

**STATE OF OREGON
CONDITIONS OF VOLUNTEER SERVICE**

As a volunteer working in a State of Oregon agency, you need to understand the extent to which you are covered by State of Oregon insurance for liability and personal injury/illness. Please read the following carefully and sign below.

Tort Liability

You will be protected from civil liability for injuries or damage to the person or property of others, subject to the following general conditions:

1. You are working on a state agency task assigned by an authorized agency supervisor;
2. You limit your actions to the duties assigned; and
3. You perform your assigned tasks in good faith, and do not act in a manner that is reckless or with the intent to unlawfully inflict harm to others.

The conditions and limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260-300, and Oregon Department of Administrative Services Risk Management Division Policy Manual, 125-7-202.

Motor Vehicle Liability

If you use a personally owned vehicle in the course of your duties, you are required to have automobile liability insurance to provide your primary coverage for any accidents involving that vehicle. State provided auto liability coverage will apply on a limited basis only after your primary coverage limits have been used.

Volunteer Injury Coverage

Workers' compensation is not provided. However, the agency has an injury protection plan to cover injuries of authorized volunteers. It is limited to only injuries due to an accident while performing volunteer duties. The state will pay medical treatment bills, disability, death and dismemberment benefits to the limits and under the terms and conditions described in Oregon Department of Administrative Services Risk Management Division Policy Manual, 125-7-204. If you are injured in a private vehicle, the owner's insurance is responsible for your medical bills.

Reporting Responsibility

Any time you are involved in any accident or exposed to a potential liability situation while performing assigned duties, you must inform Robin Speer, Volunteer Program Coordinator (name or title) as soon as possible.

Assigned Duties (Note if any document is attached or referred to for details)

I HAVE READ AND UNDERSTAND THE ABOVE DUTIES AND CONDITIONS OF VOLUNTEER SERVICE.

Please Print Information

Name (Last, First, M.I.)	Telephone
Address	City, State, Zip
Estimated beginning date of volunteer service	Estimated ending date of volunteer service
Signature	Date
In case of emergency, please notify (Name)	
Relationship	Telephone

Agency Supervisor Robin Speer	Division/Program Volunteer Program
Title Volunteer Program Coordinator	Telephone 503-378-5014

Form for Liability and Volunteer Injury Coverages

Revised 12/20/2010

READ AND SIGN THE WAIVER AND RELEASE ON REVERSE

**AUTHORIZED STATE VOLUNTEER
PARTIAL WAIVER AND RELEASE OF RIGHTS
UNDER THE OREGON TORT CLAIMS ACT
ORS 30.260-300**

READ CAREFULLY

(Please Print Information)

Name: _____

Phone: _____

Address: _____

City/State: _____

Zip Code: _____

As an authorized state volunteer performing activities on behalf of the State of Oregon
State Library _____ (agency), I understand that the
State of Oregon will provide limited medical and accidental death, dismemberment and disability coverage for
me in the event I suffer injury due to an accident while performing volunteer duties. In exchange for the
coverage, I, for myself, my heirs, executors, administrators and assigns, release and forever discharge the
State of Oregon from any and all demands or claims for damage or injury, from any cause of suit or action,
known or unknown, that I may have against the State of Oregon, and/or its officers, agents or employees, and
from all liability under the Oregon Tort Claims Act, ORS 30.260-300, for any and all harm or damage to my
health in any manner resulting from or arising out of my state volunteer activities.

This release does not extend to or waive any rights I may have under the Oregon Tort Claims Act, ORS
30.260-300, to defense and indemnification from any demand, claim, suit or action brought against me, or
liability I may be subject to, or arising out of my authorized state volunteer activities.

In the event that I am injured while performing state volunteer activities, I will notify my agency supervisor and
apply for injury coverage benefits.

Signature: _____ **Date:** _____

PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

READ CAREFULLY

I, _____, as parent or legal guardian hereby grant permission for
_____ to do volunteer work for the State Library
_____ (agency). In the event of an emergency, accident, or illness, I authorize the agency and its
employees to administer emergency medical care to my child and/or, if deemed necessary, to secure
emergency medical services and incur expenses for which I will be responsible for payment. **My signature
below hereby represents that I have read, understand, and consent to this agreement.**

Signature: _____ **Date:** _____

(Legal Guardian signature required if volunteer
is under age 18 years.)

Read the Front Side of this Document