

NOTIFICATION OF STATEWIDE CONTRACT

06/27/16

CONTRACT TITLE: Vehicle Rental Services

CURRENT CONTRACT PERIOD: October 19, 2015 through October 18, 2017

BUYER INFORMATION: Teri Schulte

(573) 522-3296

Teri.Schulte@oa.mo.gov

	Original Contract Period		
RENEWAL INFORMATION	August 20, 2010 through October 18, 2017		

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY.**PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.
THE USE OF THIS CONTRACT IS **PREFERRED** FOR ALL STATE AGENCIES.

See internal text for more details.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at http://oa.mo.gov/purchasing.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
C110265001	2640866160 1 2640866160 6 (payments)	Enterprise Rent A Car 6300 E. 37 th Street North Wichita, Kansas 67220 Payment Address: EAN Services LLC P.O. Box 402383 Atlanta, GA 30384-2383 Reservations Contacts: 1) www.enterprise.com 2) Contacting Local Enterprise Office 3) 1-800-736-8222 Account Contacts: Josh Lambert 417-868-8855 (Office) 417-671-1931 (Cell) 855-237-0893 (Fax) Joshua.m.lambert@ehi.com Scott A. Lerch 405-330-9191 slerch@erac.com	NO	YES

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
C110265002	1319385680 0	The Hertz Corporation 225 Brae Blvd. Park Ridge, New Jersey 07656 Reservations Contacts: 1) http://link.hertz.com/link.html?id=49142&LinkType=HZLK 2) Contacting Local Hertz Office 3) 1-800-654-3131 Account Contacts: Sam Crawley 804-475-2771 866-544-7445 (FAX) scrawley@hertz.com www.hertz.com	NO	YES

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
10/19/12 Through 10/18/17	06/27/16	Updated Enterprise pricing effective 06/15/16.
10/19/12 Through 10/18/17	03/02/16	Updated direct billing information for Enterprise.
10/19/12 Through 10/18/17	11/18/15	Updated e-mail link for Sam Crawley with Hertz.
10/19/12 Through 10/18/15	09/29/15	Extension of contracts through 10/18/2017. Price increase included for Hertz.
10/19/12 Through 10/18/15	09/14/15	Updated internet link for accident reporting and vendor number for payments to Enterprise.
10/19/12 Through 10/18/15	08/03/15	Updated Hertz contact information and website link.
10/19/12 Through 10/18/15	07/16/15	Updated employee ID information for Enterprise.
10/19/12 Through 10/18/15	05/12/15	Added surcharge information for other states/cities for both Enterprise and Hertz.
10/19/12 Through 10/18/15	05/04/15	Optional product coverage and/or blocks with Enterprise added to statewide for informational purposes. Applies to Enterprise contract only.

10/19/12 Through 10/18/15	04/08/15	Updated direct billing information for Enterprise.
10/19/12 Through 10/18/15	11/21/14	Updated contact information for Enterprise.
10/19/12 Through 10/18/15	08/06/14	Updated reservation link for Enterprise.
10/19/12 Through 10/18/15	07/17/14	Updated vendor number for payment address for Enterprise.
10/19/12 Through 10/18/15	05/23/14	Added vendor number for payment address for Enterprise.
10/19/12 Through 10/18/15	03/17/14	Updated zip code in the Enterprise address.
10/19/12 Through 10/18/15	02/28/14	Updated Hertz procedure for direct billing. Additional attachments provided.
10/19/12 Through 10/18/15	02/26/14	Updated Hertz procedure for direct billing.
10/19/12 Through 10/18/15	01/08/14	Updated Enterprise pricing effective January 1, 2014
10/19/12 Through 10/18/15	10/16/13	Updated contact information for Hertz.
10/19/12 Through 10/18/15	04/25/13	Buyer Update

10/19/12 Through 10/18/15	04/25/13	Removal of hourly rental from contract C110265001.
10/19/12 Through 10/18/15	10/18/12	Extension of contracts through 10/18/2015.
08/20/2010 Through 10/18/2012	08/31/12	Updated contact information for Enterprise.
08/20/2010 Through 10/18/2012	06/11/12	Updated contact information for Enterprise.
08/20/2010 Through 10/18/2012	04/30/12	Updated Enterprise pricing effective May 1, 2012.
08/20/2010 Through 10/18/2012	03/12/12	Updated Hertz pricing effective February 15, 2012.
08/20/2010 Through 10/18/2012	02/24/11	Updated Hertz contact information.
08/20/2010 Through 10/18/2012	01/01/11	Updated Enterprise pricing effective January 1, 2011.
08/20/2010 through 10/18/2012	08/31/10	Initial issuance of new statewide contract

<u>VEHICLE RENTAL SERVICES – STATEWIDE NOTICE</u> GENERAL CONTRACT INFORMATION

Purpose:

The contracts identified herein have been awarded to serve State of Missouri agencies, political subdivisions or governmental entities specified by the State of Missouri for vehicle rental services. The contracts are piggyback contracts off of current Western State Contracting Alliance (WSCA) contracts.

Preferred Use Contracts:

The contracts shall be considered a preferred-use contracts which means all state agencies should use the contracts for the services on contract if needed. Even though the contract is considered a preferred-use contract, there will be rare situations where an agency may waive itself from using the contract so long as such determination is supportable and in the best interest of the State. Reasons for not using the contract shall include but shall not necessarily be limited to the following: vehicle type available is not usable by the state agency; vehicle availability is not meeting state agency's needs; specific item on contract is not what the state agency legitimately needs to meets its agency's public responsibilities; cost of the item exceeds historical and/or current market pricing and it would be unduly burdensome for the agency to pay the contract price.

State Vehicular Travel Policy (SP-12) Requirements & Trip Optimizer:

The State Vehicular Travel Policy requires employees to take the lowest cost travel option for in-state travel. Please refer to the following website to view the State Vehicular Travel Policy: http://tripoptimizer.mo.gov/.

The Trip Optimizer is a tool to help agencies determine the most cost effective mode of in state travel between state vehicles, rentals, mileage reimbursement and Amtrak. State employees simply have to enter the number of trip days and round trip miles and the most cost effective travel option is displayed. The Trip Optimizer can be found on the State Fleet Management website at: http://tripoptimizer.mo.gov/.

