



## **Photographer**

*The Tacoma Ledger*, UW Tacoma Student Newspaper

Hourly Pay: \$11.00, Start Date: ASAP

Employment Period: March 2016 - Ends: June 2017

Application Closes: April 8, 2016

All Ledger staff photographers are responsible for the production of quality visual media for each issue of the Ledger. Photographers take direction from Section Editors and the Editor-in-Chief.

### **Duties and responsibilities include:**

- Coordinate with editorial staff to execute all campus photography assignments.
- Deliver all photographs by the assigned deadline and in correct format. Include accurate identification of all subjects, including correct spelling of names, and identification of status and program.
- Verify that all photograph credits are noted on any image published. The responsibility for proper identification in the cutline of all persons rests with the respective photographer.
- Self-advocate for training from the Photo Editor in camera use, composition of photos, aspects of photojournalism, etc.
- Communicate and work with reporters who will require that photographers attend on-and-off-campus events.
- Attend all staff meetings.

### **Who can apply?**

Any current UWT student who plans to attend during the full 2016-2017 school year can apply to work at the Ledger. Previous experience working at a student publication is great, but not necessary. A minimum GPA of 2.5 is required to be considered -- and that GPA must be maintained throughout the term of employment.

### **What's the time commitment and pay?**

Photographers work an average of 10-12 hours/week; the maximum number of hours per week for student employees is 19.5 hours. Pay is \$11.00 per hour and hours may vary throughout the quarter depending on work load.

### **To Apply**

Send a cover letter, resume and attached employment form to [ledger@uw.edu](mailto:ledger@uw.edu) no later than April 8, 2016 with the job title in the subject line of the email. Select applicants will be invited to interview with the Student Publications Committee.

### **Basic Skills/Qualifications**

- Consistent availability on Monday mornings (**required!**)
- Self-motivated and able to work without supervision

# UW Tacoma | Division of Student and Enrollment Services

## The Tacoma Ledger Photographer Application



### PART I: Personal Information

Name				Student ID#	
Address				Phone (Home)	
City		Zip		Phone (Cell)	
UW Email					
Previous School					
Academic Program					
Projected Graduation				Cumulative GPA	

Are you eligible for work-study? **YES** or **NO**

### PART II: Resume

**Please provide a resume of work experience, relevant class work, leadership and volunteer service, and other related experience.** Specifically, we are looking for leadership potential, transferable skills, and any experience that you believe would help you succeed in a leadership position. The resume should list at least two (2) references. **For resume assistance, please visit Career Services MAT 106, or call (253) 692-4421 to make an appointment.**

### PART III: Signature

I certify that all answers given by me to the questions in this application are true and complete. I understand the falsification, omission, or misrepresentation of fact on this application may be cause for denial of employment or immediate termination of employment if hired, regardless of how discovered.

**Please note that by signing below, you also give permission for access to your educational records including GPA, class schedules, and conduct records. These will be used for verification purposes only and will only be shared as appropriate.**

Applicant Name (Print)

Applicant Signature

Date