

**JONES COUNTY JUNIOR COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM
900 S. Court Street - Ellisville, Ms 39437**

**APPLICATION FOR LPN TO RN ADVANCED PLACEMENT OPTION
SPRING 2017**

DEADLINE October 1, 2016

PLEASE READ AND FOLLOW ALL INSTRUCTIONS ATTACHED BEFORE COMPLETING THIS APPLICATION

Date of Birth: _____ Social Security #: _____ Student ID#: _____

Sex: (Check one) Male ☐ Female ☐

Race: (Check one) American Indian ☐ Asian ☐ Black/African American ☐ Hispanic ☐
White/Caucasian ☐ Multi-racial ☐ Other ☐

Sex and race are used for statistical purposes only.

Name: _____
(Last) (First) (Middle)

Phone: _____
(Home) (Work) (Cell)

Mailing Address: _____
(Street or Route) (City) (State) (Zip)

County _____ E-mail address: _____

High School attended: _____ City: _____ State: _____

High School Year Graduated: _____ (Check one)
GED Yes ☐ No ☐

What is your current ACT Score? _____ Date ACT Taken _____

NOTE: Proof of this ACT score must be attached to this application to be eligible for consideration for entry into program)

School and Date of LPN Graduation: _____

State(s) of Licensure _____ ****Attach copy of License** ACT score _____

Overall Score on the ATI TEAS® Entrance Test: _____ **(Test scores must be submitted with application)**

List all work experience as a LPN beginning with the most recent: (may use back if necessary)
Dates (s) **Agency** **Address**

****Attach validation of length of employment from your most recent employer (form provided with application)**

List ALL colleges you have or are currently attending including JCJC:
(Copies of each college transcript, including JCJC, must be attached to this application even if course work is shown on another college's transcript.)

(Institution/College) (Dates Attended)

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Are you currently enrolled in Anatomy and Physiology I and II Fast Track? YES ☐ NO ☐

Have you earned any college degrees? YES ☐ NO ☐ If yes, list major: _____

Which degree have you earned? AA ☐ or BS ☐

NOTE: The Mississippi Board of Nursing may, at its discretion, deny the application for licensure of any person who has been convicted of a criminal offense, under the provision of Title 97 of the Mississippi Code of 1972, as now amended, or any provision of this chapter.

****Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited.**

Statement of Non-Discrimination

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: (ADA/ Section 504) Pam Brownlee, ADA Coordinator, Jones County Junior College, 900 South Court Street, Ellisville, MS 39437, 601-477-4122; (Title IX) Julie Atwood, Title IX Coordinator, Jones County Junior College, 900 South Court Street, Ellisville, MS 39437, 601-477-4161.

***Please note: Transcripts will NOT be forwarded from the admissions office to our department. Therefore, failure to have the ACT score, Nursing Entrance Test (ATI TEAS®) results, a copy of your current LPN license, proof employment letter, and ALL transcripts (including JCJC) ATTACHED TO YOUR NURSING PROGRAM APPLICATION will result in the application being ineligible for consideration for admission.**

I have read the above and the information given is complete and truthful.

Applicant Signature _____ Date _____

**JONES COUNTY JUNIOR COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM
LPN TO RN ADVANCED PLACEMENT OPTION
APPLICATION INSTRUCTIONS AND INFORMATION**

In order for your application to be considered, you must follow these instructions.

1. The applicant must first be admitted to Jones County Junior College. Your general admission form must be on file in the JCJC Admissions Office (601-477-4025). If you are not a current student, a new application is needed in the JCJC Admissions Office.
2. The applicant must be a graduate of an accredited high school or have a satisfactory score on the G.E.D. exam. **A high school transcript or proof of G.E.D. must be on file in the JCJC Admissions Office.**
3. The applicant must submit a completed Advanced Placement application for admission to the A.D. Nursing LPN to RN option which is a separate application than the one for the college or generic program. **The deadline date for the application is October 1, 2016 for Spring 2017 admission.**
4. An ACT composite score of 18, or equivalent, is required for admission into the Associate Degree Nursing LPN to RN option. **Attach a copy of your ACT scores** if they are not on your transcripts that are submitted with your nursing application. You must notify the ADN office of any updated scores before the application deadline date. **(Proof of ACT score must be submitted with this application to be considered for entry into the program). If interested in being considered for entry as a generic student, you must submit that program application by the stated deadline.**
5. An applicant must have a minimum cumulative grade point average of 2.0 on all previous college academic work. A "C" or better is required on all courses within the nursing curriculum. Official college transcripts from all schools attended are required and must be on file in the College Admissions Office. **(Copies of transcripts from each college including JCJC must be attached to the application to be considered for entry into the program.)**
6. Official college transcripts from **ALL** schools attended are required and must be on file in the College Admissions Office. **Transcripts will NOT be forwarded from the admissions office to our department. Therefore, copies of transcripts from each college (INCLUDING JCJC) must be attached to the A.D. Nursing program application.** Failure to list all colleges attended with transcripts attached will result in an incomplete application, regardless if the coursework appears on another institution's transcript. Transcripts are also needed for individuals who were dual enrolled.
7. **The applicant must submit scores from the required entrance exam – ATI TEAS® . Minimum score of 58.7 is required to be considered for admission. Scores can be used for two consecutive application periods, provided changes to the test and/or norms are not made by the testing agency. (See attached information regarding the procedure for testing).**
8. Acceptance to the ADN class is contingent upon final rechecks of submission of high school transcript or GED, ACT score, and official college transcript(s), which are required to be on file in the JCJC General Admissions office.

9. Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi.
10. Attach the completed LPN to RN Advanced Placement Option Employer Verification form to the application. Employment history must verify one year of working experience in an acute care or long-term care agency within the last 4 years.
11. The Mississippi State Board of Nursing requires that all JCJC ADN applicants submit an official copy of their high school transcript or G.E.D. to the JCJC general admissions office.
12. A fee of \$40.00 is required to challenge a course and must be paid at the beginning of the course. Since the applicant is not enrolled, the student will not be eligible for financial aid. Tuition for the course (approximately \$1080.00) will be due after the challenge is successfully completed.
12. Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited; thus rendering you ineligible to be in the nursing program.
13. Applicants will be notified by mail as soon as the scoring process is completed. We ask for your patience as this process takes time. Applicants who have not received notification by the last week of the fall semester should contact the nursing office regarding their admission status.

****Applications submitted without ACT scores, Nursing Entrance Test (ATI TEAS®) results, and All college transcripts (including JCJC's transcript) attached will not be considered for entry into program.***

********See www.atitesting.com for further details about the nursing entrance test. (ATI TEAS®)

********* Applicants need to consider their ability to meet the financial obligation and the commitment to an accelerated program of study.

AD NURSING ENTRANCE EXAM

Jones County Junior College AD Nursing Division has initiated an entrance testing requirement as a component of the application process. **The entrance test (ATI TEAS®) must be taken and scores submitted for the nursing application to be considered.** The test results will be utilized in the awarding of points toward admission.

The fees assessed and schedules for testing are published on the ATI website at www.atitesting.com. The results of this test will be accepted for submission for 2 consecutive application periods at JCJC provided that changes to the test and/or norms are not made by the testing agency.

Testing Location: Jones County Junior College Computer Aided Learning Lab

Arrive for ATI TEAS® testing at the Academic Support building in the Computer Aided Learning Lab 15 minutes prior to testing time.

TESTING DATES AND TIMES

Thursday, September 1	4 P.M. to 8 P.M.
Tuesday, September 6	4 P.M. to 8 P.M.
Thursday, September 8	4 P.M. to 8 P.M.
Tuesday, September 13	4 P.M. to 8 P.M.
Thursday, September 22	4 P.M. to 8 P.M.
Tuesday, September 27	4 P.M. to 8 P.M.

Note: October 4th and October 11th ATI TEAS® testing dates are for LPN program applicants only (Not LPN-RN applicants). The application deadline date is October 1, 2016 for the RN program and LPN to RN option applicants; therefore, October 4th and 11th testing dates **will not work** for this Spring 2017 application for Associate Degree Nursing.

PLEASE NOTE: There is a 50 person maximum testing capability per session. Therefore, it is very important that applicants do not wait until the last session to test. Once the maximum limit is reached for the session, the registration will be closed. **You must register at least 24 hours in advance for the session that you select.** Exceptions to the application deadline date will not be granted as a result of the final testing session being filled unless the first two sessions were closed as well. The deadline for applying to the program is October 1st.

GETTING STARTED:

- Visit the testing agency's website at www.atitesting.com
- First, create an account. **Make sure to remember the username and password you create and bring these with you at the time of testing in order to log into the test.** On the right side of the page, click on "Create an account".
- Under the boxes listed as Username and Password, click on the link (small print) "New to ATI: Create an Account" or you can click on "Create an Account" on the top of the screen next to the Search engine.
- Follow the directions for the creation of your account, making sure to remember your username and password.

TO REGISTER FOR THE ATI TEAS® TEST:

- Visit the testing agency's website at www.atitesting.com, click on "online store".
- Scroll down and click on the link on the right side of the page "Register for ATI TEAS®".
- Use the down arrow to indicate that you are registering for the "ATI TEAS®".
- Click "Next".
- Use the down arrow to select Mississippi as the testing state and Ellisville as the testing city.
- Click "Next".
- Select the date that you wish to register for. You can gain information about the testing by selecting the "Learn More" link adjacent to the link to register for the session.
- Follow the directions for the registration process.
- Fee for testing will be paid directly to the testing agency (ATI).

