

30%
DISCOUNT

Refer a Friend to
MCC & SAVE!

*Conditions apply - See page 38



**Leisure
Lifestyle**
Technology & Language
Business Training


**COURSES IN CARLINGFORD, CHATSWOOD, RYDE, HAWKESBURY
AND SURROUNDING SUBURBS. DISTANCE LEARNING AVAILABLE**



How To Enrol

Website - 24 hours 7 days a week

www.macquarie.nsw.edu.au
Credit card payments accepted.

 Join us on Facebook



Phone

02 8845 8888 Carlingford
Mon-Fri 8.30am to 5pm
02 4588 5466 Hawkesbury
Mon-Fri 10am to 2pm

Credit card payments accepted.



Email

info@macquarie.nsw.edu.au
Send us your feedback & questions.



Post

PO Box 2755, Carlingford 2118
Cheque, money orders and credit card
payments accepted.



Fax

02 9873 4902
Credit card payments accepted.



In Person

MCC Carlingford
263 Marsden Rd, Carlingford
(parking via Rickard St)
Weekdays 8.30am-5pm

MCC Chatswood
Level 1, 8 Thomas St, Chatswood
Weekdays 8.30am - 4.30pm

MCC Hawkesbury
UWS Campus
Building K7, Vines Dr, Hobartville
Weekdays 10am-2pm

Eftpos, cash, cheque, money orders and
credit card payments accepted.



**30%
DISCOUNT**

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MCC & SAVE!**

*Conditions apply - See page 38



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For more course information or to join our waitlist please visit:

www.macquarie.nsw.edu.au

Welcome to Macquarie Community College

A leading provider of adult education since 1950

MCC Macquarie Community College together with Macquarie Business Training Centre, offers a wide range of courses within an innovative and professional environment, at locations throughout the Northern and Western suburbs of Sydney.

The original purpose of MCC Macquarie was to assist individuals to realize their potential and that purpose is still the focus of the College today. The name, MCC Macquarie, is synonymous with affordable, quality education, a strong commitment to the community it serves, continuous improvement and delivery of excellence in our service and programs.

Become a Member of the College

You are welcome to apply for membership of Macquarie Community College, a public company limited by guarantee.

Membership is just \$10 per annum and provides tangible support for the College. Membership is different to being enrolled as a student. It entitles you to attend and vote at general meetings of the members of the College.

To apply simply go to our website:

www.macquarie.nsw.edu.au/collegemembership

Download the Confidential Membership Application Form.

Once your application is received it will be considered at the next meeting of the Board of Directors of the College. If your membership is accepted, you will receive written notice of this and a request to pay the membership fee. Upon receipt of that payment your membership will take effect.

Please note that by signing your application form, you agree to always act in good faith and in the best interests of the College.

Why choose Macquarie Community College?

Adult education is important for economic, social and cultural development within a community. Our short courses help you gain new skills and interests and develop friendships at a time that fits in around your personal and professional commitments.

Anyone aged 15 years and over can enrol in one of our courses. Some courses do require students to have previous knowledge or experience. All these details are included in our online course information.

To help avoid disappointment, we recommend enrolling a minimum of 5 days prior to the start date of a class. All classes need a minimum number of students enrolled before going ahead.

For certain courses, manuals and handouts will be provided and some require specific equipment, ingredients and dress code. A list of what is required for a course can be found on the College website and students will also be advised of requirements when enrolling.

MCC Macquarie acknowledges the support of the NSW Department of Education & Communities (DEC).

Supported by the



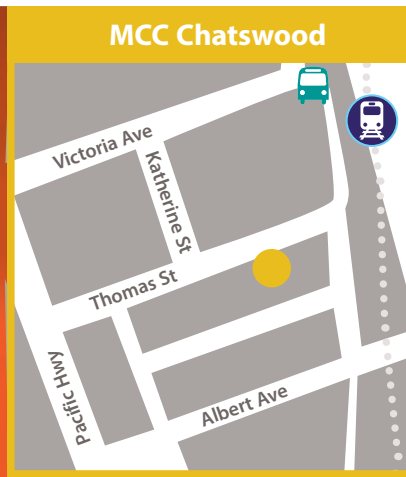


TERM 2

Most classes will commence from
Tuesday 22nd April 2014

TERM 3

Most classes will commence from
Monday 21st July 2014



▲ MCC CAMPUSES

Our Summer 2014 catalogue covers all of the locations where MCC Macquarie provides courses. Courses listed in the catalogue are a sample of all courses which are shown on our website.

Transport options for main venues:-
For more information about public transport see www.transportsw.info

Venue	Railway Station	Bus	Car Parking
Carlingford	✓	✓	Free on-site, or on street
Chatswood	✓	✓	Metered on street or paid car parks
Blacktown	✓	✓	Limited
UWS Campus @Hawkesbury	Richmond then UWS Shuttle Bus	✓	Request permit from MCC Office

Location Map of Main Venues



KEY :

Hawkesbury area	Blacktown area	Carlingford area	Chatswood area
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mcc
MACQUARIE
Community College

More Locations

Training Centres for your
Convenience

TRAINING FOR SKILLED MIGRANTS

Start: **16 JUN 2014**

Finish: **09 AUG 2014**

Time: 9:30AM - 3:00PM,

Days: Mon - Wed

Location: MCC Chatswood

**GET EMPLOYMENT IN YOUR
CHOSEN PROFESSION**



Skillmax - Jobseekers Course

Develop job search strategies for the Australian employment market

Skillmax - Jobseekers is

- for skilled migrants seeking employment in their chosen profession
- a fast track course to prepare qualified professionals to enter the Australian workforce
- funded by the NSW Government
- free for eligible participants
- delivered in part-time classes for 75 hours

Human resource specialists and employers will provide sessions on the current expectations of finding work and career advice. They will also provide interactive workshops.

Course outline

- Developing a greater awareness of workplace culture and trends in the Australian labour market
- Finding your fit in your field of expertise
- Developing a career portfolio including your résumé and cover letter
- Strategies to identify employment opportunities
- Preparing for the job interview
- Career management skills
- Marketing yourself effectively

COURSE DETAILS

Course Dates:

Start: 16 June 2014

Finish: 9 August 2014

Time: 9:30am – 3:00pm, Monday & Wednesday

Course Location:

Macquarie Community College
Level 1, 8 Thomas St, Chatswood

**For more information and to apply for Skillmax,
please contact MCC:**

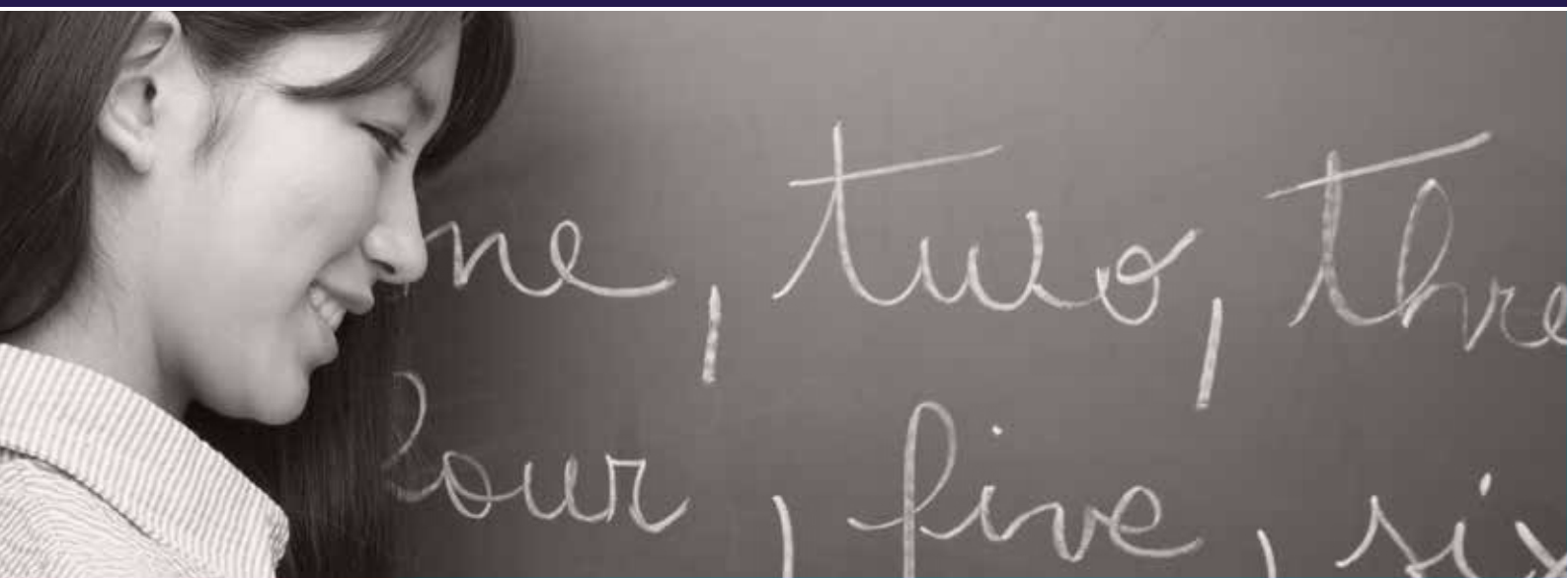
02 8845 8888

info@macquarie.nsw.edu.au

ENGLISH FOR EMPLOYMENT

GET WORK IN AUSTRALIA LANGUAGE SKILLS JOB SEARCH STRATEGIES

If you are a skilled migrant, get on the fast track to enter the Australian workforce.



English for Employment

Job search strategies and language skills for participating in the workplace

English for Employment

- is for skilled migrants seeking employment in their chosen profession
- is a fast track course to prepare qualified professionals to enter the Australian workforce
- is funded by the NSW Government
- is free for eligible participants
- 150 hours of tuition provided

Human resource specialists and employers will provide sessions on the current expectations of finding work and career advice. They will also provide interactive workshops.

Course outline

- English language support including pronunciation
- Developing a greater awareness of workplace culture and trends in the Australian labour market
- Finding your fit in your field of expertise
- Developing a career portfolio including your résumé and cover letter
- Strategies to identify employment opportunities
- Preparing for the job interview
- Marketing yourself effectively

COURSE DETAILS

Round 1:

Start: 5 May 2014
Finish: 11 July 2014
Time: 9:30am – 3:00pm, Monday - Wednesday

Round 2:

Start: 14 July 2014
Finish: 19 Sept 2014
Time: 9:30am – 3:00pm, Monday - Wednesday

Course Location:

Macquarie Community College
263 Marsden Rd, Carlingford

For more information and to apply, please contact MCC:

02 8845 8888

info@macquarie.nsw.edu.au



Professional Development & Computer Courses

Mastering the use of our
everyday technology

Professional Development



Business Management

Bookkeeping for Small Business

Bookkeeping course available for students who have little or no Bookkeeping experience. Learn the basics involved in maintaining financial and accounting records for your office or small business. You will come to an understanding of cashbooks, bank reconciliation, debtors, creditors and ledgers to trial balance. No bookkeeping experience is needed.

6 sessions, Tue 6 May -10 Jun 7PM - 9PM
\$ 230 MCC Hawkesbury

6 sessions, Thurs 22 May -26 Jun 7PM - 9PM
\$ 250 Brush Farm Campus, Eastwood

Import and Export Business Essentials

Interested in starting your own importing and exporting business? Or do you already have your own supplier and distributors but are not too sure what to do or where to start? Knowing how to avoid the pitfalls is the key to success.

2 sessions, Tue 13 May-20 May 6:30PM - 9:30PM
\$ 210 MCC Carlingford

1 sessions, Sat 21 Jun 9:30AM - 4:30PM
\$ 210 MCC Chatswood

Accounting for Non-Accountants

NEW

This workshop provides practical insight into the role of the finance team within the organisation and how to interpret the financial health of the company. As employees, we all play a role in our organisations financial outcomes and understanding your company's financial is one of the first steps to success. Designed for people who have had no prior exposure to accounting.

1 session, Sat 24 May 9AM - 5PM
\$ 220 MCC Carlingford

Property and Investment

Financial Planning for Women

A comprehensive look at financial planning from a woman's perspective. This course covers key financial planning issues such as investments, debt, superannuation, salary packaging, risk management, cash flow management, estate planning, divorce and taxation. The course will take an in depth look at the financial issues that face women today. Course notes included.

James Jagodnik
1 session, Mon 12 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Successful Stockmarket Investing

Demystify the Stock Exchange and the role of share brokers. Learn about types of shares, placing orders correctly, increasing your after-tax income from shares, online trading, IPO's, managed funds, portfolio construction and share analysis. Education provided, but no investment advice given. Course notes included.

James Jagodnik
1 session, Mon 26 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Communication and Personal Development

Public Speaking Crash Course

Do you dread giving a work, conference or uni presentations, speaking at a wedding or 21st or going for a job interview. For skills to turn your life around for work or play, or just improve your English skills, this is your chance to catch the wave or else forever remain in the shallows. Improve your self-esteem and gain practical public speaking skills.

Thomasina Frans
M.Ed Past President of National Speakers Association of Australia
1 session, Sat 10 May 10AM - 4PM
\$150 MCC Carlingford

Vocal Improvement and Effective Communication

Use speech exercises to find your voice's potential while building your presentation skills, confidence and communication skills.

Paul Taylor
1 session, Sat 10 May 2PM - 5PM
\$135 Fix Australia, Chatswood

Creative Writing

Writing a Winning Grant Application

A practical guide to grant writing for any organisation seeking funds by applying for grants. Using exercises to explore topics, develop and edit creative ideas in addition to giving an invaluable guidance on how to present work for submission.

Keith Whelan
1 session, Mon 28 Apr 6PM - 9PM
\$ 65 MCC Chatswood

1 session, Sat 24 May 9AM - 12PM
\$ 65 MCC Hawkesbury

MCC
MACQUARIE
Business Training Centre

TAKE THE NEXT STEP IN YOUR CAREER

Gain practical skills for employment through our Accredited Courses and Short Courses for Business

Professional Development Short Courses... 11
IT and Computer Training Short Courses..... 12
English Language..... 28
Accredited Courses..... 36

www.macquarie.nsw.edu.au

IT Computer Training



Adobe Creative Suite

Adobe InDesign CS6

Learn to create a variety of professional layouts, both print-based and digital publishing using detailed graphics and advanced formatting features.

2 sessions, Sat 24 May - 31 May 9AM - 3PM
\$ 380 MCC Carlingford

Adobe Photoshop CS6

This course provides an introduction to the latest Adobe Photoshop suite. Learn how to use the new Photoshop tools and different palettes to resize and crop images. Work with layers, masks and text formatting and learn editing techniques to create professional images for web and graphic design. This course can also be applied to Adobe Elements. BYO Mac or Windows laptops are encouraged!

