many boards he served on in town.

Debra Clark, Town Clerk, thanked everyone for their patience and understanding this past year while she was out on medical leave. She gave special thanks to Nancy Houghton and Sue Bascom for their many hours they volunteered in her office. Also, she thanked her Deputy Kelly Stoddart, for her outstanding job she did covering the office.

Albert then read his rules of the meeting and announced there would be no discussion on **Article 1** as it is a separate ballot. **Articles 2** through **4** are zoning articles so Sharon Francis, Planning Board member, was allowed to give an overall explanation of them.

At this point Daryl Royce, Assistant Moderator, took charge of the meeting as Albert was presenting and speaking to the next article.

**ARTICLE 5:** Presented and seconded as read.

Albert St. Pierre resumed control of the meeting, thanking Daryl for his help.

**ARTICLE 6:** Presented and seconded as read. There was an amendment to reduce the operating budget from \$4,718,879 to \$4,703,629, a reduction of \$18,250. A ballot votes was requested. The amendment was defeated.

**YES 21 NO 25**

**ARTICLE 7:** Presented and seconded as read.

**ARTICLE 8:** Presented and seconded as read.

**ARTICLE 9:** Presented and seconded as read.

## TOWN DELIBERATIVE MEETING

February 8, 2014

**ARTICLE 10:** Presented and seconded as read.

**ARTICLE 11:** Presented and seconded as read.

**ARTICLE 12:** Seeing there was no further business brought forward the meeting was adjourned at 12:00 AM by Albert St. Pierre. He reminded everyone voting for the Town and School will be held on Tuesday, March 11, 2014.

A true copy Attest:



Debra J Clark  
Town Clerk-Tax Collector

## HEALTH OFFICER

In 2014, Health Officer, Steven Neill, and Deputy Health Officer, Patti Henderson, continued to perform inspections for licensed day care/foster care facilities. We, once again followed up on complaints regarding septic issues, dog bites, and overflowing trash bins/trash piles in yards. Other health complaints that were addressed range from outdoor heater installations, mold investigations to unsanitary living conditions.

Training seminars were attended, which allows us to keep up to date with the changes that are happening in the health officer organization. We continue to work closely with the Public Health Network for Sullivan County to work on disaster plans for our region.

There are no set office hours for the Health Officer, but if you should need to reach one of us for any reason, please feel free to call the Selectman's office at 826-4400

Respectfully Submitted,

Steven Neill – Charlestown Health Officer  
Patti Henderson RN – Charlestown Deputy Health Officer

## CEMERTY DEPARTMENT

In 2014, the usual mowing, trimming, weed-whacking, and fence painting was kept up.

The stained glass on the Hoyt Mausoleum, located in Forest Hill Cemetery, was repaired this year.

Two trees were removed from Hope Hill Cemetery and a few others need to be removed in the near future.

Duncan Spilsbury has completed his Eagle badge project of cataloging the stones in Forest Hill Cemetery. The map and directory is currently available at the Selectboard's office, and a map will be placed at the cemetery when the warmer weather arrives.

Respectfully Submitted,  
 Ron LeClair  
 Victoria Sargent  
 Douglas Neill

### TRUSTEES OF TRUST FUNDS

New Cemetery Accounts – 2014

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)  
 G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
Mar 18, 2013	Litchfield, Kelly	\$500.	PC	Sec 2, 1275CD	2 **
Jan 14	McLean, Michael/Nobrega	250.	PC	Sec 4, 1278E	1
April 15	Chase, Pauline/Timothy	250.	PC	Sec 3, 159A	1
April 24	Benjamin, Joseph/Laura	250.	PC	Sec 4, 221D	1
May 15	Rice, Hilda	250.	PC	Sec 7, 480B	1
May 31	Bushway, Sherrie	250.	PC	Sec 7, 1253C	1
June 2	Merrill, Robert/Rose	1000.	PC	Sec 4, 236ABCD	4
June 2	Hardy, Patricia	250.	PC	Sec 5, 263A	1
June 30	Nelson, John/Lois	250.	HH	Sec 8, 22A	1
Aug 20	Fuller Sr, Thomas	250.	PC	Sec 4, 235D	1
	<b>TOTALS</b>	<b>\$3500</b>			<b>14</b>
				<b>Refunded Fullam, PC, Sec 3, 159A</b>	<b>- 1</b>

**\*\* \$500 paid in March 2013 but remitted to Trustees on January 10, 2014. Therefore this money is reflected in reports of General Maintenance in the year 2014**

Patricia J. Royce, Treasurer  
 Trustees of Trust Funds

**TRUSTEES OF TRUST FUNDS**  
**FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Capital Gains Reinvestment	Gains/Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	19,860.40			2.22	588.83
1862	Porter Widow Fund	Assistance	Stks/Bds	54,598.46			6.12	1,619.03
1974	Maude E Prouty	Books	Stks/Bds	29,785.86			3.34	883.24
1979	Sayce Fund Library	Books	Stks/Bds	1,478.97			0.17	43.87
1961	Care/North Charlestown	Cemetery	Stks/Bds	8,761.37			0.98	259.81
1995	General Maintenance	Cemetery	Stks/Bds	71,301.64	3,500.00		8.27	2,218.10
1882	Horace Metcalf	Cemetery	Stks/Bds	346.34			0.04	10.24
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	286,828.03		(25.00)	32.15	8,504.37
1925	Charles H Hoyt	Cemetery	Stks/Bds	13,970.93			1.56	14.32
1993	Emma Hunt	Conservation	Stks/Bds	4,256.07			0.47	126.25
1896	Silsby Public Library	General	Stks/Bds	140,650.03			15.77	4,170.54
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,154.57			0.13	34.12
1979	Dorothy Sayce	Recreational	Stks/Bds	1,474.60			0.17	43.63
1969	Ernest A Bixby	Scholarship	Stks/Bds	111,928.55	50.00		12.54	3,320.44
1995	Pride in Charlestown	Scholarship	Stks/Bds	15,901.77	750.00		1.85	493.78
1979	Sayce Fund	Scholarship	Stks/Bds	1,474.62			0.17	43.63
1772	Swan Fund	Scholarship	Stks/Bds	2,745.29			0.31	81.40
1920	Charles H Hoyt	Streets	Stks/Bds	43,275.45			4.86	1,283.19
1988	James Hearne	Town Hall	Stks/Bds	1,907.72			0.21	56.54
1979	Dorothy Sayce	Trees	Stks/Bds	3,482.47			0.39	103.34
1967	Mary A Sherwood	Trees	Stks/Bds	2,477.33			0.28	73.36

Grand Total Common Fund & Retained Income Fund	817,660.47	4,300.00	(25.00)	92.00	23,972.03
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**REPORT OF THE TOWN RESERVES**

		Principal				
	How Invested	Balance Beginning of Year 1-Jan-14	New Funds	Expended	Gain/Loss Sales	Balance End of Year 31-Dec-14
<b>Silsby Library Technology</b>	<b>Money Market</b>	2,292.73	1,000.00	(1,454.97)	0.02	1,837.79
<b>Swimming Pool Rehabilitation</b>	<b>Money Market</b>	0.00	0.00	0.00	0.00	0.00
<b>Town History Capital Reserve</b>	<b>Money Market</b>	0.00	0.00	0.00	0.00	0.00
<b>Town Revaluation</b>	<b>Money Market</b>	75006.38	25,000.00	0.00	0.90	100,007.28
<b>Highway Heavy Equipment</b>	<b>Money Market</b>	75006.38	25,000.00	0.00	0.90	100,007.28
<b>Library/Municipal Bulding Masonry</b>		50000.92	25,000.00	0.00	0.67	75,001.59
	<b>Total</b>	202,306.41	76,000.00	(1,454.97)	2.49	276,853.94



**TRUSTEES OF TRUST FUNDS**  
**TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2014**

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
20,451.45	20,225.36	0.0243		400.00	925.79	(2,050.00)	19,511.65	39,963.10
56,223.61	6,865.84	0.0668		1,200.00	1,549.88	(2,850.00)	6,769.27	62,992.88
30,672.44	698.07	0.0364			769.36	(698.07)	769.36	31,441.80
1,523.01	34.66	0.0018			38.20	(34.66)	38.20	1,561.21
9,022.16	8,994.86	0.0107			409.31		9,408.83	18,430.99
77,028.01	1,626.52	0.0872			1,898.49	(1,626.52)	1,898.49	78,926.50
356.63	2,130.81	0.0004			52.44		2,184.35	2,540.98
295,339.53	6,722.19	0.3508			7,408.25	(8,722.19)	7,408.25	302,747.78
14,386.81	23,732.81	0.0171			829.67	(1,364.00)	23,208.35	37,595.16
4,382.79	3,915.29	0.0052			189.55		4,106.86	8,489.65
144,836.34	3,296.32	0.1720			3,632.94	(3,296.32)	3,632.94	148,469.28
1,188.82	128.25	0.0014			32.37		160.69	1,349.51
1,518.40	1,920.21	0.0018		230.00	77.19		1,998.30	3,516.70
115,311.54	2,261.69	0.1368			2,916.26	(2,000.00)	3,404.76	118,716.30
17,147.40	2,611.00	0.0195			467.69	(500.00)	2,578.95	19,726.35
1,518.41	341.64	0.0018			44.93		386.74	1,905.15
2,827.00	635.54	0.0034			83.68		719.55	3,546.55
44,563.50	45,183.59	0.0529			2,037.18		47,244.14	91,807.64
1,964.46	942.19	0.0023			68.37		1,011.04	2,975.50
3,586.20	2,427.62	0.0043			139.25		2,568.12	6,154.32
2,550.97	1,647.97	0.0030			97.45		1,746.26	4,297.23