In the event it's more cost-effective to rent a car off this contract, then please do so.

State Travel Regulations:

All travel must be conducted in compliance with state travel regulations. Please consult this site for details:

http://www.sos.mo.gov/adrules/csr/current/1csr/1c10-11.pdf

Rental Locations:

Attached herein is a listing of Missouri rental locations for both Enterprise Rent-A-Car and The Hertz Corporation.

Rental Reservations:

The employee must rent the vehicle for official state use only.

Enterprise has an online reservation system with the state contract pricing built in. A link to the online reservation website is included within the Trip Optimizer or at:

http://www.enterprise.com/car_rental/deeplinkmap.do?bid=028&refId=MOSTATE. Reservations may also be made by calling the Enterprise national reservation phone line: 1-800-RENT-A-CAR (1-800-736-8222).

Hertz has an online reservation system for the State of Missouri. Contract pricing is built in. A link to the online reservation website is included within the Trip Optimizer or can be directly accessed at: http://link.hertz.com/link.html?id=49142&LinkType=HZLK. Reservations may also be made by calling Hertz at: 1-800-654-3131.

Employees should select the appropriate department name and account name within the online reservation sight. The renter must also be 18 years old and have a valid Missouri driver's license.

Employee ID/Billing ID Needed To Rent:

Enterprise: At the time of rental the protocol will be for Enterprise to ask the state employee to provide a valid state employee identification and a current (i.e., not expired) Driver's License. As an added security feature, Enterprise representatives will also ask for a 6-digit billing number in order to verify the department the employee is with. If your agency is not aware of your billing number, please contact Josh Lambert at the number listed on the front of this notice.

Customer Numbers:

To obtain the contracted rental rate the employee should identify themselves as a State of Missouri employee and provide the names of their department and account.

Payment with the P-card/Central Travel Desk Card:

Use of the P-card for rentals is preferred.

Enterprise – Enterprise will continue to offer the option to the State of Missouri a "Ghost Account P Card" program. This program allows State of Missouri departments who have central travel P-cards and a central travel desk another option to the direct bill program. State of Missouri financial and or accounting contacts who wish to use the Ghost Account P-Card option will present P-Card information to Enterprise and be assigned a specific non-published customer number specific to the individual P-card. The Ghost Account number is given to the Central Travel desk coordinator. Enterprise employees do not have access to this number and will be unable to obtain any information on this account should someone walk in off the street. This Ghost Account number allows that centralized travel coordinator to use this number to make reservations and have rental charges placed to this card. Estimated charges are placed on the card at the time of rental. No charges are placed at the time of reservation. The Enterprise branch will ask each State employee for a valid Driver's License and a State ID when the rental vehicle is picked up.

Hertz Corporation – In order to utilize the P-Card for rentals through Hertz, a division/department must obtain a direct billing account for the specific P-Card to be used (see instructions below). Each agency will be assigned a confidential "#1 number" for booking reservations. Upon making reservations, the employee should reference their #1 number and CDPID# 1898236. This will access the correct rates for the contract. NOTE: If your agency does not have an approved #1 number (based on application process below), you can still access the contracted rates by providing the CDPID#, however the employee will have to pay for the rental with their own personal credit card and seek reimbursement.

Direct Billing Set Up:

In order to facilitate direct billing or to make changes to an existing direct bill account please contact the following:

Enterprise Rent-A-Car Hertz Corporation
Josh Lambert Sam Crawley
417-868-8855 (Office) 804-475-2771
417-671-1931 (Cell)

<u>Hertz Corporation</u> – Agencies should follow the directions provided on the PDF attachment entitled C110265002 – State of Missouri Applicant Program, as well as complete the first page of the Excel attachment entitled C110265002 – Hertz Credit Application. Send the application to Sue Harrision via e-mail or fax (listed on the application). This will basically give approval for reservations to be billed to the P-Card. Upon approval of the application, your agency will be assigned a confidential #1 number for booking reservations.

<u>Enterprise</u> – Agencies can access the necessary billing form for Enterprise at the following link: <u>http://oa.mo.gov/general-services/state-fleet-management/contracts/rental-vehicles/enterprise-vehicle-contract</u>

Other Billing Arrangements:

State employees may still rent a vehicle for official state use by presenting a valid, un-expired drivers license, State of Missouri ID card and either a credit card or the State Procurement Card.

Visual Inspection Before and After Rental:

State employees should visually inspect the windshield and the exterior and interior of the rental vehicle for any damage prior to departure and upon return of the vehicle. Any damage identified prior to departure should be reported to the rental location immediately.

Returning Vehicles:

All vehicles must be returned to the same location from which they were rented.

Vehicle Fuel Level:

At the time of pick-up the vehicle must be provided to the renter with a full tank of fuel. Vehicles must be returned to the rental location with a full tank of fuel.

Insurance:

The daily rental rate includes all insurance coverages. Additional coverage does not need to be purchased on any type of rental.

Accident Reporting Procedures:

A driver involved in an accident in a state vehicle or rental vehicle should contact the nearest law enforcement official. Do not make any statement concerning assumption of liability. Give only the information required by the law enforcement authorities.

Collision damage and liability coverage are included in the daily rental rate. In the event of a serious accident where there is major damage to vehicles, property or bodily injury, please contact the Office of Administration, Risk Management Section to discuss whether the accident should be reported. In all cases, capture the following basic information: Names, addresses, vehicle registration, driver license number, and phone number of the other drivers and information on any other persons involved. Obtain insurance information from the other drivers. Record facts about the vehicle, property damage and any damage to other property. Get the names and addresses of all available witnesses to the accident.

Immediately contact the Enterprise renting branch listed on the pink copy of the rental agreement given to you at the time of rental, and complete an Enterprise Accident Report form. Do not sign any statements except those required by law enforcement officials, Risk Management or Enterprise. Report the accident to your state agency and contact OA Risk Management prior to completing the l Automobile Loss Notice Form # MO300-0068. If it is deemed necessary to report the accident to OA/Risk Management forward the completed form to Risk Management within two days. Request a copy of the police report and forward it to:

Risk Management Office of Administration P.O. Box 809 Jefferson City, MO 65102.