6 sessions, Mon 05 May-16 Jun 10AM - 12PM
\$ 285 MCC Hawkesbury

2 sessions, Sat 10 May-17May 9:00AM - 3:00PM
\$ 380 MCC Carlingford

6 session, Tues 13 May- 17 Jun 7:00PM - 9:00PM
\$ 380 MCC Chatswood

Adobe Dreamweaver CS6

Learn how to create and build a dynamic website using Dreamweaver. Sound computer skills including file/folder management and Internet knowledge are essential. Get the skills and knowledge to create a functional web site using Dreamweaver. This course covers initial creation of the web site, incorporating text, images and hyperlinks; the use of styles; and how to publish the web site.

6 sessions, Wed 7 May - 11 Jun 7PM - 9PM
\$ 380 MCC Carlingford

iPad & iPhones

iPad: Basics

Students will gain an understanding of the features of the iPad and the iOS operating system. Students will be shown how to use many of the pre-loaded Apps in detail. Students will be able to personalise their device for optimum functionality and enjoyment. Course will cover the following content: Controls / Settings / Personalise / Internet / FaceTime. Students to bring own iPad to class.

1 session, Tues 06 May 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPhone: Basics

Students will gain an understanding of how to make, manage and receive calls. Create, edit and manage their contacts, use FaceTime to talk to friends anywhere. Understand how to send photos, videos and texts via Messages. This course will cover making calls, contacts, settings, FaceTime and messages. Students to bring own iPhone along to the class.

1 session, Tues 13 May 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPad & iPhone: Contacts, Calendars & Reminders

Following on from the iPhone and iPad Basics courses, this session focusses on creating, editing and managing contact details; setting up groups contacts; adding events to your calendar; creating different calendars for specific occasions and using the Reminders app to help organise the details of your life! Students need to bring either an iPad or iPhone to the class.

1 session, Tues 20 May 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPad & iPhone: Photos & Videos

Following on from the Basics courses this session explores using the camera app on your iPhone or iPad to take both still photos and videos. Learn how to create different effects. Edit your photos on the iPad. Share your photos with friends and family. Students will need to bring their iPad or iPhone to this session with the iPhoto app to be purchased and installed.

1 session, Tues 27 May 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPad & iPhone: iTunes & iCloud

Following on from the Basics courses this session takes a closer look at iTunes and iCloud and what they to offer. Explore the App store, manage and enjoy your music and learn how to manage and optimise the limited storage space available on your device as well as understand how to use iCloud storage. Students need to bring either an iPad or iPhone to the class and a \$20.00 iTunes card.

1 session, Tues 3 Jun 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPad: Making Movies & Trailers

Create professional looking Movies and Trailers. Using your own video clips and still photos you can make a professional looking movie and a trailer in only three hours right on your iPad. Students will need to bring their iPad along and ensure they have iMovie downloaded and installed prior to the class.

1 session, Tues 10 Jun 6.30PM - 9.30PM
\$ 80 MCC Carlingford

iPad & iPhone: Travel Project

Students will learn the benefits of using their iPad or iPhone when travelling. Learn how to research different aspects of planning and organising and enjoying your trip. The workshop will look in detail at the following apps: Maps, iBooks, Safari and a collection of specifically selected travel apps. Students to bring either their own iPhone or iPad and a \$20.00 iTunes card.

1 session, Tues 17 Jun 6.30PM - 9.30PM
\$ 80 MCC Carlingford

Courses for Seniors

Beginners: Computer Basics

Learn the fundamentals of computing and basics of word processing, spreadsheets, email, and the Internet.

2 sessions, Sat 24 May - 31 May 9.30AM - 4.30PM
\$ 350 MCC Carlingford

Seniors: Introduction to Your Home Computer

Do you own a computer but don't have the first clue when it comes to using it? Are your family leaving you behind in their dust with the amazing abilities? Our introduction to your home computer course offers you the basic skills and knowledge to allow you to better utilise your home computer. This 4 session course focussed on the finer points of mouse and keyboard use, navigating your desktop, starting programs and working with Windows. This course uses Windows 7.

4 sessions, Tue 06 May - 27 May 10AM - 12PM
\$ 155 MCC Hawkesbury

4 sessions, Mon 12 May - 2 Jun 10AM - 12PM
\$ 230 MCC Carlingford

Seniors: Introduction to Email & Internet

Have you grasped a little, but would like to build your confidence? This course teaches you about attachments, how to better navigate websites and improve your internet search skills. Topics include reply & forward, attachments and contacts in Outlook 2010 and webmail. It also covers Internet Explorer: storing favourite websites and using Google effectively, plus important security tips. Basic mouse and keyboard skills required.

2 sessions, Tues 03 Jun - 10 Jun 10AM - 12PM
\$ 80 MCC Hawkesbury

2 sessions, Mon 16 Jun - 23 Jun 10AM - 12PM
\$ 115 MCC Carlingford

Special Offer

Enrol in all 3 levels of a Microsoft Office course or 3 MYOB courses to receive a 10% discount. Contact us **02 8845 8888**

Seniors: Introduction to iPad

Did you just receive an iPad as a gift or have you bought yourself a treat and you want to learn how to get more out of the many features available, then this course is for you! Learn to use this amazing gadget to connect to the world, browse music, books and games, and more. In this workshop you will learn useful tips on how to browse the web, watch movies, play games, send and receive emails, even type up letters on the iPad. Whoever you are, there are lots of reasons to learn more about the iPad! Lifetime learning is not just for the younger generation anymore! Today's Seniors are becoming more and more technologically aware! Why not join the growing number of "Tech Savvy Seniors"!

2 sessions, Wed 7 May - 14 May
\$ 80 10AM - 12PM
MCC Hawkesbury

1 session, Wed 4 Jun
\$ 80 10AM - 1PM
MCC Carlingford

Seniors: Introduction to Cyber Security

The internet is just a part of life now, and there's so much you can do online. But should you trust the internet? The simple answer is yes. With the right tools and a few common sense precautions, you can protect yourself online. If you put security software on your computer and are careful about giving personal information to strangers, you should be just fine.

1 session, Tues 20 May
\$ 85 10AM - 1PM
MCC Carlingford

1 session, Wed 21 May
\$ 60 10AM - 1PM
MCC Hawkesbury

Seniors: Introduction to Shopping & Online Banking

You no longer need to head to the bank branch to perform every transaction, and you can buy just about anything you need online without ever stepping outside your door. You can transfer money, pay bills, buy groceries and other goods, and even make all your travel arrangements online.

1 session, Tues 27 May
\$ 85 10AM - 1PM
MCC Carlingford

2 sessions, Wed 28 May
\$ 60 10AM - 1PM
MCC Hawkesbury

Seniors: Introduction to Facebook & Social Media

Develop the confidence to use Facebook for personal use and communicate safely with family and friends, whilst having fun! The course covers the essentials of social networking, privacy, friends, photos, links & statuses.

1 session, Tues 10 Jun
\$ 85 10AM - 1PM
MCC Carlingford

1 session, Wed 11 Jun
\$ 60 10AM - 1PM
MCC Hawkesbury

Seniors: Introduction to Skype

Keep in touch with your loved ones easily! Call other Skype users anywhere in the world for free, or landlines at relatively low cost. Learn how to set up this free internet based program on your computer. This is a hands-on workshop. Basic computer skills are essential.

1 session, Tues 3 Jun
\$ 85 10AM - 1PM
MCC Carlingford

1 session, Wed 4 Jun
\$ 60 10AM - 1PM
MCC Hawkesbury

Windows

Windows 8: Introduction

Introduction to Windows 8 is the perfect course for people who are keen to learn how to operate the new Windows 8 operating system, apps and software. The course will look at how to move around the Windows 8 desktop, working with apps, the finer points for the user interface, managing your programs, favourites, managing users and the new security features. The course requires participants to bring along a laptop loaded with the Windows 8 or 8.1. No previous experience using Windows 8 is required.

4 sessions, Fri 9 May - 30 May
\$ 155 10AM - 12PM
MCC Hawkesbury

4 sessions, Tues 6 May - 27 May
\$ 155 10AM - 12PM
MCC Carlingford

1 session, Sat 21 Jun
\$ 155 9AM - 5PM
MCC Chatswood

Microsoft Office 2010

Microsoft Excel 2010: Introduction

The Introduction course is designed for those who have no experience in using Microsoft Excel 2010. Learn about spreadsheets basics, cell formulas, functions and charts. You will be shown how to format documents, navigate worksheets and copy and paste data. The course will focus on the importance of accuracy, good formula building and sound formatting design principles. No knowledge of Excel is required but students should have a general understanding of personal computers and the Windows operating system environment.

4 sessions, Mon 5 May - 26 May
\$ 200 7PM - 9PM
MCC Carlingford

4 sessions, Wed 7 May - 28 May
\$ 155 7PM - 9PM
MCC Hawkesbury

1 session, Tues 13 May
\$ 200 9.30AM - 4.30PM
MCC Carlingford

1 session, Sat 24 May
\$ 200 9.30AM - 4.30PM
MCC Chatswood

Microsoft Excel 2010: Intermediate

Learn how to apply more complex formulas as well as covering absolute referencing, naming cell ranges, linking data, formatting effects, charting and simple macros.

1 session, Tues 3 Jun
\$ 200 9.30AM - 4.30PM
MCC Chatswood

1 session, Sat 7 Jun
\$ 200 9.30AM - 4.30PM
MCC Carlingford

Microsoft Excel 2010: Advanced

This advanced course covers long documents, table of contents, indexing, columns, outlining, master documents, importing, macros and more.

1 session, Thurs 26 Jun
\$ 200 9.30AM - 4.30PM
MCC Carlingford

Microsoft Word 2010: Introduction

The Introduction course is designed for those who have no experience in using Microsoft Word 2010. Learn about documents and cover text, cutting and copying, layouts, tables and printing. This course will cover the basics of editing and formatting, spell check, copy and paste, bullet points and numbering and page setting. It will show you how to work more efficiently and build on your basic computer skills. Students should have basic computer and Windows skills.

4 sessions, Tues 6 May - 27 May
\$ 155 7PM - 9PM
MCC Hawkesbury

1 session, Sat 17 May
\$ 200 9.30AM - 4.30PM
MCC Carlingford

1 session, Thur 22 May
\$ 200 9.30AM - 4.30PM
MCC Chatswood

4 sessions, Mon 2 Jun - 23 Jun
\$ 200 7PM - 9PM
MCC Carlingford

Microsoft Word 2010: Intermediate

This intermediate course covers tabs, indenting and spacing, tables, mail merge, labels, headers and footers and templates.

1 session, Sat 7 Jun
\$ 200 9.30AM - 4.30PM
MCC Carlingford

1 session, Tues 17 Jun
\$ 200 9.30AM - 4.30PM
MCC Chatswood

Microsoft Word 2010: Advanced

This advanced course covers long documents, table of contents, indexing, columns, outlining, master documents, importing, macros and more.

1 session, Thurs 3 Jul
\$ 200 9.30AM - 4.30PM
MCC Carlingford

Microsoft Outlook 2010

Create, edit, format and print a spreadsheet, adjust and view spreadsheets, advanced formulas, sorting lists and charts.

2 sessions, Thurs 22 - Fri 23 May
\$ 360 9.30AM - 4.30PM
MCC Carlingford

Microsoft PowerPoint 2010

The course covers topics on creating presentations, creating layouts and printing notes pages. Learn how to create and work with tables and charts, insert animation and visual graphics, utilise custom templates, add media features and setup a slideshow.

2 sessions, Thu 12 - Fri 13 Jun
\$ 360 9.30AM - 4.30PM
MCC Carlingford

IT Computer Training



Microsoft Project 2010

Learn to create new projects, enter and work with tasks and resources, schedule and track a project, manage and monitor project costs, print important project information and run effective project reporting.

2 sessions, Thu 19 – Fri 20 Jun 9.30AM - 4.30PM
\$ 360 MCC Chatswood

Microsoft Publisher 2010

Create a wide range of publications including brochures, flyers, greeting cards, advertisements, newsletters and letterheads. Learn how to work with text and graphics for business or personal publications.

2 sessions, Thur 19 Jun - 26 Jun 9.30AM - 4.30PM
\$ 360 MCC Chatswood

Microsoft Office 2013

Upgrading to Microsoft Excel 2013

Have you recently upgraded your software to the latest Office 2013 package? This course aimed to teach students the necessary skills and knowledge required to use the new features and enhancements found in Microsoft Excel 2013. The course looks at all of the changes to Excel as well as the main Office 2013 interface differences. Note: Students must BYO laptop preloaded with Excel 2013 software.

4 sessions, Tues 3 Jun - 24 Jun 7pm – 9pm
\$ 220 MCC Carlingford

Upgrading to Microsoft Word 2013

Have you recently upgraded your software to the latest Office 2013 package? This course aimed to teach students the necessary skills and knowledge required to use the new features and enhancements found in Microsoft Word 2013. The course looks at all of the changes to Word as well as the main Office 2013 interface differences. Note: Students must BYO laptop preloaded with Word 2013 software.

4 sessions, Tues 6 May - 27 May 7pm – 9pm
\$ 220 MCC Carlingford

MYOB

MYOB Accountright v19: Introduction

Introduction to MYOB Accountright v.19 course suited to students who want to learn the basics of MYOB. You will be taught about the Command Centres, cash receipts, customer and supplier payments and inventory. Learn how to create a new company file, prepare a Business Activity Statement and purchase invoices. Students will need to have basic computer skills.

4 sessions, Tue 6 May - 27 May 7PM - 9PM
\$ 250 MCC Chatswood

5 sessions, Wed 7 May – 4 Jun 7PM - 9PM
\$ 230 MCC Hawkesbury

4 sessions, Thur 8 May- 29 May 7PM - 9PM
\$ 250 MCC Carlingford

1 session, Sat 10 May 9AM - 5PM
\$ 250 MCC Carlingford

1 session, Fri 16 May 9AM - 5PM
\$ 250 MCC Carlingford

MYOB Accountright v19: Intermediate

Learn how to enter a variety of transactions including complicated GST issues, EFTPOS, emailing invoices and statements, using electronic payments and customising forms and designing reports.

1 session, Fri 23 May 9AM - 5PM
\$ 250 MCC Chatswood

1 session, Sat 7 Jun 9AM - 5PM
\$ 250 MCC Chatswood

MYOB Accountright v19: Advanced

Learn how to use MYOB to enter a variety of transactions including Job Management, Budgets and Categories, Importing and Exporting, how to use OfficeLink, Time Billing and Timesheets and Inventory Management.

1 session, Sat 14 Jun 9AM - 5PM
\$ 250 MCC Carlingford

1 session, Tue 24 Jun 9AM - 5PM
\$ 250 MCC Chatswood

MYOB Accountright v19: Payroll

MYOB Accountright v.19 for Payroll course now available for students who want to learn how to process a small business payroll. The course covers how to set up a payroll and employees and conducting a pay run. Learn about entitlements, end of year processes and payroll information.

Students need to have experience with MYOB or completed the Introduction and Intermediate course.