846,399.48	136,342.43	1.00	0.00	1,830.00	23,668.25	(23,141.76)	140,755.10	987,154.58
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**TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2014**

Balance Beginning of Year 1-Jan-14	Income			Balance Income End of Year 31-Dec-14	Total Principal & Income 31-Dec-14
	% % % % Dec	Earned Income	Expended		
100.76	0.01	10.22	0.00	110.98	1,948.76
163.68	0.00	0.54	0.00	164.23	164.23
0.00	0.00	0.00	-	0.00	0.00
528.02	0.36	340.46	0.00	868.50	100,875.78
528.02	0.36	340.46	0.00	868.50	100,875.78
207.98	0.27	255.18	0.00	463.15	75,464.74
1,528.46	1.00	946.86	-	2,475.36	279,329.29

**TRUSTEES OF TRUST FUNDS**  
**MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

		ADDITIONS		PRINCIPAL			
# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	BALANCE BEG YEAR 1-Jan-14	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR 31-Dec-14
<u>NOTES AND BONDS</u>							
25000	US Treas Notes 1.000% 09/15/2017		24,951.41				24,951.41
25000	US Treas Notes 1.6250% 07/31/2019		25,005.39				25,005.39
20000	Federal Farm Credit Bank .5000% 5/01/2015	19,991.99					19,991.99
30000	Federal Farm Credit Bank .875% 10/30/2017	30,000.00					30,000.00
50000	Federal Home Loan Bank 1.0500% 6/27/2018	49,951.30					49,951.30
20000	Federal Home Loan Bank 1.950% 07/24/2018	20,114.43					20,114.43
50000	Federal Home Loan Bank 1.600% 10/22/2020	50,000.00					50,000.00
25000	US Bancorp 3.15% 3/4/2015	25,392.25					25,392.25
20000	IBM 1.950% 7/22/2016	20,238.00					20,238.00
25000	Bank of Montreal 1.400% 9/11/2017	24,946.25					24,946.25
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
	Vanguard Short Term Grade Fund #39	30,177.99		8.35	(29,779.50)	(406.84)	0.00
9302.129	Vanguard GNMA Admiral Fund	106,163.41		83.65	(9,738.00)	140.09	96,649.15
<u>PREFERRED STOCK</u>							
500	US Bancorp Dep PFD H Shs 3.5% Floor 10/15/2014		10,835.95				10,834.95
<u>COMMON STOCKS</u>							
150	3M	13,146.63					13,146.63
250	Abbvie Inc	5,686.32					5,686.32
800	AT&T Inc	2,127.86					2,127.86
150	Air Products & Chemical Inc	15,147.98			(7,270.34)	3,288.34	11,165.98
400	Abbott Laboratories	10,609.16					10,609.15
300	ChevronTexaco Corp	15,756.00					15,756.00
300	Conocophillips	16,538.94					16,538.94
250	CVS Corp	7,279.65					7,279.65
300	Disney Co.,Walt	7,799.43					7,799.43
400	Dominion Res Inv Va New	3,697.93			(7,229.85)	6,490.26	2,958.34
250	Emerson Electric	22,356.59			(17,054.25)		10,579.77
300	General Mills Inc	11,452.28				5,277.43	11,452.28
400	Intel Corp	12,652.00					12,652.00
100	Int'l Business Machines	8,429.60					8,429.60
100	IShare S&P MidCap Ind 400	6,472.99					6,472.99
125	Ishare S&P SmallCap 600	6,218.75					6,218.75
250	Johnson & Johnson	13,687.50			(5,424.88)	3,143.63	11,406.25
200	McDonalds Corp	12,726.82					12,726.82
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
200	Nextera Energy Inc	8,599.98					8,599.98
200	Pepsico, Inc.	13,499.20					13,499.20
700	Pfizer Inc	13,651.94					13,651.94
0	Plum Creek Timber	12,251.80			(13,474.20)	1,222.40	0.00
250	Proctor & Gamble	19,551.00			(4,533.89)	1,275.39	16,292.50
200	Qualcomm Inc	12,478.98					12,478.98
400	Realty Income Corporation	13,414.40					13,414.40
500	Spectra Energy Corp	9,947.91					9,947.91
500	U S Bancorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
225	United Technologies Corp	15,285.00			(8,468.81)	4,647.56	11,463.75
100	Vanguard Emerging Markets ETF	4,881.30					4,881.30
400	Verizon Communications (Spinoff from Verizon)	2,543.54					2,543.54
450	Wells Fargo & Company	14,617.75					14,617.75
0	Wisdom Tree Emerging Mkts Equity Incomd Fd	5,110.15			(4,403.90)	(706.25)	0.00
	Northern Trust Govt Select #848	61,722.00					112,582.87
	<b>TOTAL PRINCIPAL</b>	<b>817,660.47</b>	<b>60,792.75</b>	<b>92.00</b>	<b>(107,377.62)</b>	<b>24,372.01</b>	<b>846,399.47</b>
<u>RETAINED INCOME</u>							
10000	Fed Farm Credit Bank 1.390% 03/19/2018						
25000	Federal Home Loan bank 1.600% 10/22/2020						
0	Digital Realty Trust				781.55		
21	HCP						
23	Realty Income Corp						
83	Ishare S&P Midcap Index 400						
42	Ishare S&P Small Cap 600 Index Fund						
113	Spdr S&P 500 ETF Trust						
230	Spdr S&P Dividend ETF						
141	Vananguard Emerging Markets ETF						
295	US Treasury Bills 11/15/2012						
	Northern Trust Prim #848 Income						
	Fees Paid to The New Hampshire Trust Company						
	<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>781.55</b>	<b>0.00</b>	<b>0.00</b>
<u>COMBINED COMMON TRUST FUND AND</u>							
	<u>RETAINED INCOME FUND</u>	<b>817,660.47</b>	<b>60,792.75</b>	<b>92.00</b>	<b>(106,596.07)</b>	<b>24,372.01</b>	<b>846,399.47</b>

**TRUSTEES OF TRUST FUNDS**  
**TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2014**

INCOME				PRINCIPAL ONLY			
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
					0.00		25,013.67
	(161.15)				0.00		25,039.05
	100.00				20,054.18		20,013.90
	262.50				29,524.41		29,929.95
	525.00				48,608.05		49,412.00
	390.00				19,865.42		20,108.34
	800.00				49,496.75		48,678.35
	787.50				25,761.35		25,122.13
	390.00				20,546.94		20,376.46
	350.00				24,612.65		24,973.08
	597.29				29,799.03		0.00
	2,970.50				106,225.55		100,649.04
	111.81				0.00		11,080.00
	513.00				21,037.50		24,648.00
	415.00				13,202.50		16,360.00
	1,472.00				28,128.00		26,872.00
	604.00				22,356.00		21,634.50
	352.00				15,332.00		18,008.00
	1,263.00				37,473.00		33,654.00
	852.00				21,195.00		20,718.00
	275.00				17,892.50		24,077.50
	258.00				22,920.00		28,257.00
	1,200.00				32,345.00		30,760.00
	913.44				36,423.42		15,432.50
	483.00				14,973.00		15,999.00
	360.00				10,382.00		14,516.00
	425.00				18,757.00		16,044.00
	194.21				13,381.00		14,480.00
	175.07				13,641.25		14,257.50
	828.00				24,477.00		26,142.50
	656.00				19,406.00		18,740.00
	528.00				15,015.00		17,037.00
	460.00				14,964.00		18,580.00
	580.00				17,124.00		21,258.00
	489.00				16,588.00		18,912.00
	728.00				21,441.00		21,805.00
	572.00				15,115.75		0.00
	759.69				24,423.00		22,772.50
	322.00				14,850.00		14,866.00
	876.66				14,932.00		19,084.00
	687.50				17,810.00		18,150.00
	475.00				20,200.00		22,475.00
	708.00				34,140.00		25,875.00
	114.30				4,114.00		4,002.00
	856.00				19,656.00		18,712.00
	607.50				20,430.00		24,669.00
	188.24				5,103.00		0.00
					61,722.00		112,582.87
0.00	27,314.06	0.00	0.00	0.00	1,095,444.25	0.00	1,161,776.84
250,000.00	68.73			9,985.29			
993.68	400.00			25,000.00			
1,053.78	11.79		(212.13)	0.00			
1,045.58	45.80			1,053.78			
9,227.57	50.40			1,045.58			
3,540.66	161.20			9,227.57			
17,391.32	58.82			3,540.68			
14,584.31	415.93			17,391.32			
6,186.60	870.40		268.38	14,584.31			
10,781.98	164.17			6,186.60			
46,536.90	411.24			10,781.98			
	3.31			41,957.98			
	(6,810.73)						
361,342.38	(4,148.94)	0.00	56.25	140,755.09	0.00	0.00	0.00
361,342.38	23,165.12	0.00	56.25	140,755.09	1,095,444.25	0.00	1,161,776.84

## LIBRARIAN'S REPORT

### Circulation:

Adult Books	5,177	New Patrons	189
Junior Books	4,792	Collection	20,194
Magazines	197	Material Added	928
Audio Books	361	Library Visits	8,866
DVDs	1,888	Computer Use	2,517
eBook	838	ILL – Borrowed	595
OverDrive audio	705	ILL – Loaned	375

**TOTAL**                      **13,958**

In addition to accessing the Library catalog online at <https://silby.follettdestiny.com>, you can again find the newest books listed on LibraryThing. Log in as silsbyfpl with the password 03603. We also have a Facebook page – like us!