State guidelines about accident reporting can be found at this Internet site:

http://oa.mo.gov/general-services/risk-management/liabilityauto-claims

ENTERPRISE Optional Product Coverage and/or Blocks

The following optional product coverage and/or blocks have been implemented by Enterprise within their computer system. These blocks should help reduce the amount of unnecessary charges that state agencies see on their invoices. This chart is for informational purposes to state employees only and only pertains to Enterprise.

(A <u>contractual block</u> indicates that state agencies are not allowed to purchase that item at any time. Enterprise system should not provide as an option when making reservations. A <u>billing block</u> indicates the charge cannot be billed to an agency on their invoice but a state employee can purchase the item out of pocket and expense it.)

PAI/PEC	CONTRACTUAL BLOCK – Never allowed to purchase – employees can't ask for it and it cannot be offered.	Prevents employees from purchasing accident insurance (PAI) which would pay out on accidental death, accident medical expenses, or ambulance expenses. Would also prevent employees from purchasing Personal Effects Coverage (PEC) if something happens to their personal belongings.
Damage Waiver	INCLUDED IN BASE RATE ON WSCA CONTRACT	Collision Damage Waiver
Liability	INCLUDED IN BASE RATE ON WSCA CONTRACT	Contract already includes up \$1,000,000 in liability coverage.
Roadside Protection	BILLING BLOCK - Cannot be billed to the agency, but employees could purchase out of pocket and then expense it.	Roadside assistance is an additional fee that would cover such things as: replacement of lost keys, lockout service, flat tire service (but wouldn't include the cost of a replacement tire), jumpstarts and fuel delivery service for up to 3 gallons of fuel.
Carefree Personal Protection (NCR Only)	DOES NOT APPLY	
National Protection Plus (National Only)	DOES NOT APPLY	
Fuel Service Option	DO NOT BLOCK	If Mo decided to block AND an employee failed to refuel as required, the agency would be charged at a 'regional' ppg instead of 'local' ppg.
GPS	BILLING BLOCK – Cannot be billed to the agency, but employees could purchase out of pocket and then expense it.	
Frequent Flyer Points (National Only)	DOES NOT APPLY	
Upsell	CONTRACTUAL BLOCK	Blocking the "Upsell" option prevents Enterprise employees from charging or offering upgrades over the reserved category. However, if the size vehicle reserved is unavailable a free upgrade to the next class will still be given to the renter at no additional charge.

$\frac{ENTERPRISE\ RENT-A-CAR\ PRICING}{C110265001}$

				Long Term Rentals Daily Charg		
				31-90	91-160	161 +
	Daily	Weekly	30 days	days	days	days
Vehicle Type	(Per Day)	(Per Week)	(Per Month)	(Per Day)	(Per Day)	(Per Day)
	Day)	WCCK)	Wionin	Day	Day)	Day)
Sedans			-			069
	009	021	033	045	057	\$18.7
Compact	\$31.30	\$156.51	\$626.05	\$20.36	\$19.35	3
·						070
Standard /	010	022	034	046	058	\$20.3
Intermediate	\$33.20	\$166.00	\$664.01	\$21.52	\$21.11	0
	011	023	035	047	059	071 \$21.7
Full Size	\$35.79	\$178.94	\$715.78	\$23.28	\$22.23	2
Passenger Vans	Q	\$11.010 1	· • · · · · · ·	\$20.20	V	
- dooongor vario			036			072
	012	024	\$1,074.4	048	060	\$32.4
Mini-Van	\$53.72	\$268.62	8	\$34.51	\$33.50	8
	0.40	00.5	037	0.40	004	073
12 Daggangar Van	013 \$100.91	025 \$504.56	\$2,018.2	049 \$64.27	061	\$59.2
12 Passenger Van	\$100.91	\$304.30	3	\$64.37	\$61.14	2
SUV's			038			
Sm. SUV (5	014	026	\$1,095.3	050	062	074
Passenger)	\$54.77	\$273.85	9	\$34.51	\$33.50	\$32.48
,			039			075
Lg. SUV (7-8	015	027	\$1,692.6	051	063	\$49.7
Passenger)	\$84.63	\$423.15	1	\$54.10	\$51.39	7
Green Vehicles						
	016	028	040	052	064	076
Hybrid	\$47.37	\$236.85	\$947.40	\$30.82	\$29.27	\$28.3 5
Tryblid	Ψ-1.01	Ψ200.00	Ψ0+7.+0	ψ00.02	Ψ20.21	077
	017	029	041	053	065	\$28.3
Alternative Fuel	\$47.37	\$236.85	\$947.40	\$30.82	\$29.27	5
Pick-Ups / Cargo						
	0.40	000		0.5	000	078
Small Diak Lla	018	030	042	054	066	\$28.9
Small Pick-Up	\$48.89	\$244.46	\$963.40 043	\$31.47	\$29.94	079
	019	031	\$1,061.0	055	067	\$31.4
Large Pick-Up	\$53.05	\$265.27	8	\$34.00	\$32.48	7
						080
0	020	032	044	056	068	\$25.3
Cargo Van	\$43.07	\$215.33	\$861.33	\$27.41	\$26.14	8

ENTERPRISE GEOGRAPHIC SURCHARGES: U.S./PUERTO RICO/DISTRICT OF COLUMBIA

\$6.00	CALIFORNIA: Los Angeles Metro, San Diego Metro, San Francisco Metro, Oakland Metro, Sacramento Metro, Riverside Metro, San Bernardino Metro TEXAS: Midland Metro, Lubbock Metro, Austin Metro, College Station Metro, Houston Metro, Dallas/Ft Worth Metro, San Antonio Metro, Brownsville/Corpus Christi Metro
\$7.00	VERMONT: Burlington Metro, NEW YORK: Albany Metro

\$10.00	ALASKA: Fairbanks, Anchorage, Juneau
\$15.00	NEW YORK: Long Island Metro, Westchester Metro, Newark Metro
\$23.00	NEW YORK: New York City Metro

