



received  
Sept. 14, 2011  
AT  
**FEMA**

September 14, 2011

MEMORANDUM TO: See Distribution

SUBJECT: Scoping Notification/Solicitation of Views

To Whom It May Concern:

U.S. Department of Homeland Security

FEMA-DR 1603/1607 LA

1<sup>st</sup> Seine Court  
New Orleans, LA 70114

This project has been reviewed for effects to Federal trust resources under jurisdiction and currently protected by the Endangered Species Act of 1973 (Act). The project, as proposed,  
(X) Will have no effect on those resources  
( ) Is not likely to adversely affect those resources.  
This finding fulfills the requirements under Section 7(a)(2) of the Act.

*Debra X Pulla*  
Acting Supervisor  
Louisiana Field Office  
U.S. Fish and Wildlife Service  
Date Sept 15, 2011

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) is mandated by the U.S. Congress to administer Federal disaster assistance pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), PL 93-288, as amended. The Stafford Act authorizes FEMA's Public Assistance Program to provide grants to eligible applicants for the reimbursement of actual, incurred, eligible-costs for restoring disaster-damaged public infrastructure to its pre-disaster footprint and may include minor mitigation measures to lessen future damages.

The Joe Bartholomew Golf Course Maintenance Building sustained considerable damage as a result of Hurricane Katrina's high winds, heavy rains and surge flooding in August 2005. This maintenance building is a pre-engineered steel metal building with an 8,700 SF enclosed area and a 3,100 SF covered area for a total of 11,800 SF. The building appears to have been pressurized during the storm due to damages to two overhead rollup doors, which caused the roof to "pop" its fasteners in several locations. Subsequently, this caused current roof leaks with some areas of the roof's structural members showing signs of rust where the roofing fireproofing material is detached. The City intends to rebuild the Maintenance Building at Joe Bartholomew in a new location adjacent to the existing maintenance building. The new location has no municipal address but the coordinates are 30.02829, -90.04074. The proposed facility will be consistent with the function, capacity, size, and purpose of the former damaged maintenance building.

The attached figures show the location for the proposed project and a site plan for which FEMA funding has been requested.

To ensure compliance with the National Environmental Policy Act (NEPA), Executive Orders (EOs), and other applicable Federal regulations, we will be preparing an Environmental Assessment (EA). To assist us in preparation of the EA, we request that your office review the attached documents for a determination as to the requirements of any formal consultations, regulatory permits, determinations, or authorizations.

Please respond within 30 calendar days of the date of this scoping notification. If our office receives no comments at the close of this period, we will assume that your agency does not object to the project as proposed.

Comments may be faxed to (504) 762-2323, emailed to [Holly.Mittel@associates.dhs.gov](mailto:Holly.Mittel@associates.dhs.gov) or mailed to the attention of Holly Mittel, Environmental and Historical Preservation Department, at the address above.

For questions regarding this matter, please contact Holly Mittel, Environmental Specialist at (504) 762-2445.

Tiffany Spann-Winfield  
Deputy Environmental Liaison Officer

Distribution: LDEQ, USEPA, USFWS, USACE, LDWF, LDNR



BOBBY JINDAL  
GOVERNOR

*State of Louisiana*  
DEPARTMENT OF WILDLIFE AND FISHERIES  
OFFICE OF WILDLIFE

ROBERT J. BARHAM  
SECRETARY  
JIMMY L. ANTHONY  
ASSISTANT SECRETARY

**Date** September 16, 2011

**Name** Holly Mittel

**Company** FEMA

**Street Address** 1 Seine Court

**City, State, Zip** New Orleans, La 70114

**Project** City of New Orleans Joe Batholomew  
Golf Course Maintenance Building


**Project ID** 5292011

**Invoice Number** 11091616

Personnel of the Habitat Section of the Coastal & Non-Game Resources Division have reviewed the preliminary data for the captioned project. After careful review of our database, no impacts to rare, threatened, or endangered species or critical habitats are anticipated for the proposed project. No state or federal parks, wildlife refuges, scenic streams, or wildlife management areas are known at the specified site within Louisiana's boundaries.

The Louisiana Natural Heritage Program (LNHP) has compiled data on rare, endangered, or otherwise significant plant and animal species, plant communities, and other natural features throughout the state of Louisiana. Heritage reports summarize the existing information known at the time of the request regarding the location in question. The quantity and quality of data collected by the LNHP are dependent on the research and observations of many individuals. In most cases, this information is not the result of comprehensive or site-specific field surveys; many natural areas in Louisiana have not been surveyed. This report does not address the occurrence of wetlands at the site in question. Heritage reports should not be considered final statements on the biological elements or areas being considered, nor should they be substituted for on-site surveys required for environmental assessments. LNHP requires that this office be acknowledged in all reports as the source of all data provided here. If at any time Heritage tracked species are encountered within the project area, please contact the LNHP Data Manager at 225-765-2643. If you have any questions, or need additional information, please call 225-765-2357.