A request was made to reorganize the Fiction collection. Now the titles are organized by genre – Mystery, Historical Fiction and Science Fiction/Fantasy are grouped together for easy browsing. Can't find what you want? – please don't hesitate to ask.

We hosted two NH Humanities programs this year – *A Woman Who Keeps Good Orders* with Marcia Schmidt Blaine from Plymouth Univ., and *New Hampshire's One-Room Rural Schools* with Steve Taylor of Taylor Farms in Meriden. We also hosted the Charlestown Historical Society Halloween program in October.

The results of the ongoing Library survey indicate that evening and Saturday hours are considered important year round. If you have not filled out a survey, they are still available in the Library and in the Select Board office. Your feedback is always welcome. Patrons are also encouraged to make suggestions for purchase as well as program suggestions.

Thank you to all who contribute and support the Library – The Laurie Hasset Memorial for supporting our pre-school story hour programs, the Charlestown Garden Club, all who donate books for our annual book sale and supported us by buying books, and to a generous anonymous donor. Thank you all.

Sandra V. Perron  
Director

## **LIBRARY TRUSTEES'**

The Library Trustees met ten times in regular session and once in special session during 2014. Meetings were held on the second Tuesday of each month at 4:00 P.M. except July and December. The Treasurer prepared monthly reports throughout the year. The meetings are open to the public.

Once again, we saw a large increase of library usage during 2014, gaining nearly one-hundred fifty new patrons. The library offers resources and programming for the communities needs. Resources include books, magazines, newspapers, internet access, Wi-Fi capabilities, copier, fax, reference materials, DVD's videos, puzzles, games and a display case for local artists. Silsby Library also offers the ereader program, Overdrive, for its patrons to download ebooks onto their handheld devices. We received the 2013 statistics for Overdrive usage and 1525 ebooks and audio books were downloaded.

The Library Trustees completed the repair of the eighteen metal chairs, by cleaning and painting them. The Director also updated the web browser on the patron access computers. When two of the public access computers went down, the Library Trustees and the Director replaced them and the three staff computers which were old and running slow. These will increase our ability to support our patrons.

The library held various programs benefiting all ages: for children, story hour, and a science based summer reading program. The library also had a very successful CLiF presentation. Movie hour also brought many people in. Other programs included: Steve Taylor's talk on one-room schoolhouses, and Marcia Blaine on colonial New England. To promote family library usage the library held a Game Night. A display was made to bring the Unites States Wide Earth Science Week to the attention of our patrons, and to link to that we held an after-school program for grades 2-5 on the technique of taking mineral cores to discover the Earth's assets. We also participated in the Town Wide Yard Sale with our annual book sale. Money raised helped pay for programs.

Late in 2014, the Library Trustees wrote up a patron survey. We need you to fill out the survey and either return it via mail or drop it off at the library or in the book return. The Trustees are trying to improve the library services to better fit community needs.

We look forward to another year of growth and improvement and thank you for your patronage, suggestions and support.

James Fowler, Chairperson Board of Trustees  
Silsby Free Public Library

**SILSBY FREE PUBLIC LIBRARY**  
**Treasurer's Report for 2014**

**Unrestricted Checking Account**

Balance Forward 12/31/13	<b>\$1,481.63</b>
<b>Income</b>	
Donation IMO Laurie Kathryn Hassett	\$250.00
Librarians of the Upper Valley	\$183.31
<b>Total Income</b>	<b>\$433.31</b>
<b>Expenses</b>	
Supplies	\$47.21
Advertising	\$30.00
Read to Me Program	\$140.90
LUV Coop Supplies	\$319.16
Program	\$30.00
Employee Holiday Appreciation	\$200.00
Total Expenses	<b>\$767.27</b>
<b>Balance on hand 12/31/14</b>	<b>\$1,147.67</b>

**Savings Account – copier/fax supplies and maintenance**

Balance Forward 12/31/13	<b>\$3083.29</b>
Interest	\$1.26
Deposits – Fax/Copier Income	\$910.21
Service to Copier	-\$1431.99
Copier/Printer Supplies	-\$160.00
Purchase Digital Projector	-\$364.99
Service Charge	-\$2.20
<b>Balance on hand 12/31/14</b>	<b>\$2035.66</b>

**SILSBY FREE PUBLIC LIBRARY**  
**Treasurer's Report for 2014**

**Acquisitions Account**

Balance Forward 12/31/13		<b>\$2490.18</b>
	<b>Income</b>	
Income from Trust Fund		\$4029.05
Vanguard Dividends		\$138.63
Book/Video Replacements		\$137.74
Book Sale Revenues		\$340.00
Cash Donations		\$108.00
Donation IMO Nona Bruce		\$100.00
Conservation Commission		\$80.42
Blish Fund – Earned Income		\$55.41
Kinson Fund – Earned Income		\$28.18
Centennial Fund – Earned Income		\$6.07
Non-Resident Fee		\$25.00
<b>Total Income</b>		<b>\$5048.50</b>
	<b>Expenses</b>	
Books/Videos/Periodicals		\$5311.26
<b>Total Expenses</b>		<b>\$5311.26</b>
<b>Balance on hand 12/31/14</b>		<b>\$2227.42</b>

**Other Accounts**

Wesley & Rosie Hunt Trust -		
Managed by Vanguard Wellesley Income Fund		\$6,132.50
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

## HEALTH & HUMAN SERVICES

Community Alliance of Human Services (CAHS) is pleased to provide a report on the activity within the Charlestown Health and Human Services Department for the year ending December 31, 2014.

More than forty-nine Charlestown individuals/families contacted the Health and Human Services Office requesting assistance and a total of seventy-three applications were requested; Thirty-six applications were completed and approved for monetary assistance. Assistance was given for housing, food, fuel, electric, and burial emergencies. Applicants were encouraged to work out solutions or negotiate directly with utility companies, fuel companies, and landlords to make payment arrangements whenever possible, reducing dependence on town assistance. In several instances a formal application was not completed. Thirty-six, applications/inquiries were withdrawn after receiving assistance from staff in negotiating payment arrangements and/or helped by identifying and accessing more appropriate programs to meet the applicant's need. Some residents were also able to repay the Town for the help that they have received in the past.

Not all applicants requesting assistance were eligible to receive financial support from the Town. A total of five applications were denied. When this is the case staff identifies alternative solutions when town assistance was not an option. In most instances staff was able to make referrals to other organizations and agencies that offered the necessary resources. These service providers included but were not limited to:

- NH Department of Health & Human Services
- Southwestern Community Services
- Social Security Administration
- NH Employment Security
- Charlestown Food Pantry
- Charlestown Area Christmas Fund
- Local Churches
- Partners in Health
- Community Alliance Transportation and Volunteer Driver Programs
- Turning Points Network

In 2014 staff worked closely with more than (50) individual landlords, organizations, vendors and churches to serve the Charlestown Community. Staff also increased visibility by posting Town Assistance and program information for, energy assistance, food, housing, homeless prevention and homeless services in Our Town Paper, on Community Bulletin Boards in the Library and on the Town's Website. This year we also invited Southwestern Community Services to the Library to be available to residents who were interested in learning more or applying for fuel and/or electric assistance. One resident took advantage of this opportunity.

CAHS is dedicated to promoting independence and quality of life. Adhering to those principals, we work to promote and encourage self-sufficiency and wellness while ensuring that the NH laws governing Town Assistance and the Town's Guidelines for providing assistance are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

In addition to regular office hours our staff is available to residents in emergency situations outside those hours by calling 1-800-894-8400, Monday-Friday 8:00am-4:30pm excluding holidays. To help maintain confidentiality applications are available on the wall outside the door of the Health and Human Service Office. Additionally, applications are still available at the Selectmen's Office and on the Town's website.

CAHS appreciates the opportunity to provide administrative oversight of this program for Charlestown residents and we look forward to continuing our relationship with the Town for many years to come.

*Respectfully submitted,*  
*Alecia Farquhar, Town Welfare Administrator*



## FRIENDLY MEALS

2014 was another truly wonderful and fun year at the Friendly Meals. Our 27<sup>th</sup> year was another year of good fellowship, fun times, and good food as we break bread together every Tuesday and Thursday at 11 o'clockish at the Alstead Fire Station. People come to enjoy a nutritious, full-course, home-cooked meal cooked and served with love. Friendly Meals is food for the body and food for the spirit.