$\frac{\textbf{HERTZ CORPORATION PRICING}}{\textbf{C110265002}}$

Long Term Rentals Daily Charge

Daily	Mookly	20 days	24.00	04 460	161 +
•					days
Day)	Week)	Montn)	(Per Day)	(Per Day)	(Per Day)
001	013	024	035	046	057
\$29.00	\$159.50	\$653.95	\$21.80	\$21.80	\$21.80
002	014	025	036	047	058
\$33.00	\$181.50	\$744.15	\$24.81	\$24.81	\$24.81
003					·
# 00.00	015	026	037	048	059
\$36.00					\$27.06
	,	,	,		
		027			
004	016	-	038	049	060
					\$43.60
Ψ00.00	ΨΟ10.00	•	Ψ10.00	Ψ10.00	Ψ10.00
005	017		030	050	061
					\$59.38
Ψ13.00	Ψ+0+.00		ψ00.00	ψ55.56	ψ55.56
		000			
000	040		0.40	054	000
					062
\$63.00	\$346.50	,	\$47.36	\$47.36	\$47.36
007	0.40		0.4.4	0.50	000
					063
\$84.00	\$462.00	0	\$63.14	\$63.14	\$63.14
			_	053	064
	\$231.00	\$947.10	\$31.57	\$31.57	\$31.57
009					
\$44.00	N/A		N/A	N/A	N/A
	021	\$1,172.6	043	054	065
\$52.00	\$286.00	0	\$39.09	\$39.09	\$39.09
		033			
011	022	\$1,894.2	044	055	066
\$84.00	\$462.00	0	\$63.14	\$63.14	\$63.14
012		034			
\$106.0	023		045	056	067
0	\$583.00	0	\$79.68	\$79.68	\$79.68
	\$29.00 002 \$33.00 003 \$36.00 004 \$58.00 005 \$79.00 006 \$63.00 007 \$84.00 009 \$44.00 010 \$52.00 011 \$84.00 012 \$106.0	(Per Day) (Per Week) 001 \$29.00 013 \$159.50 002 \$159.50 014 \$33.00 003 \$181.50 003 \$198.00 004 \$198.00 015 \$198.00 005 \$198.00 017 \$79.00 \$79.00 018 \$344.50 007 \$434.50 019 \$44.00 008 \$231.00 009 \$42.00 \$44.00 N/A 010 \$21 \$286.00 012 \$462.00 012 \$84.00 023 \$462.00	(Per Day) (Per Week) (Per Month) 001 013 024 \$29.00 \$159.50 \$653.95 002 014 025 \$33.00 \$181.50 \$744.15 003 \$36.00 \$198.00 \$811.80 004 016 \$1,307.9 \$58.00 \$319.00 0 005 \$17 \$1,781.4 \$79.00 \$434.50 5 006 \$346.50 5 007 019 \$1,894.2 \$84.00 \$462.00 0 008 \$231.00 \$947.10 009 \$44.00 N/A N/A 010 \$21 \$1,172.6 \$52.00 \$286.00 0 012 \$462.00 0 012 \$3462.00 0	(Per Day) (Per Week) (Per Month) days (Per Day) 001 013 024 035 \$29.00 \$159.50 \$653.95 \$21.80 002 014 025 036 \$33.00 \$181.50 \$744.15 \$24.81 003 015 026 037 \$36.00 \$198.00 \$811.80 \$27.06 004 016 \$1,307.9 038 \$58.00 \$319.00 0 \$43.60 005 017 \$1,307.9 038 \$79.00 \$434.50 5 \$59.38 006 018 \$1,781.4 039 \$59.38 007 019 \$1,894.2 040 \$63.14 008 020 \$1,894.2 041 \$63.14 008 020 \$947.10 \$31.57 009 \$44.00 N/A N/A N/A \$52.00 \$286.00 0 \$39.09 011 022 \$1,8	Daily (Per Day) Weekly (Per Month) 30 days (Per Month) 31-90 days (Per Day) 91-160 days (Per Day) 001 013 024 035 046 \$29.00 \$159.50 \$653.95 \$21.80 \$21.80 002 014 025 036 047 \$33.00 \$181.50 \$744.15 \$24.81 \$24.81 003 \$198.00 \$811.80 \$27.06 \$27.06 004 016 \$198.00 \$1,307.9 038 049 \$58.00 \$319.00 0 \$43.60 \$43.60 005 \$17 \$1,307.9 038 049 \$79.00 \$434.50 \$1,420.6 040 \$43.60 006 018 \$1,420.6 040 051 \$63.00 \$346.50 \$1,894.2 041 052 \$84.00 \$462.00 0 \$31.57 \$31.57 008 \$20 \$31 042 \$31.57 009 \$44.00 \$21 \$1,

Hertz City or State

Surcharge or Differential Rates:

\$3.00	CALIFORNIA: Burbank AP, John Wayne AP, Oakland AP, San Jose AP
\$6.00	IDAHO: Idaho Falls, Boise, Pocatello, Sun Valley; MONTANA: Missoula; WASHINGTON: Pullman, Spokane
\$8.00	WASHINGTON DC; ILLINOIS: Chicago; MASSACHUSETTS: Boston; MARYLAND: Baltimore; MICHIGAN: Detroit; PENNSYLVANIA: Philadelphia
\$10.00	IDAHO: Hailey; MONTANA: Butte; OREGON: Bend, Klamath Falls, Medford, Pendleton, Redmond, Salem AP Only (minivans, SUV's & hybrids only), Sun River; WASHINGTON: Pasco, Walla Walla, Wenatchee, Yakima
\$13.00	CALIFORNIA: San Luis Obispo

\$19.00	NEW JERSEY: Newark
\$20.00	IDAHO: Lewiston
\$29.00	NEW YORK: JFK, LGA, Manhattan