Sincerely,

  
for Amity Bass, Coordinator  
Natural Heritage Program

BOBBY JINDAL  
GOVERNOR



SCOTT A. ANGELLE  
SECRETARY

State of Louisiana  
DEPARTMENT OF NATURAL RESOURCES  
OFFICE OF COASTAL MANAGEMENT

09/16/2011

U.S. DEPARTMENT OF HOMELAND SECURITY - FEMA  
1 SEINE COURT, 4TH FLOOR  
NEW ORLEANS, LA 70114

**RE: P20111235, Solicitation of Views**

**U.S. DEPARTMENT OF HOMELAND SECURITY - FEMA**

**Description:** Proposed rebuilding the City of New Orleans Joe Bartholomew Golf Course Maintenance Building at the north side of Pontchartrain Park. The new building will be rebuilt in a location adjacent to the existing maintenance building.

**Location:** Proposed New Maintenance Building Site - Joe Bartholomew Golf Course @ Lat 30° 01' 41.84"N / Long 90° 02' 26.66"W; New Orleans, La.

**Orleans Parish, LA**

Dear Holly Mittel:

We have received your Solicitation of Views for the above referenced project, which has been found to be inside the Louisiana Coastal Zone. In order for us to properly review and evaluate this project, we require that a complete Coastal Use Permit Application packet (Joint Application Form, locality maps, project illustration plats with plan and cross section views, etc.) along with the appropriate application fee be submitted to our office. Using your complete application, we can provide you with an official determination, and begin the processing of any Coastal Use Permit that may be required for your project. You may obtain a free application packet by calling our office at (225) 342-7591 or (800)-267-4019, or by visiting our website at <http://www.dnr.state.la.us/crm/coastmgt/cup/cup.asp>.

We recommend that, during your planning process, you make every effort to minimize impacts to vegetated wetlands. As our legislative mandate puts great emphasis on avoiding damages to these habitats, in many cases the negotiations involved in reducing such disturbances and developing the required mitigation to offset the lost habitat values delay permit approval longer than any other factor. Additionally, the following sensitive features may require additional processing time by the appropriate resource agencies: 1) This proposed project falls within an area that is all or part of the aboriginal homelands of the Chitimacha Tribe of Louisiana. As such, large villages, burial sites, and sacred sites were in place in that area. These cultural properties are managed by the Louisiana Department of Culture, Recreation and Tourism. Please contact Kimberly S. Walden (Cultural Director) or Melanie Aymond (Research Coordinator) at (337) 923-9923 or (337) 923-4395. Office hours are Monday through Thursday from 7:30 A.M.-5:00 P.M. and on Friday between 7:30 A.M.-11:30 A.M. 2) A Master Plan feature and a levee(s) and/or floodwall(s) associated with the Orleans Levee District may be affected by the proposed construction.

Post Office Box 44487 • Baton Rouge, Louisiana 70804-4487  
617 North Third Street • 10th Floor • Suite 1078 • Baton Rouge, Louisiana 70802  
(225) 342-7591 • Fax (225) 342-9439 • <http://www.dnr.louisiana.gov>

An Equal Opportunity Employer

Should you desire additional consultation with our office prior to submitting a formal application, we recommend that you call and schedule a pre-application meeting with our Permit Section staff. Such a preliminary meeting may be helpful, especially if a permit application that is as complete as possible is presented for evaluation at the pre-application meeting.

If you have any questions, would like to request an application packet or would like to schedule a pre-application meeting, please contact Karl Leonards at (225) 342-0566 or [karl.leonards@la.gov](mailto:karl.leonards@la.gov).

