

# DIAA Spring Sports Tournament Manual - 2016

*This version last updated March 23, 2016*

## CARDINAL ATHLETIC PRINCIPLES

**In order to be of maximum effectiveness, the athletic program will:**

1. Be closely coordinated with the general instructional program and properly articulated with other departments of the school.
2. Be sure that the number of students accommodated and the educational aims achieved justify the use of tax funds for its support and also justify use of other sources of income, provided the time and attention which is given to the collection of such funds is not such as to interfere with the efficiency of the athletic program or of any other department of the school.
3. Be based on the spirit of non-professionalism so that participation is regarded as a privilege to be won by training and proficiency and to be valued highly enough to eliminate any need for excessive use of adulatory demonstrations or of expensive prizes or awards.
4. Confine the school athletic activity to events, which are sponsored and supervised by the proper school authorities so that exploitation or improper use of prestige built up by the school teams or members of such teams may be avoided.
5. Be planned so as to result in opportunity for many individuals to explore a wide variety of sports and in reasonable season limits for each sport.
6. Be controlled so as to avoid elements of professionalism and commercialism which tend to grow up in connection with widely publicized "bowl" contests, barnstorming trips and interstate or intersectional contests which require excessive travel expense or loss of school time or which are bracketed with educational travel claims in an attempt to justify privileges for a few at the expense of decreased opportunity for many.
7. Be kept free from the type of contests, which involve a gathering of so-called "all-stars" from different schools to participate in contests, which may be used as a gathering place for representatives of certain colleges, or professional organizations that are interested in soliciting athletic talent.
8. Include training in conduct and game ethics to reach all non-participating students and community followers of the school teams in order to insure a proper understanding and appreciation of the sports skills and of the need for adherence to principles of fair play and right prejudices.
9. Encourage a balanced program of intramural activity in grades below the ninth to make it unnecessary to sponsor contests of a championship nature in these grades.
10. Engender respect for the local, state and national rules and policies under which the school program is conducted.

*As set forth in the handbook of the  
National Federation of State High School Associations*



**Delaware Interscholastic  
Athletic Association  
35 Commerce Way, Suite 1  
Dover, DE 19904  
302-857-3365**



March, 2016

TO: Member School Administrators and Athletic Directors; Softball, Baseball, Golf, Girls' Soccer, Outdoor Track, Lacrosse, and Tennis Coaches and Officials; and Members of the Media

Colleagues:

The 2016 Spring Sports State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of the DIAA State Championships in Softball, Baseball, Golf, Girls' Soccer, Boys and Girls Outdoor Track, Boys and Girls Lacrosse, and Boys and Girls Tennis. A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The regulations and procedures contained in this manual are applicable only to the 2016 Spring State Tournaments and are not intended to govern subsequent championships or to be binding on future Committees.

The Committees sincerely hope that each of the 2016 Spring State Tournaments will be a tremendous success in all respects.

Softball Committee  
Baseball Committee  
Golf Committee  
Girls' Soccer Committee  
Outdoor Track Committee  
Boys' Lacrosse Committee  
Girls' Lacrosse Committee  
Tennis Committee

**General Information**  
**Softball, Baseball, Golf, Girls' Soccer, Outdoor Track, Boys Lacrosse, Girls Lacrosse and Tennis**

The following items are applicable to each of the 2016 Spring State Tournaments. Items specific to the organization and conduct of the Softball, Baseball, Golf, Girls' Soccer, Outdoor Track, Lacrosse, and Tennis State Championships are located in separate sections of this manual.

**Item 1. Authorization**

- A. The Delaware Secondary School Athletic Association authorized state tournament competition in softball (March 25, 1976), baseball (November 20, 1969), boys' lacrosse (March 25, 1993) girls' soccer (March 23, 1995), and girls' lacrosse (January 22, 1998) by voting for approval on the dates indicated.

**Item 2. Management**

- A. The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- B. THE COMMITTEES ARE AUTHORIZED TO RESOLVE ANY SITUATION NOT COVERED BY THE REGULATIONS IN THE GENERAL INFORMATION OR SPECIFIC INFORMATION SECTIONS OF THIS MANUAL.
- C. Changes in the tournament format or the criteria and procedures for selecting and seeding the participating teams are subject to the approval of the DIAA Board of Directors.

**Item 3. Sponsorship**

- A. The DIAA will organize, conduct and underwrite the costs of the tournaments and will receive all proceeds realized after expenses.
- B. ALL EXPENDITURES MUST BE APPROVED BY THE EXECUTIVE DIRECTOR.
  - 1. No checks will be issued unless an itemized statement of cost accompanies the request for payment.
  - 2. No claims received after the end of the fiscal year (**June 30, 2016**) will be paid.

**Item 4. Eligibility**

- A. Eligibility rules as stipulated in the **2015-2016** DIAA Official Handbook will be strictly enforced.

**Item 5. Contest Rules**

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for girls' and boys' basketball, swimming and diving, indoor track, and wrestling, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

**Item 6. Parking and Spectator Buses**

- A. Whenever practical, participating schools should transport their spectators to the tournament/meet by bus. This practice will reduce the amount of traffic in the vicinity of the playing site and alleviate parking problems.

**Item 7. Sportsmanship and Spectator Conduct**

- A. The administrators, athletic directors, and coaches of the participating schools are expected to actively promote good sportsmanship and appropriate crowd behavior. They must stress the importance of demonstrating respect for the contest officials and the opposing team and must emphasize the need for proper conduct by spectators both at home and away. Administrators are expected to take the following measures:
  - 1. Inform the student body and community that banners, flags, signs or any object would block another person's view are prohibited at all tournament contests. Streamers, confetti, and other paper debris should be discouraged. **At all indoor events sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden. The use of any noise making device that simulates the game control device used for that sport (whistle, air horn ) is strictly forbidden at ALL contests.**
  - 2. Discourage unsportsmanlike behavior such as fans reading newspapers or turning their backs during player introductions, spectators yelling and waving their arms to distract an opponent, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders.
  - 3. Emphasize that derogatory or obscene chants will not be tolerated. School administrators are expected to be proactive in preventing this type of unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the game.

4. Make announcements or address the student body at a pep rally in an effort to promote good sportsmanship and proper crowd behavior. Remind the students that they are guests of the host school and should act accordingly.
  5. **Remind the student body that a shirt, blouse, sweater, etc. must be worn at all times.**
- B. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.

#### **Item 8. Soliciting, Promotional Activities, and Merchandising**

- A. Soliciting and promotional activities, e.g. public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of the Executive Director.
- B. Only vendors authorized by the Executive Director will be permitted to sell merchandise at tournament playing sites.

#### **Item 9. Raffles and 50/50 Drawings**

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of the Executive Director.

#### **Item 10. Videotaping**

- A. Spectators will be allowed to videotape a game provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. TRIPODS WILL BE ALLOWED ONLY IF THEY DO NOT INTERFERE WITH ANY SPECTATORS LINE OF SIGHT OR SAFETY.
- B. Any videotaping or filming IN VIOLATION OF NFHS PLAYING RULES IS FORBIDDEN.
- C. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- D. The host site is not obligated to provide power for spectator videotaping equipment.
- E. Spectator videotapes are for personal use only and the reproduction and sale of spectator videotapes is prohibited without the consent of the Executive Director.

#### **Item 11. Comments and Recommendations**

- A. The Committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate Committee Chairperson.

#### **Item 12. Bench and Sideline Personnel**

- A. **DIAA's liability insurance requires that all personnel on the sidelines, in the team bench area (including dugouts) or at the competition site (on the Field House floor for Indoor Track) at any DIAA State Tournament event must be in the sixth grade or older and Board or Governing Body approved as members of the official team party.**

#### **Item 13. Media Policy for State Tournament Events and Photography Procedures**

- A. DIAA retains exclusive rights to the permission to photograph, RECORD, VIDEOTAPE OR WEBSTREAM all Tournament events, and no party may do so without the consent of the Executive Director
- B. Spectators (including parents) are permitted to photograph contests for personal use only. No image of any contestant may be reproduced without the written consent of the student-athletes being photographed.
- C. School personnel may photograph contests for school use only in publications such as yearbooks, team annuals or the like, provided they have received permission from the Executive Director (see below). No images may be reproduced without the consent of the Executive Director.

#### **MEDIA EMAIL LIST**

To join the DIAA Media E-mail list please email your name, media outlet, phone number and email address to DIAA at [kevin.charles@doe.k12.de.us](mailto:kevin.charles@doe.k12.de.us). Your name will be added to our list and be included on releases and information regarding DIAA events.

#### **BROADCASTING/PHOTOGRAPHING**

The DIAA must be contacted, in writing or by e-mail, for permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, record any portion of or photograph a State Tournament Event or any part of a State Tournament Event.

Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters, respectively. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.

Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.

Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor.

Broadcast agreements will be sent to those companies that meet DIAA State Tournament broadcast criteria and request them from the DIAA office. Please review the broadcast agreement and the fee structure. Completed forms can be faxed to the DIAA at 302-739-1769. Questions or concerns can be directed to the DIAA Executive Director at 302-857-3365.

### **CREDENTIALING**

The DIAA will credential members of the media who complete the **DIAA State Tournament Media Credential Request Form**. This form is found on the DIAA website under the Handbooks, Manuals and Media link. Complete the form and email it to; [thomas.neubauer@doe.k12.de.us](mailto:thomas.neubauer@doe.k12.de.us). Credentialing is on a first come, first serve basis and depends on the space available at the facility. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violation of state or federal law, or constitute a breach of professional ethics.

DIAA credentialing is for use solely in connection to news and editorial coverage of DIAA Events. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the Delaware Interscholastic Athletic Association Executive Director.

### **PHOTOGRAPHY**

Photography of DIAA state championship series events is strictly for the purpose of news and editorial coverage of the event. ONLY those photos that appear in an actual physical newspaper or publication that the credential member of the media represents may be sold upon request. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA. The actual physical newspaper or publication means a publication printed on paper and distributed to the homes of subscribers or sold at newsstands. To obtain photography access to a DIAA State Tournament Event, see the Credentialing section above.

### **MEDIA ENTRANCE**

Members of the media must display current DIAA Media credentials to gain access to all State Tournament Events. (See Credentialing above) Bags and equipment may be inspected for security purposes.

### **PRESS AREA**

A designated press area will be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

### **Item 14. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)**

Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, **is not permitted** at any DIAA state tournament event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

# SOFTBALL TOURNAMENT

## DIAA Softball Committee Members

TERRE TAYLOR.....	Chairperson, St. Mark's High School
SUE HEISS.....	Ursuline Academy
BUD HITCHENS.....	Henlopen Conference
PAM LOVE.....	Wilmington Christian School
JOHN MARVEL.....	Sussex Technical High School
DEB MAGRUDER.....	Delaware Umpires Association
DAVE MORROW.....	Hodgson Vo Tech
DAVID SWIFT.....	Delaware Softball Umpires Association
KAREN PRITT.....	Smyrna Middle School
JOHN WELLS.....	Sussex Central High School
EILEEN VOLTZ.....	Charter School of Wilmington
MICHELLE NIBLETT.....	Delmar Junior-Senior High School
KEVIN CHARLES.....	Ex-Officio, Executive Director, DIAA
TERRE TAYLOR.....	Ex-Officio, Chairperson, DIAA

### Specific Information

#### Item 1. Tournament Field

- A. The tournament field will consist of 16 teams:
  1. The Champions of following Conference/Flight/Divisions - Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, Diamond State, as selected by that Conference's criteria.
  2. 11 at-large teams, selected by the criteria found in Item 1C (below).
  3. All teams must meet the criteria established by DIAA Regulation 1006.2.4. to be eligible for Tournament consideration.
- B. **Conference/Flight/Division** Champions' automatic berths will be determined by the following qualifying criteria:
  1. A **Conference/Flight/Division** must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for an at-large berth.
  2. The **Conference/Flight/Division** Champion must possess a .500 winning percentage record or better.
  3. The **Conference/Flight/Division** Champion must be in the top 50% of all eligible teams in the state tournament field.
- C. The 11 at-large representatives will be selected according to the following criteria:
  1. A team must play a minimum of 13 varsity games. All games must be completed by the Tuesday before the start of the tournament. Games played after that date will not be included in the at-large selection procedure. For 2016 that date is **Tuesday, May 24<sup>th</sup>**.
    - a. **In order to be considered a varsity opponent, an opposing team must play a minimum of 13 games at the varsity level.**
  2. A team must have a win/loss percentage of .500 or better.
  3. The 11 teams with the best win/loss index as determined by the following procedure:
    - a. Compute the win/loss percentage for the team's opponents.
    - b. Double the above percentage.
    - c. Add the team's win/loss percentage and divide by three.
  4. In the event that two or more teams are tied with the same index [carried out to the hundredths] the following series of tie-breaking procedures will be applied:
    - a. head-to-head competition during the regular season.
    - b. record against common opponents.
    - c. highest opponent's winning percentage.
    - d. once a tie is broken between three teams, if a tie still exists between two teams, the tie-breaking criteria will revert back to Item 1C4a.
- D. THE COMMITTEE IS AUTHORIZED TO MAKE ALL FINAL DECISIONS REGARDING THE SELECTION AND SEEDING OF THE TOURNAMENT FIELD.
- E. All schools MUST accurately complete and post the team report on the school's website4sports site by 8pm 5-24-16.
  1. Each school's athletic director or his/her designee must sign the team report, this can be done by an email notice sent to the Committee Chair, Terre Taylor [ttaylor@stmarkshs.net] or Tommie Neubauer at [thomas.neubauer@doe.k12.de.us].
  2. If the team report is not complete by 8:00 p.m. on **Tuesday, May 24, 2016**, the offending school may not be considered for the tournament.

## Item 2. Tournament Seeding

- A. After the tournament field has been chosen, all 16 teams will be seeded according to the win/loss index system used to select the at-large representatives. The team with the highest win/loss index will be seeded #1, next highest #2, etc.
- B. If a school chooses not to participate in the tournament, the Committee will take the following action:
  - 1. If a school announces its intentions before the Committee meets to select the tournament field, its team will be replaced by the next best team as determined by the win/loss index system used to select the at-large teams.
  - 2. If a school withdraws after the field has been selected, its team will not be replaced and its scheduled opponent will receive a bye into the next round of play.
    - a. A SCHOOL MAY BE SUBJECT TO DISCIPLINARY ACTION BY THE DIAA BOARD OF DIRECTORS IF ITS TEAM WITHDRAWS AFTER THE FIRST-ROUND PAIRINGS HAVE BEEN ESTABLISHED.

## Item 3. Tournament Dates

- A. The first round of the 2016 tournament will be played on **Saturday, May 28**; the quarterfinal round on **Tuesday, May 31**; the semifinal round on **Thursday, June 2**; and the championship game on **Saturday, June 4**. Dates and times of the tournament are subject to availability of facilities.
- B. If postponed due to inclement weather, the first round will be played on **Monday, May 30**; the quarterfinals on **Wednesday, June 1**; the semifinals on **Friday, June 3**; and the championship game on **Sunday June 5 OR Monday, June 6**.

## Item 4. Tournament Sites

- A. **Round 1 and Round 2 (quarterfinals)** will be played on the home field of the higher seeded team in each pairing (see criteria for site selection). IF THAT FIELD IS DEEMED UNSUITABLE FOR TOURNAMENT PLAY, THE COMMITTEE WILL SELECT AN ALTERNATE SITE **WITH INPUT FROM THE HOME TEAM.**
  - 1. IF A FIELD IS IN POOR CONDITION, IT MAY BE DEEMED UNSUITABLE FOR TOURNAMENT PLAY EVEN THOUGH IT WAS USED DURING THE REGULAR SEASON.
- B. **The semifinal and final rounds will be played at sites to be determined.**

## Item 5. Starting Times

- A. Starting times for all games will be determined by the Committee and announced at a later date. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE STARTING TIMES UNLESS THERE IS A CONFLICT WITH A PARTICIPATING SCHOOL'S SENIOR PROM, BACCALAUREATE SERVICE, OR GRADUATION CEREMONY.

## Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Team Photograph, Roster and Program Information.
  - 1. Coaches are reminded that their team photograph for the tournament program must be **a digital print of NO LESS THAN 300 DPI IN A JPEG OR TFI FORMAT.** **Coaches are reminded to have their Team picture and Roster on their school's website4sports site**

**By May 20, 2016.**

**ELECTRONIC SUBMISSION IS REQUIRED, HARD COPIES WILL NOT BE ACCEPTED**

- 2. **Schools will not receive complimentary programs at the conclusion of the tournament.**
- 3. **Schools should not assume that their team is not going to make the tournament and therefore, not submit a roster and team photo.** Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass. (See Item 7. C)

## Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5** for the first two rounds of the tournament, **\$6** for semi-finals, and **\$7** for the championship game. **Preschoolers will be admitted without charge to all games.**
- B. Participating schools will receive complimentary ADMISSION FOR ALL THOSE MEMBERS OF THE OFFICIAL SCHOOL PARTY LISTED ON THE OFFICIAL ROSTER FOUND IN THE 2016 DIAA STATE TOURNAMENT PROGRAM. The official school party is defined as players (maximum of 18), coaches, managers, scorers/statisticians, trainer, and administrators. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.