ENTERPRISE RENT-A-CAR MISSOURI LOCATIONS

					PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP	NUMBER
2422 255	0.504.00 1.1.50 1.	A 551		63123-	(0.4.4) 455 0500
012A Affton	8501 Gradvois Road	Affton	MO	4603 63010-	(314) 457-8706
0128 Arnold	3932 Jeffco Blvd	Arnold	МО	4212	(636) 461-1469
O 120 / Willow	OCCE COMOC BIVE	7 tilloid	1010	65605-	(000) 101 1100
519D Aurora	1411 South Elliott	Aurora	МО	2103	(417) 678-6123
				63011-	(222) 222 222
0184 R. Gate Dodge	15502 Manchester Road	Ballwin	MO	3002 64012-	(636) 227-9580
0576 Adams Ford	800 Quick Trip Way	Belton	МО	4658	(816) 348-7816
0070 Additis Ford	oco Quick Trip Way	Deiton	IVIO	64012-	(010) 040-1010
05A4 Benton	305 E. North Ave.	Belton	МО	2014	(816) 348-7805
				63134-	
0110 St. Louis Airport	9305 Natural Bridge Rd	Berkeley	MO	3144	(314) 427-7757
0523 Blue Springs	725 N. 7 Highway	Blue Springs	МО	64014- 2426	(816) 224-4949
0525 Blue Springs	725 N. 7 Highway	blue Springs	IVIO	65616-	(610) 224-4949
519H Branson Downtown	1029 1/2 West State Highway 76	Branson	МО	9426	(417) 336-2000
	•			63044-	
0138 Bridgeton	11541 Saint Charles Rock Road	Bridgeton	MO	2726	(314) 209-0422
0404 5-14	11200 St Charles Dood Dood	Dridanton	MO	63044- 2719	(244) 244 2222
0191 Feld	11200 St Charles Road Road	Bridgeton	MO	63044-	(314) 344-3333
01Z1 Truck NW Ind	186 NW Industrial Court	Bridgeton	МО	1276	(314) 739-0959
		J		63701-	(-)
0120 Cape Girardeau	2008 N Kingshighway	Cape Girardeau		2128	(573) 339-7800
2425 2	0000 N. Kin sahiahasa 04	O a man O'manda and		63701-	(570) 004 7400
0125 Cape Remarketing	2008 N. Kingshighway St.	Cape Girardeau	MO	2128 63005-	(573) 334-7469
0141 Spirit of St Louis	18281 Edison Ave	Chesterfield	МО	3714	(636) 519-9080
				63105-	(000) 010 0000
0139 Clayton Downtown	7730 Bonhomme Avenue	Clayton	MO	1909	(314) 862-4486
	400 0 1 1 4 5			63105-	(0.4.4) 0.00 4.4.5.5
01KA Ritz Carlton	100 Carondelet Plaza	Clayton	MO	3434 65202-	(314) 863-1129
5194 Columbia North	705 A Vandiver	Columbia	МО	3706	(573) 442-0555
O TO TO STATISTICAL PROPERTY.	10071 Validiver	Columbia	1010	65203-	(370) 442 0000
519R Columbia - Downtown	112 N. Providence Rd.	Columbia	МО	4186	(573) 256-8000
				65201-	
519U Columbia Airport	11300 S. Airport Dr.	Columbia	MO	7609	(573) 442-3254
0132 Plaza Motors	11830 Olive Blvd.	Creve Coeur	MO	63141-	(314) 567-1307

					PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP 6718	NUMBER
0155 Weber Chevrolet	12015 Olive Blvd.	Creve Coeur	МО	63141- 6721	(314) 432-1607
0133 Weber Chevrolet	12013 Olive Biva.	Cieve Coedi	IVIO	63141-	(314) 432-1007
0165 WP Lou Fusz	10323 Old Olive Street Rd	Creve Coeur	МО	5921	(314) 994-3991
0100 111 2001 002	10020 Old Olive Olioce Fid	01010 00001	1010	63841-	(011) 001 0001
0177 Dexter	905 N One Mile Road	Dexter	МО	1037	(573) 624-1700
				63011-	,
0112 Ellisville	15479 Manchester	Ellisville	MO	4634	(636) 391-5100
0136 Moore Cadillac	15950 Manchester Road	Ellisville	MO	63011	(636) 207-7949
				63011-	
0189 Bommarito Olds	15700 Manchester Road	Ellisville	MO	2206	(636) 594-1908
0400 M	44440 Marrahaatan Daad	F0::01-		63011-	(000) 000 0700
0190 Moore Jaguar	14116 Manchester Road	Ellisville	MO	4523 63025-	(636) 230-3722
0181 Eureka	76 Hill Top Village Center	Eureka	МО	1189	(636) 938-4058
UTOT EUTERA	70 Tilli Top Village Ceriter	Euleka	IVIO	63640-	(573) 747-1447
0163 Farmington	202 W Karsch Blvd	Farmington	МО	2105	(3/3) /4/-144/
	202 W Marcon Biva	r annington		63026-	
0157 Fenton	1121 Garvois Road	Fenton	МО	4504	(636) 349-2217
				63026-	
01Z2 Truck Fenton	101 Fabick Drive	Fenton	MO	2931	(636) 343-4440
				63136-	
0147 Ferguson	10638 New Halls Ferry Road	Ferguson	MO	4429	(314) 868-4077
0404 5	205 O. Travers on Black	Factors	МО	63028-	(000) 004 4070
0124 Festus	635 S. Truman Blvd.	Festus		2234 63031-	(636) 931-1976
0137 Florissant	1090 N Highway 67	Florissant	МО	4720	(314) 831-9555
0137 1 lottssatit	1090 N Flighway 07	1 IOHSSAIR	IVIO	63031-	(314) 031-9333
0194 Londoff	1375 Dunn Road	Florissant	МО	8117	(314) 838-9797
			15	64118-	(=::/=====:=
0505 Kansas City North	7507 N. Oak TRFY	Gladstone	MO	1758	(816) 436-6900
				64118-	
05A6 Van Chevrolet	100 NW Vivion Rd.	Gladstone	MO	4539	(816) 453-4778
				64030-	(2.42) = 2-4.44
0526 Grandview	1512 Main St.	Grandview	MO	2539	(816) 765-4404
0524 Horrisonville	2502 Cantroll	Harriganyilla	N40	64701-	(016) 200 6007
0531 Harrisonville	2502 Cantrell	Harrisonville	MO	0445 63042-	(816) 380-6807
0114 Hazelwood	623 Dunn Road	Hazelwood	МО	1725	(314) 895-9904
VIII II	020 Buill Road	i iuzciwoou	1010	63042-	(014) 000-0004
0151 Bhelmann	820 Mc Donnell Blvd	Hazelwood	МО	2306	(314) 895-2650
0158 Sapaugh Motors	1507 Mc Nutt Road	Herculaneum	МО	63048-	(636) 937-8888