Sincerely,

A handwritten signature in black ink that reads "Karl L. Morgan". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Karl L. Morgan  
Acting Administrator

**Karl L. Morgan/kl**

Attachments

**Final Plats:**

1) P20111235      Final Plats      09/14/2011

cc: Pete Serio, COE w/plats  
Dave Butler, LDWF w/plats  
Orleans Levee District w/plats  
Johan Forsman w/plats  
Peggy Rooney, OCM w/plats  
Tim Killeen, CMD/FI w/plats  
Orleans Parish w/plats

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SCOTT A. ANGELLE  
SECRETARY

State of Louisiana  
DEPARTMENT OF NATURAL RESOURCES  
OFFICE OF COASTAL MANAGEMENT

09/16/2011

U.S. DEPARTMENT OF HOMELAND SECURITY - FEMA  
1 SEINE COURT, 4TH FLOOR  
NEW ORLEANS, LA 70114

**RE: P20111235, Solicitation of Views**  
**U.S. DEPARTMENT OF HOMELAND SECURITY - FEMA**  
**Description:** Rebuild the City of New Orleans Joe Bartholomew Golf Course Maintenance Building at the north side of Pontchartrain Park in New Orleans  
**Location:** Lat 30° 01' 41.84"N / Long -90° 02' 26.66"W; New Orleans, Orleans Parish, LA

Dear Holly Mittel:

You are hereby advised that your application for a Coastal Use Permit (CUP) has been determined to be complete and review by the State for compliance with the Louisiana Coastal Resource Program (LCRP) and consistency with the federal Coastal Zone Management Act (CZMA) has begun. Additionally, it has been determined that your proposed activity is a use of state concern in accordance with Louisiana Revised Statute 49:214.5.

The Office of Coastal Management (OCM) has sent a copy of this permit application to the New Orleans District Corps of Engineers (NOD/COE). The NOD/COE and OCM will each process this application separately. Please be advised that if your project is located outside of the New Orleans District, it is your responsibility to apply to the appropriate COE District.

All correspondence and calls regarding this application should reference the Coastal Use Permit Number (P#) indicated above. Please note that all information concerning your application is in our database and is updated throughout the day as changes to the status of the application occur. Your application can be found on our Webpage.

Should you have any questions, please check the online database or contact the assigned permit analyst: Karl Leonards at (225) 342-0566 or karl.leonards@la.gov. Be sure to reference the above Coastal Use Permit Number.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Meltz", with a horizontal line extending from the end of the signature.

Permit Coordinator

CM

cc: Pete Serio, COE

U.S. DEPARTMENT OF HOMELAND SECURITY - FEMA





**DEPARTMENT OF THE ARMY**  
NEW ORLEANS DISTRICT, CORPS OF ENGINEERS  
P. O. BOX 60267  
NEW ORLEANS, LOUISIANA 701600267

OCT 31 2011

REPLY TO  
ATTENTION OF

Operations Division  
Operations Manager,  
Completed Works

Ms. Holly Mittel  
U. S. Department of Homeland Security  
Federal Emergency Management Agency  
FEMA-DR 1603/1607 LA  
1 Seine Court  
New Orleans, Louisiana 70114

Dear Ms. Mittel:

This is in response to the Solicitation of Views request dated September 14, 2011, concerning the construction of a new golf maintenance building at Joe Bartholomew Golf Course, North Side of Pontchartrain Park, at New Orleans, Louisiana, in Orleans Parish.

We have reviewed your request for potential Department of the Army regulatory requirements and impacts on any Department of the Army projects.

We do not anticipate any adverse impacts to any Corps of Engineers projects.

Please reference our account number MVN-2009-00720-SQ for an existing valid Jurisdictional Determination for this site.

Based on review of recent maps, aerial photography, and soil data, we have determined that this project area is not in a wetland subject to Corps of Engineers' jurisdiction. A Department of the Army permit under Section 404 of the Clean Water Act will not be required for the deposition or redistribution of dredged or fill material on this site.

You are advised that this approved jurisdictional determination is valid for a period of 5 years from the date of this letter unless new information warrants revision prior to the expiration date or the District Commander has identified, after public notice and comment, that specific geographic areas with rapidly changing environmental conditions merit re-verification on a more frequent basis.

Please be advised that this property is in the Louisiana Coastal Zone. For additional information regarding coastal use permit requirements, contact Ms. Christine Charrier, Coastal Management Division, Louisiana Department of Natural Resources at (225) 342 7953.



Off-site locations of activities such as borrow, disposals, haul-and detour-roads and work mobilization site developments may be subject to Department of the Army regulatory requirements and may have an impact on a Department of the Army project.

Please contact Mr. Robert Heffner, of our Regulatory Branch by telephone at (504) 862-1288, or by e-mail at [Robert.A.Heffner@usace.army.mil](mailto:Robert.A.Heffner@usace.army.mil) for questions concerning wetlands determinations or need for on-site evaluations. Questions concerning regulatory permit requirements may be addressed to Mr. Ronnie Duke by telephone at (504) 862-2261 or by e-mail at [Ronnie.W.Duke@usace.army.mil](mailto:Ronnie.W.Duke@usace.army.mil).