1. NO COMPLIMENTARY TICKETS WILL BE ISSUED TO SCHOOLS.
  2. One (1) bus driver will be admitted free of charge upon presentation of identification as the team's driver. Spouses of administrators and coaches are obligated to pay the Admission Fee.
- C. The varsity head coach of each high school girls' softball team will receive three complimentary passes by contacting the DIAA office by Friday, May 20, 2016. **The request must include the names of the COACHES who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. Coaches who do not submit THE TEAM PHOTO AND INFORMATION REQUESTED IN Item 6 (above) by the deadline will not receive passes.**
- D. Media representatives who are covering the tournament will be admitted upon presentation of proper credentials (**issued by newspaper, radio station, or television station**). They should also be given a complimentary tournament program. **SEE GENERAL ITEM NUMBER 13**

#### Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He/she will serve as a liaison between the Committee, the host school, and the participating schools. He/she will be responsible for ensuring compliance with the policies and procedures established by the DIAA Softball Committee. The Game Manager will have the specific responsibilities listed below.
1. Provide the following items:
    - a. Official score book.
    - b. Game balls.
  2. Collect the score book and balls after the game has been completed.
  3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
  4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

#### Item 9. Site Director and Support Personnel

- A. The athletic director, faculty manager, or other administratively designated member of the host school will serve as the Site Director. He/she will receive **\$65** per game and will hire and supervise the following personnel:
1. Ticket /Program seller - **\$50** per game
  2. Ticket taker/Security - **\$50** per game
    - a. The ticket taker should inform any spectator entering with a banner, flag, or sign that it must be left at the gate or returned to his/her car.
  3. Ticket seller/taker/program seller - **\$60** per game. **(only paid if only 1 person does all 3 jobs)**
  4. Official scorer (must complete official scorebook) - **\$35** per game
  5. NATA certified trainer or school nurse - **\$40** per game unless both participating schools will be accompanied by a trainer
    - a. A trainer who accompanies one of the participating schools should not be paid the **\$40** fee unless he/she agrees to provide coverage for both teams.
  6. Security - **\$40** per game. **ONLY IF PRE-APPROVED BY THE EXECUTIVE DIRECTOR.** If police are necessary, they will receive the game fee or hourly rate customarily paid at the game locale. **Please consult with the DIAA office on security.**
  7. Field preparation and custodial services - **\$50** per game weekdays - **\$100** per game on weekends.
  8. **Public Address System and Announcer – To be paid \$40.00.**
    - a. **The public address system will be under the control of the Game Manager and the Site Director.**
    - b. **Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.**
    - c. **The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.**
- B. The Site Director or his/her designee will insure that the complimentary admission for teams (Item 7B) will be adhered to. **HE/SHE WILL ENSURE THAT ADMISSION IS CHARGED UNTIL THE CONCLUSION OF THE 5TH INNING.**
- C. The Site Director will establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel. He/she will also review the emergency medical plan with the appropriate game personnel.
- D. The Site Director should send the completed financial report, any unsold tickets, and a check for the net receipts to the DIAA office within one week of the game.

#### Item 10. Umpires

- A. Three umpires will be assigned to games in ALL rounds. No alternates will be provided.
- B. Each umpire will receive \$5 more than the DIAA approved fee for a regular season contest in the first, quarterfinal, and semifinal rounds and \$10 more in the final round.
- C. The Delaware Softball Umpires Association and the Delaware Umpires' Association will provide umpires for all tournament



games. The Delaware Softball Umpires' Association will work the championship game in odd years and the Delaware Umpires' Association will work the championship game in even years.

1. Each association must supply the Chairperson with a list of umpires eligible to work the tournament by **April 30, 2016**.
  2. The umpires assigned to the semifinal-round games and finals will be selected from the umpires ranked #1 - #6 on the composite list. The plate umpire in the finals must be in the top three on the composite list. A composite list is a list of qualified and ranked umpires from coaches and the umpiring associations.
  3. The Softball Committee will review and approve all umpire assignments. **ANY CHANGES IN THE AFOREMENTIONED ASSIGNMENTS MUST BE APPROVED BY THE CHAIRPERSON OF THE SOFTBALL COMMITTEE.**
- D. An official scorer will be designated by the Site Director and will be paid **\$35** per game. He/she will sit at the official scorer's table, which will be located behind the backstop or in another suitable area [this may be the dugout] as determined by the umpires.

#### **Item 11. Dressing Rooms and Facilities**

- A. Teams and umpires should arrive dressed in their game uniforms as dressing rooms will not be available.

#### **Item 12. Contest Procedures, Equipment and Facilities**

- A. Game Balls and Scorebooks
1. The Committee will furnish game balls and the official score book for all tournament games.
    - a. Participating schools must provide scorebooks for their own scorers.
    - b. **The Dudley SB12L Softball** will be the official ball for all tournament games. Three new balls will be provided for each game with the winning team being awarded a game ball.
- B. Field Usage
1. No team will be permitted to practice on a field that will be used as a neutral site during the Tournament, unless it is that's school home school field.
- C. Special Events
1. The Softball Committee believes that the program of special events should not overshadow the game and consequently, will keep any special events to a minimum. The following regulations will be strictly observed:
    - a. No school will be permitted to conduct its own program of special events.
    - b. No school will be permitted to bring its band or other musical group. School bands will not be allowed to perform even if the members of the band provide their own transportation and purchase tickets for the game.
  2. Special events will be confined to the official pregame activities and the awards presentation after the championship game. The pregame ceremonies may include:
    - a. National anthem - All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the American flag and the playing of the National Anthem.
    - b. Introduction of team members, coaches, and umpires.
    - c. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
  3. The Committee is authorized to modify the pregame or postgame activities however it deems appropriate.

#### **Item 13. Awards**

- A. The Committee will present the following awards:
1. Team: Trophies will be present to the Champion and Runner-Up Teams.
  2. Individual: Gold medallions (18) will be presented to the champions and silver medallions (18) will be presented to the runners-up. Certificates will be given to the players, managers, and statisticians listed on the roster of each participating team at the conclusion of the tournament.
  3. No awards other than those authorized by the Committee will be presented at any time during the tournament.

#### **Item 14. Player Bench Occupants and Bench Assignments**

- A. In all first and second round games, the higher seeded team will occupy the same dugout or player bench that it (or the home team at that site) occupied during the regular season.
- B. In the semi-final and final round games, the higher seeded team will occupy the third base dugout or player bench.
- C. During the 15-minute pre-game warm-up and throughout the game, a maximum of 23 members of the official school party will be permitted on the field or in the player bench area. However, those individuals will be restricted to board approved coaches, players, managers, statisticians, trainers, and administrators.

#### **Item 15. Transportation Reimbursement**

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus. No reimbursements will be paid after the end of the fiscal year (**June 30, 2016**).

#### **Item 16. Home Team**

- A. The home team in ALL rounds of the tournament will be the higher seeded team. [lowest number from Seeding Index]

#### **Item 17. Warm-up**

- A. Each team is limited to a 15-minute warm-up on the field prior to the scheduled start of the game. The HOME team will be assigned the first 15-minute warm-up period, which will begin 45 minutes before the scheduled starting time. The final 15 minutes will be used to groom the field, team introductions and the National Anthem.

#### **Item 18. Safety**

- A. If the softball field is not enclosed by a fence, restraining ropes should be placed parallel to and a minimum of five yards from the foul lines for the semifinal and championship games.

#### **Item 19. Videotaping**

- A. The videotaping of tournament practices is unethical and expressly forbidden.
- B. Spectators will be allowed to videotape a game provided they use hand held devices and do not block the view of other spectators or interfere with the game. **TRIPODS WILL BE ALLOWED ONLY IF THEY DO NOT INTERFERE WITH ANY SPECTATORS LINE OF SIGHT OR SAFETY.**
- C. Any recording, videotaping or filming **IN VIOLATION OF NFHS PLAYING RULES IS FORBIDDEN.**
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.
- F. Spectator videotapes are for personal use only and the reproduction and sale of spectator videotapes is prohibited without the consent of the Executive Director.

#### **Item 20. Suspended Game Rule**

- A. The DIAA suspended game rule will be in effect for both regular season and state tournament play during the 2016 season. The rule states that a game called for any reason **WHEN A WINNER CANNOT BE DETERMINED** or a game called at any time for mechanical failure (e.g. artificial lights, water systems, etc.) will be treated as a suspended game. Such a game will be continued from the point of interruption, with the lineups and batting orders for both teams exactly the same as at the time of suspension subject to the rules of the game. A brief explanation of the rule is as follows:
  - 1. If a game is stopped **PRIOR TO THE COMPLETION OF 4 1/2 INNINGS**, it is a suspended game and will be resumed from the point of interruption.
  - 2. If a game is stopped **AFTER 4 1/2 INNINGS OR IN THE BOTTOM OF THE 5TH INNING** and the home team is ahead, it is a completed game and the home team is declared the winner. If the score is tied or the visiting team is ahead, it is a suspended game and will be resumed from the point of interruption.
  - 3. If a game is stopped **AFTER 5 OR 6 INNINGS** and either team is ahead, it is a completed game and that team is declared the winner. If the score is tied, it is a suspended game and will be resumed from the point of interruption.
  - 4. If a game is stopped **IN THE TOP OF THE 6TH INNING, AFTER 5 1/2 INNINGS, IN THE TOP OF THE 7TH INNING, OR AFTER 6 1/2 INNINGS**, the score reverts back to the last completed inning. If either team was ahead, it is a completed game and that team is declared the winner. If the score was tied, it is a suspended game and will be resumed from the point of interruption.
  - 5. If a game is stopped **IN THE BOTTOM OF THE 6TH OR 7TH INNING**, the score reverts back to the last completed inning unless the home team scored to tie or take the lead in the bottom of the incomplete inning. If so, the score remains as it was when the game was discontinued. In either case, it is a suspended game if the score was tied and will be resumed from the point of interruption.

#### **Item 21. "Mercy Rule"**

- A. A ten-run "mercy rule" after five innings is in effect for ALL rounds of play, **EXCEPT THE CHAMPIONSHIP GAME.**

#### **Item 22. Tie - Breaking Procedure**

- A. The tie-breaking procedure, which was approved by the DIAA Board of Directors for regular season play, will be in effect for the first three rounds of the state tournament. This is the use of the International Tie-Breaker procedure beginning in the top of the **tenth** inning. There will be no tie-breaking procedure used in the finals.

## SITE SELECTION PROCEDURES

The Softball Committee will use the following criteria and procedures to select game sites for the 2016 tournament:

- A. The field should be regulation as per the 2016 NFHS Softball Rules Book, except regularly used home fields that meet the tournament committees' approval.
- B. NFHS guidelines will be followed with an emphasis on SAFETY. The Committee will evaluate fields according to a set of criteria, which will include but not be limited to, the following considerations:
  - 1. The foul lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
  - 2. The height of the outfield grass should be short without excessive clumps and/or bare areas. The field should be free of holes which would create unsafe playing conditions.
  - 3. The field must be marked as per the 2016 NFHS Softball Rules Book, page 8, Figure 1-1, Rule 1-1.
  - 4. The infield should be skinned.
  - 5. The outfield should be contained by a fence reaching from foul pole to foul pole. The outfield distances to the fence shall meet the criteria established by the NFHS Rule Book page 8, Rule 1-1.
- C. The back stop must be in good condition without sharp edges or holes.
- D. The dead ball areas should be well marked and/or roped off.
- E. Parking facilities and spectator areas will be taken into consideration. Bleachers should be available.
- F. Ticket sales are required during all rounds of the tournament.
  - 1. Entrance to the spectator areas should be controlled so as to facilitate ticket sales.
- G. The entire site should lend itself to good crowd control.

ALL TOURNAMENT SITES WILL BE SELECTED BY THE SOFTBALL COMMITTEE BASED UPON AVAILABILITY, FIELD CONDITIONS, GEOGRAPHIC LOCATION, AND THE SEEDING OF THE PARTICIPATING TEAMS.

# DUDLEY



# 2016 DIAA SOFTBALL STATE TOURNAMENT

Sat., May 28

Tues., May 31

Thurs., June 2

Sat., June 4



# BASEBALL TOURNAMENT

## DIAA Baseball Committee Members

MICHAEL HART.....	Chairperson, Salesianum School
MEL GARDNER.....	[retired] William Penn High School
JIM LONG .....	(retired) Dover Central Middle School
TOM BEDDOW .....	St. Elizabeth High School
JIM MC FARLAND .....	Interstate Baseball Umpires' Association
MATT DONOVAN .....	Middletown High School
CHRIS EDDY .....	Charter School of Wilmington
JIM HUDSON.....	(retired) Indian River School District
PAUL NIGGEBRUGGE .....	Caravel Academy
SAM WILLIAMS.....	Delaware Umpires' Association
KEVIN CHARLES.....	Ex-Officio, Executive Director, DIAA
TERRE TAYLOR.....	Ex-Officio, Chairperson, DIAA

### Specific Information

#### Item 1. Tournament Field

- A. The 2016 tournament field will consist of **20** teams:
  1. The Champions of following Conference/Flight/Divisions - Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, Diamond State Conference, the Independent Conference, as selected by that Conference's criteria.
  2. **14** at-large teams, selected by the criteria found in Item 1C (below).
- B. **Conference/Flight/Division** Champions' automatic berths will be determined by the following qualifying criteria:
  1. A **Conference/Flight/Division** must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for an at-large berth.
  2. The **Conference/Flight/Division** Champion must possess a .500 winning percentage record or better.
  3. The **Conference/Flight/Division** Champion must be in the top 50% of all eligible teams in the state tournament field.
- C. At-large selection process
  1. All schedules are to be sent to **Mel Gardner [wpbcoach@aolcom] by Monday, March 21, 2016**. No games can be added after this date. Your index will be determined by the number of games scheduled for your season at that date. IE: If you schedule 18 games your index is based on 18 games, if you schedule 17 it is based on 17, schedule 16 it is based on 16. 16 games is the minimum to be used for the index. If you are cancelled on May **18<sup>th</sup>** due to unplayable conditions that are beyond your reasonable control, then the tournament Committee chairperson has to be contacted (Mike Hart-H-998-7390, C-743-5236, W-654-7736) if the game is approved as dropped then your index is based on 1 less game.
  2. A team must have a winning percentage of .500 or higher at the varsity level.
  3. The 10 remaining teams with the highest point indices as determined by the following procedure will qualify for the tournament.
    - a. Award three points for each win.
    - b. Award one bonus point for each game played against an opponent whose winning percentage during their regular season is .500 or higher, regardless of which team won.
    - c. Award one additional bonus point for each game played against an opponent whose winning percentage during their regular season is **.667** or higher, regardless of which team won.
    - d. Divide the total points accumulated by the number of games scheduled.
    - e. Tie-breaking criteria.
      - 1) Head-to-head competition. If three or more teams are tied, they must all have played each other.
      - 2) Records against common opponents.
      - 3) Number of opponents with .667 or better records.
      - 4) Number of opponents with .500 or better records.
      - 5) The Baseball Committee will decide.
      - 6) Once a tie is broken between three teams, if a tie still exists between two teams, the tie-breaking criteria will revert back to Item 1C3e.
    - f. If an at-large team is unable to participate in the tournament for any reason and announces its intentions before the Committee selects the field, that team will be replaced by the next best team as determined by the at-large selection process.

#### Item 2. Tournament Seeding

- A. After the tournament field has been selected, the participating teams will be seeded according to their point indices as determined by Item 3C (above).

- B. The first-round pairings will be #1 vs. #16, #8 vs. #9, #4 vs. #13, and #5 vs. #12 in the upper half of the brackets and #2 vs. #15, #7 vs. #10, #3 vs. #14, and #6 vs. #11 in the lower half of the brackets.
- C. If two or more teams have the same point index, the Committee will use the following criteria to break the tie:
  - 1. Head-to-head competition.
  - 2. Record against common opponents
  - 3. Number of opponents with .667 or better record.
  - 4. Number of opponents with .500 or better record.
  - 5. The Committee will decide.
  - 6. Once a tie is broken between three teams, if a tie still exists between two teams, the tie-breaking criteria will revert back to Item 2C (above).
- D. If a school withdraws after the field has been selected, its team will not be replaced and its scheduled opponent will receive a bye into the next round of play.
  - a. A SCHOOL MAY BE SUBJECT TO DISCIPLINARY ACTION BY THE DIAA BOARD OF DIRECTORS IF ITS TEAM WITHDRAWS AFTER THE FIRST-ROUND PAIRINGS HAVE BEEN ESTABLISHED.
- E. Team Reports
  - 1. All schools MUST accurately complete and post the team report on the school's website4sports site by 12noon on May 20, 2016.
  - 2. Each school's athletic director or his/her designee must sign the team report, this may be done by sending an email notice to Mike Hart or Mel Gardner.
  - 3. Schools that play out-of-state opponents MUST report that school's contact information on their websites4sports site by May 1, 2016.
  - 4. The results of any games played on May 20, 2016 must be called into Mel Gardner at 302- 353-6773 by 6pm on Wednesday May 18, 2016.
  - 5. **NO TEAM WILL BE CONSIDERED FOR THE STATE TOURNAMENT IF THESE DEADLINES ARE NOT MET.**

### Item 3. Tournament Dates

- A. The first and second rounds will be played on **Saturday, May 21**. If postponed due to inclement weather, first-round games will be played on **Sunday, May 22**. The quarterfinal round will be played on **Tuesday, May 24** and if postponed, will be rescheduled for **Wednesday, May 25**. The semifinal-round games will be played on **Thursday, May 26** with **Friday, May 27** as the rain date. The championship game will be played on **Saturday, May 28** and **Sunday, May 29 or Monday, May 30** will be the make-up date.

### Item 4. Tournament Sites

- A. First round and Quarter final (second) round games will be played at a site secured by the higher seeded team and approved by the Tournament Committee. The higher seeded team will be responsible for Game Management of the site.
- B. Semi Final games will be played at sites determined by the tournament committee with higher seeded teams being the home team, and occupying the dugout that is designated at that site for the home team.
- C. The Championship game will be played at Frawley Stadium. The higher seeded team will be designated as the home team, and occupy the dugout that is designated at that site for the home team. The team that has traveled the furthest distance will take infield practice **last**.

### Item 5. Starting Times

- A. All games will start at times as determined by the committee.

### Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Team Photograph, Roster and Program Information.
  - 1. **Coaches must have their Team picture and Roster on their school's website4sports site by **May 13, 2016.****

### **ELECTRONIC SUBMISSION IS REQUIRED, HARD COPIES WILL NOT BE ACCEPTED**

- 2. **Schools will not receive complimentary programs at the conclusion of the tournament.**
- 3. **Schools should not assume that their team is not going to make the tournament and therefore, not submit a roster and team photo.** Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass. (See Item 7F)

## Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5** for all first-round and quarterfinal-round games.
- B. Student (grades K-12) and adult admission will be **\$6** for a semifinal-round single game or doubleheader.
- C. Student (grades K-12) and adult admission for the championship game will be **\$7**.
- D. Preschool children will be admitted to all games without charge.
- E. Complimentary admission:
  - 1. Participating schools will receive complimentary ADMISSION FOR ALL THOSE MEMBERS OF THE OFFICIAL SCHOOL PARTY LISTED ON THE OFFICIAL ROSTER FOUND IN THE 2016 DIAA STATE TOURNAMENT PROGRAM. The official school party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
  - a. A MAXIMUM OF 24 PLAYERS **IN UNIFORM** AND **ALL COACHES LISTED IN THE OFFICIAL PROGRAM AS BOARD APPROVED** WILL BE ADMITTED AS PART OF THE OFFICIAL SCHOOL PARTY.
  - b. NO COMPLIMENTARY TICKETS WILL BE ISSUED TO SCHOOLS.
- F. The varsity head coach of each high school baseball team will receive three complimentary passes by contacting the DIAA office and requesting these passes by **May 13, 2016**. The request must include the names of the Coaches who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit items in 6B on time will not receive tournament passes.**

## Item 8. Game Manager

- A. A member of the Committee will be appointed to serve as the Game Manager. He will serve as a liaison between the Committee, the host school and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Baseball Committee. He will have the specific responsibilities listed below;
  - 1. Provide the following items:
    - a. Official score book.
    - b. Game balls that are provided by DIAA.
    - c. Verify Trainer availability.
  - 2. Collect the score book and balls after the game has been completed.
  - 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
  - 4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

## Item 9. Site Director and Support Personnel

- A. The athletic director, faculty manager, or other administratively designated member of the host school will serve as the Site Director. He/she will receive **\$65** per game and will hire and supervise the following personnel:
  - 1. Ticket seller - **\$50** per game
  - 2. Ticket taker/program seller - **\$50** per game
    - a. The ticket taker should inform any spectator entering with a banner, sign, or flag that it must be left at the gate or returned to his/her car.
  - 3. Ticket seller/taker/program seller - **\$65** per game (**only paid if only 1 person does all 3 jobs**)
  - 4. Official scorer (must complete official scorebook) - **\$35** per game
  - 5. NATA certified trainer or school nurse - **\$50** per game unless both participating schools will be accompanied by a trainer
    - a. A trainer who accompanies one of the participating schools should not be paid the **\$40** fee unless he/she agrees to provide coverage for both teams.
  - 6. Security - **\$40** per game. If police are necessary, they will receive the game fee or hourly rate customarily paid at the game locale. Please consult with the DIAA office on security.
  - 7. Field preparation and custodial services - **\$50** per game
- B. The Site Director or his/her designee will enforce the complimentary admission policy for each of the participating teams. HE/SHE WILL ENSURE THAT ADMISSION IS CHARGED UNTIL THE CONCLUSION OF THE 5TH INNING.
- C. The Site Director will establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel. He/she will also review the emergency medical plan with the appropriate game personnel.
- D. The Site Director will, if possible, provide some type of public address system. They will introduce the players and coaches on each team beginning with the non-starters.
- E. The Site Director should send the completed financial report, any unsold tickets, and a check for the net receipts to the DIAA office within one week of the game.

- F. A copy of the financial report should be forwarded to the Chairperson of the Baseball Committee.

#### Item 10. Umpires

- A. Three umpires will be assigned to all first and second round games; four umpires will work the quarterfinal, semifinal and championship round games.
- B. Umpires will be paid \$5 more than the DIAA approved fee for a regular season game in the first, second, quarterfinal, and semifinal rounds. They will receive \$10 more than the DIAA approved fee for the championship game. The standard DIAA officials' travel fee will also be paid.
- C. The Interstate Baseball Umpires' Association and the Delaware Umpires' Association will officiate all tournament games. The **Delaware Umpires' Association** will assign all umpires for the Championship game in odd years, and the **Interstate Baseball Umpires Association** will assign all umpires for the Championship game in even years.

#### Item 11. Dressing Rooms and Facilities

- A. Participating teams should arrive dressed in their uniforms for all games as locker rooms will not be available at the site. Teams are responsible for securing their own valuables.

#### Item 12. Awards

- A. The Committee will present the following awards:
  - 1. Team awards
    - a. Championship Trophy
    - b. Runner-up trophy.
  - 2. Individual awards
    - a. 21 gold medallions to the championship team.
    - b. 21 silver medallions to the runner-up team.
- B. No awards other than those authorized by the Committee will be presented at any time during the tournament.

#### Item 13. Expenses

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus for each away game played.

#### Item 14. Pitching Limitations

- A. A player may not pitch in more than 16 innings in any seven calendar day period. Delivery of one pitch constitutes having pitched in an inning.
- B. If a player pitches in three innings or less in a day, no rest is required before he/she pitches again.
- C. If a player pitches in four, five, or six innings in a day, he/she must have two calendar days of rest.
- D. If a player pitches in seven or more innings in a day, he/she must have three calendar days of rest.
- E. This regulation is in effect for both regularly scheduled tournament games and games that were postponed or suspended for any reason. It also applies to any playoff games that are under the jurisdiction of the Committee.
- F. A player is ineligible to pitch in the second game of the day, [they may play a field position or DH] if during the first game they do any one of the following:
  - 1. -pitch more than 3 innings
  - 2. -throw 30 or more pitches in two [2] consecutive innings
  - 3. -throw more than 40 pitches in any one inning

#### Item 15. Warm-up Time

- A. Each team will be permitted **15 MINUTES OF ON FIELD WARM-UP TIME** to be used at the discretion of the coach. Restrictions may be placed upon this time by the Leaser of the Site being used.
  - 1. The team that has traveled the greater distance to the game site will have the last 15 minutes of on field warm-up time.
  - 2. The non field-use warm-up period will begin one and a half hours before the start of the game; this is limited to stretching, running, and throwing. The first field-use warm-up period will begin 40 minutes before the start of the game. The second field-use warm-up period will begin 25 minutes before the start of the game and the remaining 10 minutes will be used for the pre-game conference and to groom the field.
  - 3. Restrictions concerning the location or type of warm-up may be imposed by the Game Manager if field conditions or host site management require such action.
  - 4. If batting cages are available at the site, each team will have the opportunity to use them for 10 minutes during the other team's on-field warm-up period on the field. **BATTING CAGES WILL NOT BE AVAILABLE AT FRAWLEY**



#### Item 16. Game Regulations & Tournament Procedures

- A. All tournament games will be scheduled for seven innings, and played to the full seven innings, except if the ten-run rule is enacted. (NFHS Rule 4-2-2)
- B. **COACHES MUST BE IN UNIFORM IN ORDER TO COACH THE BASES. {NFHS Rule 3-2-1}**
- C. The next player scheduled to bat will be in the on-deck circle.
- D. There will be no protests as all disputes will be resolved by the umpires at the game site.
- E. The DIAA suspended game rule will be in effect for all tournament games.
- F. The Game Manager will decide, depending on weather and field conditions, if a game should be started. After the game has begun, the umpire in chief will be in charge.
- G. The ten-run “mercy rule” will be in effect for all tournament games (see NFHS Rule 4-2-2).

#### Item 17. Media

- A. Media representatives who are covering the tournament will be admitted upon presentation of proper credentials (**issued by newspaper, radio station, or television station**). SEE GENERAL ITEM 13 .Requests to broadcast or televise tournament games must be submitted to the DIAA office. Requests that are made to participating schools must be directed to the DIAA office. SEE GENERAL ITEM 13
- B. Media should speak with the game manager to determine allowable areas for photography.

#### Item 18. Suspended Game

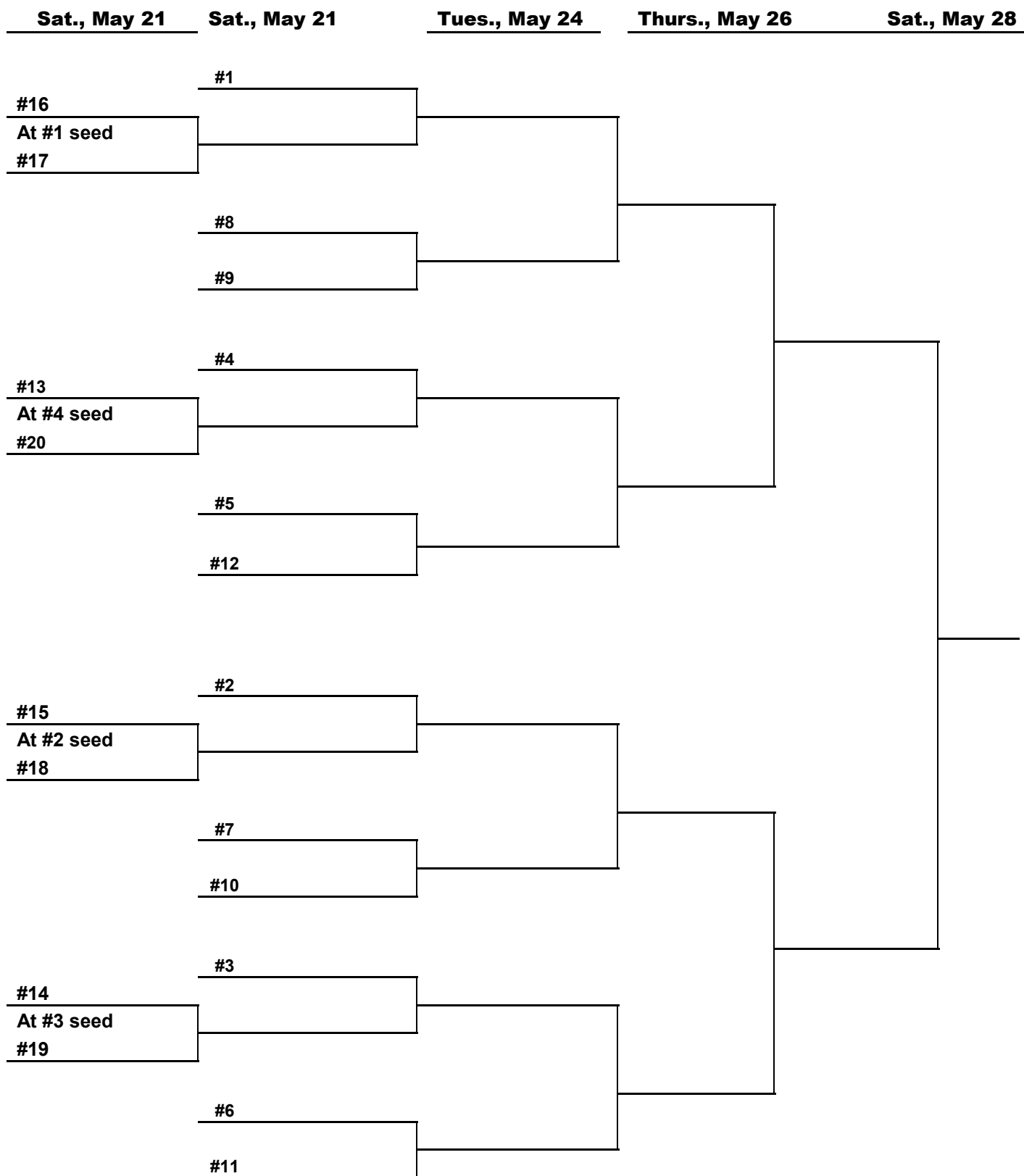
- A. Any game suspended from play due to circumstances that prevent the full seven innings to be played, will be resumed from the point of suspension as soon as conditions permit. The game will then be played until the full seven innings are completed by rule, or until the ten run rule comes into effect.
- B. Both Head Coaches and all Umpires are to meet under cover if necessary to ensure that ALL scorebooks have the same information, and that both teams and the umpires agree as to what the current situation is at the time of suspension. The Game Manager should be present during this meeting also.

#### Item 19. Site Selection Criteria

The Baseball Committee will use the following criteria and procedures to select game sites for the 2016 tournament:

- A. The field should be regulation as per the 2016 NFHS Baseball Rules Book.
- B. NFHS guidelines will be followed with an emphasis on SAFETY. The Committee will evaluate fields according to a set of criteria, which will include but not be limited to, the following considerations:
  - 1. The foul lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
  - 2. The height of the outfield grass should be short without excessive clumps and/or bare areas. The field should be free of holes which would create unsafe playing conditions.
  - 3. The field must be marked as per the 2016 NFHS Baseball Rules Book .
- C. The back stop must be in good condition without sharp edges or holes.
- D. The dead ball areas should be well marked and/or roped off.
- E. Parking facilities and spectator areas will be taken into consideration. Bleachers should be available.
- F. Ticket sales are required during all rounds of the tournament.
  - 1. Entrance to the spectator areas should be controlled so as to facilitate ticket sales.
- G. The entire site should lend itself to good crowd control

# 2016 DIAA BASEBALL STATE TOURNAMENT



**2016 GOLF TOURNAMENT  
DIAA Golf Committee Members**

KATHY FRANKLIN .....	Chairperson, Tower Hill School
FRED SAVINO .....	DE DOE
JOHN KELLY .....	Archmere Academy
EDDIE MEREDITH .....	Public Member
ANDY DICK .....	John Dickinson High School
JAY MANKUS .....	Public Member
BILL BARROW .....	Delaware State Golf Association
ERIC TORBERT .....	Capital School District
KAREN SINTON .....	Tower Hill School
KEVIN CHARLES .....	Ex-Officio, Executive Director, DIAA
TERRE TAYLOR .....	Ex-Officio, Chairperson, DIAA

**Specific Information**

**Item 1. Tournament Field**

- A A team must play a minimum of twelve Varsity matches to be eligible for tournament consideration.** The tournament field will consist of the four regular season conference champions and 6 at-large teams. In addition, the tournament field will include 36 individuals who have qualified on the basis of their performance in a conference/qualifying tournament. All Qualifiers must have competed in their school's regular season Team Golf schedule.
1. Automatic team qualifiers.
    - a. The Henlopen Conference Champion, the Blue Hen Conference Champion, Diamond State Athletic Conference Champion, and the Independent Conference Champion, as determined by their win-loss records in dual-meet competition during the regular season, will receive guaranteed berths.
    - b. If two teams are tied for a guaranteed berth and one team will not qualify for an at-large berth, the winner of the regular season match between the teams will qualify for the tournament. If, after considering head to head competition, a tie still exists, the conference will determine their representative.
  2. At-large team qualifiers. Determined by WebSites4Sports Tournament Points Calculation Report
    - a. The at-large teams will be selected on the basis of a point index. A team will receive three points for a win, one point for a tie, and one bonus point for a win or tie against a team with a winning percentage of .501 or higher, **and another bonus point for playing a team with a winning percentage of .701 or higher.** A team's point index will be determined by dividing the total points accumulated by the number of matches played.
    - b. If two teams are tied for the final at-large berth the winner of the regular season match between the teams will qualify for the tournament. If, after considering head to head competition, a tie still exists, the team with the greater number of bonus points will qualify for the tournament. If after considering bonus points the tie still exists the committee will determine the final berth(s).
  3. Individual qualifiers.
    - a. The additional 36 individual qualifiers will be the players with the lowest scores in each of the four conference/qualifying tournaments who are not members of teams which have received either a guaranteed or an at-large berth. In the absence of a conference/qualifying tournament, the head coaches of the schools involved will select the individual qualifiers. If there is a tie for the LAST position, the conference will devise a tie breaker to determine the final qualifier. The Blue Hen and Henlopen Conference Tournaments will qualify their top eleven (11) individual finishers and the Diamond State and Independent/Non-Conference Tournaments will qualify their top seven (7) individual finishers. **In order to qualify, an individual must play in a minimum of five matches for a DIAA member school team which played a minimum of 12 matches during the regular season.**
    - b. If four golfers from the same school qualify as individuals they may compete as a team in addition to the 10 team field. The school team will consist only of the four individuals qualifying.
  4. Schools are responsible for submitting the ENTRY FORM [in this manual] to the Committee person listed below by **May 19, 2016.** They must also have the results of all matches accurately posted on their websites4sports schedule page by the end of the school day on May 20, 2016.
    - a. **Andy Dick [andrew.dick@redclay.k12.de.us]– Blue Hen Conference**  
**Eric Torbert [eric.torbert@capital.k12.de.us] - Henlopen Conference**  
**Kathy Franklin at Tower Hill (Fax: 302-657-8366 ) – Independent/ Diamond State and non-conference schools.**
    - b. The deadline for submitting the entry form is **Thursday, May 19, 2016.** Coaches must call Kathy Franklin at (H) 655-0899 or (C) 528-0288 with the results of matches played on or after that date. Results of matches played after **Friday, May 20, 2016** will not be used to determine a team's point index or to break a tie.

## Item 2. Scoring

- A. Each contestant entered will play 18 holes on the first day of the tournament. **The Day 2 tournament field will consist of the top 60 scoring contestants [including ties], both team and individual, on Day 1.**
- B. **Day 2 Teams-** Any team that has at least three players who make the field for Day 2 will qualify to continue to compete for the team championship.
  - 1. If, for some reason, a team fails to qualify or return three (3) players the second day, the team will be eliminated. However, the remaining individuals on that team may remain in the field and compete for individual honors, provided the player would have qualified for the individual play the second day. See Item 2.A above.
  - 2. The team championship will be determined by totaling the 36-hole scores of the four lowest scoring contestants who played on the first day and the three lowest scoring contestants who qualified to play on the second day.
- C. **Day 2 Individuals-** Any individual player whose 18-hole score on the first day of the tournament places them within the top 60 scoring players and ties, will qualify to play another 18 holes on the second day and compete for individual honors.
- D. If, after two rounds, a tie exists for first place in either the team or individual competition; the Committee will conduct a “sudden victory” playoff by playing additional holes to break the tie.

## Item 3. Site, Dates, and Starting Times

- A. The 2016 Golf State Tournament will be hosted by Rehoboth Beach Country Club, 221 West Side Drive, Rehoboth Beach, DE [302-227-3811] on **Tuesday, May 31 and Wednesday, June 1, 2016.**
  - 1. If weather conditions preclude play on both aforementioned days, the state tournament will be canceled for the 2015-2016 school year unless alternative arrangements can be made with the host course.
  - 2. If only one round can be completed, the 2016 State Tournament will be an 18 hole championship event.
  - 3. If round 1 is suspended, it will be completed on the second day. Following completion of round 1 on day 2, the committee will determine if round 2 will be an 18 hole event, a 9 hole event, or eliminated altogether.
- B. The pairings and starting times for the first day of the tournament will be determined by the Committee and will be distributed to each coach at the Conference qualifying Tournament, or delivered to the school.
- C. Each participant must report to the starter’s table upon arrival to confirm his/her tee off time.
  - 1. If a player arrives at his starting point, ready to play, within five minutes after his starting time, the penalty for failure to start on time is two strokes. Lateness beyond five minutes **WILL** result in disqualification. (USGA Rule 6-3).
  - 2. The clock at the starter’s table will be the official time.
- D. Coaches and players may go to Website4sports page and click on tournaments at top of page to receive 2<sup>nd</sup> day starting times.

## Item 4. Playing Regulations

- A. The state tournament will be conducted in accordance with the playing rules and regulations of the United States Golf Association.
- B. Sportsmanship: During the round, defined as from the time the player hits the first shot until the score card is submitted, a player will be assessed a **warning** for unsportsmanlike conduct (i.e. willful acts of defacing the golf course, club throwing or breaking, abusive language, or any acts contrary to the spirit of the rules of golf). If two unsportsmanlike conduct penalties occur, the player will be disqualified. Any Coach, Committee Member or Rules Official may assess the penalty. Appeals will be heard immediately after the completion of the round.
- C. Participants will play in foursomes on Day 1 and threesomes on Day 2 of the tournament, unless otherwise determined by the Committee.
- D. Players will start from the first **and tenth tees on the both days** of the Tournament **unless otherwise determined by the Committee.**
- E. Unless granted an exemption by the DIAA Board of Directors, the use of a caddie or golf cart by any player is prohibited and will result in disqualification. **Pull carts are allowed as long as they are NOT motorized and THE HOST COURSE ALLOWS their usage.**
- F. Players are required to golf shoes or sneakers, trousers or bermuda-type shorts, and short or long sleeve shirts with collars while participating in the state tournament. Tank tops and cut-off shorts are prohibited.
- G. The use of tobacco by any player is strictly prohibited and will result in disqualification.