1 session, Thur 22 May 9AM - 5PM
\$ 250 MCC Chatswood

3 sessions, Wed 11 Jun -25 Jun 7PM - 9PM
\$ 140 MCC Hawkesbury

1 session, Sat 21 Jun 9AM - 5PM
\$ 250 MCC Carlingford

Typing Skills

Touch Typing for Beginners

Learn to touch-type and increase your speed and accuracy for work or study. The course also covers creating, saving, editing, printing and basic formatting features.

6 sessions, Wed 7 May - 11 Jun 7PM - 9PM
\$ 250 MCC Carlingford

Self Paced Touch Typing

This complete onsite self paced typing curriculum leads you step-by-step to fluent error-free typing. After learning the correct technique and using it in real life, you will typically type 3-5 times faster with over 98% accuracy. It takes only from 6 to 10 hours to learn the basics of touch typing through our professional typing program. After this you will be able to start your new skill in everyday life.

6 - 10 Hours By Appointment Only
\$ 100 MCC Hawkesbury

Typing Tests

Speed and accuracy testing is available for people needing certificates for employment, tertiary students and towards Police Service and other government departments - the testing and calculation will be in accordance with Australian Standard 2708-2001 and conducted on computers using Typemaster Program. Tests will take approximately 30 minutes which includes time for practice. Photo ID must be produced at test so that full name is verified before certificate is issued. No concession. Appointments can be made anytime during office hours between 10am - 4pm at our Hawkesbury Campus.

1 Session By Appointment Only
\$ 70 MCC Hawkesbury

Web Page Design

Build A Successful Internet Business

We provide you with the tools, skills and software to use to turn an idea, hobby, passion or existing business into a successfully researched online Internet business. Fee includes US\$299 for the site license. More details online.

9 sessions, Tues 6 May - 24 Jun 6.30PM - 9.30PM
1 session, Sat 21 Jun 9.30AM-4.30PM
\$ 900 MCC Carlingford

Create and Manage a Blog using WordPress

Gain the knowledge and skills to be able to create, manage and maintain a blog using WordPress. Topics include setting up a web host, installing WordPress, writing posts and pages, managing themes and plugins.

1 session, Sat 7 Jun 9am-4pm
\$ 200 MCC Chatswood

Creating a Successful Online Business with WordPress

Gain the knowledge and skills to be able to create, manage and maintain a blog using WordPress. Topics include setting up a web host, installing WordPress, writing posts and pages, managing themes and plugins.

8 sessions, Thur 8 May- 26 Jun 7pm-9pm
\$ 400 MCC Carlingford



Our Leisure Courses

For every walk in life
you want to explore

Arts & Craft



Calligraphy

Calligraphy for Beginners - Gothic Art

NEW

This module the focus will be on the Gothic hand and its origins. We will start with gaining an understanding of working with a chisel shaped nib continuing to refine our calligraphic technique by focusing on letter construction, pen angles and spacial awareness.

Sharon Baker
8 sessions, Wed 30 April - 18 Jun 10AM - 12PM
\$ 220 Brush Farm Campus, Eastwood

Calligraphy Introductory Workshop

Would you like to be able to use a calligraphic script for cards, bookmarks, invitations or scrapbooking? This workshop will show you how, using an attractive ancient alphabet and various design ideas. Material cost \$12, payable to tutor.

Elaine Witton
1 session, Sat 17 May 10AM - 3PM
\$ 115 MCC Carlingford

Calligraphy Plus

For students who have completed a basic one year course and those want to refresh their skills. Extend your calligraphic knowledge by working on projects and scripts of your own choice.

Elaine Witton
8 sessions, Wed 30 April - 18 Jun 12.30PM - 2.30PM
\$ 220 Brush Farm Campus, Eastwood

Ceramics

Ceramics

Learn to paint your own designer bowls, plates, vases and more. In this course you can have a go at painting, glazing, French dimensions, crystals and so much more. Materials cost discussed at first class.

Helen Whitfield
8 sessions, Tues 29 April - 17 Jun 9.30AM - 12PM
\$ 145 The Ceramic Haven, Castle Hill

8 sessions, Tues 29 April - 17 Jun 7PM - 9.30PM
\$ 145 The Ceramic Haven, Castle Hill

Creative Writing

Creative Writing - Getting Started

Learn practical techniques to bring out the best in your creative writing and get your creative juices flowing.

Paul Taylor
1 session, Sat 17 May 10AM - 1PM
\$ 99 Fix Australia, Chatswood

Creative Writing - Introduction

This workshop will guide students towards finding a method of outlining that best suits them and identifying themes and situations they will most enjoy writing about.

Keith Whelan
1 session, Mon 26 May 6PM - 8PM
\$ 50 MCC Chatswood

Creative Writing

Explore the craft of writing through this practical course that will get your words on the page and your ideas flowing. Topics include characterisation, setting, dialogue, imagery and structure.

Julie Thorndyke
8 sessions, 29 April - 17 Jun 6.30PM - 8.30PM
\$ 185 Carlingford High School

Floral Art

Floral Art

Each week you will be guided through making stunning hand-tied designs, creating gorgeous designs using a variety of base mediums and popular, latest styles. Extra cost for flowers each week.

Annie Yeo
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 220 Brush Farm Campus, Eastwood

How to Write and Publish That Book

Discover how to take a structured approach to book writing, from planning to publishing. Covers drafting, approaching publishers, the role of intermediaries and self publishing.

Russell McNair
2 sessions, Mon 28 April - 5 May 7PM - 9PM
\$ 85 Carlingford High School

Easy Self Publishing

If you want to learn how easy it is to self publish your work - in print and as an ebook- then this course is for you. Step by step notes and individual manuscript consultations are included.

Andrew Akrotos
1 session, Sat 17 May 10AM - 12PM
\$ 50 MCC Hawkesbury

Drawing and Painting

Drawing for Beginners

Learn how to produce pencil and charcoal drawings of hands, buildings, flowers and landscapes. Topics include mark-making, scale, perspective, contour and composition.

Sue Vesely
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 215 Carlingford High School

Basic Drawing Techniques

Draw your favourite flowers, pets, still life, and landscapes whilst learning the basics of drawing. This will include perspective, tone and texture using different mediums.

Deidre Morrison
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 180 Richmond Art Supplies

Deidre Morrison
8 sessions, Wed 30 April - 18 Jun 10AM - 12PM
\$ 180 Richmond Art Supplies

Drawing and Painting - Beyond Beginners

Covers drawing and painting techniques in pencil, ink, acrylic and/or watercolour.

Melissa Sloan
8 sessions, Tues 29 April - 17 Jun 9.30AM - 12.30PM
\$ 245 MCC Chatswood

Drawing and Painting - Landscapes

Covers all aspects of painting and drawing landscapes, including perspective, tonal values and composition.

Rose Marosszeky
8 sessions, Thurs 1 May - 19 Jun 10AM - 1PM
\$ 245 Pennant Hills Community Centre

Basic Painting in One Day

Grab a brush and let's start. This one day workshop is a step-by-step introduction to painting. Using acrylic paint on paper, we'll work through some colourful still life, together. This course is designed for beginning artists, but any drawing or art experience will be built upon.

Melissa Sloan
1 session, Sat 17 May 10AM - 4.30PM
\$ 135 Brush Farm Campus, Eastwood

Drawing and Painting - All Levels

Develop your painting and drawing techniques in a variety of media which may include acrylics, watercolours, pastels and pencil.

Barbara Kitto
8 sessions, Tues 29 Apr - 17 Jun 7PM - 9PM
\$ 215 Carlingford High School

Melissa Sloan
8 sessions, Fri 2 May - 20 Jun 10AM - 12PM
\$ 215 Brush Farm Campus, Eastwood

Oil Painting

This course is for beginners and continuing students who want to learn the art of oil painting. Learn the basics including colour, tone, perspective, composition and brush techniques.

Deidre Morrison
8 sessions, Mon 28 April - 23 Jun 12:30PM-2:30PM
\$ 180 Richmond Art Supplies

Deidre Morrison
8 sessions, Wed 30 April - 18 Jun 7PM - 9PM
\$ 180 Richmond Art Supplies

Painting with Acrylics

Acrylic paint is a modern, versatile paint that can be used to create both traditional and modern style artwork.

Deidre Morrison
8 sessions, Wed 30 April - 18 Jun 12:30PM - 2:30PM
\$ 180 Richmond Art Supplies

Pastel Drawing

Learn to draw with pastels to create your own masterpiece. This course is for beginners and continuing students who want to build their confidence in observation, composition, tone, colour, texture and perspective.

Greg Hansell
8 sessions, Tues 29 Apr - 17 Jun 7PM - 9PM
\$ 180 MCC Hawkesbury

Watercolour Painting

This course will teach you about the types of medium used in watercolour including wet on wet, wet on dry and pen and wash. Develop tone, colour and perspective with subjects such as still life, flowers and landscapes.

Deidre Morrison
8 sessions, Tues 29 April - 17 Jun 10AM - 12PM
\$ 180 Richmond Art Supplies

Folk and Decorative Art

Folk and Decorative Art

Learn to paint a wide range of stylised or realistic projects. Join any class, any term. \$80 beginners kits supplied, payable to tutor.

Wendy Lenehan
8 sessions, Mon 28 April - 23 Jun 10AM - 12PM
\$ 170 Brush Park Bowling Club, Dundas

8 sessions, Wed 30 April - 18 Jun 12PM - 2PM
\$ 170 Brush Park Bowling Club, Dundas

8 sessions, Thurs 1 May - 19 Jun 7PM - 9PM
\$ 170 Carlingford High School

8 sessions, Fri 2 May - 20 Jun 10AM - 12PM
\$ 170 Brush Park Bowling Club, Dundas

Picture Framing

Picture Framing Customized

Learn basic techniques of precision framing for photographs and paintings. Additional costs discussed at first class.

Rhonda Redding
2 sessions, Sat 17 May - 24 May 9:30AM - 3:30PM
\$ 165 MCC Carlingford

Jewellery

Beading - Beginners

Learn the tricks of the trade and basic colour theory. Starter kits are available (\$25) but if you have your own beads please bring them along.

Jean McKenzie
1 session, Sat 10 May 10AM - 4:30PM
\$ 135 MCC Carlingford

Silver Jewellery Workshop

Complete your jewellery piece in one day and take away all the practical skills you need. Material cost of \$45 payable to tutor

Sarah Whitlock
1 session, Sun 25 May 9AM - 4PM
\$ 135 Brush Farm Campus, Eastwood

Mosaics

Mosaics

Learn traditional mosaics techniques and create a number of small and large projects. Material costs discussed at first class.

Helen Whitfield
8 sessions, Mon 28 April - 23 Jun 7PM - 9:30PM
\$ 145 The Ceramic Haven, Castle Hill

8 sessions, Fri 2 May - 20 Jun 9:30AM - 12PM
\$ 145 The Ceramic Haven, Castle Hill

Pottery

Pottery at Beecroft Studio

Create useful items with clay while progressing at your own pace. Includes hand building and wheelwork. Materials cost \$45- payable to tutor

Elizabeth Lawrence
8 sessions, Mon 28 April - 23 Jun 7:30PM - 9:30PM
\$ 225 Beecroft Studio

Fashion and Sewing

Dress to Impress

Do you have a wardrobe full of clothes you do NOT wear? Kay will give you the confidence to choose styles to suit your body shape and the skills to mix and match outfits to get several different LOOKS, and learn what colours suit you best.

Kay Vine
1 session, Sat 10 May 10AM - 4PM
\$ 135 MCC Chatswood

Hats! - Make a Stunning Winter Felt Hat

NEW

Discover how to make a hat or headpiece for everyday wear or the races, using felt. Learn how to block hats, using materials like wool felt and fur felt and using antique and new wooden hat blocks. Basic sewing skills are essential. Materials cost \$35 - payable to tutor. See website for additional materials list.

Carole Maher
2 sessions, Sat 3 May - 10 May 10AM - 4PM
\$ 180 MCC Carlingford

2 sessions, Sat 17 May - 24 May 10AM - 4PM
\$ 180 MCC Hawkesbury

Make-up Artistry Workshop

Learn the art of applying make-up on yourself to create that perfect look, using the latest trends and colours for day and evening wear. Additional materials cost of \$20 (payable to tutor).

Laura Vidulich
1 session, Fri 16 May 10AM - 2PM
\$ 75 MCC Hawkesbury

Kay Vine
1 session, Sat 24 May 10AM - 4PM
\$ 135 MCC Chatswood

Needlecraft/Open Craft

Learn the basic skills of smocking, heirloom sewing, fine embroidery, wool, crewel, silk ribbon and most forms of embroidery. Explore shadow work, stump work, canvas work, crochet, knitting, candlewicking, garment construction, patchwork, quilting techniques and more.

Christine Bennett
8 sessions, Tues 22 April - 10 Jun 9:30AM-12:30PM
\$245 Epping Creative Centre, Dence Park

Patchwork, Appliqué and Quilting - All Levels

This course will give you ideas to develop your confidence in choosing fabrics while making a bag or quilt.

Lyall Willis
8 sessions, Mon 28 Apr - 23 Jun 7PM - 9PM
\$ 175 Carlingford High School

Pattern Making- Everything you need to know!

Learn how to measure your body accurately, how to draft and sew your own block pattern to fit you perfectly. Paper and French Curve ruler may be purchased from the tutor at the class.

Keiko Ishii
8 sessions, Wed 30 Apr - 18 Jun 6:30PM - 8:30PM
\$ 225 MCC Chatswood

Sewing Basics

Learn how to sew an item of your choice using commercial patterns. This course includes pattern selection and alterations, layout and cutting as well as sewing machine operation and stitches, including buttonholes, apply a waistband and finish hems. Please bring your sewing machine.

Wendy Walters
8 sessions, Tues 29 Apr - 17 Jun 7PM - 9PM
\$ 185 MCC Hawkesbury

Sewing Essentials for Dressmaking

Learn about fabrics and their uses, measurements, pattern size selection, interpreting patterns, layout and cutting, and garment construction.

Lerida Johnson
8 sessions, Thurs 1 May - 19 Jun 7PM - 9PM
\$ 225 Carlingford High School

What to Wear

Spend a day learning how to choose clothing to make the most of your figure and the image you wish to project at work and for leisure. We also look at how to plan a wardrobe to suit your budget and needs. Accessories and what is suitable attire for a variety of occasions.

Wendy Walters
1 session, Sat 21 Jun 10AM - 4PM
\$ 99 MCC Hawkesbury

Dance & Drama



Ballet and Tap

Adult Ballet - Stage 1

Develop ballet basics, build grace, strength and posture.

Nina Falciola
8 sessions, Tues 29 April - 17 Jun 7.30PM - 8.25PM
\$ 125 Body Beat Dance Studio, West Ryde

8 sessions, Sat 3 May - 21 Jun 1PM - 1.55PM
\$ 125 Body Beat Dance Studio, West Ryde

Adult Tap Dancing

Rhythmic, precise and loads on fun, tap dancing is a great way to exercise whilst improving your coordination skills.