A wonderful spirit of volunteerism is alive and well at the Friendly Meals. Our dedicated group of volunteers has made the meals program successful these past 27 years. Many have been volunteering for all 27 years! Volunteers transport the food, help cook the meals, set up the meal site, serve the meals, prepare the meals on wheels, deliver the meals on wheels, and clean up. These wonderful, giving volunteers have brought good healthy meals, and much joy and love into the lives of so many people.

In 2014 we provided 27,499 hot meals to individuals in the five towns in the Fall Mountain area. We average delivering 190 meals each Tuesday and Thursday to people in all the towns. The meals provide the people with a nutritious, healthy home cooked meal. It helps people to stay in their homes. It is also heartwarming to have someone stop by with a good full course meal and chat a bit. People look forward to having a good meal and a visit. We are blest to have so many wonderful folks who give of their hearts and time to deliver all the meals twice a week. It is a beautiful gift.

We are thankful to the Town of Alstead for the use of the Fire Station these 27 years and for our kitchen on Bragg Lane. It has been a magnificent gift that has touched the lives of so many people these many years. We are grateful to the Town of Langdon for the use of storage space next to the Foodshelf, so we are able to store food before we take it to the kitchen.

During the summer we were blest with many delicious fresh vegetables donated by our local farmers and gardeners. Fresh produce is so healthy and tastes so good. The people loved them.

The Friendly Meals are entirely supported by local donations. We do not receive any state or federal funding. We do receive some government surplus. All donations are used to purchase food and supplies for serving the food and for some vehicle maintenance. The Friendly Meals is an all-volunteer organization and has no administrative costs. We are very grateful for the many people and groups that donate to us and help to make the friendly Meals available for all our folks.

We hope to participate for the 18<sup>th</sup> year in the "Feinstein Million Dollar Challenge Against Hunger" All monetary donations and each food item donated will count toward the grant. The Challenge is from March 1 to April 30<sup>th</sup>.

Thank you for your continued caring and support these 27 years. Many lives have been touched and blest by the meals program. It means so much to so many. Many blessings to all of you in 2015!

2015 will be another wonderful year of sharing meals together every Tuesday and Thursday.

Respectfully submitted,  
Mary Lou Huffling, Director

## FALL MOUNTAIN FOOD SHELF

2014 was a very inspiring year. Our donors' love, generosity, kindness, and their reaching out to help others in need was a vital part of every day at the Foodshelf. We are so grateful for our donors' loving support. Due to their generosity we always had enough food to feed those in need.

We are so blest to have such an outpouring of community support. We do not receive any state or federal funding so we rely on local support. The Foodshelf has no administrative costs. All monetary donations are used to purchase food, toilet paper, and our vehicle costs.

The number of families needing food this year has continued to be great. We realize how very blest we are when we consider how many families and individuals, churches (many do monthly food collections), local businesses, our schools and their staffs, the Girl Scouts, the Boy Scouts, 4H Groups, and the many local organizations who throughout the year did tremendous food and monetary food collections for us. It is this phenomenal and inspiring community outreach that makes it all come together so the food needs of our neighbors are met.

In 2014, 14,179 times families came to the Foodshelf for food. These families included 51,112 individuals. We were able to provide them with 1,572,804 nutritious meals. Everyone who came to us for help with food left with a good supply of nutritious food and feeling cared for. The Foodshelf provides much needed food for the body and food for the spirit. It is hurtful and discouraging not to have food to feed your family. Clients are uplifted by the food they receive and by the caring and help of our staff of volunteers.

We were able to provide 1,175 families with Thanksgiving dinner boxes and 1,037 families with Christmas dinner boxes. It was exciting that we were able to help so many needy families have wonderful, delicious holiday dinners with their loved ones.

We at the Foodshelf and those whom we serve are very grateful to the towns for their continued support. We are very thankful for the towns of Charlestown and Langdon for providing the wonderful space for our sites. Both sites are easily accessible for our clients and provide adequate parking for clients and volunteers. Both sites make unloading of delivered truckloads of food convenient. With the need for food so great, we often will have 6,000 to over 9,000 pounds of food to unload at a time. Our volunteers are grateful for the ease of loading and unloading.

For the 7<sup>th</sup> year, our "Grow a Row for the Foodshelf" program was a wonderful success. Many local farmers and farm stands, gardening groups, and many local families regularly donated many varieties and large quantities of fresh local-grown produce. Our clients were very excited and grateful to have fresh vegetables and fruit to eat. Many families canned and froze vegetables and fruit to have for the winter. The local grown produce is a wonderful gift to share with those in need. We are looking forward to having a wonderful growing season in 2015 and farmers and gardeners sharing their surplus veggies and fruit with the Foodshelf. It will all be well used to feed many families.

Bread is a staple in almost every home and we were blest to receive weekly donations from Bouyea-Fassetts Bakery in Keene, Shaw's, Price Chopper, and the Alstead Village Market. We greatly appreciate the support and help with food given to us by the Discount Food Warehouse and Mr. G's, Walmart, and the wonderful food we get from the NH Food Bank. We are also very blest to receive government surplus every two months.

## FALL MOUNTAIN FOOD SHELF

One of our most wonderful blessings, that makes it possible for us to help so many needy neighbors, is all our volunteers. Our volunteers are truly dedicated and put much love, caring, and time into helping our clients and their families. They all work very hard together to make it all happen. They all give so much of themselves to make it a positive experience for the people who come to the Foodshelf and for everyone who volunteers.

In the Fall of 2014, we once again met the challenge given to us by a NH family foundation to raise \$20,000. Thanks to our generous donors we met the challenge before Thanksgiving. It has greatly helped us keep up with the need for food. We are grateful to the foundation and all the donors. It has helped a great deal.

We are hoping for the 18<sup>th</sup> year to participate in “Feinstein Foundation Million Dollar Challenge Against Hunger” from March 1 to April 30. All monetary donations and each donated food item counts as a dollar toward a proportional matching grant. Every year the generosity of our local people has been awesome. It helps so much. There are so many food drives for the Foodshelf. It is exciting counting every donated item because it counts as an additional dollar. It is always so heartwarming to know people care so much.

Thank you all so very much for your wonderful, generous support of the Foodshelf in 2014 and throughout our 35 plus years of helping our needy local families. It is wonderful to be a part of communities that truly care about the well being of others. If the rest of the world was like our area, what a caring loving world it would be. Many blessings to everyone for 2015!

Respectfully submitted,

Mary Lou Huffling, Director

# HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

**CHARLESTOWN**

2014

## Annual Report

In 2014, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in Charlestown during the past twelve months.

### Service Report

Services Offered	Services Provided
Nursing.....	1,523 Visits
Physical Therapy.....	723 Visits
Occupational Therapy.....	254 Visits
Medical Social Work.....	181 Visits
Home Health Aide.....	1,083 Visits
Chronic Care.....	3,467 Hours
Health Promotion Clinics.....	25 Hours

Total Unduplicated Residents Served: 184

Hospice services, regularly scheduled "Nurse Is In" clinics and Foot Care clinics and Maternal and Child Health services are also available to residents. Town funding partially supports these services.

### Financial Report

The actual cost of all services provided in 2014 with all funding sources is \$731,638.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2015, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322, or visit [www.HCSservices.org](http://www.HCSservices.org) or drop in for consultation at Walk In Wednesday at our HCS Charlestown Office on Arbor Way on the first Wednesday of every month from 3:00 PM to 5:00 PM.

Thank you for your continuing support of home care services.

## TREE COMMITTEE

2014 was a busy year for the Tree Committee. We weeded and mulched all the shrubs and a few of the trees along Main Street, and on Swan Common. Members mulched the new trees the town highway crew planted at Patch Park. We weeded and mulched the new garden by the north end Historic District sign. Again contacted by the Medical Building Board, we cleaned the gardens, mulched and trimmed the shrubs.

The Fat Albert spruce in front of the library was not looking healthy, so we sent samples of the needles to the Cooperative Extension for testing. The report returned with the news that the spruce had Rhizophæra Needle cast and Stigmina Needle blight. We removed the spruce and replaced it with a Fraser fir, which we were told was not susceptible to the diseases.

Our arborist also had a busy year. In the spring he trimmed the black locusts behind the Bakery building, removed dead wood and trimmed a few crab apples. In the fall, he trimmed the two arborvitae in front of the Bakery building and removed dead limbs from a couple of the older sugar maples. Also, under advisement of the arborist, we asked the town to remove two maples on the south west side of Main Street that were beyond our saving.

Due to winter damage we replaced three of the boxwoods in front of the Community Bulletin Board, planted creeping junipers and some perennials and mulched the area in front of the boxwoods. We planted annuals in the movable planters.

One of our major undertakings of the year was to update the inventory of trees and shrubs along Main Street. Pictures were taken of each plant. More to come on the subject.

The Tree Committee would like to thank the following for their contributions to our cause: the Medical Building Board, the Highway Department, the Selectboard, St. Pierre Inc. (especially Albert St. Pierre), Dan Pelkey (caring for movable planters), and Hemingway Farms.