## Item 5. Coaching

- A. **Coaching will be permitted from green to tee as long as it is done without delaying the competitor.**

#### **Item 6. Spectators**

- A. Spectators should remain on cart paths or in the rough and approximately 15 yards from the players. There may be no communication between players and spectators that could be deemed advice of any nature for the duration of the 18 holes. **DO NOT FOLLOW A GROUP BY WALKING BEHIND THEM IN THE FAIRWAY.**
- B. Spectators must comply with the host course dress code.
- C. If permitted by the host course, spectators may rent golf carts but carts must remain on cart paths at all times. Carts are not permitted to be operated by anyone other than the person renting the cart. The host course may elect to hold a driver's license in exchange for keys to the cart.

#### **Item 7. Practice**

- A. No contestant will be allowed to practice on the tournament course on either day of the tournament.
- B. The driving range at the tournament course will be available for use on both days of competition. Practice balls will be available in the pro shop or at the driving range.
- C. Range balls will be made available to contestants without charge for practice **PRIOR** to competition on each day of the tournament. If permitted by the host course, golfers may use the driving range at their own expense at the end of the day's competitive round.

#### **Item 8. Awards**

- A. The Committee will present the following awards:
  - 1. Trophies to the first and second-place teams.
  - 2. Six gold medallions to members of the first-place team and six silver medallions to members of the second-place team.
  - 3. Medallions to the top 10 individual finishers.
  - 4. A gold medallion to the top finishing female provided she posts a score in the final round of the tournament.
- B. No awards other than those authorized by the Committee will be presented at any time during the tournament.

#### **Item 9. Entry Form**

- A. Each participating school must complete and submit the Entry Form to the appropriate Committee member by **Thursday, May 19 2016** (see Item 1. A. 4.).

#### **Item 10. Tournament Workers**

- A. Each participating school must designate on the Team Report at least one representative (coach, athletic director, or administrator) who will be available to assist with the conduct of the tournament on both days. The work schedule will be determined on a "first come, first served" basis. Failure to comply with this requirement may result in disqualification of the offending school's team.

#### **Item 11. Challenge Form**

- A. Any charges of scoring violations must be submitted in writing on the OFFICIAL CHALLENGE FORM within one hour of the completion of play on that day. The form must be signed by the head coach and submitted to the committee.

#### **Item 12. Directions to Rehoboth Beach Country Club [<https://www.rehobothbeachcc.com/> ]**

Traveling North on State Route 1 to Rehoboth Beach, DE -- Turn left on Shuttle Drive (CVS on right, County Bank on left). Follow Shuttle Drive approximately 1.25 miles to the Circle, follow 3/4 around taking the third exit. Proceed 1 mile to the Rehoboth Beach Country Club parking lot. The golf shop will be on your right, the Clubhouse will be straight ahead.

Traveling South on State Route 1 to Rehoboth Beach, DE -- Turn right on Shuttle Drive (CVS on left, Exxon Station on right). Follow Shuttle Drive approximately 1.25 miles to the Circle, follow 3/4 around taking the third exit. Proceed 1 mile to the Rehoboth Beach Country Club parking lot. The golf shop will be on your right, the Clubhouse will be straight ahead.

[Click here for map and directions from Mapquest.com](#)

## ENTRY FORM

The official entry form must be received by the appropriate Committee member (see Item I. A. 4.) no later than **Thursday, May 19, 2016.**

### DELAWARE INTERSCHOLASTIC ATHLETIC ASSOCIATION GOLF STATE TOURNAMENT

SCHOOL \_\_\_\_\_

COACH \_\_\_\_\_

	<b><u>PRINT OR TYPE</u></b>	
	<b>PLAYER NAME</b>	<b>CELL PHONE NUMBER</b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
ALT.	_____	_____
ALT.	_____	_____

Coaches, athletic directors, or administrators must be available to assist with the conduct of the tournament. EACH PARTICIPATING SCHOOL MUST PROVIDE AT LEAST ONE WORKER EACH DAY.

Name (**May 31**): \_\_\_\_\_ Name (**June 1**): \_\_\_\_\_

Work Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Home Phone # \_\_\_\_\_ Home Phone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

## OFFICIAL CHALLENGE FORM

Any charges of a scoring violation must be submitted in writing on the Official Challenge Form within one hour after the final group completes play for the day. This form must be completed in detail and signed by the person filing the complaint. Any charges of a scoring violation submitted after the one-hour waiting period will not be considered.

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Signature

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Time

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Date

# GIRLS' SOCCER TOURNAMENT

## DIAA Girls' Soccer Committee Members

PAUL BOOTON .....	Chairperson, Dover High School
CHRIS MYERS .....	Mariner Middle School
LINDSAY BROWN .....	Padua Academy
RYAN BRADFORD .....	DSSOA Official
SHANNON BRADBURY .....	AI DuPont High School
JOHN MYERS .....	Cape Henlopen High School
ARTIE UHLICH .....	Sussex Central High School
KATY STURDIVANT .....	Archmere Academy
RICH GESNER .....	Public Member
LEW ATKINSON .....	DE DOE (retired)
KEVIN CHARLES .....	Ex Officio, Executive Director, DIAA
TERRE TAYLOR .....	Ex-Officio, Chairperson, DIAA

### Specific Information

#### Item 1. Tournament Field

- A. The tournament(s) field(s) will consist of 8 teams in Division I and 12 teams in Division II which are selected according to the following procedures.
- B. The Division I tournament will have eight (8) participants and the tournament field will be comprised of the Blue Hen Flight A Champion, the Henlopen North Champion, and six (6) at-large teams. The Division II tournament will have twelve (12) participants and the tournament field will be comprised of the Blue Hen Flight B Champion, Henlopen South Champion, Independent Champion, Diamond State Champion and eight (8) at-large teams.
- C. The Division I schools for the 2015-2016 school year are as follows: AI DuPont, Appoquinimink, Caesar Rodney, Cape Henlopen, Charter School of Wilmington, Concord, Delcastle, Dover, Glasgow, Middletown, Polytech, , Newark, Padua, Saint Marks, Smyrna, Sussex Central, Sussex Tech and William Penn. All other member schools that are eligible for the state soccer tournament are classified as Division II.
  1. The team's win-loss percentage will be determined by adding 3 points for each win, 1 point for each tie, and 0 points for each loss divided by the total number of possible points (number of games played multiplied by 3).
  2. The opponents' win-loss percentage will be added together and divided by the number of opponents to determine the team's opponents' average win-loss percentage. Opponents played twice are counted twice.
  3. The team's combined win-loss percentage will be determined by adding the team's win-loss percentage and the opponents' average win-loss percentage and dividing the total by 2.
  4. If two or more teams are tied with the same combined win-loss percentage, head-to-head results during the regular season will be used to break the tie.
  5. If, after considering head-to-head competition, a tie still exists, the following criteria in the following order will be used to break the tie and seed the teams:
    - a. The teams' win-loss percentage
    - b. The opponents' win-loss percentage average
    - c. The team with the most bonus points (1 bonus point will be awarded for each win or tie against a team with a regular season record of .500 or better)
    - d. Most wins
    - e. Win-loss percentage against common opponents
    - f. Draw by the Committee
  6. Games played after **6pm on Wednesday, May 18, 2016** will not be used to determine tournament selection.
  7. **A team must play a minimum of 12 games at the varsity level in order to be considered for the tournament.**
- B. Team Report
  1. It is the school's responsibility to **VERIFY THAT ALL RESULTS LISTED ON THEIR TEAM'S WEBSITES4SPORTS PAGE IS CORRECT**. This MUST be done by **6pm** on **Wednesday, May 18, 2016**. Email that verification to: **paul.booton@capital.k12.de.us** or **thomas.neubauer@doe.k12.de.us**. The results of games played on **Wednesday, May 18** must be called in to the Committee by **6pm** that evening.
  2. **IT IS EACH SCHOOL'S RESPONSIBILITY TO SEND ALL OUT-OF-STATE OPPONENT'S CONTACT INFORMATION TO THE COMMITTEE OR DIAA BY MAY 9, 2016.**



## Item 2. Tournament Seeding

- A. After all the team reports have been verified and all team indexes confirmed, the teams in each division will be ranked by index. The top eight (8) teams in Division I and the top twelve (12) teams in Division II will be identified using the tie-breaking procedures listed in ITEM 1.C.
- B. If a team withdraws from the tournament after the field has been selected, that team will not be replaced and its scheduled opponent will receive a forfeit win into the next round of play. SUCH A WITHDRAWAL/FORFEIT MAY SUBJECT THE SCHOOL TO DISCIPLINARY ACTION BY THE DIAA BOARD OF DIRECTORS.

## Item 3. Tournament Dates

- A. The 2016 DIAA Girls' Soccer State Tournament will be held for each Division on the following dates.
  - 1. Division I
    - A. Quarter Finals – May 25 & 26
    - B. Semi-Finals – June 1
    - C. Championship – June 3 or June 4 [dependent upon graduation dates]
  - 2. Division II
    - A. Round One - May 21
    - B. Quarter-Finals – May 25 & 26
    - C. Semi-Finals – June 1
    - D. Championship – June 3 or June 4 [dependent upon graduation dates]

## Item 4. Tournament Sites

- A. The game sites will be determined by the Committee.
- B. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE STARTING TIMES UNLESS THERE IS A CONFLICT WITH A PARTICIPATING SCHOOL'S SENIOR PROM, BACCALAUREATE SERVICE, OR GRADUATION CEREMONY.

## Item 5. Starting Times

- A. The starting times will be determined by the Committee.

## Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Team Photograph, Roster and Program Information.
  - 1. Coaches are reminded that their team photograph for the tournament program must be a **digital print of NO LESS THAN 300 DPI IN A JPEG OR TFI FORMAT. Coaches are reminded to have their Team picture and Roster on their school's website4sports site by May 13, 2016.**

## **ELECTRONIC SUBMISSION IS REQUIRED, HARD COPIES WILL NOT BE ACCEPTED**

- 2. **Schools will not receive complimentary programs at the conclusion of the tournament.**
- 3. **Schools should not assume that their team is not going to make the tournament and therefore, not submit a roster and team photo.** Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass.  
(See Item 7, F)

## Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be \$5 for all first-round and quarterfinal-round games.
- B. Student (grades K-12) and adult admission will be \$6 for a semifinal-round single game or doubleheader.
- C. Student (grades K-12) and adult admission for the championship game will be \$7.
- D. Preschool children will be admitted to all games without charge.
- E. Complimentary admission
  - 1. Participating schools will receive complimentary ADMISSION FOR ALL THOSE MEMBERS OF THE OFFICIAL SCHOOL PARTY LISTED ON THE OFFICIAL ROSTER FOUND IN THE 2016 DIAA STATE TOURNAMENT PROGRAM. The official school party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
    - a. A MAXIMUM OF 22 PLAYERS WILL BE ADMITTED AS PART OF THE OFFICIAL SCHOOL PARTY.
    - b. NO COMPLIMENTARY TICKETS WILL BE ISSUED TO SCHOOLS.
  - 2. One Team Bus driver identified as such will be admitted free of charge.

- G. The varsity head coach of each high school team will receive three complimentary passes by contacting the DIAA office and requesting these passes by **May 13, 2016**. The request must include the names of the Coaches who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit items in 6B on time will not receive tournament passes.**
- H. The **pep bands (maximum of 15 students)** of the two schools competing in the championship game will be allowed to play and will be admitted without charge provided they are accompanied by an adult band director. Pep bands will be granted free admission and will be allowed to play only at the championship game.

#### **Item 8. Game Manager**

- A. A member of the Committee will be appointed to serve as the Game Manager. He/she will serve as liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Girls' Soccer Committee.
- B. The Game Manager or his/her designee will meet each of the participating teams and escort them to their locker room and/or bench area. He/she will answer any questions the participating teams may have concerning pregame or postgame activities.
- C. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule.
- D. If requested by the Executive Director, the Game Manager will be responsible for providing the Site Director with game balls and programs prior to the game. He/she will also collect the game balls and unsold programs at the conclusion of the game and will present the winning team(s) with their complimentary tickets for the next round of the tournament.
- E. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager should notify the injured party's athletic director and the Executive Director as soon as possible.
- F. In the event of a serious sportsmanship related incident, the Game Manager should contact the Executive Director as soon as possible.

#### **Item 9. Site Director and Support Personnel**

- A. The Athletic Director, Faculty Manager or other administratively appointed member of the host school will serve as the Site Director. He/she will be directly in charge of the game.
- B. The Site Director will ensure that the field is in proper playing order. He/she will be responsible for lining the field; setting up nets, corner flags, team benches, and a scorers' table with four chairs; and providing a clock and an air horn.
- C. The Site Director will also be responsible for hiring, paying and supervising all personnel necessary for the administration of the game. He/she will consult with the Game Manager concerning matters of policy or procedure.
- D. The site director will arrange for a concession stand to sell food and drinks.
- E. The Site Director or his/her designee will admit team members per Item 7E. for each of the participating teams. He/she will ensure that admission is charged until there are 20 minutes remaining in the second half (second game if a doubleheader).
- F. The Site Director or his/her designee will escort the contest officials to their dressing room or to their vehicles at the conclusion of the game.
- G. The Site Director will establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel. He/she will also review the emergency medical plan with the appropriate game personnel.
- H. The Site Director will receive **\$50** for a single game and **\$75** for a doubleheader.
- I. Field preparation and custodial services - \$50 for a single game and \$75 for a doubleheader.
- J. Ticket seller(s) and taker(s) - **\$40** for a single game and **\$55** for a doubleheader. Unless an unusually large crowd is anticipated, one seller and one taker should be sufficient.
  - 1. The ticket taker should inform any spectator entering with a banner, flag, or sign that it must be left at the gate or returned to his/her car.
- K. NATA certified trainer or school nurse - **\$40** per game **UNLESS BOTH PARTICIPATING TEAMS WILL BE ACCOMPANIED BY A TRAINER.**
  - 1. A trainer who accompanies one of the participating schools should not be paid the **\$40** fee unless he/she agrees to provide coverage for both teams.
- L. Program seller(s) – \$5 per game. If the ticket seller is also the program seller, he/she should receive the \$5 per game fee.
- M. Security - **\$35** for a single game and **\$50** for a doubleheader. Police will receive the game fee or hourly rate customarily paid at the game locale.
- N. A member of the DSSOA or the DSOA (the 4<sup>th</sup> Official) will be selected by the Committee to serve as the official scorekeeper. He/she will be paid **\$30** per game.
- O. The official time will be kept on the field by the referee. The scorekeeper may keep unofficial time and if the stadium clock is used, it will also be unofficial

#### **Item 11. Officials**

- A. The Delaware Soccer Officials' Association (DSOA) and the Diamond State Soccer Officials' Association (DSSOA) will provide officials for the **2016** state tournament.
- B. The Committee will assign all Officials for all rounds of the Championship Tournament.

- C. A **four**-person officiating crew will be used for all tournament games.
- D. For the Division 1 State Championship Game DSOA will provide the officiating crew in even numbered years and for the Division 2 Championship Game in odd numbered years. DSSOA will provide the officiating crew for Division 1 in odd numbered years and in even numbered years for Division 2.
- E. **Three on-field officials will be used for all rounds of the Tournament. The fourth official will assist the Referee and act as the Official DIAA Scorekeeper. With duties as assigned by the Committee per NFHS Rule 5.3.3.**
- F. Officials' Fees
  - 1. The **on-field** tournament officials will be paid \$5 more per game than the regular season fee, as prescribed by DIAA, for all games except the championship game. They will be paid \$10 more than the regular season fee for the championship game. All on-field tournament officials assigned to any state tournament game will be paid the state officials transportation fee. **The fourth official will be paid \$30.00 per game this fee is to be charged to DIAA by the respective Associations.**

## Item 12. Uniforms

- A. The team designated as the Home Team will wear the white jerseys.
  - 1. THE JERSEYS OF THE COMPETING TEAMS MUST DIFFER SUBSTANTIALLY. THE TEAM THAT IS DESIGNATED AS THE VISITING TEAM MUST HAVE AN ALTERNATE JERSEY IN CASE OF A CONFLICT.

## Item 13. Dressing Rooms and Facilities

- A. Dressing facilities will be provided as needed. Teams playing in the second game of a doubleheader will be permitted to use the locker rooms after halftime of the first game.
  - 1. The coaching staff is responsible for supervising the locker room and offending schools will be held accountable for any theft or damage

## Item 14. Contest Procedures, Equipment and Facilities

- A. Public Address System
  - 1. The host school will provide a public address system and, if needed, an adult announcer who will be paid **\$25** for a single game and **\$40** for a doubleheader.
    - a. The players and coaches of each team should be introduced at the conclusion of the pre game warm up beginning with the non-starters.
    - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
    - c. The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- B. Game Balls
  - 1. The Committee will provide a minimum of three game balls with the required NFHS authenticating mark for each contest. The *NIKE T90 'Catalyst'* will be the official game ball.
  - 2. The eight teams that advance to the quarterfinals will each receive a game ball.
- C. Special Events
  - 1. The National Anthem will be played prior to all games.
  - 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
  - 3. The opening ceremonies may include the following:
    - a. National anthem.
    - b. Introduction of DIAA Chairperson.
    - c. Introduction of Executive Director and DIAA Girls' Soccer Committee Members.
    - d. Introduction of other special guests.
    - e. Introduction of players, coaches, administrators, and game officials.
  - 4. The Committee is authorized to modify the pre game and post game activities however it deems appropriate.

## Item 15. Awards

- A. Team awards.
  - 1. Championship trophy, Game Ball.
  - 2. Runner-up trophy, Game Ball.
- B. Individual awards.
  - 1. 22 gold and silver medallions to the first and second place teams respectively.
- C. No awards other than those authorized by the Committee will be presented at any time during the tournament.

#### **Item 16. Player Bench Occupants and Bench Assignment**

- A. The team in the top half of the pairing bracket will sit to the right of the scorer's table as the teams face the playing field.
- B. During a game, only administrators, board approved coaches, eligible substitutes, and bona fide team managers, statisticians, and medical personnel may occupy the player bench area.