Stage 1
Lauren Nichols
8 sessions, Tues 29 April - 17 Jun 6PM - 7PM
\$ 130 West Ryde Baptist Church

Stage 2
8 sessions, Tues 29 Apr - 17 Jun 7.15PM - 8.15PM
\$ 130 West Ryde Baptist Church

Ballroom and Social Dance

Scottish Country Dancing - Stage 2

Dance steps include skip change, slip step and pas de basque, which are using in some of the most popular dances of Scotland. Suitable for singles or couples. 10% discount for couples (phone to claim discount). No class held on Thursday 5 June.

Anne Kennedy
7 sessions, Thurs 8 May - 26 Jun 7PM - 8.30PM
\$ 155 St Aidan's Anglican Church, Epping

Social Latin and Ballroom Dancing

Explore a selection of ballroom styles such as waltz, quick step, fox trot, rumba, cha-cha, jive, samba and sequence dancing. Enrol with a partner or come alone to dance with others. 10% discount for couples (phone to receive discount).

Brian Tabbernal
8 sessions, Mon 28 April - 23 Jun 6.30PM - 8PM
\$ 165 Chatswood High School

Ron Widman
9 sessions, Mon 28 April - 30 Jun 7PM - 9PM
\$ 195 Beecroft Presbyterian Church Hall

Denis Blackburn
7 sessions, Thurs 1 May - 12 Jun 7PM - 8.30PM
\$ 140 Brush Farm Campus, Eastwood

Wedding Dances

Designed specially for bridal couples and their bridal party. Must bring a partner.

Julian Falciola
4 sessions, Tues 27 May - 17 Jun 8.30PM - 9.25PM
\$ 85 Body Beat Dance Studio, West Ryde

4 sessions, Tues 29 April - 20 May 8.30PM - 9.25PM
\$ 85 Body Beat Dance Studio, West Ryde

4 sessions, Sat 3 May - 24 May 4PM - 4.55PM
\$ 85 Body Beat Dance Studio, West Ryde

4 sessions, Sat 31 May - 21 Jun 4PM - 4.55PM
\$ 85 Body Beat Dance Studio, West Ryde

Bellydancing

Bellydancing - Stage 1

Fun to learn, a great way to keep fit and relieve stress.

Penny Copnall
8 sessions, Tues 29 April - 17 Jun 6PM - 7PM
\$ 130 Trafalgar Place Community Hall, Marsfield

Latin

Argentine Tango

Learn basic Argentine Tango dance moves and improve your rhythm and body movement.

Julian Falciola
4 sessions, Thurs 1 May - 22 May 6.30PM - 7.25PM
\$ 75 Body Beat Dance Studio, West Ryde

Cha Cha, Jive, Rumba and Samba

This course teaches the basics of these 4 beautiful dances. Course fee includes FREE entry to our Monthly Salsa Party held on Friday evening. 10% discount for couples (phone to claim discount).

Julian Falciola
6 sessions, Mon 28 April - 2 Jun 6.30PM - 7.25PM
\$ 99 Body Beat Dance Studio, West Ryde

Nightclub Latin (Salsa NY and LA, Bachata, Cha Cha)

Learn to dance Salsa, Cha Cha, Bachata and Tango. 10% discount for couples (phone to claim discount).

Julian Falciola
6 sessions, Tues 29 April - 3 Jun 7.30PM - 8.25PM
\$ 99 Body Beat Dance Studio, West Ryde

Salsa

Salsa LA Style (On1) - Beginners

Join us to see why Salsa is the most popular dance in the world today. Course fee includes FREE entry to our Monthly Salsa Party held on Friday evening. 10% discount for couples (phone to claim discount)

Julian Falciola
6 sessions, Mon 28 April - 2 Jun 7.30PM - 8.25PM
\$ 99 Body Beat Dance Studio, West Ryde

6 sessions, Thur 1 May - 5 Jun 7.30PM - 8.25PM
\$ 99 Body Beat Dance Studio, West Ryde

Zumba

Zumba for Fitness and Dance

Zumba combines Latin, African and Brazilian dance rhythms with cardiovascular exercise to create an aerobic workout that is fun and easy to follow.

Nina Falciola
8 sessions, Mon 28 April - 23 Jun 6.15PM - 7.10PM
\$ 125 Body Beat Dance Studio, West Ryde

Nina Falciola
8 sessions, Wed 30 April - 18 Jun 6.15PM - 7.10PM
\$ 125 Body Beat Dance Studio, West Ryde

Penny Copnall
8 sessions, Tues 29 April - 17 Jun 7PM - 8PM
\$ 125 Trafalgar Place Community Hall, Marsfield

Fitness & Sports



Aquafitness

Aquafitness

Aqua aerobics gives you a full body workout and does not require the ability to swim. Fee includes pool entry. Water temperature varies between 28-33 degrees.

Charmaine Unger
9 sessions, Tues 29 April - 24 Jun 5PM - 5.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Charmaine Unger
9 sessions, Tues 29 April - 24 Jun 6PM - 6.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Pam Morris
9 sessions, Tues 29 April - 24 Jun 7PM - 7.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Charmaine Unger
9 sessions, Wed 30 April - 25 Jun 12PM - 12.45PM
\$ 125 Alan Walker Retirement Home, Carlingford

Charmaine Unger
9 sessions, Thurs 1 May - 26 Jun 5PM - 5.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Hilary Pope
9 sessions, Thurs 1 May - 26 Jun 6PM - 6.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Hilary Pope
9 sessions, Thurs 1 May - 26 Jun 7PM - 7.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Hilary Pope
9 sessions, Thurs 1 May - 26 Jun 8PM - 8.55PM
\$ 130 Alan Walker Retirement Home, Carlingford

Aquafitness for the Over 50's

Charmaine Unger
9 sessions, Tues 29 April - 24 Jun 4PM - 4.55PM
\$ 120 Alan Walker Retirement Home, Carlingford

9 sessions, Thurs 1 May - 26 Jun 4PM - 4.55PM
\$ 120 Alan Walker Retirement Home, Carlingford

Exercise

Boxing for Fitness for Women

All the basic techniques of boxing will be taught, so the class is suitable for a range of experience and fitness levels. Body weight exercises and core conditioning will also be incorporated into the non-contact boxing program.

Darren Hastings
8 sessions, Thurs 1 May - 19 Jun 7.30PM - 8.30PM
\$ 120 Scout Hall, North Carlingford

Exercise Anywhere - Strength, Flexibility and Core Stability

Save money and time by learning routines that you can perform without buying expensive equipment and gym memberships. Learn exercises for strength, flexibility, and core stability conditioning for the whole body.

Paul Taylor
1 session, Sat 7 Jun 2PM - 5PM
\$ 85 Fix Australia, Chatswood

Fencing

Fencing

Fencing provides both physical and mental exercise and improves dexterity and enhances your hand-eye coordination. Second part of the class will be conducted with Stage 2 students. All equipment is provided although personal gloves will be discussed at the first session.

Level 1
Angelo Santangelo
8 sessions, Mon 28 Apr - 23 Jun 6.30PM - 7.30PM
\$ 140 Chatswood High School

Level 1
Angelo Santangelo
8 sessions, Sat 3 May - 21 Jun 8PM - 9PM
\$ 140 South Hall, North Carlingford

Level 2
8 sessions, Mon 28 April - 23 Jun 7.30PM - 9.30PM
\$ 200 Chatswood High School

Level 2
Angelo Santangelo
8 sessions, Sat 3 May - 21 Jun 8.30AM - 9.30AM
\$ 140 Scout Hall, Carlingford

Golf

Golf

Learn techniques for your swing, stance, chipping, putting, club selection plus the etiquette and rules of the game.

Beginners
Ian Passwell
8 sessions, Sat 3 May - 21 Jun 8.30AM - 9.30AM
\$ 165 Brickpit Sports Stadium, Thornleigh

8 sessions, Sun 4 May - 22 Jun 9AM - 10AM
\$ 165 Brickpit Sports Stadium, Thornleigh

Clinton Russell
8 sessions, Sat 3 May - 21 Jun 9AM - 10AM
\$ 165 Ryde Parramatta Golf Club

8 sessions, Sun 4 May - 22 Jun 9AM - 10AM
\$ 165 Ryde Parramatta Golf Club

Intermediate
Clinton Russell
8 sessions, Sun 4 May - 22 Jun 8AM - 9AM
\$ 165 Ryde Parramatta Golf Club

Pilates

Pilates

Pilates isolates muscle groups to achieve a lean, athletic physique. Moderate fitness required.

Nicole MacKinnon
9 sessions, Fri 2 May - 27 Jun 11AM - 12PM
\$ 150 Scout Hall, North Carlingford

Kristy Dempster
8 sessions, Mon 28 April - 23 Jun 6PM - 7PM
\$ 140 Trafalgar Place Community Hall Marsfield

8 sessions, Mon 28 April - 23 Jun 7PM - 8PM
\$ 140 Trafalgar Place Community Hall Marsfield

8 sessions, Tues 29 April - 17 Jun 6PM - 7PM
\$ 140 Chatswood High School

Sue Burt
8 sessions, Thurs 1 May - 19 Jun 7.30PM - 8.30PM
\$ 140 Cherrybrook Public School

Stage 2
Nicole MacKinnon
9 sessions, Fri 2 May - 27 Jun 10AM - 11AM
\$ 150 Scout Hall, North Carlingford

Run Without Injury

Learn techniques which will make running easier and less painful. Covers breathing, posture, endurance, footwear and body alignment.

Paul Taylor
1 session, Sat 24 May 2PM - 5PM
\$ 85 Fix Australia, Chatswood

Tai Chi

Tai-Chi promotes health, increases concentration, reduces stress, boosts energy and improves overall wellbeing.

John Russo
9 sessions, Wed 30 April - 25 Jun 7PM - 8.30PM
\$ 165 Brush Farm Campus, Eastwood

Tennis

Beginners learn the fundamentals of tennis. Intermediate builds on basic skills to become a competent player leading into competition. Advanced classes are designed for competition players.

Beginners
Andrew Hill
9 sessions, Mon 21 April - 23 Jun 6.30PM - 7.30PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Tues 22 April - 17 Jun 6.30PM - 7.30PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Wed 23 April - 18 Jun 6.30PM - 7.30PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Thur 24 April - 19 Jun 6PM - 7PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Sat 26 April - 21 Jun 8AM - 9AM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Sun 27 April - 22 Jun 8AM - 9AM
\$ 130 St Anthony's Courts, Marsfield

Intermediate
Andrew Hill
9 sessions, Tues 22 April - 17 Jun 6.30PM - 7.30PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Wed 23 April - 18 Jun 6.30PM - 7.30PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Thurs 24 April - 19 Jun 7PM - 8PM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Sat 26 April - 21 Jun 10AM - 11AM
\$ 130 St Anthony's Courts, Marsfield

9 sessions, Sun 27 April - 22 Jun 10AM - 11AM
\$ 130 St Anthony's Courts, Marsfield

Fitness & Sports



Yoga

Core Strength Yoga

Learn simple moving and breathing techniques that can be easily applied throughout your day.

Michele Shaw

8 sessions, Mon 28 April–23 Jun 5.40PM–6.40PM
\$125 Brush Farm Campus, Eastwood

8 sessions, Wed 30 April – 18 Jun 5.40PM–6.40PM
\$125 Brush Farm Campus, Eastwood

Dru Yoga

This form of yoga increases flexibility, strength and vitality as well as transforming painful emotions into happiness and contentment. Focuses on correct alignment of the body.

Anne-Marie Markham

8 sessions, Mon 28 April–23 Jun 7PM–9PM
\$215 Brush Farm Campus, Eastwood

Hatha Yoga

Interested in trying yoga? This course will introduce you to common yoga practices - postures, breathing techniques, relaxation and meditation that you'll experience in many classes. Discover the benefits for your body and mind. No previous experience needed. Gain strength, flexibility, muscle tone and general well being whilst learning to relax and concentrate.

Stage 1

Deborah Corke

8 sessions, Wed 30 April - 18 Jun 7PM - 8.30PM
\$ 165 Trafalgar Place Community Hall Marsfield

Christine Ford

8 sessions, Mon 28 April - 23 Jun 7PM - 8.30PM
\$ 165 Boronia Park Public School

Jane Sun

8 sessions, Tues 29 April - 17 Jun 7PM - 8.30PM
\$ 165 St Aidan's Anglican Church, Epping

Michele Shaw

8 sessions, Wed 30 April - 18 Jun 10AM - 12PM
\$ 195 Scout Hall, North Carlingford

Chris Saad

4 sessions, Wed 30 April - 21 May 5:30PM - 7PM
\$ 80 MCC Hawkesbury

Stage 2

Leigh Wood

8 sessions, Thurs 1 May–19 Jun 7PM–8.30PM
\$165 Brush Farm Campus, Eastwood

Yoga and Meditation

Learn to build strength and flexibility, while unwinding and relaxing through a variety of yoga postures, meditation and pranayama (breathing techniques).

Andreas Allesch

8 sessions, Tues 29 Apr - 17 Jun 7PM - 8.30PM
\$ 165 Chatswood High School

8 sessions, Thurs 1 May - 19 Jun 7PM - 8.30PM
\$ 165 Trafalgar Place Community Hall Marsfield

Yoga to De-Stress

Do you want to de-stress from the pressures of daily life? Learn, with the help of your breathing, to let go of unnecessary tension and stiffness from your joints and muscles. This course will show you, with simple and easy yoga, how to relax your body and quieten your mind.

Wendy Mahon

8 sessions, Mon 28 April - 23 Jun 6.30PM - 7.30PM
\$ 125 Brush Farm Campus, Eastwood

Music & Singing



Music

Piano

Covering styles from classical to jazz and popular music. Course book available for purchase after first class.

Leah Hanchard

Stage 1
9 sessions, Thurs 1 May–26 Jun 7.30PM - 8.30PM
\$ 225 Accent On Music, Eastwood

Stage 2

9 sessions, Tues 29 Apr - 24 Jun 6.30PM - 7.30PM
\$ 225 Accent On Music, Eastwood

Stage 3

9 sessions, Tues 29 Apr-24 Jun 8.30PM - 9.30PM
\$ 225 Accent On Music, Eastwood

Stage 4

9 sessions, Thurs 1 May - 26 Jun 7.30PM - 8.30PM
\$ 225 Accent On Music, Eastwood

Stage 5

9 sessions, Tues 29 Apr-24 Jun 7.30PM - 8.30PM
\$ 225 Accent On Music, Eastwood

Ukulele

Gain the ability and confidence to play simple tunes with the knowledge and skills to continue learning at your own pace. Ukuleles are available from the tutor from \$35.

John Chandler

1 session, Sat 31 May 9AM-5PM
\$145 MCC Carlingford

Singing

Singing - Vocal Technique

Introduction course explores fundamental skills including diaphragm techniques, voice placement, harmonies plus performance skills. Continuing students further develop their own style and technique.

