



The South Carolina School for the Deaf and the Blind

2008 UPSTATE REGION WORKSHOP

DATE: Thursday, May 1, 2008

PLACE: SC School for the Deaf and the Blind
Walker Hall Reception Area
355 Cedar Springs Road
Spartanburg, South Carolina 29302

AGENDA:

| | |
|-------|--|
| 9:00 | Registration Coffee / Juice / Pastries |
| 9:45 | Opening Remarks |
| 10:00 | Developing a Disaster Recovery Plan for Electronic Records “One Agency’s Journey” |
| 11:00 | Break |
| 11:15 | Lighter Fare – Motivational Speaker |
| 12:00 | Lunch – Catered |
| 1:00 | Choosing an Outside Records Storage Vendor Total Records and Information Management |
| 2:00 | Regional Business and Door Prizes |



The South Carolina School for the Deaf and the Blind

2008 UPSTATE REGION WORKSHOP

When: Thursday, May 1, 2008

Where: South Carolina School for the Deaf and the Blind
Walker Hall
355 Cedar Springs Road
Spartanburg, SC 29302

Time: 9:00 A.M. to 2:30 P.M.

Cost: Members: \$20.00
Non-Members \$25.00

REGISTRATION INFORMATION

Registrations must be received no later than COB on Monday, April 28th. There will be no refunds although substitutions are acceptable and encouraged. Do not register with a purchase order as we are not set up to invoice. You may register in one of the following ways:

Phone: By calling Tanya Jackson 864-577-7581
 Fax: Attn: Tanya Jackson 864-577-7561
 E-mail: Tjackson@scsdb.k12.sc.us

Walk-in registrations will not be accepted. Please make checks payable to SCPRA (Federal Tax ID#: 57-1034772). The registration fee includes coffee, refreshments and lunch.

Should you have any questions about the conference, please contact Tanya Jackson, Upstate Region Administrator at 864-577-7581.

SPONSORED BY THE SOUTH CAROLINA PUBLIC RECORDS ASSOCIATION

SCPRA UPSTATE WORKSHOP – 2008

Name: _____
 Organization: _____
 Address: _____
 Telephone: _____ E-mail: _____
 SCPRA Member # _____ (\$20.00) Non-member: _____ (\$25.00)

Register by April 28th. Make checks payable to SCPRA – NO PURCHASE ORDERS