ICT CLASS-V REINFORCEMENT WORKSHEET-I

Term-I   Session 2014-15
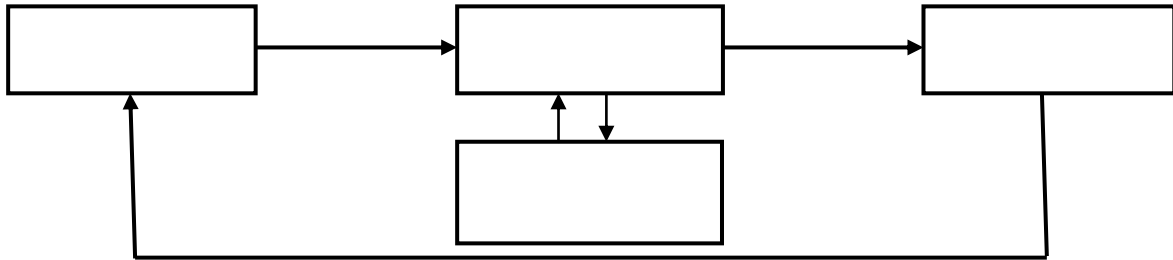
Name : _____   Class: Junior V   Sec: _____   Date: _____

A. Answer the following questions.

1. Define the IPO CYCLE. And complete its flow diagram

_____

_____

_____

_____

2. Why do you need to connect the computers in a network?

_____

_____

_____

_____

_____

3. In a school network, can you give a print command from ten different computers to one printer? Justify your answer.

_____

_____

_____

_____

4. **What is a Modem?**

_____

_____

_____

5. **Name the four types of network.**

   i.   _____

   ii.   _____

   iii.   _____

   iv.   _____

6. **Give the steps for inserting table in a document using the Insert Table .. option.**

_____

_____

_____

7. **How can you add a new row in the middle of an existing table? If yes, give the steps.**

_____

_____

8. **How can Table Styles feature be applied to an existing table?**

_____

_____

9. **What is a cell?**

_____

10. **How is a table with four rows and two columns created using the Draw Table option?**

_____

_____

11. How do you insert pictures in a document?
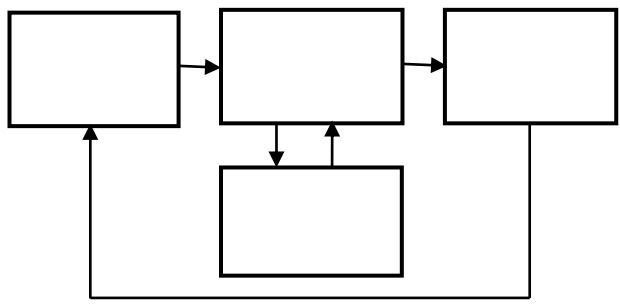
_____

12. What is a Clip Art?

_____

_____

13. Give the steps to insert page numbers in a document?
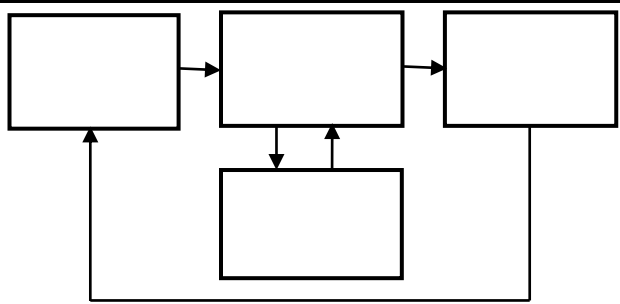
_____

14. Give the steps to repeat rows on top of the table on every page.

_____

_____

15. (a) Complete the following table:

ABBREVIATION	FULL FORM	COMMUNICATION CHANNELS USED	RANGE
		Bluetooth, Cables	
			Within a room, building or a campus
MAN			
	Wide Area Network		

15. (b) Write steps to Group two or more shapes together.

_____

_____

Q16.(a) Explain the Input-Process-Output cycle of generating a Report Card on a computer.	Q16.(b) Complete the IPO diagram of generating a Report Card on a computer.
_____ _____ _____ _____	

Q17.(a) Explain the Input-Process-Output cycle of adding two numbers using a computer.	Q17.(b) Complete the IPO diagram of adding two numbers using a computer.
_____ _____ _____ _____	

Q18. Define the following:

a) **Input:**_____

b) **Process:**_____

c) **Output:** _____

Q19. Give steps to Delete a column in a table.

_____

Q20. How can we change the arrow head a line and shift it to the other end.

_____