Stage 1

Karuna Kourkova
8 sessions, Mon 28 Apr - 23 Jun 7PM - 9PM
\$ 185 Chatswood High School

Stage 2

8 sessions, Tues 29 Apr - 17 Jun 7PM - 9PM
\$ 185 Chatswood High School

Guitar - Stage 1

Covers the basics of reading music, chords and good technique. Bring your own acoustic guitar.

Stage 1

Sam Mudie
8 sessions, Thurs 1 May – 19 Jun 6.30PM – 8PM
\$165 MCC Chatswood

Jeremy Lloyd

8 sessions, Sat 3 May – 21 Jun 9.30am – 11.30am
\$225 MCC Carlingford

Guitar - Stage 2

Continue to learn new songs while you explore different keys, more complex playing styles, improvisation and performance. Bring your own acoustic guitar.

Stage 2

Sam Mudie
8 sessions, Thurs 1 May – 19 Jun 8:05PM – 9:35PM
\$165 MCC Chatswood

Jeremy Lloyd

8 sessions, Sat 3 May – 21 Jun 11.30AM – 1.30PM
\$225 MCC Carlingford

Food & Beverage



Beverages

Professional Barista / Coffee Skills

Learn to make the perfect espresso. Suitable for beginners with plenty of one-on-one tuition as well as experienced Baristas, who will be able to sharpen their skills.

Simone Ciuccoli
1 session, Sat 31 May 9AM - 12PM
\$ 99 Coffee Galleria Pty Ltd

Cake Decorating

Cake Decorating

Learn how to make piped flowers and hand moulded novelties, which can be used to decorate cakes for all occasions. More advanced techniques taught in higher levels.

Beginners

John Yee
8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 225 Brush Farm Campus, Eastwood

8 sessions, Wed 30 April - 18 Jun 10.30AM-12.30PM
\$ 225 Brush Farm Campus, Eastwood

Jean Palmer

8 sessions, Mon 28 Apr - 23 Jun 7PM - 9PM
\$ 225 Chatswood High School

Beginners and Continuing Students

Betty Calderwood
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 185 MCC Hawkesbury

8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 185 Riverstone Neighbourhood Centre

8 sessions, Wed 30 April - 18 Jun 9.30AM - 11.30AM
\$ 185 Riverstone Neighbourhood Centre

Continuing and Mixed Levels

John Yee
8 sessions, Wed Wed 30 April - 18 Jun 7PM - 9PM
\$ 225 Brush Farm Campus, Eastwood

Jean Palmer

8 sessions, Wed Wed 30 April - 18 Jun 7PM - 9PM
\$ 225 Chatswood High School

Advanced

Jean Palmer
8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 225 Chatswood High School

Cake Decorating - Royal Icing

NEW

For students who have completed an introductory course in Cake Decorating. In this course, you will learn the basics of royal icing, including piping work, lace work, embroidery, brush embroidery, extension work.

John Yee
8 sessions, Thur 1 May - 19 Jun 10:30AM - 12:30PM
\$ 225 Brush Farm Campus, Eastwood

Indian Vegetarian Cooking

An introduction to preparing, cooking and presenting tasty vegetarian dishes from India. All ingredients and recipes supplied.

Geetali Krishnasamy
1 session, Sat 24 May 10AM - 4.00PM
\$ 150 Carlingford High School

Food & Cooking

Flavours of the Middle East, Morocco and Greece

Discover how to prepare, cook and serve traditional Middle Eastern, Moroccan and Greek seafood, meat and vegetarian dishes as well as soups, entrees and desserts.

Amalia Portelli
6 sessions, Tues 29 Apr - 3 Jun 6:30PM - 9PM
\$ 195 Carlingford High School

Fresh Pasta - Making

In this hands on workshop, you will learn how to make authentic, fresh pasta from scratch. There's something special about turning just flour and eggs into silky, smooth pasta. We will then make delicious pasta dishes and enjoy them together. All ingredients, information sheets and recipes supplied. No cooking experience required.

Antonella Floyd
1 session, Sat 31 May 10AM - 2PM
\$ 125 Carlingford High School

High Tea Delights Workshop

This workshop will give you the skills to host a delightful, delicious afternoon high tea. Dishes include tasty finger sandwiches, a selection of sweet treats, savoury tart and scones. All ingredients and recipes supplied.

Mariani Albornoz Crowther
1 session, Sat 17 May 10AM - 4PM
\$ 150 Carlingford High School

Indian Cooking - Introduction

A hands-on introduction to preparing, cooking and presenting Indian dishes. Experiment with the flavours and aromas of Indian spices. Learn how to make curry powders, garamasalas, pakoras, tandoori chicken, saffron rice, and more. All ingredients and recipes supplied.

Geetali Krishnasamy
1 session, Sat, 17 May 10AM - 4PM
\$ 150 Carlingford High School

Italian Desserts

Learn the art of making authentic Italian biscuits and desserts like Almond Biscotti, Amaretti Biscuits, Tiramisu etc. It's a fun hands on workshop that will be sure to delight your sweet tooth buds! All food ingredients and recipes supplied.

Antonella Floyd
1 session, Sat 3 May 10AM - 2.00PM
\$ 125 Carlingford High School

An Italian Feast - One Day Workshop

In this one day workshop, learn how to make a great range of delicious and authentic Italian entrees, mains and desserts. All food ingredients and recipes supplied.

Antonella Floyd
1 session, Sat 10 May 10AM - 4.00PM
\$ 150 Carlingford High School

Japanese Cooking - All About Fish!

Learn how to prepare seafood, especially when making a fish fillet from a whole fish as well as how to prepare prawn and squid by yourself. All dishes are cooked with very tasty Japanese and Asian seasoning. Dishes that will be prepared include an entree seafood plate, Seafood Tempura, Sashimi carpaccio, Grilled fish with vegetables, fish soup and dessert. All food ingredients and recipes supplied.

Sumi Saikawa
1 session, Sat 24 May 10AM - 3PM
\$ 145 Carlingford High School

Seafood Cooking - Introduction

Learn how to prepare, cook and present a variety of delectable seafood dishes. Enjoy Lobster with Thermidore Sauce, Seafood Paella, Balinese Spicy Fish, Thai Salmon with Red Curry Sauce, Fried Red Snapper with Sweet and Sour Sauce, assorted Oysters and much more. All food ingredients and recipes supplied.

Ferdinand Tamayo
1 session, Sat 3 May 10AM - 4PM
\$ 170 Carlingford High School

South-East Asian & Wok Cooking

In no time at all, you will be preparing dishes like Sizzling Garlic Prawns, Green Chicken Curry, Singapore Noodles, Nasi Goreng and much more! Savour authentic asian delights. All recipes and ingredients supplied.

Ferdinand Tamayo
1 session, Sat, 10 May 10AM - 4PM
\$ 150 Carlingford High School

Spanish Cooking - Introduction

In this hands-on course, learn to prepare delicious Spanish dishes including seafood paella, a variety of tapas, tortilla and arroz con leche (milk rice). All ingredients and recipes supplied.

Mariani Albornoz Crowther
1 session, Sat 31 May 10AM - 4PM
\$ 150 Carlingford High School

Thai Cooking - Introduction

Learn to prepare, cook and serve a selection of dishes using a variety of ingredients and methods common to traditional Thai cuisine. Additional cost for weekly ingredients- discussed at class. Bring \$25 to the first lesson.

Tipaporn Straubhaar
5 sessions, Mon 19 May - 23 Jun 6.30PM - 9PM
\$ 185 Carlingford High School

The Cheesemaking Workshop

Make camembert, fetta, mascarpone, quark, ricotta and a Greek style yoghurt and learn basic cheesemaking techniques.

David Meagher
1 session, Sat 14 Jun 10AM - 4PM
\$ 210 Carlingford High School

House, Garden & DIY



Do-It-Yourself

Decks and Pergolas

Course covers council regulations, set-out, ordering materials, woodworking skills, construction principles and roofing materials.

Wayne Elton
1 session, Sat 10 May 10AM - 4PM
\$ 150 MCC Carlingford

Home Painting Skills Workshop

Gain the basic skills and knowledge to prepare and paint your house inside and out. Topics include preparation techniques and products, paint selection, hazards and more.

Wayne Elton
1 session, Sat 24 May 9.30AM - 12.30PM
\$ 65 MCC Carlingford

Paving Techniques

Course covers site preparation, materials, landscaping, laying methods for driveways and around your home, plus pattern and edge restraints.

James Stevenson
1 session, Sat 31 May 10AM - 2PM
\$ 75 MCC Carlingford

Woodwork

This course is designed to give the beginner or experienced woodworker the opportunity to create. Bring your woodwork ideas, sketches and drawings or choose from a range of pre-made plans. All timber and adhesives to be supplied by students.

Nick Bell
8 sessions, Mon 28 April - 23 Jun 6.30PM-9PM
\$265 Epping Boys High School

Furniture Restoration

Furniture Restoration and French Polishing

Work on your own furniture and learn the basic processes of stripping, surface preparation, staining and filling.

Oliver Steel
8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 235 Carlingford High School

Ron Siebert
8 sessions, Thurs 1 May - 19 Jun 7PM - 9PM
\$ 235 Epping Guide Hall

Upholstery

Learn the art of upholstery, and how to restore and renew your furniture with expert tuition. Practical course.

Ray Rodham
8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 235 Carlingford High School

8 sessions, Thurs 1 May - 19 Jun 7PM - 9PM
\$ 235 Carlingford High School

Gardening & Sustainable Living

Basic Garden Design Workshop

Planning a garden makeover or renovation? Join an experienced Garden Designer and find out all about the basics of garden design including styles, sustainable design, site analysis, plant selection and more.

Belinda Thackeray
1 session, Fri 20 Jun 10AM - 12PM
\$ 60 Eden Gardens, North Ryde

Courtyard, Balcony and Potted Gardens Workshop

Explore the basics of garden design using different styles and colour themes, focal points, features and plant selection.

Belinda Thackeray
1 session, Sat 21 Jun 10AM - 12PM
\$ 60 Eden Gardens, North Ryde

Continuous Colour Natives Garden Workshop

Do you want to create a garden full of seasonal colour using Australian native plants? Explore the basics of garden design to create modern Australian gardens with a qualified horticulturist. Topics include: using different garden styles and colour themes, focal points and features, selecting native plants for year round interest and to attract wildlife to your garden, and basic plant care. Course notes included.

Belinda Thackeray
1 session, Sat 17 May 10AM - 12PM
\$ 60 Eden Gardens, North Ryde

Design Your Own Garden

Planning a garden makeover or renovation? Join an experienced designer and learn the basics of garden design, including site analysis, garden styles, design aspects, sustainable design principles, plant selection and more. Includes drawing sessions to develop your own design.

Belinda Thackeray
3 sessions, Wed 30 April - 14 May 10AM - 12PM
\$ 140 Eden Gardens, North Ryde

Gardening Skills – Stage 1

Covers plant selection, planting, watering, soils, pest and weed control.

Belinda Thackeray
5 sessions, Wed 30 April - 28 May 10AM - 12PM
\$ 175 Eden Gardens, North Ryde

5 sessions, Sat 3 May - 31 May 10AM - 12PM
\$ 175 Eden Gardens, North Ryde

5 sessions, Wed 28 May - 25 Jun 10AM - 12PM
\$ 175 Eden Gardens, North Ryde

Organic Gardening Workshop

Find out how to get started with sustainable, earth friendly organic gardening. Learn about organic pest and disease management, compost and worm farming, companion planting, permaculture and how to make a no-dig garden.

Belinda Thackeray
1 session, Fri 16 May 10AM - 12PM
\$ 60 Eden Gardens, North Ryde

Permaculture

Permaculture design for inner city urban landscapes, communities, small hobby farms or broadacre agriculture. We will also cover appropriate technologies, water managements, landscape design, soil building, plant selection and wilderness management.

Eric Brocken
2 sessions, Sat 3 May - 10 May 10AM - 3PM
\$ 105 Hawkesbury EarthCare Centre

Roses Essentials Workshop

Winter is pruning time for roses and deciduous plants so it's the perfect time to learn techniques to get your plants looking their best in spring and summer. Get tips on rose varieties, plant care, fertilising and basic pest and disease control. Morning tea and notes included.

Belinda Thackeray
1 session, Sat 14 Jun 10AM - 12PM
\$ 60 Eden Gardens, North Ryde

Interiors

Property Styling – Secrets of a Property Stylist

Maximise the value of your home! Property styling helps to prepare your home for sale by accentuating its advantages through the use of interior design techniques.

Monika Tasonyi
1 session, Sat 31 May 10AM - 2PM
\$ 95 MCC Carlingford

Pet Care

Dog Grooming Basics

Learn basic dog grooming for short and long coated dogs. Course includes hands-on practice of small dog brushing, washing, drying, clipping coats and nails, cleaning ears, flea and tick protection. Only students who have completed the Dog Grooming Basics workshop may enrol in Stage 2.

Sophie Bush
1 session, Sun 4 May 9.30AM - 1PM
\$ 99 Brush Farm Campus, Eastwood

1 session, Sun 15 Jun 9.30AM - 1PM
\$ 99 Brush Farm Campus, Eastwood

Stage 2 - Clip your dog
1 session, Sun 4 May 2PM - 3.30PM
\$ 88 Brush Farm Campus, Eastwood

1 session, Sun 15 Jun 2PM - 3.30PM
\$ 88 Brush Farm Campus, Eastwood

Outdoor Activities



Walks

Bushwalks - Sunday Adventure Walks

Enrol in all 4 bushwalks at a discounted price!

Greg Williams

4 sessions, Sun 4 May - 15 Jun 8.55AM - 3.40PM
\$ 120 Metropolitan - Regional

Bushwalk 1 - Ridges of Garigal

This walk traces a number of tracks that were once used by the local Aboriginal people to access the waters of the valley. You will find that some of the tracks have grown over a little but are mostly easy to follow. Expect to find Aboriginal art along the way including a rock pool and waterfall. Rating: Easy/moderate - Slightly challenging. Distance: 10km

Greg Williams

1 session, Sun 4 May 8.55AM - 1.55PM
\$ 35 Bushwalk 1 - Ridges of Garigal

Bushwalk 2 - Orphan Rock to Pool of Silom

Trek the all inspiring Blue Mountains World Heritage Area. Walk under the Three Sisters then through the Leura Rainforest. The walk includes many waterfalls, cascading brooks and rock pools with superb vantage points to lookout over the Jamison Valley

Rating: Moderate hard - Slightly challenging (includes occasional steep sections. Distance: 11km

Greg Williams

1 session, Sun 18 May 8.55AM - 3PM
\$ 35 Orphan Rock to Pool of Silom

Bushwalk 3 - Box Vale Tramway & Forty Foot Falls

During the late 1800s a standard railway served a coal mine in the Nattai River Gorge. This walk will trace sections of this disused railway through an 85 metre tunnel and a one hundred and sixty metre cabled incline. The walk also visits a natural sandstone arch and the Forty Foot Falls. Rating: Moderate hard - Challenging (includes some moderate rock scrambling) Distance: 11km

Greg Williams

1 session, Sun 1 Jun 8.55AM - 2.40PM
\$ 35 Box Vale Tramway & Forty Foot Falls

Bushwalk 4 - Figure Eight Pools

This walk features panoramic coastal views, littoral rainforest, a fascinating rock pool, a beautiful ocean beach and a magnificent palm jungle. Cabbage tree palms, vines, birds nest ferns and elkhorns are some of the beautiful rainforest plants found here in this unusual jungle community.