Respectfully submitted,  
Jim Fowler  
Judy Murray  
Pat Royce  
Aare Ilves

## TOWN HALL COMMITTEE

Although our Capital Campaign was completed in early 2014, additional delays occurred in receiving the next batch of storm windows from our existing supplier. Since our project was well over 90% complete, we received the final check from our LCHIP Grant and signed off on the five year Stewardship Agreement. There will be an annual inspection by LCHIP and they will be consulted on any material change in use or scheduled renovations of the Town Hall. Our cash balance at 12/31/14 was \$12,313.24. We anticipate the next ten windows will be installed in early 2015.

Thanks to Rotary fundraising, the main doors were rebuilt and refinished and make for a very welcoming entrance. Our sincere thanks to Woodstone of North Walpole for their fine craftsmanship. The addition of heat to the upstairs grand hall made it possible to host many more artisans during the annual Arts & Crafts Expo. We are hopeful that once the windows are completed we will be able to install a sign commemorating James Hearne for whom the upstairs hall was dedicated many years ago.

The Committee will continue to meet as needed to review priorities for fundraising and maintenance budgets. New light fixtures are still needed for the front corner room which will one day be a nice meeting room. Small donations have allowed us to continue the painting and wall repairs although at a slower pace.

There will always be projects that demand a variety of skills and many hands to accomplish. Please call on any of our members to volunteer your special skills or time.

THC Executive Board

River Theater Company: Heidi Fagan

Charlestown Historical Society: Joyce Higgins, Judi Baraly

Charlestown Rotary Foundation: Dan Caloras, John Bruno

Heritage Commission: Joyce Higgins

Town of Charlestown: Art Grenier, Brenda Ferland, Steve Neil, David Edkins

## HERITAGE & HISTORIC DISTRICT

The citizens of Charlestown voted for an article authorizing the Heritage Commission to take on the additional duties of a Historic District Commission, and the Selectboard accordingly created a dual-purpose commission. The first duty of a Historic District Commission is to prepare a Historic District Ordinance to be voted on by the town. Until this is done, and the ordinance is either adopted or rejected by the voters, the historic district commission has no authority. Unfortunately, the Planning Board voted that the ordinance could not be placed on the warrant in 2015.

The N. H. Division of Historic Preservation advised that, as part of the work on an ordinance, the paperwork and photos of the two National Register Districts should be updated. Since the Main Street District was established in 1987, this involved a great deal of research, work, and time.

In 2014, the annual essay contest, formerly only for seventh-grade students, was expanded to include all Middle School students, with each grade receiving separate prizes. Plaques and small cash awards were given to the winners, with those winning first place also receiving copies of the *Third History of Charlestown*.

Bronze plaques, honoring the National Register status of historic town buildings, were installed on the Town Hall, Town Offices (Bakery Building), Silsby Free Public Library, and the North Charlestown Community School. Another bronze plaque will be placed on Duane Wetherby's property in South Charlestown in 2015, commemorating early stagecoach days in that part of town. St. Pierre, Inc. donated the boulder that will hold the plaque. Plaques, at reduced prices, were made available for townspeople who wished to place them on their historic homes, and several were ordered. Plaques may still be ordered through the CHHDC.

The project of placing benches on Main Street is continuing, with one new bench installed in 2014, and more benches scheduled for 2015. The design of each six-foot bench will be unique, but all will be built of similar materials. The bench in front of the library will return.

Duncan Spilsbury completed his Eagle Scout project, doing a masterful job of indexing and mapping the oldest section of Forest Hill Cemetery. Duncan created databases showing burials by both name and lot number. Combined with the detailed CAD map, each burial in the old section can be easily located. All of the lettering on the stones was also carefully recorded. In the spring, the stand Duncan built in the cemetery will be completed by the placement of the map and cemetery lists. This project was jointly sponsored by the Cemetery Department and the CHHDC. Copies of all the records and maps will be kept in the Archives Room of the Town Hall by the Historical Society.

The Charlestown Heritage Commission  
Joyce Higgins, Chair  
Susan Coleman  
Susan Richardson  
Arthur Grenier, Selectman

Wesley Van Velsor  
Duane Wetherby  
Joanne Hipp  
Tamara Golden, Alternate

## PLANNING BOARD

The Planning Board met a total of 19 times during 2014, and with the notable exception of the new Dollar General store on Main Street, it was a relatively typical year in terms of development activity in Charlestown. In all, the Board considered 30 different applications in 2014 including:

- 3 subdivisions creating 6 new lots;
- 11 site plan review applications; 6 for new businesses in existing buildings, 1 for the expansion of an existing facility, 1 new commercial building and 3 for the modification or relocation of existing businesses;
- 8 sign permits;
- 4 boundary adjustments between existing lots;
- 2 voluntary mergers of existing lots;
- 2 permits to cut trees on designated scenic roads.

This year's Town Meeting Warrant includes a long overdue proposal to update the Town's Building Code. It deletes references to outdated and obsolete national and international codes (e.g. the 1993 BOCA Plumbing Code) and brings the Town into compliance with the New Hampshire State Building Code and New Hampshire State Fire Code as required by law. Other updates include changing the three year term of the Building Inspector to an indefinite term, changing the source of the Building Inspector's compensation, and clarifying when a building permit is necessary. The Board urges voter support for this much needed update.

The Board also spent considerable time in discussions with the Heritage & Historic District Commission regarding a proposed Historic District Ordinance. While the Board is very appreciative of the work done by the Commission and supportive of the creation of one or more Historic Districts, after a lengthy public hearing on a proposed ordinance, the Board determined that it needed more work and was not yet ready to be presented to the voters. The Board is hopeful that, working in cooperation with the Heritage & Historic District Commission, a well thought out ordinance will be ready for presentation to the voters in 2016.

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM.

**Charlestown Planning Board:**

Robert Frizzell, Chair  
Sharon Francis, Vice Chair  
Steven Neill, Ex-Officio

Roger Thibodeau  
Patricia Royce  
Rosie Smith-Hull  
Richard Lincourt

**Alternate:**

John Bruno



## HISTORICAL SOCIETY

The society had an eventful year; ending in December with our annual Christmas potluck, and the Craft Expo at the Town Hall. The expo showcases many artists and craftspeople and continues to grow every year in both the number of vendors and the number of customers. It is the society's largest fundraiser. This year we could use the upstairs of the town hall fully because heat had been installed on that floor.

Beginning in June, the society began to hold monthly meetings once again instead of meetings every other month. In October, we partnered with Silsby Library for a program on spooky occurrences in our town in past days. The program in November on Charlestown's railroad history, by Charles Andrus, was a favorite of many.

The Historical Society took part, as usual, in the annual Yard Sale Day and enjoyed good sales. Students from the North Charlestown Community School visited the schoolhouse and spent a day learning as their great-grandfathers and mothers did. This is always a favorite event for the children...and the docents, too.

Sales of *The Judge's Daughter*, the Diary of Mary Cushing, continued, with orders coming from many parts of the country. The cost is \$20.00. Books are available at the Archives Room in the Town Hall on Tuesday, 9 a.m. until noon, or at the Up Attic at the Congregational Church. For each book purchased at the Congregational Church, \$5.00 is a donation to the church.

For the first time, a calendar for 2015 featuring vintage photos of Charlestown was created, sold, and enjoyed by many. Calendars are still available at Heart and Soul Music on Main Street or at the Archives Room in the Town Hall on Tuesdays, 9 a.m. to noon. The calendars are now \$5.00, half the original price.

The Historical Society received and responded to many requests for genealogical assistance and other historical information. One researcher we assisted was writing a book about Pudge Fisk. Many donations of archival materials were received, enlarging our knowledge of the past. The most memorable donations were the two 1920s-era gas traffic beacons, used on Main Street, given to us by Don Coombs.

As Duncan Spilsbury completed the paperwork on his Eagle Scout project, which was done in conjunction with the Charlestown Heritage and Historic District Commission and the Cemetery Department, the society agreed to hold the indexes and maps of his project in our archives, so that they are available to anybody wishing to see and work with them. Duncan did an outstanding job of indexing and mapping the graves in the oldest section of Forest Hill Cemetery--a project 200 years overdue.

A current project is updating all of the VHS tapes in our holdings to DVDs. In addition to the DVDs kept in our collection, we will be loaning out duplicates to the public. Visit us on any Tuesday morning from 9 to noon at the Town Hall. We are open year-round, and will be happy to help you, loan DVDs to you, try to answer your questions, and simply visit with you. It's the place to be in Charlestown on Tuesday mornings! It's a busy place.

Joyce Higgins, President

## RECREATION DEPARTMENT

The Charlestown Recreation Committee is a group of nine volunteers and a part-time Rec Director who have the task of establishing, maintaining, and running the youth and adult recreation activities here in town. These are dedicated people who devote their time to produce sports and various activities for the townspeople all year, and I'd like to take a moment to thank them for their participation: Austin Aubin, Gabe Bailey, Michelle Barrows, Patty Chaffee, Pat Connors, Nancy Fontaine, Art Grenier, and Joe Town. There is an open seat on the Committee. If you are a creative, organized individual who would like to make a difference, we'd like to hear from you.