#### **Item 17. Transportation Reimbursement**

- A. Participating schools will be reimbursed for the cost of transporting their official party at a rate of 75¢ per mile for one bus.
  - 1. Reimbursement will be made only for actual expenses incurred and an itemized bill, signed by the carrier, must be received by the DIAA office before the end of the fiscal year (**June 30, 2016**).

#### **Item 18. Practice Sessions**

- A. No team will be permitted to practice at a tournament-playing site unless that site is its home field.

#### **Item 19. Assignment of Goals for Warm-up**

- A. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warm-up.
- B. The on-field warm-up with the use of balls will be a maximum of 30 minutes prior to the start of the contest.

#### **Item 20. Medical Services**

- A. The Site Director will attempt to secure the services of an NATA certified trainer or school nurse unless all of the teams will be accompanied by a trainer.

#### **Item 21. Line Runners**

- A. Each of the participating schools will provide **two** line runners to retrieve balls that go out of bounds. **They MUST be in the sixth grade or older.**

#### **Item 22. Tie-Breaking Procedure**

- A. If a regulation game ends in a tie, the teams will play **a maximum of (2) sudden victory** 10-minute overtime periods.
- B. If the score is still tied at the end of the second sudden victory overtime period, the game will be decided by alternating penalty shots.
  - 1. No substitutions will be permitted at this time. Each team will select five players as shooters and the penalty shots will be taken alternately at the same goal as chosen by the officials. The officials will conduct a coin toss to determine which team will take the first penalty shot. The visiting team will call the coin toss and the winner will choose to either shoot or defend the goal first. The penalty shots will end as soon as one team has a goal advantage that cannot be overcome by the opposing team.
  - 2. If the score remains tied after the first set of penalty shots, a second set will be taken. The team not starting the first set of penalty shots will start the second set. The same five players who shot in the first set must shoot in the second set and in the same order.
  - 3. If the tie is not broken after the second set of penalty shots, the third set will be sudden death. The first team to score more goals than its opponent, after an equal number of shots, will be declared the winner. The team starting the first set of penalty shots will begin the third set. The same five shooters who shot in the second set must shoot again and in the same order.
  - 4. If the goalkeeper is injured and is unable to play or she receives a red card, she may be replaced by any eligible player in uniform. The injured or disqualified goalkeeper may not return to the game.
  - 5. If the goalkeeper receives a yellow card, she must be replaced for at least the next shot. She may be replaced by any eligible player in uniform and may reenter the game at any time after the next shot.
  - 6. If a shooter is injured and is unable to play or she receives a red card, she must be replaced by a player who was on the field at the end of the last overtime period. The injured or disqualified shooter may not return to the game.
  - 7. If a shooter receives a yellow card, she must be replaced for at least her next shot in the rotation. She must be replaced by a player who was on the field at the end of the last overtime period. She may reenter the game at any time after her next shot in the rotation.

#### **Item 23. Interrupted Game**

- A. Any tournament game interrupted due to circumstances beyond the control of the Committee and the responsible administrative authorities will be completed or replayed according to the following guidelines:
  - 1. After waiting a reasonable period of time and after consulting with the game officials and the other Committee members in attendance, the Game Manager will order that play either be resumed or terminated.

2. If the decision is made to terminate play and the game was interrupted during the first half, the entire game will be replayed.
3. If the decision is made to terminate play and the game was interrupted after the completion of the first half, the game will resume from the point of interruption, unless by mutual agreement of the competing schools and the Game Manager, it is to be considered a completed game .
4. All records, goals, penalties, warnings, suspensions, etc. will be carried over from the interrupted game if it is to be completed.
5. THE COMMITTEE WILL DETERMINE THE DATE, STARTING TIME, AND SITE AT WHICH THE INTERRUPTED GAME WILL BE COMPLETED OR REPLAYED IN ITS ENTIRETY.

### **SITE SELECTION PROCEDURES**

- A. The Girls' Soccer Committee will use the following criteria and procedures to select game sites for the 2016 tournament:
  1. The field should be at least 110 x 65 yards.
  2. Fields must be lined as diagrammed in the 2015-2016 NFHS Soccer Rules Book. The field markings should be a color which clearly distinguishes them from the markings of other sports.
  3. The lines should not be burned into the field resulting in excessive ruts and/or large burned-in areas.
  4. The level/height of the grass should be short without excessive grass clumps.
  5. The size and angle of the crown will be taken into consideration when evaluating fields.
  6. Goals must meet or exceed NFHS guidelines and must be in good condition without sharp edges.
  7. Goal nets must be free of holes and securely fastened to the goals and the ground.
  8. A fence-enclosed stadium with proper lighting for night games is a prerequisite. Parking facilities and spectator seating areas will be considered in the selection process. The stadium should also have a concession stand and a public address system available for use.
  9. Locker rooms should be available for use during doubleheaders and in case of inclement weather.
- B. Fields will be evaluated throughout the season by the Committee. All game sites will be chosen by the Committee based upon availability, field conditions, geographic location, and the seeding of the participating teams.



**2016 DIAA DIVISION ONE GIRLS' SOCCER STATE TOURNAMENT**

**Wed., May 25/  
Thurs., May 27**

**Wed., June 1**

**Fri., June 3/  
Sat., May 30**



# 2016 DIAA DIVISION TWO GIRLS' SOCCER TOURNAMENT

Sat., May 21

Wed., May 25/  
Thurs., May 27

Wed., June 1

Fri., June 3/  
Sat., May 30



**BOYS' AND GIRLS' OUTDOOR TRACK MEET**  
**DIAA Track and Field Committee Members**

KEVIN KELLY .....	Chairperson, [retired] Coach/Official/A.D.
GEORGE PEPPER .....	[retired] Cape Henlopen High School
RICK SCHUDER .....	The Charter School of Wilmington
DAVID JONES .....	Christiana High School
SAM WYLIE .....	[retired] Woodbridge High School
EVELYN EDNEY .....	Early College High School
RALPH HEISS .....	State Rules Interpreter
PATRICK CASTAGNO .....	Tatnall School
ROD LAMBERT .....	[retired Coach] Public Member
MEGAN BAKER .....	Hodgson Vo-Tech School
GORDON THOMSON .....	Newark High School
PEGGY MC COY .....	Public Member
CZAR BLOOM .....	Polytech High School
LOU OLIVERE .....	[retired Coach]/Official
MICHELLE FLANAGAN .....	Public Member
RICK SHEA .....	Brandywine High School
ROB PERCIFUL .....	Cape Henlopen High School
MARK ARMSTRONG .....	DSC Track Official
KEVIN CHARLES .....	Ex-Officio, Executive Director, DIAA
TERRE TAYLOR .....	Ex-Officio, Chairperson, DIAA

**Specific Information**

**Item 1. Qualifying Standards**

- A. All Division I and Division II competitors must meet the qualifying standards listed below in order to enter the 2016 Outdoor Track State Championships. A maximum of three competitors per team are permitted in each individual event.

**BOYS**

<u>Event</u>	<u>Automatic Qualifier</u>	<u>Provisional Qualifier</u>
100M	11.2	11.7
200M	23.0	23.9
400M	53.0	54.8
800M	2:05	2:10.0
1600M	4:40	4:59.0
3200M	10:20	11:03.0
110M Hurdles	16.5	17.3
300M Hurdles	43.0	44.9
Long Jump	20'4"	19'4"
Triple Jump	41'0"	38'2"
High Jump	5'10"	5'6"
Pole Vault	10'6"	9'6"
Shot Put	41'0"	40'2"
Discus	118'0"	115'6"

**GIRLS**

<u>Event</u>	<u>Automatic Qualifier</u>	<u>Provisional Qualifier</u>
100M	13.0	13.6
200M	26.9	27.9
400M	1:02.	1:06.3
800M	2:30.	2:38.1
1600M	5.45	6:04.0
3200M	12.40	13:16.0
100M Hurdles	17.5	18.4
300M Hurdles	51.0	54.0
Long Jump	15'6"	14'8"
Triple Jump	32'0"	29'5"
High Jump	4'8"	4'6"



Pole Vault	7'0"	N/A
Shot Put	31'	28'0"
Discus	90'	81'4"

- B. The relays do not have a qualifying standard. Schools may enter one team in each of the four relays.
- C. Any member school may enter the 2016 Outdoor Track State Championships provided a bona fide eligibility report has been submitted to the DIAA office for each of its teams and all individual entrants have met the qualifying standard in their event.

## Item 2. Classification of Divisions

- A. The Track Committee classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II. The Division I schools for the 2013-2014 and 2014-2016 school years are as follows:

<u>Boys- Division I</u>		<u>Girls- Division I</u>	
Caesar Rodney	Salesianum	Caesar Rodney	William Penn
William Penn	Newark	Newark	Dover
Dover	Delcastle	Delcastle	Smyrna
Smyrna	Appoquinimink	Appoquinimink	Charter
Charter	AI duPont	AI duPont	Sussex Central
Sussex Central	Concord	Concord	Cape Henlopen
Cape Henlopen	Sussex Tech	Sussex Tech	Glasgow
Glasgow	Middletown	Middletown	Saint Marks
Saint Marks	Polytech	Polytech	Padua

### Division II

All other member high schools that sponsor an eligible team in the sport of Cross Country are classified as Division 2.

## Item 3. Dates and Starting Times

- A. Friday, May 20, 2016 – 3:00 p.m.  
Saturday, May 21, 2016– Field events and track events at times to be announced
- B. Teams should arrive between 1:30 p.m. and 2:00 p.m. on Friday. **Teams should NOT arrive before 8AM on Saturday. (Gates will NOT open until 8:00AM).** Team buses must park in areas designated by the Site Manager. MEET PERSONNEL ARE NOT PERMITTED TO ENTER **DOVER HIGH SCHOOL** AT ANY TIME ON FRIDAY OR SATURDAY.

## Item 4. Meet Site

- A. The **2016** Boys' and Girls' Outdoor Track State Championships will be held at **DOVER** High School. This site may change due to availability. ONE DOVER HIGH DRIVE, DOVER DE 19904 [<http://www.doverhigh.capital.k12.de.us/>]

## Item 5. Starting Times / Order of Events

- A. Individual events and relays, with the exception of the high jump, will be conducted in the following order: Division II girls, Division I girls, Division II boys, Division I boys.
- B. Friday
  1. Track Events (3:00 p.m.)
    - 4 x 800m relay finals
    - 100m hurdles trials
    - 110m hurdles trials
    - 100m dash trials
    - 3200m finals
    - 200m dash trials
  2. Field Events (3:00 p.m.)
    - Division I and II boys high jump
    - Long jump
    - Girls discus

Boys shot put  
Girls pole vault

C. Saturday

1. Field Events (to be announced.)
  - Boys pole vault
  - Boys discus
  - Unified Shot Put
  - Girls shot put
  - Triple jump
  - Division I and II girls high jump
2. Track events (to be announced.)
  - 100m hurdles finals
  - 110m hurdles finals
  - 100m dash finals
  - Unified 100m dash
  - 4 x 200m relay finals (heats)
  - 1600m run finals
  - 4 x 100m relay finals (heats)
  - Unified 4 x 100 m relay
  - 400m dash finals (heats)
  - 300m hurdles finals (heats)
  - 800m run finals (heats)
  - 200m dash finals
  - 4 x 400m relay finals (heats)

**Item 6. Meet Program /Information**

- A. The Head Coach of each Team will receive an information packet put together by the Track Committee.
- B. A Program available for sale will be produced by the Committee.
- C. Complimentary copies of the Official Program will NOT be given to Coaches and Committee members.

**Item 7. Admission Policies**

- A. Each participating school will be issued complimentary admission for the following individuals:
  1. Maximum of two coaches per team.
  2. Maximum of two managers.
  3. One student helper per boys' team and one student helper per girls' team.
  4. One bus driver.
  5. One admission for each individual event qualifier and each member of a relay team.
- B. Committee members will have an identification badge visibly clipped to their clothing. DIAA Board members, media representatives, meet officials, and concession stand personnel will be admitted upon presentation of proper credentials.
- C. Other school personnel and team members will be required to pay the regular admission fee for that Session (Day).
- D. Student (grades K-12) and adult admission will be **\$6** for the Friday/Preliminary Session and **\$7** for the Saturday Championship Session. **Preschoolers will be admitted without charge.**

**Item 8. Inclement Weather/Postponement**

- A. In the event of inclement weather on Friday, the trials and finals will be conducted on Saturday beginning at 9:00 a.m. If the finals on Saturday must be postponed, they will be rescheduled for Monday beginning at 3:00 p.m.
- B. Information concerning the postponement and rescheduling of events can be obtained by calling the Meet Director; **Kevin Kelly, 302-893-1614.**

**Item 9. Entry Procedure**

- A. Procedure: All teams must register online @ **www.directathletics.com**. Only documented times, distances, heights and performances at sanctioned events will be accepted. In both division I and division II, the top 16 times entered for track events will make up the competition in running events; and the top 12 performances entered in the field events will make up the field events for the DIAA 2016 Track & Field Championships .  
Coaches can access directathletics.com to obtain a User name and Pass Word.

- B. Online entry must be completed by 9:00 p.m. **Sunday, May 15, 2016.**
- C. Athletes **must be entered** in an individual event or as a relay member to be considered eligible to compete at all. So long as the athlete has been entered into the meet, they are eligible to run in a relay. Those athletes entered by the coach are the athletes who will be admitted to the meet free of charge. The names submitted on your relay cards are the official entrants in those events

#### **Item 10. Site Manager and Support Personnel**

- A. The Site Manager's responsibilities will include the following:
  - 1. Ensure that the facility is properly prepared.
  - 2. Secure custodians, ticket sellers and takers, program sellers, and a competitor check-in official.
  - 3. Make all financial arrangements including the sale of tickets and programs, payment of officials and other meet personnel, and submission of the financial report.
  - 4. Supervise the operation of the facility during the meet.
  - 5. Secure personnel and make arrangements for the operation of the concession stand.
    - a. The Site Manager will be paid **\$75.00** for the Friday session and **\$125.00** for the Saturday session.
    - b. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate meet personnel.
    - c. Review the emergency medical plan with the appropriate meet personnel.
- B. The Meet Director's general responsibilities will include the following:
  - 1. Supervise the conduct of the meet and perform such duties as are necessary to ensure that the meet runs smoothly.
  - 2. Confer with the Outdoor Track Committee regarding the personnel and resources necessary to organize and conduct a successful meet.
  - 3. Participate in a preseason meeting with the officials and head coaches to preview the meet procedures.
  - 4. Assign all officials so as to ensure the orderly conduct of all events.
  - 5. In the event of a serious accident or injury to a coach, athlete, official, spectator, or meet worker, notify the injured party's athletic director and the Executive Director as soon as possible.
  - 6. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.
- C. The Site Manager will pay the following support personnel from gate receipts:
  - 1. Ticket seller(s)/taker(s) - **\$35.00** for the Friday session and **\$60.00** for the Saturday session.
  - 2. Competitor check-in person - **\$35.00** for the Friday session and **\$60.00** for the Saturday session.
  - 3. Program seller - \$10.00 for the Friday session and **\$25.00** for the Saturday session.
  - 4. Custodial services - \$250.00
- D. **Student Helpers**
  - 1. The Games Committee will assign one student from each participating boys' team and one student from each participating girls' team to assist the meet officials and judges in conducting the events.
  - 2. Coaches are responsible for ensuring that the student helpers are in place when their assigned events are called. Failure to do so may result in the forfeiture of places in those events.

#### **Item 11. Officials**

- A. The Games Committee will be comprised of members of the Outdoor Track Committee and will be responsible for the general supervision of the meet. They will be authorized to conduct the activities and carry out the duties stipulated in the 2016 NFHS Track and Field Officials Manual.
- B. A referee will be appointed and he/she will have sole responsibility for the proper conduct of all phases of the competition.
  - 1. The Referee will have authority over all meet officials.
  - 2. **ALL PROTESTS MUST BE SUBMITTED TO THE REFEREE FIRST.** No other meet official should be approached.
- C. The Head Field Judge will have authority over all field event officials.
- D. The Jury of Appeals will be comprised of three individuals appointed by the Games Committee. Active coaches will be excluded.
  - 1. Appeals lodged with the Jury must be submitted in writing by the head coach within 30 minutes of the completion of the disputed event and must be accompanied by a \$20.00 fee.
    - a. If the appeal is denied by the Jury, the \$20.00 fee will be placed in the meet receipts.
    - b. If the appeal is upheld by the Jury, the \$20.00 fee will be returned to the head coach.

#### **Item 12. Uniforms**

- A. Competitors must wear school uniforms provided by their high school and compliant with 2016 NFHS rules for Track & Field Competitions.

#### **Item 13. Dressing Rooms and Facilities**

- A. Teams are to come prepared to compete; no dressing or changing rooms will be available.

#### **Item 14. Contest Procedures, Equipment and Facilities**

- A. COACHES AND NON-PARTICIPANTS ARE PROHIBITED FROM BEING IN THE EVENT AREAS WHEN COMPETITION BEGINS. Failure to comply with this regulation will be considered unsportsmanlike conduct and will result in removal from the stadium for the remainder of the meet. Regarding pole vault, a designated area will be set aside for coaches.
  - 1. Concerns or protests should be addressed to the Referee away from the competition areas.
- B. No individual will be allowed to carry a shot put or discus into the bleachers so as to avoid the possibility of injury to persons seated below should one of these implements fall to the ground.
- B. No person will be allowed to bring large radios or portable stereos into the stadium as they could interfere with the public address announcements to the participants, coaches, and spectators. A small, personal music player with a headset or earphones is permissible.
- C. Teams are to supply their own batons and throwing implements which have been weighed and approved by the officials.
- D. Competitors in the shot put and discus throw will provide their own implements which will be weighed in and certified prior to the meet.
- E. Athletes and coaches are not allowed cell phones, cameras or electronic communication devices in the competition areas (within the confines of the track or near the jumping or throwing areas.)
- G. Starting blocks will be provided by **Caesar Rodney High School** or the participating schools may bring their own blocks.

#### **Item 15. Awards**

- A. The first and second-place teams in each boys' and girls' division will be awarded trophies.
- B. The Custodian of Awards will present medals to the first, second and third-place finishers in each track and field event.

#### **Item 16. Entry Fees**

- A. The entry fees for the 2016 Outdoor Track State Championships are **\$50.00 per boys' team and \$50.00 per girls' team. Checks should be made payable to "DIAA" and mailed to Kevin Charles, DIAA, 35 Commerce Way, Suite #1, Dover, DE 19904. Cash will not be accepted. This should have been paid by the school with their 2015-2016 Member Dues.**

#### **Item 17. Medical Services**

- A. The Site Director will arrange for the services of a certified athletic trainer. The trainer will be on site for both the Friday and Saturday sessions..