Rating: Moderate - Slightly challenging (includes some easy-medium rock scrambling). Special Note: This event requires a \$3.80 rail transfer to commence the walk. If arriving by rail, catch train arriving Helensburgh rail station at 9.22am. MCC bushwalkers will arrive on northbound train at 9.26am. Please recheck timetable at time of booking event.

Greg Williams

1 session, Sun 15 Jun 8.55AM - 3.40PM
\$ 35 Figure Eight Pools

Macquarie Town Walk - Richmond

Richmond was named after Richmond in England. Join this walk to see the historic buildings and sites.

Janice Hart

1 session, Thurs 8 May 10AM - 1PM
\$ 25 Richmond Railway Station

Macquarie Town Walk - Windsor

Windsor was named after Windsor in England. Join this walk to see the historic buildings and sites.

Janice Hart

1 session, Thurs 1 May 10AM - 1PM
\$ 25 Windsor Railway Station

Photography



Photography

Digital Photography - Beginners

Learn basic photographic principles to produce outstanding images. Discover how to use your digital camera, equipment and learn techniques such as composition and design, view points, lighting, filters, special effects, landscapes and portraits.

Julie Willis

8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 185 MCC Hawkesbury

Digital Photography - Level 1

Level 1 covers components and settings, composition, focus, flash, macro, downloading to PC and image editing. No experience needed.

Dr Zen Loy

1 session, Sat 3 May 9.30AM - 4.30PM
\$ 190 MCC Chatswood

Digital Photography - Level 2

Level 2 covers more advanced settings, artistic, technical and practical aspects of photography i.e. lighting, exposure, flash, composition, portraits, action, night, landscapes and travel. Pre-requisite Level 1 course.

Dr Zen Loy

1 session, Sat 10 May 9.30AM - 4.30PM
\$ 190 MCC Chatswood

Digital Photography - Intermediate

This course explores creative applications of photography and explores the use of light, exposure, flash, macro and composition. Learn how to apply these skills for work or leisure.

Julie Willis

8 sessions, Tues 29 April - 17 Jun 7PM - 9PM
\$ 185 MCC Hawkesbury

Photography - Manly and Shelley Beach Day Trip

Take photos of historic buildings, landscapes and wildlife. Learn how to best frame your shot and select the best settings.

Julie Willis

1 session, Sat 17 May 11.15AM - 6.15PM
\$ 105 + ferry Circular Quay

Photography - Australiana Pioneer Village Day Trip

NEW

Explores shooting landscapes, character settings and still life in this historical village setting. Additional \$5 entry fee.

Serge Golikov

1 session, Sun 18 May 10AM - 2PM
\$ 60 Australiana Pioneer Village

Video Production DSLR - Introduction

Topics covered include: understanding and setting the camera for optimum results; proper camera handling for video production; tripods and filters; auto and manual focus; composition and timing; editing and completion.

Serge Golikov

8 sessions, Thurs 1 May - 19 Jun 7PM - 9PM
\$ 185 MCC Hawkesbury

Photography DSLR - Introduction

Learn basic photographic principles to produce outstanding images. Practise using lighting, colour, electronic flash and a variety of lenses with your own DSLR camera, including perspective and composition. Darkroom work not included.

Andrew Shaw

8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 235 MCC Chatswood

Photography SLR - Introduction

Learn SLR operation and control, exposure, focus, composition, as well as the silver bullets needed for successful travel, landscape, portrait, close-up, event, and sport photography. Four 2.5 hour classroom sessions complemented by two 3 hour external excursions.

Christian Wright

6 sessions, Mon 28 April - 2 Jun 6.30PM - 9PM
\$ 215 Carlingford High School



Our Lifestyle Courses

History, Investment,
Communication, Planning...
Enhance Your Lifestyle...

Lifestyle



Ageing

55+ Years What's Next - Intro Workshop

By the end of this course students will have a new perspective about ageing. They will have the skills and strategies needed to flourish and attain fulfillment in these potentially best years of life!

Meg Evans
1 session, Sat 17 May 1PM - 5PM
\$ 85 MCC Chatswood

Communication and Personal Development

Angel Connection Cards

Learn about personal and general protection, self-relaxation using the charka system, angels, oracle cards spreads and using your intuition during an angel reading. BYO Angel Oracle Cards if you have a pack.

Lucille Hartshorne
1 session, Sat 17 May 10AM - 3PM
\$ 115 MCC Carlingford

Astrology - Understanding Yourself and Others

Discover the origins of Astrology, examine each of the 12 star signs and cover the houses of the zodiac, moon signs, rising signs and planetary influences.

Lawrence (John) Hargrave
1 session, Sat 17 May 9.30AM - 5PM
\$ 145 MCC Carlingford

Stop Procrastinating Now!

This workshop uses neuro-linguistic programming (NLP) techniques to get to the root causes of why you procrastinate. A very experiential workshop, it will help you change those underlying causes so that you no longer procrastinate. You will also learn techniques to use at home so that you are more in control of your choices.

Toni Payne
1 session, Sat 10 May 9.30AM - 1.30PM
\$ 85 MCC Chatswood

Family History Research - Introduction NEW

This hands-on session will give you the practical tools you need to start researching your own family tree, extracting clues from documents you may already have, and examining the most important websites.

Carole Riley
1 session, Sat 3 May 10AM - 1PM
\$ 65 MCC Carlingford

Grants - Volunteer Management Workshop

This workshop is the ideal, practical guide to Volunteer Management for any club or community group seeking to attract Volunteers.

Keith Whelan
1 session, Mon 5 May 6PM - 8PM
\$45 MCC Chatswood

NLP for Self Esteem

Be confident in standing up for yourself and appreciate your own value! The workshop will be based on adult-learning principles and will be interactive. A series of NLP techniques will be used. Where appropriate, participants will be taught NLP techniques for use at home.

Toni Payne
1 session, Sat 24 May 9.30AM - 1.30PM
\$85 MCC Chatswood

Public Speaking - Crash Course

Do you dread giving a work, conference or uni presentation, speaking at a wedding or 21st or going for a job interview. For skills to turn your life around for work or play, or just improve your English skills, this is your chance to catch the wave or else forever remain in the shallows. Improve your self-esteem and gain practical public speaking skills.

Thomasina Fransen
1 session, Sat 10 May 10AM - 4PM
\$150 MCC Carlingford

Research Your World War 1 Ancestors NEW

This hands-on workshop will show you how to find and interpret the service records, Red Cross reports, unit diaries, grave locations, and other information for Australian and UK service men and women.

Carole Riley
1 session, Sat 14 Jun 10AM - 1PM
\$65 MCC Carlingford

Vocal Improvement and Effective Communication

Use speech exercises to find your voice's potential while building your presentation skills, confidence and communication skills.

Paul Taylor
1 session, Sat 10 May 2PM - 5PM
\$135 Fix Australia, Chatswood

Health and Nutrition

Learn to Massage

Learn the beneficial ways in which massage can proactively combat common ailments, relieve stress, dissolve muscle tension and improve circulation. Course covers massage therapy and basic anatomy.

Paul Taylor
1 session, Sat 14 Jun 2PM - 5PM
\$ 99 Fix Australia, Chatswood

Remedial and General Massage: An Introduction

Learn to isolate problem areas and apply appropriate techniques to help with tension, headaches, stiffness and painful muscles.

Greg Derwin
1 session, Sat 14 Jun 10AM - 4PM
\$ 145 Brush Farm Campus, Eastwood

Property and Investment

Australian Law for Seniors

This course will introduce you to the Australian Legal System and covers such topics as understanding government and establishing business entities; understanding the health industry (nursing homes and insurance); family law; property matters; retirement units; powers of attorney; wills and testaments.

Barry Wall
8 sessions, Mon 28 April - 23 Jun 9.30AM - 11.30AM
\$ 185 MCC Hawkesbury

Financial Planning for Women

A comprehensive look at financial planning from a woman's perspective. This course covers key financial planning issues such as investments, debt, superannuation, salary packaging, risk management, cash flow management, estate planning, divorce and taxation. The course will take an in depth look at the financial issues that face women today. Course notes included.

James Jagodnik
1 session, Mon 12 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Life Insurance and Risk Mitigation NEW

Covers the professional secrets and demystify the complex world of life insurance and risk mitigation. Strategies to maximise the value of your Life, TPD, Income Protection, Trauma, Key Person and Buy/Sell Agreements. This session is educational only.

James Jagodnik
1 session, Mon 2 Jun 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Property Investing for Wealth Creation

This seminar will uncover the tools an investor must know when evaluating their next property purchase. Learn about effective structuring, trusts (including Self Managed Super Funds), lending - banks or broker, interest only or principle and interest, fixed or variable, Lenders Mortgage Insurance, how to find the right property, negative gearing and other tax implications. This educational seminar includes course notes.

James Jagodnik
1 session, Mon 19 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Lifestyle



Self - Managed Super Funds

Learn about the benefits for investing, tax management, estate planning, pension strategies, RBLs and risk management.

James Jagodnik
1 session, Mon 5 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Writing a Winning Grant Application

A practical guide to grant writing for any organisation seeking funds by applying for grants. Using exercises to explore topics, develop and edit creative ideas in addition to giving an invaluable guidance on how to present work for submission.

Keith Whelan
1 session, Mon 28 Apr 6PM - 9PM
\$ 65 MCC Chatswood

1 session, Sat 24 May 9AM - 12PM
\$ 65 MCC Hawkesbury

Successful Stockmarket Investing

Demystify the Stock Exchange and the role of share brokers. Learn about types of shares, placing orders correctly, increasing your after-tax income from shares, online trading, IPO's, managed funds, portfolio construction and share analysis. Education provided, but no investment advice given. Course notes included.

James Jagodnik
1 session, Mon 26 May 6.30PM - 9.30PM
\$ 65 MCC Chatswood

Tax, Super and Retirement Planning

Covers the pros and cons of incorporating insurance inside your super, salary sacrifice and negative gearing. You will learn how to construct your family balance sheet and profit/loss account.

Lawrence Lam
4 sessions, Thurs 1May - 22May 6.30PM - 9.00PM
\$ 165 MCC Chatswood

History

Discovering Jesus and His Times

In this course inscriptions, the Dead Sea Scrolls, Egyptian papyri, and the Bible, as well as other sources, are brought together to reveal what is historically certain about Jesus and the times in which he, and his relatives, lived.

Daryn Graham
3 sessions, Sat 17 May - 31 May 2PM - 4PM
\$ 75 MCC Hawkesbury

The following courses are for people who want a short introduction to Auslan (Australian Sign Language) and deaf culture. To enrol please contact the Deaf Education Network on 02 8833 3630.

Sign Language 1

Learn to communicate visually using Auslan, the natural language of the Australian Deaf Community. By the end of Sign Language 1, students will be able to use basic communication skills in Auslan and use visual-gestural communication strategies.

7 sessions, Wed 12 Feb - 26 Mar 7PM - 9PM
\$ 150 MCC Chatswood

Sign Language 2

Improve your Auslan communication skills, further develop visual-gestural communication strategies, and extend your ability to adapt signs for use in different contexts. Pre-requisite: Sign Language 1. Taught by Deaf teachers only.

Deaf Education Network
7 sessions, Tues 11 Feb - 25 Mar 7PM - 9PM
\$ 150 MCC Chatswood

Disability Programs



Community Access

Art and Drawing

Learn to draw and express yourself through art. You will be encouraged to discover your own artistic potential. Includes materials.

Rose Marosszeky
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 88 Minimbah

Basic Cooking Skills

A hands-on course introducing the basic skills of preparing a range of simple, healthy meals e.g. salads, sandwiches and finger foods. Participants must be able to handle kitchen utensils such as grater, knife and cutting board, etc. All ingredients and recipes supplied.

Teresa Avedillo
8 sessions, Tues 29 April-17 Jun 7PM - 9PM
\$ 120 Minimbah

Dancing

Have fun making new friends and enjoy free dancing to all your favourite music and songs.

8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 88 Minimbah

8 sessions, Tues 29 April-17 Jun 7PM - 9PM
\$ 88 Minimbah

Important: These courses are designed for people with an intellectual disability. Please ensure arrangements are made to transport students to and from course venues throughout the term.

Multi - Sports

A skills based sports program for fun, success and total participation. Modified equipment is used to introduce students to the game. Sports include: cricket, tennis, basketball, golf and soccer. Come if raining for an indoor class.

Andrew Hill
8 sessions, Mon 28 April - 23 Jun 5.30PM - 6.30PM
\$ 90 St Anthony's Courts, Marsfield

Music

Do you enjoy using simple musical instruments and body percussion and making music? Then come and join in the fun listening, singing and relaxing to music and songs that you like.

David Ngui
8 sessions, Mon 28 April - 23 Jun 7PM - 9PM
\$ 88 Minimbah



Our Language Courses

Encouraging your cultural
diversity through language

English Language Courses

영어 수업 学英语



Whether you wish to improve your written and spoken communication skills for the workplace, everyday life or you are new to Australia, we offer a great range of English Language, Literacy and Numeracy courses.

Our courses are conducted in a friendly and supportive environment by experienced professional teachers.

Accredited Courses

These accredited courses are for Australian residents seeking to improve their English in preparation for work or further study.

Introductory Skills for Work

This course is for students with post-beginner level English skills who are preparing for work. It covers workplace oral and written communication skills, basic computer skills and job seeking skills. On successful completion, students will receive a Certificate I in Skills for Vocational Pathways FSK10213

40 sessions, Mon & Tues 28 April - 7 Oct
\$ 40 9:30AM - 3PM
MCC Chatswood

Preparing for Work & Further Study - Level 1

This spoken and written English class is for those with beginner level English skills who are looking to enter the workforce or preparing for further study. The units of study for this course are taken from the Certificate I in Spoken & Written English (10362NAT).

8 sessions, Fri 13 Jun - 18 Jun
\$ 40 10AM - 2PM
MCC Carlingford

Preparing for Work & Further Study - Level 2

This spoken and written English class is for those with post-beginner level English skills.

8 sessions, Tue 29 April - 17 Jun
\$ 40 10AM - 2PM
MCC Carlingford

Preparing for Work & Further Study - Level 3

This spoken and written English class is for those with intermediate English skills who are trying to enter the workforce or preparing for further study. The units of study for this course are taken from the Certificate III in Spoken & Written English (10364NAT).