Some of the duties Committee members perform are:

- Coaching the teams – baseball, softball, soccer, basketball
- Maintaining the fields – dragging, painting lines, repairing fences & goals
- Coordinating snack tables and stations – buying & preparing food, setup & tear down, collecting the funds
- Maintaining the Town Pool, Patch Park, and Swan Common
- Organizing events such as walk-a-thons, dances, Winter Carnival, movie nights, fund raisers, etc.
- Clerical duties – minutes and accounting, budgeting, writing newsletters, posting announcements

The list can go on. Rewarding work and good times are had at these functions. And there are benefits for those who participate. Please feel free to drop by the Rec Committee meeting the first Tuesday of every month in the Bakery Building at 6:00pm. You may also drop us an email and maybe assist with just one event, or an hour or two here and there. Let us know your skills and ideas.

The Town Pool had a successful season. Under the supervision of Scott Bushway, the skilled lifeguards watched over many swimmers enjoying the cool water every day. They also helped many new swimmers learn or improve their skills with swimming lessons. The pool is open daily from 11am to 7pm. Please join in the fun for a nominal daily fee. If you plan to go often, a season pass may be the better option. Tickets can be purchased at the Pool office.

Swan Common served well as a temporary ice rink for the broom hockey game during Winter Carnival. And if you are able to clear the snow, it is still a great place for ice skating this winter. For the rest of the year, it is a good place to play tennis, or pick up a basketball game.

Patch Park is getting back to normal with all the new trees that got planted in the picnic area last Fall. In a few years, mature trees will fill in to replace the shade trees that were lost in Hurricane Irene. The kids had a great season playing baseball on the new diamonds. And this year will see the installation of 9-hole disc golf. So be sure to stop by and enjoy the space.

Hundreds of kids once again participated in the baseball, softball, soccer, and basketball activities. Kids with ages ranging from Pre K to Grade 6 enjoyed honing their skills in practices, games, playoffs, and jamborees. This is all made possible because of the dedicated parents, who get them to the activities, as well as the many volunteer coaches, referees, and umpires. Officials are always needed. If you are an experienced coach, ref, ump, or someone who wants to get that experience, give us a call.

## **RECREATION DEPARTMENT**

All in all another successful year of recreation, 2015 will hold more of the same activities. As always, please continue to monitor our facebook page and watch for the sandwich boards for announcements. And if you'd like to see your ideas and projects highlighted, please give us a call.

Craig Fairbank  
Rec Director  
603-371-7235

## **CONSERVATION COMMISSION**

The Charlestown Conservation Commission (CCC) meets on the third Monday of each month at 7:00PM in the Community Room below the library. Every meeting is open to the public and the public is encouraged to attend.

2014 was a typical year for the CCC. We review timber cut notices, wetlands applications, and keep an eye on our town's natural resources.

We continued regular maintenance on the trails we manage, removing fallen branches and trees. Walking the trails are a great way to see what the woods of Charlestown have to offer while also getting some exercise. Trail maps are available for purchase in the Selectboard office. You can also go to the CCC page on the town website where there is a link to our trails online.

Annual projects the CCC were involved with included the semi-annual Adopt-a-Highway clean-up along Rt. 12, the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town, and our annual Green Up Day event. Green Up Day is the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash. This includes the 4-H, local Cub Scout Pack 31, Town of Charlestown Highway Department workers, and many public citizens. A thank you also goes out to the local businesses and the VFW for their time and donations, providing food for the volunteers.

The CCC is always looking for new, active members who care about our town and the protection of its natural resources. Please come to a meeting if you are interested!

Respectfully submitted,  
Steven Dumont  
Chairman

## **BUILDING / FIRE INSPECTOR**

As Building and Fire Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2014 there were 112 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Four permits were issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

Just a reminder, it is required that all manufactured housing new and old being moved or re-located in Town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a Fire Inspection Permit. Additionally, inspections of foster/day care and Town buildings are done on a regular basis.

All demolition or renovations will require an asbestos inspection by a State certified asbestos inspector. This is a State requirement pursuant to RSA 141-E and the N.H. Code of Administrative Rules. Permit fees in 2014 brought in \$6,436.20 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,  
*Jon B. LeClair*  
Building/Deputy Health/Fire Inspector

## **POLICE DEPARTMENT**

Mission Statement of the Charlestown Police Department:

*In cooperation with the people of Charlestown and in partnership with other public and private agencies, to assume a leadership role through a problem-solving approach to preventing crime and disorder, reducing citizen fear of crime, providing for the safe and efficient flow of traffic, providing various support activities, and improving the quality of life as we work together to make Charlestown the preferred community to live.*

This year was a busy one at the Charlestown Police Department. As the first year with a new administration there were a lot of changes to include personnel. We welcomed Richard Almeida who was a full time officer for Newport, New Hampshire who joined our ranks as our sergeant. Also joining our department as full time officers were Michelle Duffett, Joseph Landry, and Adam Howard. With newer officers going through the Police Academy and then on the job training the department had not been fully staffed at any point during the year. Our part-time officers went above and beyond to help Sergeant Almeida and I cover the schedule. Sergeant Almeida had also been tasked with training these new officers and has done a remarkable job. Thank you Sergeant Almeida.

During the course of the year our department saw an increase in crime. We experienced a 10 year high in arrests along with a record number of drug arrests. We had 146 arrests, investigated 125 incidences, handled 69 motor vehicle crash investigations, conducted 898 motor vehicle stops, and received 5,916 calls for service through our dispatch center. Out of these arrests and incidents investigated; we had 38 drug arrests, 37 theft related charges, 29 assaults, 4 sexual assaults, and 11 burglaries.

We would like to thank our community for their continued support. Now we look forward to 2015 as we serve our community.

Respectfully submitted,  
Patrick Connors, Chief of Police

## **FIRE DEPARTMENT**

In Memoriam: Ed Blanc

Ed served the Charlestown community for many years as a police officer, ambulance attendant and Director, firefighter, Chief, and Forest Warden. His knowledge will be missed.

The Department membership continues to be strong despite the retirement of former Chiefs Gary Wallace and Gary Stoddard and firefighter Jeffrey Stewart. New reserve members in 2014 were Tim Andrews and Dave Frederic. Walter Sombric was moved from reserve to full member.

We continue to attract new applicants to maintain our strength and response time in the face of new challenges and regulations. As the Town attracts new business and growth of established business our department needs to be manned and equipped to respond to any emergency.

We are proud to serve the community and thank you for your continued support.  
Chief: Charles E. Baraly

## SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
Land	Chase Circle	2.48	103-021	28,900
L/B	Lovers Lane Well - Bull Run	16.56	105-001	70,900
L/B	58 Michael Ave	3.10	106-056	33,000
L/B	Patch Park	14.00	112-018	63,400
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,500
Land	Pinecrest Cemetery	7.80	114-009	41,000
Land	E/S Old Springfield Road	8.00	116-034	41,400
L/B	Transfer Station	5.10	116-041	35,600
L/B	Claremont Road	12.90	116-042	97,100
L/B	Police Station	3.80	117-056	464,000
L/B	Fire Station	0.47	117-057	318,100
Land	South of Transfer Station	29.20	117-076	72,500
L/B	Highway Garage	0.79	118-009	124,900
L/B	Library/Municipal Building	0.72	118-079	550,900
L/B	Bakery Building	0.12	118-080	181,300
L/B	Town Hall & Water Department	0.25	118-111	480,400
L/B	Forest Hill Cemetery	8.90	118-137	40,400
Land	Briggs Hill Road	0.51	118-148	24,200
L/B	Medical Center	0.32	118-179	176,100
Land	East St. Tennis Court	0.44	118-198	31,600
L/B	East St. Swimming Pool	13.35	119-020	260,100
Land	Main Street	0.11	119-031	2,000
L/B	Hope Hill Cemetery	10.70	207-027	50,100
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
Land	Morse Hill Road	0.91	209-013	24,200
L/B	North Charlestown Well	0.22	210-012	70,200
Land	Unity Stage Road	0.96	210-049	13,800
Land	Egypt Road	0.07	210-057	1,800
Land	Wheeler Rand Road	2.40	210-063	27,700
Land	Claremont Road	0.37	213-001	23,200
Building	82 Salt Shed Road	0.00	213-019-001	1,500
L/B	Wheeler Rand Road	1.40	213-026	28,100
Land	Unity Stage Road	11.00	214-007	35,500
Land	Borough Road	20.9	220-001	25,800
Land	Borough Road	1.50	223-003	22,800
Land	Hall's Pond Road	19.00	223-007	57,800
L/B	Borough Road	0.12	223-011	19,400
Land	Off North Hemlock Road	2.00	228-005	22,900
Land	North Hemlock Road Well	5.60	228-006	1,092,800
Land	North Hemlock Road Reservoir	29.00	229-020	77,800
Land	North Hemlock Road Reservoir	165.00	229-021	284,200
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Hall's Pond Road	121.00	230-008	52,400
Building	5 Breakneck Hill Road	0.00	233-051-001	1,400
L/B	Springfield Road Pump Station	0.38	234-003	65,400
Land	South Main Street	0.12	235-006	9,800
L/B	Wastewater Treatment Facility	20.00	235-019	2,183,200
Land	Birch Drive	0.11	236-002	7,800
Land	Hackett Swamp Road	8.84	236-009	33,600
Land	Off South Hemlock Road	53.00	242-002	105,000
<b>TOTAL</b>		<b><u>650.32</u></b>		<b><u>7,647,100</u></b>