Future correspondence concerning this matter should reference our account number MVN-2011-02566-SG. This will allow us to more easily locate records of previous correspondence, and thus provide a quicker response.

We apologize for missing the target date of October 14, 2011, listed in your request. Thank you for your patience in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Karen L. Oberlies". The signature is written in a cursive, flowing style.

Karen L. Oberlies  
Solicitation of Views Manager

Copy Furnished:

Ms. Christine Charrier  
Coastal Zone Management  
Department of Natural Resources  
Post Office Box 44487  
Baton Rouge, Louisiana 70804-4487

## **Appendix C**

### **Eight-Step Decision Making Process**

**Note: The Eight-Step Decision Making Process is included in the PDF version of this document**

**CITY OF NEW ORLEANS  
JOSEPH BARTHOLOMEW MAINTENANCE BUILDING  
REQUEST FOR ALTERNATE PROJECT REVIEW**

**Date: 11/09/11**

**Prepared by: June R. Griffin, CFM, FEMA, Environmental Department**

**Request for a Change of Building Location-A/I Database #: 1640; DR-LA-1603**

**Applicant: City of New Orleans**

**Project Title: Joseph Bartholomew Maintenance Building**

**FIPS #: 071-55000-00; PW #: 18043**

**Site 1: Current Location Latitude 30.02878 Longitude -90.04091**

**Site 2: Proposed Location Latitude 30.02829 Longitude -90.04074**

**Floodplain Review:**

The project is a request for a Change of Building Location. The City of New Orleans is requesting to relocate the Joseph Bartholomew Maintenance Building adjacent approximately 160 feet south of the existing building. The subject facility was sufficiently damaged during Hurricane Katrina to warrant a determination by FEMA that it was eligible for replacement. Instead of replacing the facility on its existing footprint, the applicant intends to use the damaged facility for storage until the proposed replacement facility is constructed. The original facility will then be demolished. According to the applicant, any increase in size of the overall square footage of their project will be a result of applicable codes and standards.

**Current /Proposed Location:** As per Flood Insurance Rate Map (FIRM) Panel #: 2252030095 E, dated 03/01/84 and as per Advisory Base Flood Elevation Map (ABFE) LA-EE32, dated 06/05/06, the current/proposed site is located within an ABFE (EI -1) or 3 feet above Highest Existing Adjacent Grade (HEAG). As per Preliminary Digital Flood Insurance Rate Map (DFIRM) Panel #: 22071C0120 F, dated 11/ 13/ 2008, the current/proposed site is located within an "AE" (EI 1), Special Flood Hazard Area (SFHA) subject to inundation by the 1-percent annual chance (100 year) flood; base flood elevation determined.

Applicant is required to coordinate with the local Floodplain Administrator regarding Floodplain Permit(s) prior to the start of any activities. The applicant is also responsible for obtaining and retaining all permits and certificates for verification. All coordination pertaining to these permit(s) should be documented to the local Floodplain Administrator and copies provided to LA GOHSEP and FEMA as part of the permanent project files.

This project is currently under evaluation by FEMA to determine a minimum base flood elevation the facility must be protected against. Upon determination, this EA will include a conditional requirement to meet this elevation. In compliance with EO 11988, an 8-Step Process, showing considered alternatives, was completed and is attached. As per 44 CFR 9.11 (d) (9), mitigation or minimization standards must be applied, where possible. The replacement of building contents, materials and equipment should be, where possible, wet or dry-proofed, elevated, or relocated to or above the BFE. As per 44 CFR 9.12, a Cumulative Final Notice was published 10/26/07-11/02/07.

## **CITY OF NEW ORLEANS**

### **JOSEPH BARTHOLOMEW MAINTENANCE BUILDING**

#### **Executive Order 11988 – Floodplain Management Eight-Step Decision Making Process [EA]**

Executive Order 11988 (Floodplain Management) requires federal Agencies “to avoid to the extent possible the long and short term adverse impacts associated with the occupancy and modification of the floodplain and to avoid direct or indirect support of floodplain development wherever there is a practicable alternative.” FEMA’s implementing regulations are at 24 CFR Part 9, which includes an Eight Step decision making process for compliance with this part.

This Eight Step Process is applied to the proposed Joseph Bartholomew Maintenance Building (JBMB). The current/proposed project areas are within the 100-year floodplain. The steps in this decision making process is as follows.