8 sessions, Thu 1 May - 19 Jun
\$ 60 10AM - 2PM
MCC Carlingford

Non-accredited Courses

Academic English for Higher Education

Learn strategies to help you cope with university demands or other tertiary level study in the Australian education system. Strategies include note-taking, summarising and paraphrasing, selecting and processing information, essay writing and delivering presentations.

3 sessions, Sat 17 May - 31 May
\$ 230 10AM - 3PM
MCC Chatswood

3 sessions, Sat 7 Jun - 21 Jun
\$ 230 12PM - 5PM
MCC Carlingford

Crash Course in Grammar

Using correct grammar is a vital part of writing any professional and effective documents, yet for many it remains a mystery. Learn grammatical rules, sentence structures, correct word usage and punctuation skills. Individual needs will be addressed.

1 session, Sat 10 May
\$ 80 10AM - 3PM
MCC Carlingford

1 session, Sat 21 Jun
\$ 80 10AM - 3PM
MCC Hawkesbury

Crash Course in Spelling

This course will provide an understanding of the "what" and "why" of English spelling rules. Bring along a dictionary to discover how it can contribute to improved spelling.

1 session, Sat 24 May
\$ 70 10AM - 2PM
MCC Hawkesbury

Improve Your Speaking and Listening Skills

Learn how to be a better listener, communicate more effectively with others, and use non-verbal communication strategies appropriately.

8 sessions, Fri 13 Jun - 18 Jun
\$ 250 7PM - 9PM
MCC Chatswood

Presentation & Speaking in the Workplace

Develop knowledge, strategies, experience and confidence for speaking in a variety of workplace contexts. The course will cover delivering effective oral presentations, participating successfully at meetings and communicating effectively with work colleagues of different cultural backgrounds.

2 sessions, Sat 3 May - 10 May
\$ 150 10AM - 3PM
MCC Chatswood

Pronunciation and Oral Skills

Improve your confidence in understanding and using Australian English pronunciation. Learn and practice the rhythm of English, word and sentence stress, and the importance of intonation. Individual pronunciation needs addressed.

7 sessions, Tues 29 April - 10 Jun
\$ 220 7PM - 9PM
MCC Chatswood

7 sessions, Wed 30 April - 11 Jun
\$ 220 7PM - 9PM
MCC Carlingford

Written English for Work

Develop the skills needed to write different types of workplace related documents. We will focus on the purpose of different types of written texts, target audience, levels of formality, drafting and editing texts, layout and formatting and the logical sequencing of information. Content areas can be modified based on student's needs and requests.

8 sessions, Mon 28 Apr - 16 Jun
\$ 250 7PM - 9PM
MCC Chatswood

Course information

To enrol in accredited courses you will need to attend an interview with the course co-ordinator. Please ring 02 8845 8888.

No interview is required for enrolment in the non-accredited courses. If you would like more information or advice on which course or level is most suitable, please ring 02 8845 8888.

Adult Migrant English Program (AMEP)



mcc MACQUARIE Adult Migrant English Program

Why study at Macquarie Community College?

Macquarie Community College is one of the oldest and largest community colleges in NSW. Our teachers are friendly, qualified and experienced in teaching English to migrants and refugees. Macquarie Community College has an excellent reputation for delivering high quality courses in a caring professional and personalized class environment.

What is the AMEP?

Macquarie Community College offers English courses to newly arrived refugees and migrants with appropriate visas. The English language courses are part of the Adult Migrant English Program (AMEP) funded by the Australian Government Department of Industry

The AMEP provides basic English tuition to help migrants and refugees settle successfully in Australia. Students will learn about Australian culture, society and community access in areas such as health, employment and education etc.

The English classes are free*. If you are eligible you can study up to 510 hours. Students with certain visa types may be able to get additional hours. *Conditions apply

What will I learn?

You will study a course called the "Certificate in Spoken and Written English" (CSWE). The course is offered at three levels – beginner, post beginner and intermediate. These levels focus on developing skills in speaking, listening, reading, and writing and include grammar, pronunciation, vocabulary and conversation/communication skills.

Macquarie Community College also offers supplementary courses. These courses could include: Australian Society, Resume Writing and Pre vocational English such as Computer Skills, Office Skills, Aged Care, Childcare, Customer Service and Business Administration. Additional courses are offered through our consortium partners. For more information please contact the office on 02 9621-4175.

What additional services are available?

- AMEP assists with problems related to settlement in Australia. The Pathway Adviser will also help with employment pathways and study options.
- Travel concessions for eligible full time students.
- Access to the Computer Room and computer assisted learning.
- Translation of certain documents (through TIS) if you are eligible.
- Childcare whilst you are in class.
- Bi-lingual support in some classes.
- Home Tutor (HT) – a volunteer tutor to help you once per week in your own home.
- Distance Learning (DL)

How do I enrol?

Enrolling at Macquarie Community College is easy:

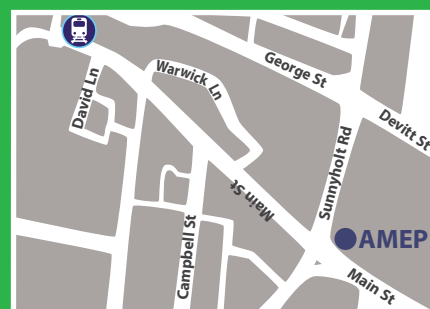
1. Phone or come to our centre to see if you are eligible.
2. Bring your passport with you.
3. Make an appointment to register and have an English test.
4. Discuss the program that suits you best.

The Adult Migrant English Program (AMEP) is funded by the Australian Government Department of Industry.

**Call AMEP on: 02 9621 4175
to enrol anytime**

Where is Macquarie Community College AMEP?

BLACKTOWN



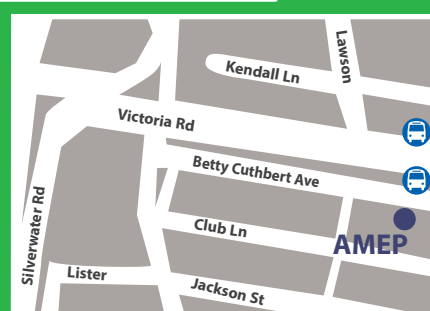
**Level 2, 125 Main Street,
Blacktown NSW, 2148**

Phone 02 9621 4175

Fax 02 9621 3865

www.macquarieamep.nsw.edu.au

ERMINGTON

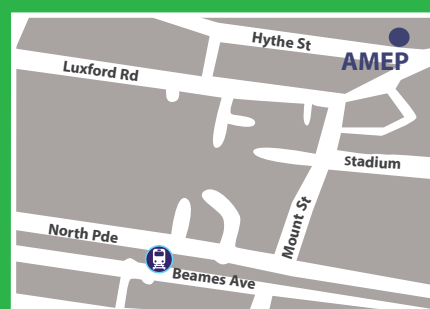


**Suite 6B/10 Betty Cuthbert Avenue,
Ermington, NSW, 2115**

Phone 02 9621 4175

Fax 02 9621 3865

MOUNT DRUITT



**Seventh Day Adventist Church,
55 Hythe St, Mt. Drutt, NSW 2770**

Phone 02 9621 4175

Fax 02 9621 3865

Foreign Languages



Finding your level

Travel Introduction

Designed to provide travellers with a survival vocabulary. Some basic language skills in the language required. Includes cultural information.

Travel Continuing

This level assumes you have completed a 16 hour or one term Travellers – Introduction course, or have a basic knowledge of the language, either through travel or contact with family.

Level 1

For beginners with little or no knowledge of the language.

Level 2

You have completed a 16 hour or introductory course or have a basic knowledge of the language either through travel or contact with family.

Level 3

You have completed at least 32 hours or two terms of recent study in the language and are acquainted with the content of the level 2 courses.

Level 4

You have completed at least 48 hours or three terms of tuition. At this level, you are expected to have a basic grasp of the language and an understanding of its grammatical rules.

Level 5

You have completed at least one year of tuition. You will need to have a reasonable command of the language and parts of the class will be conducted in the language you are studying.

Levels 6-9

Largely conducted in the language you are studying. Perfect specific areas of grammar, and vocabulary. Opportunity to practice conversation at an advanced level.

Conversation - Level 1-2

For beginners and those who have some basic language skills. Practice conversations skills.

Conversation - Level 3-4

You are acquainted with the content of level 1 & 2 courses. Opportunity to practice conversation skills.

Level	Fee	Tutor	Sessions	Dates	Time	Venue
Chinese Mandarin						
Conversation Level 1 - 2	\$225	Yongyao Phil Xu	8	Tues 29 April - 17 Jun	5:30 PM-7:30 PM	MCC Chatswood
Conversation Level 3 - 4	\$225	Yongyao Phil Xu	8	Tues 29 April - 17 Jun	7:30 PM-9:30 PM	MCC Chatswood
Chinese Mandarin Level 1	\$225	Mary Ma	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Carlingford High School
Chinese Mandarin Level 1	\$225	Yongyao Phil Xu	8	Wed 30 April - 18 Jun	7:00 PM-9:00 PM	MCC Chatswood
Chinese Mandarin Level 2	\$225	Mary Ma	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Carlingford High School
Chinese Mandarin Level 2	\$225	Yongyao Phil Xu	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	MCC Chatswood
French						
French For Travellers - Introduction	\$225	Marine Aubury	8	Fri 02 May - 20 Jun	12:30 PM-2:30 PM	MCC Carlingford
French Conversation Level 1 - 2	\$225	Eva De Vito	8	Thur 01 May - 19 Jun	7:00 PM-9:00 PM	Carlingford High School
French Conversation - Level 3 - 4	\$225	Eva De Vito	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Carlingford High School
French Level 1	\$225	Marine Aubury	8	Thur 01 May - 19 Jun	12:30 PM-2:30 PM	MCC Carlingford
French Level 1	\$225	Chakib Yacoub	8	Wed 30 April - 18 Jun	7:30 PM-9:30 PM	MCC Chatswood
French Level 1	\$225	Chakib Yacoub	8	Thur 01 May - 19 Jun	10AM-12PM	MCC Chatswood
French Level 1	\$225	Chakib Yacoub	8	Fri 02 May - 20 Jun	12:30 PM-2:30 PM	MCC Chatswood
French Level 1	\$225	Fatima Bahri	8	Thurs 1 May - 19 Jun	7:00 PM-9:00 PM	Carlingford High School
French Level 1	\$225	Jacklin Issa	8	Mon 28 April - 23 Jun	10:30AM-12:30PM	MCC Hawkesbury
French Level 2	\$225	Chakib Yacoub	8	Tues 29 April - 17 Jun	5:30 PM-7:30 PM	MCC Chatswood
French Level 2	\$225	Chakib Yacoub	8	Sat 03 May - 28 Jun	2:30 PM-4:30 PM	MCC Chatswood
French Level 2	\$225	Fatima Bahri	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Carlingford High School
French Level 2	\$225	Anne Marie Chazeau	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
French Level 3	\$225	Chakib Yacoub	8	Wed 30 April - 18 Jun	5:30 PM-7:30 PM	MCC Chatswood
French Level 3	\$225	Fatima Bahri	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Carlingford High School
French Level 3	\$225	Anne Marie Chazeau	8	Wed 30 April - 18 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
French Level 4	\$225	Chakib Yacoub	8	Mon 28 April - 23 Jun	5:30 PM-7:30 PM	MCC Chatswood
French Level 5	\$225	Chakib Yacoub	8	Tues 29 April - 17 Jun	7:30 PM-9:30 PM	MCC Chatswood
French Level 6	\$225	Chakib Yacoub	8	Sat 03 May - 28 Jun	10AM-12PM	MCC Chatswood
French Level 7	\$225	Marine Aubury	8	Fri 02 May - 20 Jun	10AM-12PM	MCC Carlingford
French Level 7	\$225	Chakib Yacoub	8	Thur 01 May - 19 Jun	5:30 PM-7:30 PM	MCC Chatswood
French Level 8	\$225	Chakib Yacoub	8	Sat 03 May - 28 Jun	12:30 PM-2:30 PM	MCC Chatswood
French Level 9	\$225	Marine Aubury	8	Thur 01 May - 19 Jun	10AM-12PM	MCC Carlingford
French Level 9	\$225	Chakib Yacoub	8	Mon 28 April - 23 Jun	7:30 PM-9:30 PM	MCC Chatswood
French Level 9	\$225	Chakib Yacoub	8	Fri 02 May - 20 Jun	10:00 AM-12:00 PM	MCC Chatswood