## BIRTHS 2014

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Hancock, Grace Margaret	02/21/14	Lebanon, NH	Hancock, Alex & Alyssa
Sanville, Aniyah Jaide Arlene	03/01/14	Keene, NH	Sanville, Travis & Bowers-Warner, Kayla
Mcclay, Tristan Scott	03/29/14	Lebanon, NH	Mcclay, Jeffrey & Casey
Snelling, Riley Ann	04/30/14	Lebanon, NH	Snelling, Derek & Laura
Donth, Wendell Jarreth Finnian	06/29/14	Keene, NH	Donth, Adam & Starks, Tisha
Vigneau, Madison Joyce	07/04/14	Keene, NH	Vigneau, John & Putnam-Vigneau, Tiffany
Wade, Parker Edward	07/11/14	Keene, NH	Wade, Scott & Kelly
Hall, Payton Makayla	07/19/14	Lebanon, NH	Hall, Jeffrey & April
Ioannou, Kaia Jade	08/01/14	Lebanon, NH	Ioannou, Joshua & Brianna
Franks, Willow Victoria	08/02/14	Lebanon, NH	Franks, Jeremiah & Carmen
Kowalczyk, Brody Kenneth	09/07/14	Lebanon, NH	Kowalczyk, John & Cantwell, Lindsey
Raudonis, Mckenzie Hope	10/09/14	Keene, NH	Raudonis, Matthew & Heidi
Webster, Luna Anne	12/20/14	Keene, NH	Webster, Jessy & Gray, Kortney

## DEATHS 2014

DECEASED	DATE	PLACE
Murgatory, Joanne	1/15/2014	Newport, NH
Stoddard, Carolyn	1/22/2014	Charlestown, NH
Nash, George	1/23/2014	Lebanon, NH
Bemis, Maynard	2/2/2014	Hanover, NH
Bates, Cindy	2/4/2014	Daytona Beach, FL
Zlotowitz, Sophia	2/5/2014	Lebanon, CT
Wallace, Jo-anne	2/6/2014	Springfield, VT
Hardy, Basil	2/11/2014	Claremont, NH
Chase, Timothy	2/12/2014	Tampa, FL
Baker, Janice	2/23/2014	Lebanon, NH
Fischer, Timmy	2/28/2014	Charlestown, NH
Freese, John	3/3/2014	Concord, NH
Howard, Roger	3/12/2014	Lebanon, NH
Siffes, Scotlyn	3/30/2014	Claremont, NH
Branch, Shirley	4/16/2014	Charlestown, NH
Wrightington, Marion	4/16/2014	Charlestown, NH
Benjamin, Angel	4/21/2014	Manchester, NH
Place, Joseph	4/28/2014	Charlestown, NH
Lawrence, Diane	5/6/2014	Charlestown, NH
Rice Jr, Neil	5/7/2014	Lebanon, NH
Dunbar, Priscilla	5/12/2014	Charlestown, NH
Nadeau, Veronique	5/15/2014	Unity, NH
Chaffee, Frances	5/18/2014	Claremont, NH
Hodgman, Joan	5/21/2014	Charlestown, NH
Greco, Catherine	6/12/2014	Claremont, NH
Decato, Ronald	6/14/2014	Charlestown, NH
Rouillard, Carl	6/23/2014	Merrimack, NH
St Pierre, Antonio	6/23/2014	Keene, NH



## DEATHS 2014

DECEASED	DATE	PLACE
Garfield Jr, Roger	6/25/2014	Claremont, NH
Bashaw, Patricia	7/1/2014	Lebanon, NH
Routhier, Earl	7/7/2014	Dover, NH
Laberge, Rena	7/12/2014	Charlestown, NH
Spaulding-Bascom, Margaret	7/19/2014	Westmoreland, NH
Peterson, Marianne	7/31/2014	Unity, NH
Westney, Linda	8/4/2014	Charlestown, NH
Moore, Kenneth	8/9/2014	Charlestown, NH
Cloutier, Olive	8/15/2014	Northbridge, MA
Fuller, Jr., Thomas	8/15/2014	Newbury, NH
Town-Vesey, Mary	8/26/2014	Townshend, VT
Wilson, Sylvia	9/6/2014	Charlestown, NH
White, Shirley	9/11/2014	Claremont, NH
Gaskin, David	9/20/2014	Lebanon, NH
Smith, Bernard	9/22/2014	Charlestown, NH
Blanc, Edward	9/22/2014	Biddeford, ME
Russell, Samuel	9/26/2014	Charlestown, NH
Hall Jr, William	10/4/2014	Claremont, NH
Laplante, Patricia	10/15/2014	Charlestown, NH
Dashner, Gerald	10/21/2014	Charlestown, NH
Exley, Allan	10/25/2014	Charlestown, NH
Hart, Donald	11/3/2014	Charlestown, NH
Fischer, Jr., James	11/3/2014	Charlestown, NH
Nadeau, Marcel	11/5/2014	Charlestown, NH
Rumrill, Richard	11/11/2014	Charlestown, NH
Alford, Ruth	11/27/2014	Charlestown, NH
Bushey, Harold	12/1/2014	Claremont, NH
Dolan, Ben	12/3/2014	Claremont, NH
Gilliam, Lisa	12/9/2014	Lebanon, NH

## MARRIAGES 2014

<b>SPOUSES</b>	<b>RESIDENCE</b>	<b>PLACE OF MARRIAGE</b>	<b>DATE</b>
Eddy, Bert M Bastian, Carol J	Charlestown, NH Charlestown, NH	Charlestown, NH	01/01/14
Hajek, Roman Hajkova, Marcela	Charlestown, NH Psary Dolni Jircany Czeck Republic	Gilsum, NH	02/01/14
Moore, Christopher R Edson, Crystal J	Charlestown, NH Charlestown, NH	Walpole, NH	02/14/14
Shand, Stephen C Bailey, Roxanne E	Charlestown, NH Charlestown, NH	Charlestown, NH	02/28/14
Parry Jr, Lee W Palmer, Gwen P	Charlestown, NH Charlestown, NH	Charlestown, NH	04/05/14
Glidden, Dustin T Dion, Shannon M	Charlestown, NH Charlestown, NH	Charlestown, NH	05/31/14
Steiner Jr, Charles K Gagne, Marion S	Charlestown, NH Charlestown, NH	Charlestown, NH	06/14/14
Canfield, Justin M Fernald, Kaleigh N	Charlestown, NH Charlestown, NH	Alstead, NH	07/19/14
Combs, Preston T Williams, Desiree L	ClaremontNH Charlestown, NH	Claremont, NH	07/19/14
Moore, Gabe W Balcom, Wendy J	Charlestown, NH Charlestown, NH	Charlestown, NH	07/26/14
Allen, Jared H Beyor, Autumn B	Charlestown, NH Charlestown, NH	Charlestown, NH	08/02/14

## MARRIAGES 2014

<b>SPOUSES</b>	<b>RESIDENCE</b>	<b>PLACE OF MARRIAGE</b>	<b>DATE</b>
Reed, Tyson W Hooper, Nicole D	Charlestown, NH Charlestown, NH	Newport, NH	08/02/14
Coyne, James M Merrill, Heidi L	Charlestown, NH Milton NH	Farmington, NH	08/10/14
Bailey, Camilla R Shaw, Lisa A	Charlestown, NH Charlestown, NH	Charlestown, NH	08/16/14
Hartwell, Jill C Bard, Jason J	Charlestown, NH Charlestown, NH	Charlestown, NH	08/16/14
Kelcey, Robert D Perras, Karen A	Charlestown, NH Charlestown, NH	Charlestown, NH	08/23/14
Van Velsor, Wesley E Adams, Lindsay E	Charlestown, NH Charlestown, NH	Charlestown, NH	09/06/14
Martell, Sara E Town, Bryan M	Charlestown, NH Charlestown, NH	Claremont, NH	09/20/14
Ford, Jonathan R Kelly, Jennifer L	Charlestown, NH Charlestown, NH	Gilford, NH	10/12/14
Bailey, Frederick G Boucher, Patricia R	Charlestown, NH Enfield NH	Canaan, NH	10/18/14
Whidden, Jamie W Yake, Tami J	Charlestown, NH Charlestown, NH	Charlestown, NH	11/08/14
Ravlin, Ericka L Morrison, Charles A	Charlestown, NH Charlestown, NH	Claremont, NH	11/15/14

