



## BURNLEY GOOD LANDLORD & AGENT SCHEME

### VACANT PROPERTY DECLARATION

COMPLETE ALL APPLICABLE SECTIONS AND RETURN TO THE ACCREDITATION OFFICE.

#### SECTION 1 : YOUR DETAILS

	LANDLORD NAME:	AGENT NAME
I.D. No.		
ADDRESS:		
TOWN:		
POSTCODE: (please complete)		
TELEPHONE:		

#### SECTION 2 : SPECIFIC VACANT PROPERTY DETAILS:

Please complete the section below where a property that was originally let out to tenants has become vacant, and is to be left vacant until works identified under accreditation have been undertaken.

ADDRESS:	
TOWN:	
POSTCODE: (please complete)	
PERIOD FOR WHICH THE PROPERTY HAS BEEN VACANT.	
REASON FOR THE PROPERTY BEING VACANT.	
WHAT IS THE INTENDED FUTURE USE FOR THE PROPERTY?	
WHEN WILL THE PROPERTY BE BROUGHT BACK INTO USE?	

#### SECTION 3 : I DECLARE THAT:-

I declare the above property will not be let out to tenants for residential use until all works identified or to be identified as part of the accreditation application, have been undertaken. I will keep informed, the accreditation office with at least two weeks notice of when the property is to be brought back into any use (or sold) and to ensure all identified works have been undertaken. This is a condition of accreditation. I am aware that other departments may be notified that this property has been declared vacant.

**Landlords signature:**..... **Date:**.....

**Agents Signature:**..... **Date:**.....