NO MONEY IS TO BE GIVEN DIRECTLY TO JCJC FOR THIS TESTING PROCESS

PREPARING FOR THE ATI TEAS® TEST:

No preparation is required for testing. However, the testing agency does offer some preparatory material for those wishing to prepare prior to taking the exam. These are available for an **ADDITIONAL CHARGE** to the student. JCJC does not endorse any products of this company, but the following information is provided for those wishing to purchase their preparatory materials.

- Visit the testing agency's website at www.atitesting.com.
- Click on the tab at the top labeled "ATI Product Solutions".
- Under the area entitled "Pre-Nursing School", click on the link "Test of Essential Academic Skills. (ATI TEAS®)".
- You can select your choice of preparatory materials to include the following:
 - ATI TEAS® Study Manual (BOOK) (This will take time to arrive, so check ordering information to see if this would be appropriate for the time frame that you have).
 - ATI TEAS® Online Practice Assessment Form A
 - ATI TEAS® Online Practice Assessment Form B
 - Additional materials can also be purchased that are designed to assist students enhance performance on tests.
- Descriptive information is provided for each of the products listed above on the ATI's website.
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- **In addition, William Carey University offers some preparatory classes that are open to anyone. Information, including cost, can be obtained by contacting WCU School of Nursing.**

Testing Session Introductory Information

- Arrive at the Academic Support Building computer lab at least 15 minutes early to give yourself enough time to be checked in for the ATI TEAS® exam.
- Please read the information under the "Learn More" link regarding the testing session.
- Bring a picture ID
- Bring two #2 pencils to the testing session
- Scratch paper will be provided
- The following will be **prohibited** at the testing session:
 - Food/Drink
 - Textbooks or other reference books
 - Sunglasses, hats, or hoods
 - Music (CD players, MP players, iPods, etc.)
 - Communication devices (cell phones, pagers, PDA's, etc.)

APPLICATION CHECKLIST ON NEXT PAGE

CHECKLIST FOR J.C.J.C. ASSOCIATE DEGREE NURSING LPN TO RN OPTION APPLICATION

1) GENERAL ADMISSIONS:

- ☐ Apply to JCJC General Admissions (Unnecessary if you are currently taking classes at JCJC)
- ☐ Verify that high school transcript or G.E.D. is on file with General Admissions.
- ☐ Verify that official sealed copies of transcripts from **ALL** colleges attended are on file in the JCJC General Admissions office.

2) ACT SCORE: (Composite score of 18 or greater is required)

- ☐ Submit official copy of ACT to JCJC General Admissions office.
- ☐ Attach a copy of ACT to the ADN application (unofficial copy of official ACT score)

3) COLLEGE TRANSCRIPTS:

- ☐ Submit official sealed copies of transcripts from **ALL** colleges attended to JCJC General Admissions office (transcripts required to be official copy).
- ☐ Copies of transcripts from **ALL** colleges attended **including JCJC transcript**; and any classes in progress, are attached to ADN application (transcripts not required to be official copy). Transcripts are not forwarded to the ADN program from general admissions.

4) ATI TEAS® exam : (58.7% or above on the Adjusted individual Total Score is required)

- ☐ Schedule and take the A.D. Nursing entrance exam. (ATI TEAS® exam must not be dated prior to January 2016)
- ☐ Print ATI TEAS® test results; attach to ADN application

5) EMPLOYMENT VERIFICATION AND NURSING LICENSE:

- ☐ Attach documentation for employment verification to the Associate Degree Nursing Advanced Placement Application.
- ☐ Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi to the Associate Degree Nursing Advanced Placement Application.

6) QUESTIONS:

For any question or clarification, please contact the A.D. Nursing secretary by phone at 601-477-4099 during office hours or email at denise.wood@jcjc.edu. If you prefer a face-to-face visit, come by office 102 of the Allied Health Building. Individuals who do not have appointments will be seen as schedule allows.

Tip 1: Current JCJC transcripts are to be printed from the JCJC portal by the student. If you are not a current JCJC student and do not have portal access, check with the JCJC Information Technology Department for assistance.

Tip 2: Only the most current transcripts with all grades and GPA posted for every semester attended are accepted. Transcripts submitted for the Spring 2017 application period are required to have grades and GPA's posted for **Summer 2016 and every prior semester the applicant attended college.**

Tip 3: ADN applications that do not include complete college transcripts from every college attended, ACT score, and ATI TEAS® exam score will be considered incomplete. Failure to have the ACT score, Nursing Entrance Test (ATI TEAS®) results, and ALL transcripts (including JCJC) attached to your nursing program application will result ineligibility for consideration for admission to the JCJC ADN program. **All applicants are required** to provide these items with the application.

Tip 4: Completed applications may be submitted on any weekday prior to October 1, 2016 by 4 p.m. which is the final day to submit a JCJC ADN application for the Spring 2017 semester. Mailed applications must have **postmark** of October 1 or before to be considered if received after deadline