## WATER DEPARTMENT

Balance on hand January 1, 2014 – Money Market

**98,541.41**

**Deposits:**

Rents - Current	\$ 294,785.59	
Rents - Prior Years	57,488.76	
Rents Paid in Advance/Overpaid	208.57	
Interest on Delinquent Accounts	4,438.79	
Connections - Current	2,250.00	
Meters - Current	8,290.57	
Interest on Investments	157.10	
<b>TOTAL</b>	<b>\$ 367,619.38</b>	<b>\$ 466,160.79</b>

**Disbursements:**

Public Works Administration	\$ 3,016.01
Clerical	8,180.00
Treasurer	1,250.00
Water Commissioners	4,800.00
Water Collector	3,350.36
Admin. Health/Disability Ins	3,905.23
Admin. FICA/Medicare	1,450.88
Admin. Retirement	1,559.10
Software Support	3,189.66
Educational Programs	480.00
Office Supplies, Equip, Comp	186.70
Postage	1,557.72
Water Tests	1,645.64
Salaries Full Time	81,509.40
Overtime	6,603.00
Health/Disability Insurance	25,767.25
FICA/Medicare	6,334.83
NH Retirement	9,435.77
Unemployment/Workers' Comp	3,250.53
Dental Insurance	209.46
Audit	2,200.00
Mowing	2,944.68
Telephone	5,152.43
Contracted Services	6,391.20
Heating Oil/Propane	6,827.31
Electricity	39,912.07
Building Maintenance	2,905.15
Property, Vehicle Insurance	5,156.06

Dues/Fees/Courses	653.00	
Equipment	5,106.75	
Gasoline	7,519.33	
Vehicle Maintenance and Repair	642.73	
Uniforms	1,226.63	
General Expenses	3,629.17	
Safety Equipment	625.56	
Arsenic Filtration System	5,246.35	
Meter Installation & Repair	7,727.28	
Line Installation & Repair	8,842.51	
Fire Hydrant Replacement	782.72	
Alarm Monitoring	59.40	
Plant Maintenance & Repair	3,306.40	
Chemicals	10,509.85	
Booster Station Maintenance	1,193.36	
Dam Maintenance	1,150.00	
Debt Principal/Interest	55,262.20	
Capital Projects	176,330.56	
<b>Total 2013 Expenses</b>	<b>\$ 528,984.24</b>	
2013 Expenses paid in 2014	682.90	
	<b>\$ 529,667.14</b>	
Encumbered - Green Mountain Well - \$9,162.32		
Encumbered - Ti-Sales \$500.00		
Encumbered - Smith Flex Pipeline Services - \$16,000.00		
Encumbered - VHB - \$25,083.65		
Encumbered - VHB - \$16,250.00		
Reimbursed to General Fund	\$ 346,584.53	
Due to General Fund	\$ 145,525.60	
Due to Sewer Fund	\$ 800.00	
<b>Money Market - December 31, 2014</b>		<b>\$ 119,645.01</b>
Rents billed out in 2014 (less abatements)	\$ 357,047.34	
Connections, jobs, etc. billed (less abatements)	\$ 13,197.71	

## WASTEWATER DEPARTMENT

Balance on hand January 1, 2014 - Money Market \$ 705.28

**Deposits:**

Rents - Current	\$	306,771.88	
Rents - Prior Years		50,300.24	
Rents - Paid in Advance/Overpaid		298.82	
Interest on Delinquent Accounts		3,813.87	
Connections - Current		3,200.00	
Dumping Fees – Current		3,704.00	
Interest on Investments - less fees		58.91	
		\$ 368,147.72	\$ 368,853.00

**Disbursements:**

Public Works Administration	\$	1,508.00
Clerical		8,180.00
Treasurer		1,250.00
Sewer Commissioners		4,800.00
Sewer Collector		3,350.36
Salaries Full Time		54,359.60
Overtime		3,619.50
Health/Disability Insurance		21,109.81
FICA/Medicare		5,518.11
NH Retirement		7,747.36
Dental Insurance		139.64
Unemployment/Workers' Comp		1,500.22
Audit		2,200.00
Mowing		2,681.82
Bank Fees		6.99
Telephone		3,535.96
Lab Fees		6,112.97
Electricity		37,862.46
Heating Oil		16,879.69
Building Maintenance		1,371.82
Software Support		2,739.66
Property, Vehicle Insurance		4,511.45
Educational Programs		146.00
Line Installation & Repair		6,860.34
Alarm Monitoring		39.60
Office Supplies		170.21
Postage		1,557.72
Equipment		3,033.99
Gasoline		3,842.96
Lagoon Maintenance		4,603.16

Vehicle Maintenance & Repair	455.05	
Uniforms	803.25	
General Expenses	1,865.37	
Weed Kill	1,070.00	
Safety Equipment	699.00	
Debt Principal/Interest	57,517.80	
Contracted Services	7,919.81	
Tests	4,152.71	
Chemicals	4,532.38	
Capital Projects	28,924.90	
<b>Total 2014 Expenses</b>	<b>\$ 319,179.67</b>	
2013 Expenses paid in 2014	1,250.26	
	<b>\$ 320,429.93</b>	
Reimbursed to General Fund	\$ 270,000.00	
Due to General Fund	\$ 99,320.73	
Due from Water Account	\$ 800.00	
<b>Money Market - Dec. 31, 2014</b>		<b>\$ 97,943.60</b>
Rents billed out in 2014 (less abatements)	\$ 371,928.75	
Connections, jobs, billed (less abatements)	\$ 9,196.00	

**BALANCE SHEET**  
**WATER & WASTEWATER FUNDS**

December 31, 2014

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<b><u>Assets</u></b>				
Cash & Equivalents	\$ 131,856	\$ 119,645	\$ 96,705	\$ 98,012
Investments	-	-	-	
Receivables - rents	58,797	66,797	50,300	65,157
Intergovernmental Rec	-	-	-	800
Interfund Receivable	7,770	7,799	403	2,694
<b>Total Assets</b>	<b><u>\$ 198,423</u></b>	<b><u>\$ 194,241</u></b>	<b><u>\$ 147,408</u></b>	<b><u>\$ 166,663</u></b>
<b><u>Liabilities &amp; Fund Balance</u></b>				
Accounts Payable	\$ 683	(28,213)	\$ 1,250	\$ (11,525)
Intergovernmental Paye	-	-		
Interfund Payable	37,140	215,921	227,513	192,170
Contracts Payable	-	-		
Deferred Revenue	606	606	433	433
<b>Total Liabilities</b>	<b>\$ 38,429</b>	<b>\$ 188,314</b>	<b>\$ 229,196</b>	<b>\$ 181,078</b>
<b><u>Fund Balance</u></b>				
Committed	72,123	(81,944)	-	
Assigned	87,871	87,871		
Unassigned	-	-	(81,788)	(14,415)
<b>Total Fund Balances</b>	<b>\$ 159,994</b>	<b>\$ 5,927</b>	<b>\$ (81,788)</b>	<b>\$ (14,415)</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b><u>\$ 198,423</u></b>	<b><u>\$ 194,241</u></b>	<b><u>\$ 147,408</u></b>	<b><u>\$ 166,663</u></b>

\* These figures subject to audit



## WATER & WASTEWATER DEPARTMENT

### Charlestown Water:

We have two wells in Charlestown: Clay Brook Well and Bull Run Well. We operated both as needed to keep up with the demand.

Clay Brook Well produced 106,616,000 Gallons of water in 2014

Bull Run Well produced 20,873,000 Gallons of water in 2014 for a total pumped for 2014 in Charlestown 127,489,000 Gallons of water.

We had a very busy year with two new connections, three frozen meters replaced for customers, responding to ten water service leaks, and four main water line leaks, turned on or off seventy customers, responded to one hundred twenty one customer requests, repaired six curb stops, repaired or replaced 26 meters.

Replaced 500 feet of 2" waterline on Fenderson Circle

Maintained four pumping stations, flushed hydrants in the spring and fall, read meters in the spring and fall.

Cleaned the one million gallon water reservoir at Clay Brook

Passed all water testing and analysis.

Passed all State and Federal Guidelines and Inspections.

### Charlestown Wastewater:

Collected 71,850,000 Gallons of sewerage, cleaned and treated then returned to nature.

Discharged 44,795,000 Gallons of clean treated water to the Connecticut River.

Collected 63,650 gallons of septage from Charlestown and North Charlestown residence with septic tanks.

Passed all State and Federal Permit requirements for 2014.

Pollution removal yearly average of 98.5%

Four new service hookups

The Department responded to one sewer complaint, assisted with three sewer service line repairs, repaired two sewer main lines, jetted and cleaned 70 % of the system.

Repaired seventeen manholes

### North Charlestown Water:

We have two wells in North Charlestown. We operated both as needed to keep up with demand.

Well # 1 Water Produced in 2014 = 6,184,900 Gallons

Well # 2 Water Produced in 2014 = 6,119,900 Gallons

Total produced in North Charlestown 12,304,800 Gallons

Maintained one pumping station, flushed hydrants in the spring and fall, read meters in the spring and fall. Passed all water testing and analysis.

The facilities passed all State and Federal Guidelines and Inspections.

Arsenic removal system is working nicely with a 0.007 mg/l average.

Cleaned the 250,000 gallon reservoir on Wheeler Rand Rd.

Respectfully Submitted,

David Duquette