#### **Item 18. Preseason Rules Clinic**

- A. The head boys' coach and head girls' coach of each school is required to attend the preseason DIAA Track and Field Rules Interpretation Clinic.
- B. Head coaches not attending the clinic must take the approved makeup procedure.

#### **Item 19. Practice at Meet Site**

- A. The **DOVER High School** track and field facilities will not be available for practice prior to the meet.

#### **Item 20. Qualifying Season**

- A. The outdoor track qualifying season will conclude for all member schools with the completion of the New Castle County and Henlopen Conference Championships.

#### **Item 21. Scoring**

- A. **EIGHT** places will be scored in each individual and relay event and the following points will be awarded: 10-8-6-5-4-3-2-1.

#### **Item 22. Posting and Announcing Results**

- A. Event sheets will be posted in an appropriate place for coaches and competitors to review.
- B. The public address official will announce the results (six place winners) of each event.

#### **Item 23. State Records**

- A. Track and field records established at the state meet will be accepted without an application. All other performances must be submitted on the DIAA State Record Application Form.
- B. Performances from non-school competitions or competitions held after the state meet will not be accepted.

**BOYS' LACROSSE TOURNAMENT**  
**DIAA Boys' Lacrosse Committee Members**

DAVE OSWINKLE.....	Chairperson, Archmere Academy
TOM ROSA.....	St. Mark's High School [retired]
JOE LAHUTSKY.....	Middletown High School
BUD HITCHENS.....	Henlopen Conference
BRAD DUPONT.....	Tower Hill School
ERIC TORBERT.....	Capital School District
BILL MADISON.....	AI duPont High School
JP BENNETT.....	DLOA/State Rules Interpreter
JOE PAPILI.....	Saint Elizabeth's High School
JIM REYNOLDS.....	Caesar Rodney High School
BOB GILMORE.....	Polytech High School
KEVIN CHARLES.....	Ex Officio, Executive Director, DIAA
TERRE TAYLOR.....	Ex-Officio, Chairperson, DIAA

**Specific Information**

**Item 1. Tournament Field**

- A. The tournament field will be comprised of the following **16** teams:
  1. The qualifying Champions of the following Conferences; Blue Hen, Henlopen, Diamond State and Independent.
  2. **The Conference** Champions' automatic berth will be determined by the following qualifying criteria:
    - a. **The Conference** must consist of five participating schools to receive an automatic berth. If a Conference has fewer than five participating teams, the teams are still eligible for an at-large berth.
    - b. The **Conference** Champion must possess a .500 winning percentage record or better.
    - c. The **Conference** Champion must be in the top 50% of all eligible teams in the state tournament field final index.
  3. **The number of at-large teams will depend on how many Conference Champions qualify, that number will be sufficient to have a 16 team tournament field.**
- B. **Conferences will determine their Champion using their established criteria. A Conference Champions MUST be determined by May 21, 2016**
- C. All schedules are locked in on **Tuesday, April 1, 2016 at 8am**. No games can be added or cancelled after this date. Your index will be determined by the number of games scheduled for your season at that date. IE: If you schedule 15 games your index is based on 15 games, if you schedule 14 it is based on 14. 12 games is the minimum to be used for the index. If you are cancelled on May 17<sup>th</sup> due to conditions beyond your control [weather, unusual events ...] Then .the tournament chairperson has to be contacted if this is the case and if your cancelled game is approved, then your index will be based on 1 less game. (Dave Oswinkle – C – 401-932-9916 or, W-798-6632, X-798)
- D. The field of needed at-large teams will be selected according to the following procedures:
  1. Teams in contention for an at-large berth will receive 2 points for each win and 0 points for each loss **played** during the **regular season**. In addition, 1 bonus point will be awarded for each opponent with a **regular season win/loss record** of .501 or better. An additional bonus point will be awarded for each opponent with a **regular season win/loss** record of .701 or better.
  2. Each team's point index will be determined by dividing the total points earned by the number of varsity games played.
  3. The **NUMBER OF** teams with the highest point indices **NEEDED TO REACH A 16 TEAM FIELD**, excluding the teams that received guaranteed berths, will be the at-large selections.
  4. If two or more teams are tied with the same point index, the Committee will use the following tie breaking criteria:
    - a. Head-to-head competition. If three or more teams are tied, the teams must have all played each other.
    - b. Win/loss percentage against common opponents during the regular season.
    - c. Win/loss percentage of opponents during the regular season.
    - d. If a tie still exist the Committee will choose by vote.
- E. **A team must play a minimum of 12 games at the varsity level** in order to be considered for the tournament. A game will count as a varsity contest only if **the opposing team has played at least 10 games against varsity opponents**, these games must be the played during that opponent's regular season games, post-season games will not be considered. **All regular season games of your opponent will count for seeding purposes.** **The regular season ends on May 21, 2016.**
- F. The last date **and time** that teams can play contests eligible for tournament consideration is **Saturday May 21 2016, by 3pm.** All results must be called in to Dave Oswinkle [401-932-9916] by **4pm on this date.**

## Item 2. Tournament Seeding

- A. After the tournament field has been selected, all **16** teams will be seeded according to the point index system described in Item C., above. The team with the highest point index will be seeded #1, next highest #2, etc. until the entire 16 team field has been determined.
- B. If two or more teams are tied with the same point index, the Committee will use the following tie breakers:
  - 1. Head-to-head competition. If three or more teams are tied, the teams must have all played each other.
  - 2. Win/loss percentage against common opponents during the regular season.
  - 3. Win/loss percentage of opponents during the regular season.
  - 4. If a tie still exists, the Committee will choose by vote.
- C. If a team withdraws from the tournament after the field has been selected, that team will not be replaced and its scheduled opponent will receive a bye into the next round of play. SUCH A WITHDRAWAL MAY SUBJECT THE SCHOOL TO DISCIPLINARY ACTION BY THE DIAA BOARD OF DIRECTORS.

## Item 3. Tournament Dates

- A. The 2016 DIAA Boys' Lacrosse State Tournament First Round will be held on **Tuesday, May 24 or Wednesday May 25**; The Quarterfinal Round will be on **Saturday, May 28**; the Semi Final Round on **Wednesday, June 1** and; the Championship Game will be played on **Saturday, June 4**.

## Item 4. Tournament Sites

- A. Game sites will be chosen by the Committee based on availability, field conditions, geographic location, and the seeding of the teams.
  - 1. First-round and quarterfinal-round games will be hosted by the higher seeded team. If their field is unacceptable to the Committee or weather conditions have made their field unplayable, the Committee will work with the higher seeded team to secure an alternate site.
    - a. The higher seeded team's field could be judged unsuitable for tournament play even though they played all of their regular season home games on that field.
- B. In the event of a postponement due to inclement weather, the game will be rescheduled for the following day at the same time and, depending on availability and field conditions, at the same site.

## Item 5. Starting Times

- A. The starting times for all games will be determined by the Committee.
  - 1. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE STARTING TIMES UNLESS THERE IS A CONFLICT WITH A PARTICIPATING SCHOOL'S SENIOR PROM, BACCALAUREATE SERVICE, OR GRADUATION CEREMONY.

## Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Team Photograph and Program Information.
  - 1. Coaches are reminded that their team photograph for the tournament program must be **a digital print of NO LESS THAN 300 DPI IN A JPEG OR TFI FORMAT**. Coaches are also reminded to complete the team personnel questionnaire (roster page). Photographs and team personnel questionnaires **MUST BE POSTED TO YOUR SCHOOL'S WEBSITE4SPORTS SITE by May 18, 2016.**  
**ELECTRONIC SUBMISSION IS REQUIRED, HARD COPIES WILL NOT BE ACCEPTED**
  - 2. **Schools will not receive complimentary programs at the conclusion of the tournament.**
  - 3. **All schools should submit a roster and team photo regardless if they believe they are going to make the tournament or not.** Program information **MUST** be submitted for Coaches to receive a complimentary Tournament Pass. (See Item 7. C)

## Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5** for a first-round or quarterfinal-round game; **\$6** for a semifinal-round single game or doubleheader; and **\$7** for the championship game. **If any level of play occurs at the University of Delaware, ticket prices are increased by \$1.00**

B. Complimentary admission

1. Participating schools will receive complimentary ADMISSION FOR ALL THOSE MEMBERS OF THE OFFICIAL SCHOOL PARTY LISTED ON THE OFFICIAL ROSTER FOUND IN THE 2016 DIAA STATE TOURNAMENT PROGRAM. The official school party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
    - a. A MAXIMUM OF 35 PLAYERS AND COACHES WILL BE ADMITTED AS PART OF THE OFFICIAL SCHOOL PARTY.
    - b. NO COMPLIMENTARY TICKETS WILL BE ISSUED TO SCHOOLS.
  2. One (1) Team Bus driver will be admitted free of charge as a member of the official Team party.
- C. The varsity head coach of each high school team who has complied with Item 6 above, will receive three complimentary passes by contacting the DIAA office and requesting these passes by **May 20, 2016**. The request must include the names of the Coaches who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit items in 6B on time will not receive tournament passes.**

**Item 8. Game Manager**

- A. A member of the Committee will be appointed to serve as the Game Manager. He will serve as liaison between the Committee, the host school, and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the DIAA Boys' Lacrosse Committee.
- B. The Game Manager, or his designee, will meet each of the participating teams and escort them to their locker room and/or bench area. He will answer any questions the participating teams may have concerning pregame or postgame activities.
- C. The Game Manager will contact the Site Director prior to the game to ensure that all preparations are taking place on schedule **and that the field is properly lined. CENTER LINES ESPECIALLY.**
- D. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager should notify the injured party's athletic director and the Executive Director as soon as possible.
- E. In the event of a serious sportsmanship related incident, the Game Manager should contact the Executive Director as soon as possible.

**Item 9. Site Director and Support Personnel**

- A. The Athletic Director, Faculty Manager or other administratively appointed member of the host school will serve as the Site Director. He/she will be directly in charge of the game.
- B. The Site Director will ensure that the playing field is properly prepared.
- C. The Site Director will also be responsible for hiring and supervising all personnel necessary for the administration of the game. He/she will consult with the Game Manager concerning matters of policy or procedure.
- D. The Site Director will attempt to secure the services of a NATA certified trainer or a school nurse UNLESS EACH OF THE PARTICIPATING TEAMS WILL BE ACCOMPANIED BY A TRAINER.
- E. The Site Director or his/her designee will **insure that the Complimentary Admission policy is followed** by each of the participating teams. He/she will ensure that admission is charged until the conclusion of the 3<sup>rd</sup> quarter (second game if a doubleheader).
- F. The Site Director will establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel.
- G. **He/she will also review the emergency medical/action plan with the appropriate game personnel and site staff.**
- H. The Site Director will receive **\$65** for a single game and **\$120** for a doubleheader.
- I. Field preparation and custodial services - \$50 for a single game and \$85 for a doubleheader, **and any additional costs (field paint etc...) as approved by the Executive Director.**
- J. Ticket/Program seller(s) and taker(s) - **\$50** for a single game and **\$65** for a doubleheader. Unless an unusually large crowd is anticipated, one ticket seller and one ticket taker should be sufficient.
  1. The ticket taker should inform any spectator entering with a banner, flag, or sign that it must be left at the gate or returned to his/her car.
- K. NATA certified trainer or school nurse - **\$50** per game unless both participating schools will be accompanied by a trainer.
  1. A trainer who accompanies one of the participating schools should not be paid the **\$50** fee unless he/she agrees to provide coverage for both teams.
- L. Scoreboard operator/public address announcer - **\$35** for a single game and **\$50** for a doubleheader.
  1. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
  2. The public address announcer must be a responsible adult who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game.
- M. Security - **\$40** for a single game and \$55 for a double header. Police, if needed, will receive the game fee or hourly rate

customarily paid at the game locale. ALL SECURITY ARRANGEMENTS MUST BE APPROVED BY THE EXECUTIVE DIRECTOR BEFORE CONTRACTING FOR THEM.

N. Official Scorekeeper

1. The home team will provide the official scorekeeper unless otherwise designated by the referee.

O. Official Timer

1. The home team will provide the official timer and an air horn unless otherwise arranged by the Committee.

**For the semi final and Final Round a DLOA Official will be assigned to fill this role.**

**Item 10. Officials**

- A. The Delaware Lacrosse Officials' Association (DLOA) will provide all officials for the 2016 tournament.
- B. A three-person on-field crew will be assigned to all tournament contests, **a 4<sup>th</sup> off-field Official will be assigned for the Semi-Final and Final round to serve as Timer, they will be paid \$25.**
- C. The 3 on-field official (3) will be paid \$5 more than the regular season fee, as prescribed by DIAA, for all games except the championship game. They will be paid \$10 more than the regular season fee for the championship game. The DIAA travel fee will be paid if applicable, for all Tournament games to the 3 on-field officials. **All Officials assigned by the DLOA will be billed to DIAA for payment.**

**Item 11. Uniforms**

- A. THE TEAM LISTED IN THE TOP HALF OF THE PAIRING BRACKET WILL WEAR WHITE JERSEYS AND THE TEAM IN THE BOTTOM HALF WILL WEAR DARK JERSEYS.
- B. THE JERSEYS OF THE COMPETING TEAMS MUST DIFFER SUBSTANTIALLY. THE COACH OF THE TEAM IN THE BOTTOM HALF OF THE PAIRING BRACKET WILL CONTACT THE OPPOSING COACH AND RESOLVE ANY POTENTIAL PROBLEMS PRIOR TO THE DAY OF THE GAME SO THAT BOTH TEAMS ARE NOT WEARING SIMILAR JERSEYS.

**Item 12. Contest Procedures, Equipment and Facilities**

A. Special Events

1. If possible, the national anthem will be played prior to all games.
2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
3. The opening ceremonies may include the following:
  - a. Introduction of players, coaches, administrators, and game officials.
    1. The introductions will begin 10 minutes before the start of the game and conclude 5 minutes before the start of the game at which time the pre-game conference and coin toss will take place.
  - b. Introduction of DIAA Chairperson.
  - c. Introduction of Executive Director and DIAA Boys' Lacrosse Committee members.
  - d. Introduction of other special guests.
  - e. National anthem.
    1. The national anthem will follow the pre-game conference and coin toss.
4. The Committee is authorized to modify the pre-game and post-game activities however it deems appropriate.

**Item 13. Awards**

- A. The Committee will present the following awards:
  1. Team awards.
    - a. Championship trophy.
    - b. Runner-up trophy.
  2. Individual awards.
    - a. **Twenty-two (22)** gold and silver medallions to the first and second-place teams respectively.
  3. No awards other than those authorized by the Committee will be presented at any time during the tournament.

**Item 14. Player Bench Occupants and Bench Assignments**

- A. The team in the top half of the pairing bracket will be designated as the home team and **OCCUPY THE BENCH AREA TRADITIONALLY USED BY THE HOME TEAM AT THAT PLAYING SITE.**
- B. During a game, only administrators, board approved coaches, eligible substitutes, and bona fide team managers, statisticians, and medical personnel may occupy the player bench area. There is a maximum of **35** players in game jerseys allowed on the bench.



#### **Item 15. Transportation Reimbursement**

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus. No reimbursements will be paid after the end of the fiscal year (**June 30, 2016**).

#### **Item 16. Assignment of Goals for Warm up**

- A. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warm up.
- B. The on-field warm up period using balls will be a maximum of 30 minutes prior to the start of the opening ceremony procedure. Stretching, calisthenics and running may be conducted on field prior to the 30 minute period if time allows. No balls may be used on the game field until 30 minutes before the opening ceremonies are set to begin.**

#### **Item 17. Tie-Breaking Procedure**

- A. All ties during Tournament play will be resolved according to **the 2016 NFHS Boy's Lacrosse Rules Rule 3-4-4**.

#### **Item 18. Interrupted Game**

- A. If a game is interrupted due to circumstances beyond the control of the responsible authorities, it will be continued from the point of interruption unless, by mutual agreement of the opposing head coaches and the referee, it is to be considered a completed game.
- B. The Committee will determine the date, starting time, and site at which the interrupted game will be completed.
  - 1. Both teams will be permitted to make roster changes when the game is resumed.

#### **Item 19. Photography and Videotaping**

- A. All access to the field area for the purposes of videotaping or photography will be conducted according to **the 2016 NFHS Boy's Lacrosse Rule Book. Rule 1-2-12**.
- B. Anyone desiring to photograph or videotape any Tournament contest **MUST** adhere to the General Information section of this Manual. **SEE GENERAL ITEMS 10 and 13.**
- C.

### **SITE SELECTION PROCEDURES**

- A. The Boys' Lacrosse Committee will use the following criteria and procedures to select game sites for **the 2016** tournament:
  - 1. The field must be 110 x 60 yards.
  - 2. Fields must be lined as diagrammed in the **2016 NFHS Boys' Lacrosse Rules Book. The field markings should be IN a color which clearly distinguishes them from the markings of other sports, AND CLEARLY VISIBLE.**
  - 3. The lines should not be burned into the field resulting in excessive ruts and/or large burned in areas.
  - 4. The level/height of the grass should be short without excessive grass clumps.
  - 5. The size and angle of the crown will be taken into consideration when evaluating fields.
  - 6. Goals must meet NFHS guidelines, must be in good condition, and must be fastened to the ground.
  - 7. Goal nets must be free of holes and securely fastened to the goals.
  - 8. Field conditions which, in the opinion of the Committee, may jeopardize the safety of the players, will preclude the selection of a site.
- B. Fields will be evaluated throughout the season by the Boys' Lacrosse Committee. All tournament game sites will be determined by the Committee based on availability, field conditions, geographic location, and the seeding of the participating teams.