		4.5			PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP 0667	NUMBER
0504 Independence	3850 South Noland Road	Independence	МО	64055- 3345	(816) 836-3200
0304 independence	3030 South Notatio Noau	independence	IVIO	64055-	(010) 030-3200
0534 N Independence	1604 S. Noland Road	Independence	МО	1310	(816) 461-1461
				64055-	(/
0567 Broome Olds	11911 E. US Highway 40	Independence	MO	6018	(816) 358-6204
0573 Independence Lincoln-				64055-	
Mercury	3225 S. Noland Rd.	Independence	MO	1317	(816) 461-4733
OFOO Notond Dood	2000 C Naland Dd	la de a sa de a se		64055-	(040) 050 0040
0580 Noland Road	2860 S. Noland Rd.	Independence	MO	1330 65109-	(816) 252-2249
5196 Jefferson City	1419 Missouri Boulevard	Jefferson City	МО	1727	(573) 635-9000
3130 Jenerson Orty	1413 Missouri Bodievard	ocherson oity	IVIO	65109-	(373) 033-3000
519T Jefferson City-Kehoe Ford	814 Southwest Blvd.	Jefferson City	МО	2658	(573) 893-2889
				64804-	,
5195 Joplin South	1121 East 15th Street	Joplin	MO	0810	(417) 782-4443
				64801-	
519P Joplin North	2008 E. 7th	Joplin	MO	1876	(417) 626-8309
0502 Kanasa City Dawntown	600 Crand Avanua	Kanaga Citu	MO	64106- 1498	(046) 040 4700
0503 Kansas City Downtown	600 Grand Avenue	Kansas City	MO	64114-	(816) 842-4700
0522 Watts Mill	1146 West 103rd Street	Kansas City	МО	4502	(816) 942-2322
OOZZ TTULLO IIIII	THE THE TEST OF A CHEST	Transac City		64110-	(0:0) 0:2 2022
0524 Brookside	1410 East 63rd Street	Kansas City	MO	3530	(816) 444-8940
				64111-	
0533 Midtown Plaza	3543 Main	Kansas City	MO	1883	(816) 931-1208
OFOE North Konson Otto	A400 Neath Oak Traffaceas	1/		64116-	(040) 450 0000
0535 North Kansas City	4103 North Oak Trafficway	Kansas City	MO	4535 64116-	(816) 452-2020
0540 Executive Airport	10 Richards Rd.	Kansas City	МО	4253	(816) 842-4700
OUTO EXCOUNTO AN PORT	To Monardo Na.	Transas ony	IVIO	64111-	(010) 042 4700
0545 Major Cadillac	3200 Main	Kansas City	МО	1903	(816) 777-3327
0547 Bob Sight	13901 Washington Street	Kansas City	МО	64145	(913) 782-6868
		·		64153-	
0548 Superior North	9350 NW Prairie View Rd.	Kansas City	MO	1858	(816) 801-5914
				64131-	(0.40) 0.44 0.500
0575 Hendricks	9400 Troost Ave.	Kansas City	MO	3056	(816) 941-2500
05A1 Kansas City	969 Tel Aviv Ave.	Kansas City	МО	64153- 2031	(816) 464-2500
ODAT Kansas Oity	JOSTELAVIVAVE.	Nansas Oily	IVIO	64114-	(010) 404-2000
05A5 Carstar Wornall	8200 Wornall Rd.	Kansas City	МО	5808	(816) 237-1244
519K Kirksville	2611 S. Franklin St.	Kirksville	MO	63501-	(660) 665-3396

DD ANOU NUMBER	ADDDEGG	OLTY	ОТ	710	PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP 6508	NUMBER
				63122-	
0146 Kirkwood	11135 Manchester Road	Kirkwood	МО	1253	(314) 965-5530
V 140 Kilk WOOd	11100 Marienester Road	Tankwood	IVIO	63124-	(014) 303-3330
0101 Sales Branch	8844 Ladue Road	Ladue	МО	2087	(314) 863-6886
				65536-	,
519C Lebanon	601 A North Jefferson	Lebanon	MO	2798	(417) 533-7368
				64063-	
0517 Lees Summit	1025 SW Blue Parkway	Lees Summit	MO	2101	(816) 246-8185
				64068-	/- / - / / / / /
0527 Liberty	421 North 291 Highway	Liberty	MO	1043	(816) 792-1444
0474 Manlaura d	7006 Manahastar Daad	Manlawaad	MO	63143- 2400	(244) 647 2720
0174 Maplewood	7226 Manchester Road	Maplewood	MO	64116-	(314) 647-2730
0558 Jack Miller	3100 Burlington St.	North Kansas City	МО	5104	(816) 842-2000
0556 Jack Willer	3100 Burlington St.	North Kansas City	IVIO	63366-	(810) 842-2000
0135 O Fallon	507 S Main St	O Fallon	МО	2534	(636) 240-8886
0.00 0.1 0.1011	COT C INIGHT CC	O T GIIOTI	1010	63775-	(000) 210 0000
0182 Perryville	1795 S Perryville Blvd	Perryville	МО	6157	(573) 547-1411
	,			64151-	
0542 Platte Woods	7515 Prairie View Road	Platte Woods	MO	1545	(816) 746-4000
				63901-	(573) 686-4777
0121 Poplar Bluff	1115 Three Rivers Blvd	Poplar Bluff	MO	3071	
				64133-	
0508 Raytown	9720 E. State Route 350	Raytown	MO	6515	(816) 358-0404
540A Dalla	1501 Dieben Avenue	Della	N40	65401-	(572) 244 0046
519A Rolla	1501 Bishop Avenue	Rolla	MO	2154 63303-	(573) 341-9946
0108 St. Charles	3725 Veterans Memorial Pkwy	Saint Charles	МО	3105	(636) 946-3010
0100 St. Onanes	3723 Veteraris Memoriai i kwy	Jaint Gharles	IVIO	64506-	(030) 940-3010
0509 St. Joseph	210 N. Belt HWY	Saint Joseph	МО	3411	(816) 233-9999
			10	63109-	(0.0) 200 0000
0102 Kingshighway	4927 South Kingshighway	Saint Louis	MO	2972	(314) 832-8800
	3 3 7			63108-	
0104 St. Louis Midtown	3925A Lindell Blvd	Saint Louis	MO	3203	(314) 534-4440
				63011-	
0105 Manchester	14374 Manchester Road	Saint Louis	MO	4047	(636) 227-5856
0400 D III	0000 W 4 51 3			63136-	(0.4.4) 50.4 ==0.5
0106 Dellwood	9803 West Florissant	Saint Louis	MO	1481	(314) 524-7700
0407 South County	F710 Couth Landhardh	Spint Louis	N40	63123-	(214) 040 6000
0107 South County	5718 South Lendbergh	Saint Louis	MO	6959 63126-	(314) 842-6220
0115 Crestwood	9933 Watson Road	Saint Louis	МО	1826	(314) 965-5900
VIII OIESIWOOU	ออออ พลเอบทางบลน	Janit Louis	IVIO	1020	(314) 303-3300

					PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP	NUMBER
	40504 B			63132-	(0.4.4), 400, 0000
0116 Westport	10501 Page	Saint Louis	MO	1003 63141-	(314) 423-2902
0119 Creve Coeur	11931 Olive Blvd.	Saint Louis	МО	6721	(314) 569-3200
0119 Cleve Coedi	11931 Olive Bivu.	Saint Louis	IVIO	63011-	(314) 309-3200
0127 ELCO Chevrolet	15110 Manchester Road	Saint Louis	МО	4628	(636) 391-7022
				63125-	(111)
0134 Lemay	3701 Lehay Ferry Road	Saint Louis	MO	4507	(314) 894-4400
				63102-	
0142 Downtown St Louis	226 N 4th Street, Downtown	Saint Louis	MO	1902	(314) 436-7100
0143 Brentwood	2229 S. Brentwood Blvd	Saint Louis	МО	63144- 1832	(24.4) 040 422
0143 Brentwood	2229 S. Brentwood Biva	Saint Louis	IVIO	63132-	(314) 918-133
0178 WP Dodge	10964 Page Ave	Saint Louis	МО	1003	(314) 423-2902
	- root i ago i ii a	00		63139-	(0.1) 120 2002
0186 Fyler & S. King	3260 South Kingshighway Blvd	Saint Louis	MO	1114	(314) 752-5852
				63146-	
0187 Plaza Body Shop	11820 Lackland Road	Saint Louis	MO	4206	(314) 997-6559
0400 Danaia ana	000 14/2 alain atau Aus	Opint Louis		63101-	(0.4.4) 500 0000
0193 Renaissance	800 Washington Ave	Saint Louis	MO	1202 63132-	(314) 588-0303
01Z3 Truck Page	10144 Page Ave	Saint Louis	МО	1436	(314) 426-2637
0120 Huck Luge	101441 age Ave	Gaint Louis	IVIO	65584-	(314) 420-2001
519E Fort Wood	208 Old Rt. 66	Saint Robert	МО	3726	(573) 336-7355
				65301-	, ,
0529 Sedalia	2409 West Broadway	Sedalia	MO	2537	(660) 827-3575
	4000 1			63801-	(573) 471-7300
0123 Sikeston	1020 Linn	Sikeston	MO	2223 65807-	
5191 Springfield South	3220 S. Campbell Ave.	Springfield	МО	4913	(417) 886-6640
O TO T Optinigheid Goddi	0220 O. Odinippoli Ave.	Opinigheid	IVIO	65803-	(+17) 000-00+0
5193 Springfield North	207 E. Kearney St.	Springfield	МО	3015	(417) 866-0300
	Ž			65807-	
5198 Springfield Reliable Chevrolet	3655 South Campbell	Springfield	MO	5201	(417) 882-2088
	0044 0 01 4 3			65804-	(447) 000 0000
519J Springfield Friendly Ford	3241 S. Glenstone Ave.	Springfield	MO	4405	(417) 889-2280
519L Springfield - Thompsons	1555 E. Independence St.	Springfield	МО	65804- 3739	(417) 877-7909
o 10 L opinigheid - Thompsons	1000 L. Independence of.	Opinigheid	IVIO	65807-	(+11) 011-1303
519Q Springfield Central	1122 W. Sunshine St.	Springfield	МО	2448	(417) 832-9470
				65803-	, , , , , , , , , , , , , , , , , , , ,
519S Springfield Airport	5000 W. Kearney, Ste. 8	Springfield	MO	2060	(417) 862-0753
016A St. Peters Chero	4316 N Service Road	St Peters	MO	63376-	(636) 936-3669

					PHONE
BRANCH NUMBER	ADDRESS	CITY	ST	ZIP	NUMBER
				3942	
				63376-	
0140 St. Peters	310 Main St	St. Peters	MO	3912	(636) 397-3808
				63080-	
0173 Sullivan	3 N. Service Road	Sullivan	MO	1235	(573) 860-8800
				63379-	
0168 Troy	397 Travis Blvd	Troy	MO	2715	(636) 528-1424
				64093-	
0530 Warrensburg	115 E. Young Ave.	Warrensburg	MO	1215	(660) 429-3222
				63090-	
0156 Washington	2004 Phoenix Center	Washington	MO	5544	(636) 390-0051
				63385-	
0154 Wentzville	1580 S Service Rd, Hwy 70	Wentzville	MO	4447	(636) 327-3009
519W West Plains	3280 N. Hwy US 63	West Plains	MO	65775-	(417) 256-2710