Level	Fee	Tutor	Sessions	Dates	Time	Venue
German						
German Level 1	\$225	Hanno Klahn	8	Wed 30 April - 18 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
German Level 2	\$225	Marion Oataway	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
German Level 3	\$225	Hanno Klahn	8	Thur 01 May - 19 Jun	7:00 PM 9:00 PM	Brush Farm Campus, Eastwood
German Level 7	\$225	Lieselotte Mardell	8	Mon 28 Apr - 23 June	7:00 PM 9:00 PM	MCC Chatswood
Italian						
Italian for Travellers	\$225	Luigi Ghiotto	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Carlingford High School
Italian Level 1	\$195	Vita Fontana	7	Mon 05 May - 23 Jun	6:30 PM-8:30 PM	MCC Chatswood
Italian Level 1	\$225	Lisa Marano-Law	8	Wed 30 April - 18 Jun	5:00 PM-7:00 PM	Brush Farm Campus, Eastwood
Italian Level 1	\$225	Maria Quai	8	Tues 29 April - 17 Jun	11:00 AM - 1:00 PM	MCC Chatswood
Italian Level 2	\$225	Vita Fontana	8	Tues 06 May - 24 Jun	6:30 PM-8:30 PM	MCC Chatswood
Italian Level 2	\$225	Maria Quai	8	Wed 30 April - 18 Jun	12:00 PM-2:00 PM	MCC Carlingford
Italian Level 2	\$225	Maria Quai	8	Wed 30 April - 18 Jun	7:00 PM-9:00 PM	MCC Chatswood
Italian Level 2	\$225	Maria Quai	8	Thur 01 May - 19 Jun	9:30 AM-11:30 AM	MCC Chatswood
Italian Level 2	\$225	Alessio Amasio	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Italian Level 3	\$225	Maria Quai	8	Thur 01 May - 19 Jun	11:30 AM-1:30 PM	MCC Chatswood
Italian Level 3	\$225	Lisa Marano-Law	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Italian Level 4	\$225	Maria Quai	8	Wed 30 April - 18 Jun	10:00 AM-12:00 PM	MCC Carlingford
Italian Level 5	\$225	Maria Quai	8	Thur 01 May - 19 Jun	7:00 PM-9:00 PM	Brush Farm House, Eastwood
Italian Level 8	\$225	Maria Quai	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Italian Level 9	\$225	Maria Quai	8	Thur 01 May - 19 Jun	5:00 PM-7:00 PM	Brush Farm Campus, Eastwood
Japanese						
Japanese Level 1	\$225	Junko Horikawa	8	Thur 01 May - 19 Jun	10:00 AM-12:00 PM	MCC Chatswood
Japanese Level 1	\$225	Ryoko Funamoto	8	Thur 01 May - 19 Jun	7:00 PM-9:00 PM	Carlingford High School
Japanese Level 1	\$225	Junko Horikawa	8	Thur 01 May - 19 Jun	4:00 PM-6:00 PM	MCC Chatswood
Japanese Level 2	\$225	Junko Horikawa	8	Thur 01 May - 19 Jun	7:00 PM-9:00 PM	MCC Chatswood
Japanese Level 2	\$225	Junko Horikawa	8	Fri 02 May - 20 Jun	10:00 AM-12:00 PM	MCC Chatswood
Japanese Level 2	\$225	Ryoko Funamoto	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Carlingford High School
Japanese Level 4	\$225	Junko Horikawa	8	Mon 28 April - 23 Jun	10:00 AM-12:00 PM	MCC Chatswood
Japanese Level 4	\$225	Junko Horikawa	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	MCC Chatswood
Japanese Level 5/6	\$225	Junko Horikawa	8	Tues 29 April - 17 Jun	10:00 AM-12:00 PM	MCC Chatswood
Japanese Level 6	\$225	Junko Horikawa	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	MCC Chatswood
Japanese Level 6	\$225	Junko Horikawa	8	Sat 03 May - 28 Jun	10:30 AM-12:30 PM	MCC Chatswood
Korean						
Korean Level 1	\$225	Yong-Ju Rue	8	Sat 03 May - 28 Jun	10:30 AM-12:30 PM	MCC Chatswood
Korean Level 1	\$225	Jungsook Moon	8	Thur 01 May - 19 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Korean Level 2	\$225	Jungsook Moon	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
TOPIK Examination Preparation	\$225	Jungsook Moon	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Portuguese						
Portuguese Brazilian for Travellers	\$225	Rafael Poli	8	Mon 28 April - 23 Jun	6:30 PM-8:30 PM	MCC Chatswood
Spanish						
Spanish for Travellers - Intro	\$210	Amparo Pielak	5	Sat 03 May - 31 May	9:30 AM-12:30 PM	MCC Carlingford
Spanish for Travellers - Stage 2	\$225	Jennifer Birtwistle Zaplana	8	Mon 28 April - 23 Jun	7:00 PM-9:00 PM	Brush Farm Campus, Eastwood
Spanish for Travellers - Stage 2	\$210	Jennifer Birtwistle Zaplana	5	Wed 07 May - 04 Jun	10:00 AM-1:00 PM	MCC Carlingford
Spanish Level 1	\$225	Jennifer Birtwistle Zaplana	8	Fri 02 May - 27 Jun	10:00 AM-12:00 PM	MCC Carlingford
Spanish Level 1	\$225	Pilar Betanzos Alonso	8	Tues 29 April - 17 June	7:00 PM-9:00 PM	Carlingford High School
Spanish Level 2	\$225	Amparo LeNepveu	8	Tues 29 April - 17 Jun	7:00 PM-9:00 PM	MCC Chatswood
Spanish Level 2	\$225	Pilar Betanzos Alonso	8	Thurs 01 May - 19 Jun	7:00 PM-9:00 PM	Carlingford High School
Spanish Level 2	\$180	Amparo Pielak	5	Wed 30 April - 28 May	6:30 PM-9:00 PM	Brush Farm Campus, Eastwood
Spanish Level 4	\$225	Pilar Betanzos Alonso	8	Wed 30 April - 18 Jun	7:00 PM-9:00 PM	MCC Carlingford
Spanish Level 4	\$180	Amparo Pielak	5	Mon 28 April - 26 May	6:30 PM-9:00 PM	Brush Farm Campus, Eastwood
Spanish Level 6	\$225	Jennifer Birtwistle Zaplana	8	Thurs 01 May - 19 Jun	10:00 AM-12:00 PM	MCC Carlingford
Spanish Level 7	\$245	Maria Wackett	9	Thurs 01 May - 26 Jun	10:00 AM-12:00 PM	MCC Chatswood
Thai						
Thai for Travellers	\$75	Tipaporn Straubhaar	2	Sat 24 May 24- 31 May	9:30 AM-12:30 PM	MCC Carlingford

For more information about our classes visit
www.macquarie.nsw.edu.au or call us on 8845 8888

Venue Locations

Accent on Music

First floor, 18 Glen St, Eastwood

Alan Walker Retirement Village

1 Dalmar Place, Carlingford

AMEP Blacktown

Level 2, 125 Main St, Blacktown

AMEP Ermington

Suite 6B/10 Betty Cuthbert Ave, Ermington

AMEP Mt Druitt

53-55 Hythe St, Mt Druitt

Beecroft Presbyterian Church Hall

6 Welham Street, Beecroft

Beecroft Studio

35 Bingara Rd, Beecroft

BodyBeat Dance Studio

1087 Victoria Rd (Upstairs), West Ryde

Boronia Park Public School

113 Pittwater Road, Gladesville

Box Vale Tramway & Forty Foot Falls

Parking area, Box Vale tramway walking track picnic area

Brickpit Sports Stadium

1 Dartford Road, Thornleigh

Brush Farm Campus

19 Lawson Street, Eastwood

Brush Park Bowling Club

Cnr Rutledge & Marsden Road, Dundas

Carlingford Campus

263 Marsden Rd, Carlingford

Carlingford High School

547 North Rocks Rd (Epping side), Carlingford

Chatswood Campus

Level 1, 8 Thomas St, Chatswood

Chatswood High School

24 Centennial Ave, Chatswood

Cherrybrook Public School

131 New Line Rd, Cherrybrook

Circular Quay

Wharf 5, Circular Quay

Coffee Galleria Pty Ltd

12/86-88 Falconer St,
West Ryde

Eden Gardens

301-307 Lane, Cove Road
North Ryde

Epping Boys High School

213 Vimiera Rd, Eastwood

Epping Creative Centre, Dence Park

26 Stanley Road, Epping

Epping Guide Hall

Cnr Brigg & Blaxland Rds, Epping

Figure Eight Pools

Carpark at Otford Lookout, corner Lady Wakehurst Drive and Beresford Road, Otford.

Fix Australia

319 Penshurst Street, Chatswood

Hawkesbury Campus

Bldg K7, Vines Dr, (UWS Hawkesbury Campus)
Hobartville

Hawkesbury EarthCare Centre

Cnr Campus Drive & Science Road (UWS
Hawkesbury Campus), Richmond

Macquarie Town Walk – Richmond

Richmond Railway Station
Market Street, Richmond

Macquarie Town Walk – Windsor

Windsor Railway Station
George Street, Windsor

MCC Carlingford

263 Marsden Rd, Carlingford

MCC Chatswood

Level 1, 8 Thomas St, Chatswood

MCC Hawkesbury

Bldg K7, Vines Dr, (UWS Hawkesbury Campus)
Hobartville

Orphan Rock to Pool of Silom

Adjacent to No. 34 Spencer Street, Leura

Pennant Hills Community Centre

Cnr Yarrara and Ramsay Rd,
Pennant Hills

Minimbah Challenge Inc.

10 Vincentia St, Marsfield

Richmond Art Supplies

Magnolia Mall, 285 Windsor Rd, Richmond

Richmond Neighbourhood Centre

20 West Market Street, Richmond

Richmond Club

Cnr East Market St & Francis Street, Richmond

Ridges of Garigal

Trackhead, adjacent to 24 Morgan Street,
Belrose

Riverstone Neighbourhood Centre

9-21 Park Street, Riverstone

Richmond Railway Station

Bourke Street, Richmond

Riverstone Public School

Elizabeth Street, Riverstone

Ryde Parramatta Golf Club

1156 Victoria Road, West Ryde

Scout Hall, North Carlingford

Plympton Rd, North Carlingford

St Aidan's Anglican Church Hall

30 Downing St, Epping

St Anthony's Tennis Courts

54 Agincourt Rd (behind the church opposite
Curzon Hall), Marsfield

The Ceramic Haven

75 Gilbert Rd, Castle Hill

Trafalgar Place Community Hall

Trafalgar Place, Marsfield

Windsor Railway Station

George Street, Windsor

West Ryde Baptist Church

1038 Victoria Rd (cnr Endeavour St),
West Ryde

For a full list of
venues please visit our website:
www.macquarie.nsw.edu.au

We have chosen venues that have parking available or are close to public transport.

Venue Hire



www.brushfarmhouse.com.au

Brush Farm House

Eastwood



Perfect for Weddings



Perfect for corporate functions, birthday parties or weddings

This elegant two storey historical mansion was renovated in 2007. It features a variety of rooms that are suitable for corporate or private functions, product launches, conferences, off site team building meetings, weddings, birthdays and exhibitions. Surrounded by beautiful landscaped gardens with an outdoor courtyard, it is perfect for your next outdoor function. Large kitchen and parking is available on site.

For further enquiries please contact Macquarie Community College via email at info@macquarie.nsw.edu.au

19 Lawson Street, Eastwood NSW. Ph: 02 8845 8888



More
Learning

Opportunities to Expand Your

Horizons

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Business Training Centre Accredited Courses

Trainers with Industry Experience

Convenient Locations

Face to Face and Distance Learning Options Available

Courses from Certificate I to Advanced Diploma

Recognition of Prior Learning

Vocational Pathways

FSK10113 Certificate I in Access to Vocational Pathways

FSK10213 Certificate I in Skills for Vocational Pathways

FSK20113 Certificate II in Skills for Work and Vocational Pathways

English Language

10362NAT Certificate I in Spoken and Written English

10363NAT Certificate II in Spoken and Written English

10364NAT Certificate III in Spoken and Written English

10366NAT Certificate IV in Spoken and Written English

Community Services

CHC230212 Certificate III in Aged Care

CHC30312 Certificate III in Home and Community Care

CHC40108 Certificate IV in Aged Care

CHC40212 Certificate IV in Home and Community Care

CHC30712 Certificate III in Children's Services

CHC40312 Certificate IV in Disability

CHC 40512 Certificate IV in Mental Health

Business

BSB20112 Certificate II in Business

BSB30412 Certificate III in Business Administration

BSB40507 Certificate IV in Business Administration

BSB40807 Certificate IV in Frontline Management

BSB41007 Certificate IV in Human Resources

BSB41307 Certificate IV in Marketing

BSB41507 Certificate IV in Project Management

BSB40407 Certificate IV in Small Business Management

BSB50607 Diploma of Human Resources Management

BSB51107 Diploma of Management

BSB51207 Diploma of Marketing

Training & Assessment

TAE40110 Certificate IV in Training & Assessment

Work, Health & Safety

BSB41407 Certificate IV in Work, Health & Safety

BSB51307 Diploma of Workplace Health and Safety

www.macquarie.nsw.edu.au

For information on course dates,
course fees and general enquiries,
contact customer service.
1300 27 56 28

STEP IN YOUR CAREER

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trainee. Contact us for
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- Convenient Locations

- **From \$90 per hour**

Contact us for information

Terms & Conditions

Terms & Conditions – How the MCC Referral Promotion works

Enrol yourself & enrol a friend, family member or work colleague, who is new to MCC College, or a returning student & receive a 30% discount off the lower cost course.

- Enrolments cannot be made online, they must be made by telephone, fax or in person.
- Valid for enrolments in 2014.
- The enrolments must be made in the same monetary transaction
- Enrolment can be for 2 different courses; however both courses must be taken in the same term.
- A 30% discount will be calculated based on the course costing the lowest amount.
- Only 1 discount can be applied per referring student, per term.
- The discount is valid when any enrolling (existing or new) student refers a new* student to the College.
- The 2nd enrolment must be by a student who is new to the College, or returning after the last 2 years (*new defined as not on our enrolment records since 31 December 2011)
- Student records will be matched by; first name & surname, address, plus phone, email and DOB – subject to data on our records.
- Discount applies to Leisure & Lifestyle and IT, Professional Development courses. All Accredited Training and English language courses are excluded.
- All existing MCC Macquarie Community College enrolment conditions will apply.

Enrolment Conditions

When to enrol?

Course viability is affected by late enrolments and courses may be cancelled due to low numbers.

Decisions about running a course are made 2 business days prior to the start of the course. Please ensure you enrol well before to this date to secure your place.

Your enrolment is considered as acceptance of these enrolment terms and conditions.

Payment options:

Visa or MasterCard credit card payments are accepted when you enrol online at www.macquarie.nsw.edu.au, by phone or by fax.

Visa or MasterCard credit card payments, EFTPOS, cash, cheque, or money orders are accepted when you enrol in person at one of our offices.

Visa or MasterCard credit card payments, cheque and money orders can be sent by post.

A receipt/confirmation letter will be emailed or posted to you after receipt of your enrolment and payment. It is the student's responsibility to note the date and time of the course – no reminder will be sent.

Who can enrol?

Generally, no experience or qualifications are required (unless specified). Anyone aged 15 years and over is eligible to enrol. Tutors must approve enrolments by students aged 12-15 years (for nonaccredited courses only) and must be accompanied by a fee paying adult, 10% discount applies. Please contact the Customer Service Team for more information. The College has the right to refuse an enrolment due to safety reasons. Children are not permitted to attend classes with parents.

Refunds & Cancellations

Courses may be cancelled if minimum numbers are not reached. If your course is cancelled, you will be notified and offered the option to transfer to another course or to receive a full refund of fees. Refunds are issued by cheque or credit card and may take up to 14 working days to be issued. If a student cancels their enrolment, a minimum of five working days notice prior to the start date is required. An administration fee of \$20 per enrolment will be charged for processing refunds of this type. The College cannot accept responsibility for changes in work or personal circumstances which may prevent attendance. The College is not responsible for any outlays made by students for books or materials.

Transfers

No transfers are issued after your course has commenced. Prior to your course commencing you may transfer to another course only if you have provided 5 working days notice, and on condition that there is space available in the preferred course and it is being run in the same term.

Confirmation and Receipts

All enrolments will receive an enrolment letter and tax receipt. Please contact the Customer Service Team if you haven't received your confirmation within 48 hours of your enrolment. Enrolments are confirmed only when the payment transaction has been finalised.

Certificates

Nationally Recognised Qualifications

A Certificate or Statement of Attainment is issued to students who successfully complete a Nationally Recognised Training course. Requests for copies of accredited course certificates will incur a \$50 fee.

Non Accredited Courses

A 'Statement of Attendance' is available on request. Students must have attended 75% of the course and will be charged an administration fee of \$20.

Course Details

The College reserves the right to change the advertised course details should the need arise, or to refuse any enrolment as permitted by law. Please note that this is a course guide only. It does not provide a fully comprehensive description of all courses. Please refer to the website for more information on courses.

Smoking

Smoking is prohibited in the buildings and grounds of all venues.

Public Holidays

Courses are not held on public holidays unless stated otherwise.

mcc
MACQUARIE
Community College

