

North East Independent School District
8961 Tesoro Drive, Suite 200, San Antonio, TX 78217
OFFICE: (210) 407-0188
EMAIL: employment@neisd.net

Date: _____

Subject: **Letter of Intent**

Position: _____
Give position title as listed on job posting. **One position per letter of intent.**

Location: _____
List department or campus name.

From: _____

Name	SSN or Employee ID #
Address	City, State, Zip Code
(_____) _____ Home phone number	(_____) _____ Alternate phone number

Write a brief statement below expressing why you feel you are qualified for this position.

Please check all that apply

- | | |
|---|---|
| <input type="checkbox"/> Current NEISD Employee | <input type="checkbox"/> Application Submitted Online |
| <input type="checkbox"/> Current NEISD Substitute | <input type="checkbox"/> Former NEISD Employee |

By submitting this form electronically it is an official notice of your interest in the position referenced above.

Attach your résumé to this letter of intent and send via email to employment@neisd.net, mail or PONY to NEISD Human Resources Department, 8961 Tesoro Drive, Suite 200, San Antonio, TX 78217