HERTZ CORPORATON MISSOURI LOCATIONS

City	Location Name	Street Address	Zip	Phone	Hours Of Operation
ARNOLD	ARNOLD HLE	1769 JEFFCO BLVD	63010	636-282- 0072	MO-FR 0730-1800, SA 0900-1200, SU CLOSED
BALLWIN	BALLWIN HLE	14738 MANCHESTER RD	63021	636-527- 8298	MO-FR 0730-1800, SA 0900-1200, SU CLOSED
BOONVILLE	FLOYD'S CARSTAR HLE	16825 HIGHWAY 135	65233	660-882- 5950	MO-FR 0800-1700, SA-SU CLOSED
BRANSON	BRANSON HLE	415 STATE HIGHWAY 265	65616	417-334- 4808	MO-FR 0800-1800, SA 0830-1730, SU 1130-1730
BROOKFIELD	CARSTAR SMITH MOTORS HLE	444 MYERS ST	64628	660-258- 5005	MO-FR 0800-1700, SA-SU CLOSED
CAMERON	CARSTAR CAMERON HLE	921 W GRAND AVE	64429	816-632- 5788	MO-FR 0800-1700, SA-SU CLOSED
CAPE GIRARDEAU	KINGSHIGHWAY HLE	879 N KINGSHIGHWA Y	63703	573-339- 7250	MO-FR 0730-1800, SA 0900-1200, SU CLOSED
COLUMBIA	HOLIDAY INN EXEC CTR HLE	2200 I-70 DRIVE S.W.	65203	573-442- 9933	MO, TU, TH, & FR 0800-1200, WE, SA & SU CLOSED
CRESTWOOD	CRESTWOOD HLE	9876 WATSON ROAD	63126	314-821- 0474	MO-FR 0730-1800, SA 0900-1200, SU CLOSED
EUREKA	EUREKA AUTO COL HLE	1023 W 5TH ST	63025	636-938- 5700	MO-FR 0800-1730, SA-SU CLOSED
GLADSTONE	GLADSTONE HLE	7321 N. OAK TRAFFIC WAY	64118	816-420- 0123	MO-FR 0700-1730, SA 0900-1200, SU CLOSED
INDEPENDEN CE	INDEPENDENCE HLE	3801 S NOLAND ROAD	64055	816-252- 1379	MO-FR 0700-1730, SA 0800-1200, SU CLOSED
JEFFERSON CITY	JEFFERSON CY MEM AP HLE	500 AIRPORT ROAD	65101	573-761- 3535	MO-TU 0700-0900, WE-FR 0700-1400, SA-SU CLOSED, OUTSIDE CURRENT HOURS BY APPT, CALL COLUMBIA A/P AND SPEAK W/ GM DAWN FOX
KANSAS CITY	A&B CARSTAR PLAZA HLE	4200 MAIN ST	64111	816-753- 4038	MO-WE 0800-1700, TH-SU CLOSED
KANSAS CITY	A&B CARSTAR WORNALL HLE	8200 WORNALL RD	64114	816-333- 6537	MO-FR 0800-1700, SA-SU CLOSED
KANSAS CITY	WESTIN CROWN CENTER HLE	1 E PERSHING ROAD	64108	816-474- 4970	MO-FR 0700-1800, SA 0800-1200, SU CLOSED
LEE'S SUMMIT	LEE'S SUMMIT HLE	711 SW OLDHAM PKWY	64081	816-347- 0997	MO-FR 0700-1730, SA 0900-1200, SU CLOSED
LIBERTY	WICKLUNDS CARSTAR HLE	941 SUTTON PLACE	64068	816-415- 3620	MO-FR 0730-1730, SA-SU CLOSED
MARYVILLE	PITZENBERGER B/S HLE	2711 S	64468	660-582-	MO-FR 0800-1700, SA-SU CLOSED

		MULBERRY		4599	
City	Location Name	Street Address	Zip	Phone	Hours Of Operation
MEXICO	RANDY'S AUTOBODY HLE	4570 FRIENDSHIP DRIVE	65265	573-581- 7697	MO-FR 0800-1700, SA-SU CLOSED
NORTHMOOR	A&B CARSTAR RVRSIDE HLE	2250 NORTHWEST VIVION RD	64150	816-746- 4293	MO-FR 0800-1730, SA-SU CLOSED
O'FALLON	O'FALLON SOUTH HLE	1120 TECHNOLOGY DRIVE	63368	636-300- 0902	MO-FR 0700-1800, SA 0900-1200, SU CLOSED
OSAGE BEACH	STONE CREST MALL HLE	3797 HIGHWAY 54	65065	573-365- 2262	MO & WE-FR 0900-1500, TU & SA-SU CLOSED
OVERLAND	OVERLAND HLE	10250 PAGE AVENUE	63114	314-426- 2585	MO-FR 0700-1800, SA 0900-1200, SU CLOSED
RAYTOWN	CARSTAR RAYTOWN	8906 E 69TH ST	64133	816-347- 0997	MO-FR 0800-1700, SA-SU CLOSED
ST JOSEPH	ST. JOSEPH HLE	2608 NORTH BELT HIGHWAY	64506	816-671- 0266	MO-FR 0700-1800, SA 0900-1200, SU CLOSED
ST LOUIS	GREEN PARK HLE	5706 S LINDBERGH BLVD	63123	314-843- 6570	MO-FR 0730-1800, SA 0900-1200, SU CLOSED
ST LOUIS	SINCLAIR FORD	7500 SOUTH LINDBERGH	63125	314-892- 2600	MO-FR 0700-1800, SA-SU CLOSED
ST PETERS	BELL & OSBORN AUTOBODY	107 N GATTY DR	63376	636-278- 6700	MO-FR 0800-1800, SA-SU CLOSED
ST. LOUIS	RENAISSANCE HOTEL HLE	800 WASHINGTON AVE	63101	314-588- 0967	MO-FR 0800-1800, SA-SU 1030-1300
ST. PETERS	ST PETERS HLE	8016 VETERAN'S MEM PKWY	63376	636-379- 4670	MO-FR 0800-1800, SA 0900-1200, SU CLOSED
ST. ROBERT	ST. ROBERT HLE	380 ST. ROBERT OUTER RD.	65584	573-336- 0123	MO-FR 0730-1530, SA 0730-1030, SU CLOSED

State of Missouri Office of Administration **Division of Purchasing and Materials Management Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.** Contract No.: Contractor: Describe Product Purchased (include Item No's., if available): **Rating Scale:** 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations **Product Rating** Rate 1-5, 5 best Product meets your needs Product meets contract specifications Pricing **Contractor Rating** Rate 1-5, 5 best Timeliness of delivery Responsiveness to inquiries Employee courtesy Problem resolution Recall notices handled effectively Comments: Prepared by: _____ Title: _____ Agency: ____ Date: Phone: Email: Address:

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration Division of Purchasing and Materials Management 301 West High Street, RM 630 PO Box 809 Jefferson City, Missouri 65102 You may also e-mail form to the buyer as an attachment at

teri.schulte@oa.mo.gov