2016 DIAA BOYS' LACROSSE STATE TOURNAMENT

Tues., May 24/  
Wed., May 25

Sat., May 28

Wed., June 1

Sat., June 4



# GIRLS' LACROSSE TOURNAMENT

## DIAA Girls' Lacrosse Committee Members

DEBBIE WINDETT .....	Chairperson, Cape Henlopen High School
HOLLY GROFF .....	DSWLOA Official
SUE SPILECKI .....	Charter School of Wilmington [retired]
TOM KOVAL .....	Concord High School
JAY MC CORMICK .....	Caesar Rodney High School
WILLY MIRANDA .....	Brandywine High School
WIZ APPELGATE .....	Tower Hill School
ROGER COOPER .....	DSWLOA Official
DAVE FREDERICK .....	Beacon Middle School
BILL EICHINGER .....	St. Marks High School
FEFFIE BARNHILL .....	Ursuline Academy
KEVIN CHARLES .....	Ex Officio, Executive Director, DIAA
TERRE TAYLOR .....	Ex-Officio, Chairperson, DIAA

### Specific Information

#### Item 1. Tournament Field

- A. The tournament field will be comprised of the following **TEN (10)** teams:
  1. The Blue Hen, Henlopen, and Independent Conference Champions, as determined by their Conference. This Champion must be determined by May 18, 2016.
  2. **Seven** at-large teams.
- B. A teams' schedule as of the first allowable date of competition [March 22, 2016] will be locked in and used to determine the team percentage. Note: the number of games on the schedule on this date will be used to determine the team percentage even if a game is not made up after a postponement or if a game is added to the schedule after the first allowable date of competition. If a game scheduled for the last day of competition (**May 18, 2016**) and is cancelled due to weather related/unplayable conditions/natural causes/legitimate circumstances beyond the control of the teams playing, the team's percentage will be based on one less game. If this situation arises, the Tournament Chair person must be contacted before the cancellation is approved. (Deb Windett-302-359-5952)
- C. Selection of At-Large Teams
 

The 7 at-large teams will be selected according to the following procedures:

  1. Teams in contention for an at-large berth will receive 2 points for each win, 1 point for each tie and 0 points for each loss during the regular season. In addition, 1 bonus point will be awarded for each opponent with a regular season win/loss record of .501 or better. An additional bonus point will be awarded for each opponent with a regular season win/loss record of .701 or better.
  2. Each team's point index will be determined by dividing the total points earned by the number of varsity games played.
  3. The 7 teams with the highest point indices, excluding the three teams which received guaranteed berths, will be the at-large selections.
  4. If two or more teams are tied with the same point index, the Committee will use the following tie breaking criteria:
    - Head-to-head competition. If three or more teams are tied, the teams must have all played each other.
    - Win/loss percentage against common opponents during the regular season.
    - Win/loss percentage of opponents during the regular season.
    - If a tie still exists, the Committee will choose by vote.
- D. A team must play a minimum of 10 games at the varsity level in order to be considered for the tournament. A game will count as a varsity contest only if the opposing team has played at least 10 games against varsity opponents.

#### Item 2. Tournament Seeding

- A. Seeding for Bracket Placement
  1. All of the qualifying teams will be seeded using the at-large selection procedure described in 1.C. above and placed into a bracket accordingly.
- B. It is the responsibility **OF ALL SCHOOLS** to report all game results to the WEBSITE4SPORTS site.
  1. The results of games played on **May 18, 2016** will only be included in the calculation of point indices provided the result is called or sent to Deb Windett, (302) 359-5952 (cell) or wwindett155@gmail.com by 6pm that evening.

#### Item 3. Tournament Dates

- A. The 2016 DIAA Girls' Lacrosse State Tournament will be held on **Saturday, May 21**(first round); Tuesday, **May 24**(quarterfinals); **Thursday, May 26** (semifinals) and **May 31** (championship game).

#### Item 4. Tournament Sites

- A. Game sites will be chosen by the Committee based on availability, field conditions, geographic location, and the seeding of the teams.
  - 1. First and Second round games will be hosted by the higher seeded team. If their field is unacceptable to the Committee or weather conditions have made their field unplayable, the Committee will work with the host team to choose an alternate site.
    - a. The higher seeded team's field could be judged unsuitable for tournament play even though they played all of their regular season home games on that field.
  - 2. The semi final round may be a double header at a site to be determined by the Committee. The finals will be held at a site to be determined by the Committee.
- B. In the event of a postponement due to inclement weather, the game will be rescheduled for the following day at the same time and, depending on availability and field conditions, at the same site.

#### Item 5. Starting Times

- A. The semifinal round may be a double-header. If so, the first game will start at 6:00 p.m. and the second game will start no sooner than 8:00 p.m. The finals time is to be announced.
- B. The starting times for all games will be determined by the Committee.
  - 1. THE COMMITTEE WILL NOT ACCEPT REQUESTS FOR PREFERRED OR ALTERNATE STARTING TIMES UNLESS THERE IS A CONFLICT WITH A PARTICIPATING SCHOOL'S SENIOR PROM, BACCALAUREATE SERVICE, OR GRADUATION CEREMONY.

#### Item 6. Tournament Program

- A. The Committee will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites.
- B. Team Photograph, Roster and Program Information.

- 1. **Coaches are reminded to have their Team picture and Roster on their school's website4sports site by May 13, 2016.**

#### **ELECTRONIC SUBMISSION IS REQUIRED, HARD COPIES WILL NOT BE ACCEPTED**

- 2. **Schools will not receive complimentary programs at the conclusion of the tournament.**
- 3. **Schools should not assume that their team is not going to make the tournament and therefore, not submit a roster and team photo.** Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass.

#### Item 7. Admission Policies

- A. Student (grades K-12) and adult admission will be **\$5** for all first and quarterfinal round games.
- B. Student (grades K-12) and adult admission will be **\$6\*** for a semifinal-round single game or doubleheader.
- C. Student (grades K-12) and adult admission for the championship game will be **\$7\***.  
***\*Any games played at the University of Delaware will increase the ticket price by \$1.00.***
- D. Preschool children will be admitted to all games without charge.
- E. Complimentary admission:
  - 1. Participating schools will receive complimentary ADMISSION FOR ALL THOSE MEMBERS OF THE OFFICIAL SCHOOL PARTY LISTED ON THE OFFICIAL ROSTER FOUND IN THE 2016 DIAA STATE TOURNAMENT PROGRAM. The official school party is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All of these individuals should assemble together outside of the venue entrance and be admitted together as one group.
    - a. A MAXIMUM OF 24 PLAYERS AND COACHES WILL BE ADMITTED AS PART OF THE OFFICIAL SCHOOL PARTY.
- F. NO COMPLIMENTARY TICKETS WILL BE ISSUED TO SCHOOLS.
  - 1. The varsity head coach of each high school team will receive three complimentary passes by contacting the DIAA office and requesting these passes by **May 13, 2016**. The request must include the names of the Coaches who will receive the passes. Coaches' passes are not transferable and must be turned in at the championship game. **Coaches who do not submit items in 6B on time will not receive tournament passes.**

### **Item 8. Game Manager**

- A. A member of the Committee will be appointed to serve as the Game Manager. They will serve as a liaison between the Committee, the host school, and the participating schools. It is the Game Manager's responsibility to ensure compliance with the policies and procedures established by the DIAA Lacrosse Committee. The Game Manager will have the specific responsibilities listed below.
  - 1. Provide the following items:
    - a. Official score book.
    - b. Game balls.
  - 2. Collect the score book and balls after the game has been completed.
  - 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, notify the injured party's athletic director and the Executive Director as soon as possible.
  - 4. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.

### **Item 9. Site Director and Support Personnel**

- A. The Athletic Director, Faculty Manager or other administratively appointed member of the host school will serve as the Site Director. He/she will receive **\$65** per game and will have the following specific responsibilities:
  - 1. Hire and supervise all personnel necessary for the conduct of the game as indicated below.
    - a. Field preparation and custodial services - \$50 per game.
    - b. Ticket seller(s) and taker(s) - **\$50** per game. Unless an unusually large crowd is anticipated, one ticket seller and one ticket taker should be sufficient.
      - 1. The ticket taker should inform any spectator entering with a banner, flag, or sign that it must be left at the gate or returned to his/her car.
    - c. NATA certified trainer or school nurse - **\$50** per game unless both participating schools will be accompanied by a trainer.
      - 1. A trainer who accompanies one of the participating schools should not be paid the \$30 fee unless he/she agrees to provide coverage for both teams.
    - d. Security - \$40 per game. If police are necessary they will receive their standard fee.
    - e. Additional personnel must be approved by the Committee Chairperson.
  - 2. Provide seating for the game officials and players of both teams on the same side of the field and wherever space permits, on the opposite side of the field from the spectators.
    - a. The field should be lined according to current US Lacrosse specifications.
    - b. Seating should be arranged for the players, coaches, managers, statisticians, and trainers.
    - c. Seating should be arranged for the official timer and scorers (a table and at least five chairs should be placed at mid field).
  - 3. If possible, provide dressing room and bathroom facilities for the participating schools.
  - 4. Provide parking facilities for buses and spectators.
  - 5. If possible, provide seating arrangements for spectators.
  - 6. If possible, provide some type of public address system. Introduce the players and coaches on each team beginning with the non-starters.
  - 7. Contact the Game Manager three hours prior to game time if the field is not in playable condition.
  - 8. Be in attendance and work closely with the Game Manager.
  - 9. Complete the financial report and return it with a check (made payable to DIAA) and the unsold tickets to Executive Director, DIAA, 35 Commerce Way, Dover, DE 19904 as soon as possible.
  - 10. Receive clearance on the number of game personnel hired.
  - 11. Ensure that the complimentary tickets of the participating teams are collected when they arrive at the site.
  - 12. Charge admission until there are 15 minutes remaining in the second half.
  - 13. Clear with the Game Manager matters of policy or procedure.
  - 14. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate game personnel.
  - 15. Review the emergency medical plan with the appropriate game personnel.
- B. Official Scorekeeper
  - 1. The home team will provide the official scorekeeper unless otherwise arranged by the Committee.
- C. Official Timer
  - 1. The Committee will select a DSWLOA official to be the Game's Official Timer, if available. They will be paid \$35 for a single game and \$60 for a doubleheader. DSWLOA will bill DIAA for payment.

### **Item 10. Responsibilities of Participating Schools**

- A. Provide the Site Director with a list of players and their positions, coaches, managers, statisticians, and trainers. Include the team's win-loss record and place in the conference standings. The Site Director will use this information for the pre-game introductions.

- B. Provide the following personnel:
  - 1. One individual to assist with scorekeeping.
- C. Provide two timing devices (clock and stop watch), an air horn, and a flip chart score board.
- D. Arrive on time at the game site, if a late arrival is anticipated, the host school should be contacted immediately.

#### **Item 11. Officials**

- A. The Diamond State Women's Lacrosse Officials' Association [DSWLOA] will provide all officials for the 2016 tournament.
- B. A three-person crew and an alternate/timer will be assigned to all rounds and games.
- D. The selection and assignment of officials will be left to the discretion of the Lacrosse Committee.

#### **Item 12. Uniforms**

- A. THE host or higher seeded team will be the home team and will wear light uniforms. The lower seeded team will be the visitors and wear dark uniforms.

#### **Item 13. Contest Procedures, Equipment and Facilities**

- A. Special Events
  - 1. If possible, the national anthem will be played prior to all games.
  - 2. Special events will be confined to the opening ceremonies before the championship game and the presentation of awards after the championship game.
  - 3. Opening ceremonies may include the following:
    - a. National anthem.
    - b. Introduction of DIAA Chairperson.
    - c. Introduction of Executive Director and DIAA Girls' Lacrosse Committee members.
    - d. Introduction of other special guests.
    - e. Introduction of players, coaches, administrators, and game officials.
  - 4. The Committee is authorized to modify the pregame and postgame activities however it deems appropriate.

#### **Item 14. Awards**

- A. The Committee will present the following awards:
  - 1. Team awards.
    - a. Championship trophy.
    - b. Runner-up trophy.
  - 2. Individual awards.
    - a. 24 gold and silver medallions to the first and second-place teams respectively.
  - 3. No awards other than those authorized by the Committee will be presented at any time during the tournament.

#### **Item 15. Player Bench Occupants and Bench Assignments**

- A. The team in the top half of the pairing bracket will be designated as the home team and will sit to the right of the scorer's table as the teams face the playing field.
- B. During a game, only administrators, board approved coaches, eligible substitutes, and bona fide team managers, statisticians, and medical personnel may occupy the player bench area.

#### **Item 16. Transportation Reimbursement**

- A. Participating schools will be reimbursed at a rate of 75¢ per mile for one bus. No reimbursements will be paid after the end of the fiscal year (**June 30, 2016**)
- B.

#### **Item 17. Pre-game Warm-up**

- A. Except for the pre-game warm-up, practice is prohibited at any tournament playing site unless the site is the home field of a team participating in the tournament. Violation of this rule will result in disqualification from the tournament.
- B. The teams will warm up on the half of the field that corresponds to their player bench assignment; e.g., the team to the right of the scorer's table will use the right half of the field for warm-up.
- C. Teams may begin their warm-up on the game field **45** minutes prior to the scheduled starting time of the contest. Warm-up must terminate **ten** minutes prior to game time. Consequently, teams will have no more than **35** minutes of practice time on the game field.

#### **Item 18. Duration of Play**

- A. In all games, the clock is to be stopped on the umpire's whistle and arm signal after each goal during the entire game, and on every whistle (to stop play) in the last 2 minutes of each half.

#### **Item 19. Tie-Breaking Procedure \* note 2016 rule change-Rule 4, section 7**

- A. If a 2016 tournament game ends in a tie, we will use the regular season overtime procedure in the USL rulebook:
  - 1. When the score is tied at the end of regular playing time and overtime is to be played, both teams will have a 5-minute rest and toss a coin (visiting captain calls) for choice of ends. The alternate possession shall continue from regulation. The game will be restarted by a center draw. The winner will be decided by "sudden victory". The team scoring the first goal wins the game. Each overtime period will be no more than six minutes in length of stop clock time (clock stops on every whistle.) The clock will be stopped after 3 minutes of play in order for teams to change ends with no delay for coaching. No substitutions may occur at this time. The game will be restarted by a center draw.
  - 2. If the teams are still tied after six minutes have elapsed, the teams will have a 3-minute rest and change ends. Substitutions may occur at this time.
  - 3. Play will continue with "sudden victory" stop-clock overtime periods of six minutes in length (two 3- minute halves) with 3 minutes in between and change of ends until a winning goal is scored.

#### **Item 20. Practice Sessions**

- A. No team will be permitted to practice at a tournament playing site unless that field is its home field.

#### **Item 21. Interrupted Game**

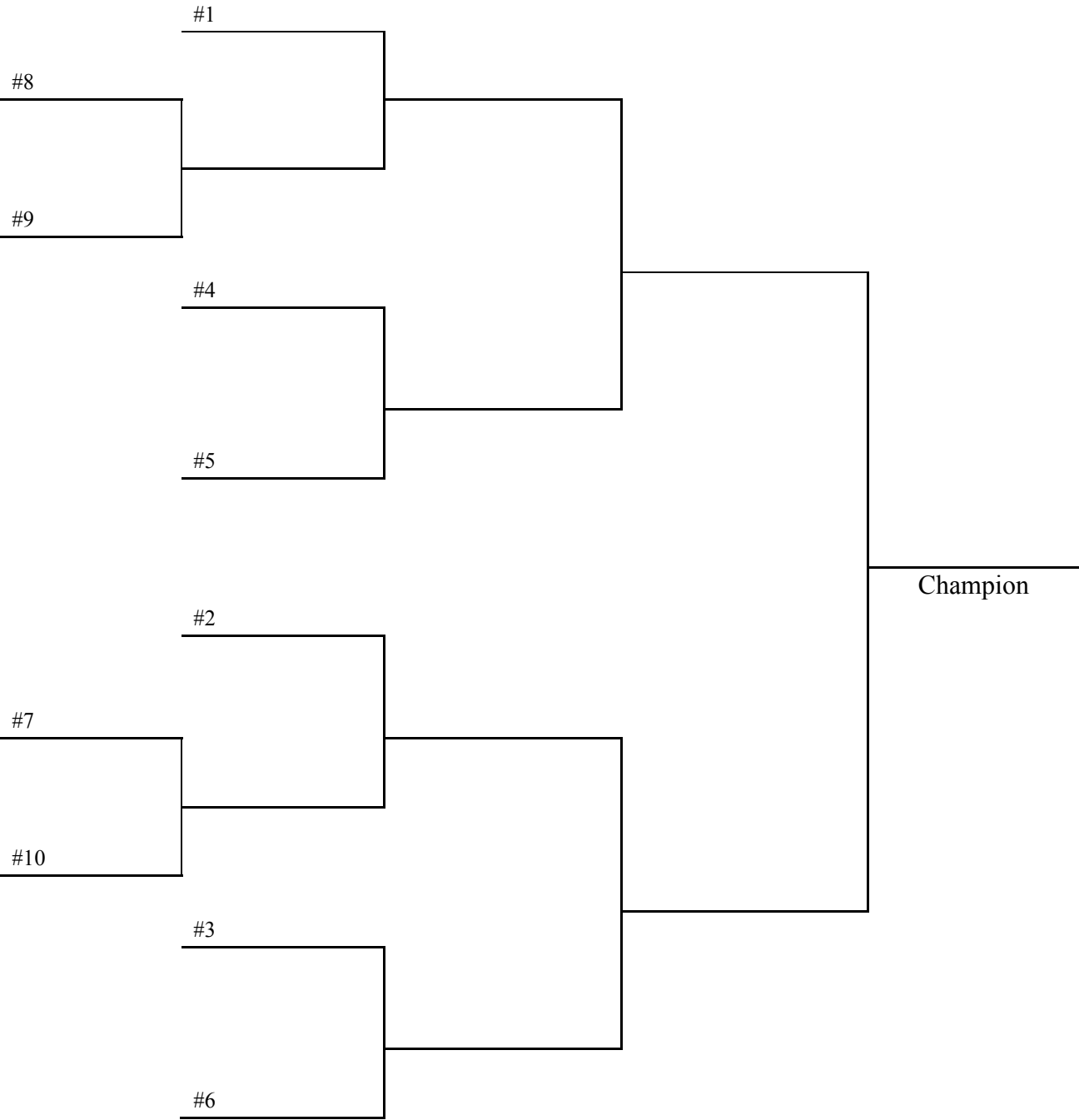
- A. If a game is interrupted due to circumstances beyond the control of the responsible authorities, it will be continued from the point of interruption unless, by mutual agreement of the participating teams, it is to be considered a completed game.
- C. The Committee will determine the date, starting time, and site at which the interrupted game will be completed.

### **SITE SELECTION PROCEDURES**

- A. The Girls' Lacrosse Committee will use the following criteria and procedures to select game sites for the 2016 state tournament:
  - 1. The field should have a minimum length of 82m (90 yds.) from goal line to goal line and a minimum width of 55m (60 yds).
  - 2. Fields must be lined as diagrammed in the 2016 US Lacrosse Women's Rules Book. The field markings should be a color which clearly distinguishes them from the markings of other sports.
  - 3. The lines should not be burned into the field resulting in excessive ruts and/or large burned in areas.
  - 4. The level/height of the grass should be short without excessive grass clumps.
  - 5. The size and angle of the crown will be taken into consideration when evaluating fields.
  - 6. Goals must meet US Lacrosse guidelines and be in good condition.
  - 7. Goal nets must be free of holes and securely fastened to the goals.
  - 8. Field conditions which, in the opinion of the Committee, may jeopardize the safety of the players, will preclude the selection of a site.
- B. **Fields will be evaluated throughout the season by the Girls' Lacrosse Committee. All Tournament Game Sites will be determined by the Committee based on availability, field conditions, geographic location, and the seeding of the participating teams. A field may be deemed unsuitable for Tournament play even though it was used during the regular season.**

**2016 DIAA GIRLS' LACROSSE STATE TOURNAMENT**

<u>Round 1</u>	<u>Quarterfinals</u>	<u>Semifinals</u>	<u>Championship</u>
SAT., May 21	TUES., May 24	THURS., May 26	TUES., May 31





# BOYS' AND GIRLS' TENNIS TOURNAMENTS

## DIAA Tennis Committee Members

SEBRINA PERIALAS .....	Chairperson, William Penn High School
JACK ROWELL .....	Wilmington Friends School
JAMES HARVEY .....	(retired) Caesar Rodney High School
RON ALPER .....	(retired) Glasgow High School
TOM BUTTERLY .....	Delaware Tech
RICHARD LIU .....	Wilmington Christian School
MARY MOORE .....	Ursuline Academy
LLOYD JOHNS .....	(retired) Sanford School
CARLA LAWSON .....	Caesar Rodney High School
GAIL HILL .....	(retired) Lake Forest High School
JOHN TAYLOR .....	Newark High School
ZACH TAYLOR .....	Caesar Rodney High School
BRIAN MC ARDLE .....	Mc Kean High School
KAHLIL FITZPATRICK .....	Colonial School District
D. CHARLENE LAMBERT .....	The Tatnall School
DEBBIE CORRADO .....	(retired) Concord High School
KEVIN CHARLES .....	Ex Officio, Executive Director, DIAA
TERRE TAYLOR .....	Ex-Officio, Chairperson, DIAA

### Specific Information

#### Item 1. Location, Dates and Starting Times

- A. The 2016 Boys' and Girls' Tennis State Tournament will be held on **Saturday, May 21; Monday, May 23; Tuesday, May 24; and Wednesday, May 25. RAIN DATE IS NEXT PLAYABLE DATE.**

1. The first two rounds will be played on **Saturday, May 21** at the sites listed below. Entrants who received a bye in the first round should report at 10:00 a.m. All other entrants should report no later than 9:00 a.m.

	BOYS	GIRLS
1st Singles	Caesar Rodney High School	U of D Field House
2nd Singles	Caesar Rodney High School	St. Andrew's School
3rd Singles	St. Thomas More	St. Andrew's School
1st Doubles	Smyrna High School	Middletown High School
2nd Doubles	Smyrna High School	Appoquinimink High School

2. The quarterfinal round will be played at 3:30 p.m. on **Monday, May 23** at the sites listed below.

	BOYS	GIRLS
1 <sup>st</sup> Singles	Caesar Rodney High School	U of D Field House
2 <sup>nd</sup> Singles	Caesar Rodney High School	St. Andrew's School
3rd Singles	St. Thomas More	St. Andrew's School [top ½ 2 <sup>nd</sup> Doubles]
1st Doubles	Smyrna High School	Middletown High [bottom ½ 2 <sup>nd</sup> Doubles]
2 <sup>nd</sup> Doubles	Smyrna High School	

3. The semifinals will be played at 3:30 p.m. on **Tuesday, May 24** at the sites listed below.

	BOYS and GIRLS
1st Singles [top 2 brackets 2 <sup>nd</sup> Singles]	UD Field House
2 <sup>nd</sup> [bottom 2 brackets] and 3rd Singles	Dickinson High School
1st and 2nd Doubles	Sanford School

4. The finals will begin at 1:30 p.m. on **Wednesday, May 25** at the UD Field House. The Boys and Girls 1st and 2nd Doubles and 3<sup>rd</sup> Singles will play first, followed by the 1<sup>st</sup> and 2<sup>nd</sup> Singles.

- E. The 15-minute default rule for tardiness will be in effect for all rounds of the tournament.

#### Item 2. Tournament Seeding

- A. The boys' and girls' tournament draws will be conducted by the Committee. Entrants and their win-loss records must be received by the Committee no later than Tuesday, **May 17, 2016.**

- B. Entrants must have played a minimum of seven matches in order to be considered for seeding. Coaches who would like the Committee to consider a player(s) for seeding must submit a completed match results sheet. Inaccurate or incomplete information will disqualify that player(s) from being seeded.
- C. The Committee will seed eight entrants in each event. The Committee will consider the following criteria when seeding players: won/loss record, head-to-head competition, matched results against common opponents, an opponents' strength of schedule, previous tournament performance.
- D. The tournament field will consist of a maximum of 30 entrants in a 32-bracket draw. Each entrant must have played a majority of his/her/their matches in that position or must have been playing in that position at the end of the regular season. The #1 and #2 seeded entrants will receive byes and if fewer than 30 singles players/doubles teams enter, the next highest seeded entrants will also receive byes in order to complete the draw.
  - 1. If a player(s) in a particular position is unable to participate in the state tournament, he/she/they may be replaced by a player(s) lower on the team ladder but such a substitution must take place prior to the draw.
- E. Substitutions after the draw but prior to the start of the tournament must be approved by the Committee and will be considered only for reasons of injury, illness, or death in the family. Substitutions after the start of the tournament will not be permitted.
- F. NO LATE ENTRIES WILL BE ACCEPTED.

### Item 3. Governing Rules

- A. The 2016 USTA Official Rules and the 2015-2016 DIAA Rules, Regulations, and Procedures for Regular Season Tennis Matches, including the adjusted point penalty system, will be in effect for all rounds of the tournament. However, during the two-minute break between the 1st and 2nd sets, a player(s) may receive coaching from other members of his/her/their team who are in uniform.

### Item 4. Entrants

- A. Participating schools may enter a boys' team and a girls' team with each team consisting of a maximum of seven players. There will be three singles events and two doubles events. No individual may participate in more than one event.
- B. Each player will compete only against the other players in his/her event; e.g., all 1st singles players as of the end of the season will be in the same draw.

### Item 5. Coach and Player Reminders

- A. Participants must wear tennis uniforms and no lettering or logos other than the school logo or name/nickname/acronym will be permitted. Bare midriff tops are not allowed. The 15-minute default rule will be in effect if a participant must change to a legal uniform.
- B. Coaching may take place during one changeover per set but only by a team's board approved coach(es). Players must complete the change over and be ready to play within 90 seconds or a point penalty will be assessed. Players may not leave the court during a changeover.
- C. Coaching may also take place during the two-minute break between the 1st and 2nd sets of a match but only by a team's board approved coach(es) or current team members in uniform. The point penalty system will be invoked if non-authorized persons provide advice or instruction. Players may not leave the court during this break.
- D. There will be a 10-minute break between the 2nd and 3rd sets of a match during which players may leave the court. **In the first round a 10 point Tie Break will be played in place of a third set. There is no coaching during the Tie Break and players are not permitted to leave the court before or during the Tie Break.** In the second round, there will be a 10 minute break between the 2<sup>nd</sup> and 3<sup>rd</sup> sets of a match during which players may leave the court. If the combined temperature and humidity reading reaches 155 +/- 5, for the second round, the tournament committee reserves the right to also use the 10 point tie break in the second round.
- E. In order to avoid disputes, the server will call out the point score to his/her opponent(s) during each game and will also call out the game score at the start of each game.
- F. At the conclusion of each match, the winner(s) will return the balls, report the score of the match, and obtain the scheduled starting time of his/her/their next match from the Site Director..

### Item 6. Entry Fees

- A. Participating schools must pay an entry fee of **\$50** per team (boys' and girls' teams charged separately). Checks should be made payable to "DIAA" and forwarded to Kevin Charles, DIAA, 35 Commerce Way, Suite 1, Dover, DE 19904. CASH PAYMENTS WILL NOT BE ACCEPTED. **THESE FEES SHOULD HAVE BEEN PAID BY THE SCHOOL IN THEIR ANNUAL DUES ASSESSMENT.**

#### **Item 7. Entry Deadlines**

- A. Entry forms and match results sheets **MUST BE RECEIVED** by **a member of the Committee** or faxed to **Tommie Neubauer at 302-739-1769** no later than **5 PM, Tuesday, May 17, 2016**.
- B. Please submit entry form with the line **NO ENTRIES** checked if you are not entering any players in the tournament.
- C. The names on the entry form should be typed or printed neatly. List the first and last name of each player and also the win-loss record of each singles and doubles entrant.
- D. **COACHES MUST COMPLETE THE MATCH RESULTS SHEET AT THE END OF THIS SECTION AND PROVIDE ALL OF THE INFORMATION REQUESTED.** The Committee will not consider a player(s) for seeding if this information is not submitted.
- E. **NO LATE ENTRIES WILL BE ACCEPTED.**

#### **Item 8. Scoring**

- A. Teams will receive one point for each win regardless of the round. No points will be awarded for a bye unless that singles player/doubles team wins in the following round. The winners of the finals will receive two points. Points will be awarded for defaults regardless of whether that singles player/doubles team wins in the following round.

#### **Item 9. Defaults**

- A. Teams will lose one point if a singles player/doubles team defaults for reasons other than illness, injury, or death in the family. No substitutions will be allowed after the tournament begins.

#### **Item 10. Awards**

- A. Trophies will be presented to the first and second place boys' and girls' teams. Individual medals will be presented to the winner and runner-up in each event.

#### **Item 11. Postponements**

- A. The dates and/or times of the state tournament may change depending on weather conditions. Coaches will be notified of any changes in the dates and/or times by their athletic director or by a member of the Committee at the playing site.



# DIAA BOYS' AND GIRLS' TENNIS STATE CHAMPIONSHIPS ENTRY FORM

School \_\_\_\_\_ Date \_\_\_\_\_

COACH'S CELL PHONE NUMBER - _____ <div style="text-align: center;"> <b>Entrant</b>  <b>(Print full name)</b> </div>	<div style="text-align: center;"> <b>W -L</b>  <b>RECORD</b>          [ @ This position ]       </div>	<div style="text-align: center;"> <b>NO ENTRIES</b>  <b># MATCHES @ THIS</b>  <b>POSITION</b>          [ min. 7 required to seed ]       </div>
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1st Singles \_\_\_\_\_

2nd Singles \_\_\_\_\_

3rd Singles \_\_\_\_\_

<b>Entered Pair</b> <b>(Print full name)</b>	<b>Pair's W -L Record</b> <b>[ @ this position ]</b>	<b># MATCHES @ THIS</b> <b>POSITION [ min. 7 req. to seed ]</b>
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1st Doubles \_\_\_\_\_

2nd Doubles \_\_\_\_\_

## Notes for Seeding:

1. Please submit even if you have no entries for the tournament. Email to [thomas.neubauer@doe.k12.de.us](mailto:thomas.neubauer@doe.k12.de.us)
2. Coaches who would like players to be considered for seeding must complete the match results sheet on page 53. Please make copies if you have more than 1 player to be considered for seeding.
3. All matches must be listed including opponents played more than once, out-of-state opponents, opponents in the conference tournament, and opponents not yet played.
4. Entrants must have played a minimum of seven matches at the position they are being entered for in order to be considered for seeding.
5. The Committee will seed eight entrants in each event.
6. The tournament field will consist of a maximum of 30 entrants in a 32-bracket draw.

Nomination for Coach of the Year \_\_\_\_\_  

Name and School

Nominations for Bunny Vosters' Team Sportsmanship of the Year Award. \_\_\_\_\_  

School

**This Award is given to the school team in each gender that is voted to demonstrate the best sportsmanship whether they would win or lose. The Team [Players and Coaches] consistently show respect for their opponents, the game of and rules of tennis.**

Submitted by \_\_\_\_\_ School \_\_\_\_\_

# **DIAA Tennis State Championship Request for Seeding**

**Submit for seeding consideration only.** E-mail as an attachment to; [thomas.neubauer@doe.k12.de.us](mailto:thomas.neubauer@doe.k12.de.us).

Duplicate this form as needed for each entrant per position.

**COACHES MUST SUBMIT A COMPLETED FORM FOR EACH TOURNAMENT ENTRY THAT YOU WANT SEEDED.**

School \_\_\_\_\_ Coach \_\_\_\_\_

Email \_\_\_\_\_ Coach's CELL PHONE \_\_\_\_\_

Player or Doubles Team	Position	W- L	Opponent	School	Scores	Date

## **TOURNAMENT INSTRUCTIONS FOR COACHES AND PLAYERS**

- 1. Players are to wear their team shirts with the school logo or plain white shirts only. They have the 15 min. default time to correct the situation.**
- 2. A 15 minute default rule will be followed.**
- 3. Winners are to: Return the balls, Report the score and obtain the time for the next match.  
(3:30 Qts, semi's, 1:30 Doubles finals, Singles to follow).**
- 4. A maximum of 1 hour will be allowed between matches.  
Players may take less time if both players agree.**
- 5. The warning for the point penalty system will be announced before the matches begin.  
\*Any player with cell phones that ring during their match will be given a point penalty.**
- 6. Coaches have been assigned to assist in first and second round matches.  
Please be available to assist with lines judging during the first and second rounds.**
- 7. Lines judges stand on opposite sides of the net. They do not make the calls but confirm or overrule a call when players ask.**
- 8. Players are not to leave the courts during changeovers, after the first set, or before the 10 point tie break.**
- 9. Only coaches may talk to the players during 1 changeover per set, within the 90 sec. Time limit. Coaches/teammates may talk to players between the first and second set. (2 min). In the best 2 of 3 sets, players may come off of the courts if they split sets. (10 min.). Cell phones may be used by the players during the time allowed, between sets only.**
- 10. If weather conditions are bad on Sat morning, we will delay the start a couple of hours. We will try to get both rounds in, if possible. If a few second round matches have not been completed, they will be played on Mon, time and place TBA. Call 302-857-3365 for information.**
- 11. Coaches, please make sure that your players and parents are aware of the rules.  
Hopefully, this will prevent any problems that could arise.**
- 12. Trainers will not be available on site for the entire Tournament.**

## **THE 7 POINT TIE-BREAK (TIE-BREAK GAME)**

Singles: A, having served the first game of the set, serves the first point from the right court. B serves points 2 and 3 (left and right), A serves points 4 and 5 (left and right); B serves point 6 (left) and after they change ends, point 7 (right). If necessary, A serves points 8 and 9 (left and right). B serves points 10 and 11 (left and right), and A serves point 12 (left). A player who reaches 7 points, provided there is a margin of 2 points over the opponent, wins the game and set. If the score has reached 6 points all, the players change ends and continue in the same pattern until 1 player establishes a margin of 2 points, which gives him/her the game and set. Note that players change ends every 6 points and that the player who serves the last point of one of these 6 point segments also serves the first point of the next one from the right court. For a following set, the players change ends and B serves the first game.

Doubles follows the same pattern with partners preserving the serving sequence. Assume A- B vs C-D, with A having served the first game of the set. A serves the first point (right), C serves points 2 and 3 (left and right), B serves points 4 and 5 (left and right),

D serves point 6 (left) and the teams change ends. D serves point 7 (right). If necessary, A serves points 8 and 9 (left and right), C serves points 10 and 11 (left and right), B serves point 12 (left). A team that wins 7 points provided there is a margin of 2 points over the opponents, wins the game and set. If the score has reached 6 points all, the teams change ends. B then serves point 13 (right) and they continue until 1 team establishes a 2 point margin and thus wins the game and set. As in singles, they change ends for 1 game to start a following set with team C-D serving first.

## **THE 10 POINT TIE-BREAK (MATCH TIE-BREAK)**

The 10 point Tie-Break is just like the 7 point tie-break except that the winner is the first player/team to reach 10 points (ahead by at least 2 points). When it is used in lieu of a third set, there is only a 2 minute break after the second set and players do not come off the court. In doubles, the serving team may decide who is serving first for their team. A doubles team may also change receiving positions at the start of a match tie-break.

# **ADJUSTED POINT PENALTY SYSTEM**

## **Table of Violations and Penalties**

### **Code Violations - Delay/ Conduct**

### **Penalties**

**Intentional delay after warm-up or between points or intentional violation of the 90 sec. rule**

**Warning is given during the pre-match introductions.**

**Not resuming play within 30 sec. after a Medical timeout.**

**First Offense – Loss of Point  
Second Offense- Loss of Game  
Third Offense – Default**

**Delay caused by obvious cramping (but only if the player has already received a Medical timeout for cramping).**

**If a player defaults as a result of a verbal or physical misconduct which is sportsmanship related, he/she would also be suspended for the next match in accordance with the DIAA game ejection rule.**

**Receipt of evaluation or treatment for one condition on more than 2 changeovers or Set breaks.**

**Taking more than 2 Medical timeouts during 1 stoppage of play.**

**Not resuming play after a changeover or Set Break during which the player received treatment.**

**The point penalty system should be enforced by the coaches during the regular season and by DIAA tennis committee members or site officials during the state tournament.**

**Not playing within 20 sec. of having been directed to resume play.**

**Passage of 20 sec. after any time violation.**

**Delay caused by getting a replacement racket that is not on the court.**

**Visible or audible profanity or obscenity.**

**Abuse of racket, balls or equipment.**

**Verbal or physical abuse of a player or official.**

### **Coaching**

**Abusive conduct by a player or a person associated with a player (IV.C.10. refers to this situation).**

**Retaliatory calls (obviously bad calls made in retaliation for opponents calls).**

**Unsportsmanlike conduct (any other conduct that is abusive or detrimental to the sport).**



**ADDRESSES OF PLAYING SITES**  
**(All Sites are readily found on Yahoo Maps)**

Saint Thomas More –	133 Thomas More Drive, magnolia, DE 19962
U of D Field House –	Route 273 (S. College Ave, Newark, DE
St. Andrew’s School –	350 Noxontown Road, Middletown, DE 19709-1605
Caesar Rodney High School -	239 Old North Road, Camden-Wyoming de 19934
Smyrna High School -	85 Duck Creek Parkway, Smyrna de 19977
Middletown High School –	120 Silver Lake Road, Middletown, DE 19709
Appoquinimink High School –	1080 Bunker Hill Road, Middletown, DE 19709
Dickinson High School	1801 Milltown Road, Wilmington, DE 19808-4099
Sanford School –	6900 Lancaster Pike, Hockessin, DE 19707- 0888

**INCLEMENT WEATHER PROCEDURE**

**Saturday**

If weather conditions are bad on Saturday morning, we will delay the start a couple of hours. We will try to get both rounds in, if possible. If a few second round matches have not been completed, they will be played on Monday, time and place TBA. Call 302-857-3365 for information, on Saturday morning.

**During the Week of May 23<sup>RD</sup>**

During the week, call 302-857-3365 for any weather related changes, or check the DIAA website

**“Announcements & Cancellations”**