#### **Step 1: Determine if the Proposed Action is Located in the Base Floodplain**

The Joseph Bartholomew Maintenance Building involves the relocation/reconstruction of a maintenance building for the Joseph Bartholomew Golf Course, which is located within the 100 year floodplain. The Joseph Bartholomew Maintenance Building, per Flood Insurance Rate Map (FIRM) Panel #: 2252030095 E, dated 03/01/84 and per Advisory Base Flood Elevation Map (ABFE) LA-EE32, dated 06/05/06, is located within an ABFE (El -1) or 3 feet above Highest Existing Adjacent Grade (HEAG). As per Preliminary Digital Flood Insurance Rate Map (DFIRM) Panel #: 22071C0120 F, dated 11/ 13/ 2008, the current/proposed site is located within an “AE” (El 1), Special Flood Hazard Area (SFHA) subject to inundation by the 1-percent annual chance (100 year) flood; base flood elevation determined. The floodplain in relation to the community and the Joseph Bartholomew Maintenance Building are depicted on Figures 5 & 6 of the Environmental Assessment.

#### **Step 2: Early Public Notice (Preliminary Notice)**

In general, FEMA has an obligation to provide adequate information to enable the public to have impact on the decision outcome for all action having the potential to affect, adversely, or be affected by floodplains or wetlands that it proposes. FEMA shall provide the public with adequate information and opportunity for review and comment at the earliest possible time and throughout the decision-making process; and upon completion of this process, provide the public with an accounting of its final decision (see §9.12). A Cumulative Initial Public Notice was published statewide 11/7/2005 – 11/9/2005. Additional public notice shall be provided as required by the Executive Order.

Furthermore, a National Environmental Policy Act (NEPA) Environmental Assessment (EA) has been drafted to determine if the reconstruction of the Joseph Bartholomew Maintenance Building, as described, will have the potential for significant adverse effects on the quality of the

human and natural environment. The results of the investigation are being used to make a decision whether to initiate preparation of an Environmental Impact Statement or to prepare a Finding of No Significant Impact. The availability of the Draft EA will be published for five days in the local newspaper, *The Times-Picayune* announcing the availability of the Draft EA for public review at the Orleans Parish Main Library at 219 Loyola Avenue, New Orleans, LA 70112, (hours are 10 a.m. - 6 p.m., Mon. - Thurs., 10 a.m. - 5 p.m., Fri. & Sat.). A 15 day comment period will follow the public notice publication.

### **Step 3: Identify and Evaluate Alternatives to Locating in the Base Floodplain.**

The current and proposed building is located within the 100-year floodplain. It is the intention of the City of New Orleans to construct a new facility of the same function and capacity as the existing structure. However, a determination has been made by the City of New Orleans to relocate the new facility approximately 160 feet south of the existing site of the Joseph Bartholomew Maintenance Building. The relocation of the new facility will allow the City of New Orleans to continue to utilize the storm damaged facility for storage of equipment and supplies until such time the construction of the new facility is complete. The original facility will then be demolished, eliminating any risk to the floodplain. Relocating/reconstructing the Joseph Bartholomew Maintenance Building to its proposed location in substantially its same footprint is not likely to have an adverse effect on floodplain elevations. Therefore, it will not be detrimental to floodplain functions and values. Alternatives to the proposed Joseph Bartholomew Maintenance Building were evaluated and determined to be infeasible.

### **Step 4: Identify Impacts of Proposed Action Associated With Occupancy or Modification of the Floodplain.**

#### Impact on Natural Function of the Floodplain/Impact of the Flood Water on the Proposed Facility

In compliance with FEMA policy implementing EO 11988, Floodplain Management, the proposed project was reviewed for possible impacts associated with occupancy or modification to a floodplain. The Joseph Bartholomew Maintenance Building would not likely affect the functions and values of the 100-year floodplain as the structure would not impede or redirect flood flows. The proposed relocation/reconstruction of the Joseph Bartholomew Maintenance Building will be located within neighborhoods among existing residential and recreational structures. Therefore, they will not likely have measurable effect on floodplain functions and values. The proposed project is not likely to impede or redirect flood flows.

### **Step 5: Design or Modify the Proposed Action to Minimize Threats to Life and Property and Preserve its Natural and Beneficial Floodplain Values**

New construction must be compliant with current codes and standards. City of New Orleans is required to coordinate with the local floodplain administrator regarding floodplain permit(s) prior to the start of any activities. At a minimum, the lowest floor of new structures must be elevated or flood proofed to a base flood elevation (BFE) to be determined. As per 44 CFR 9.11 (d) (9), mitigation or minimization standards must be applied, where possible. The replacement of building contents, materials and equipment should be, where possible, wet or dry-proofed,

elevated, or relocated to or above the BFE. The replacement of building contents, materials and equipment should be, where possible, wet or dry-proofed, elevated, or relocated to or above the community established base flood elevation.

#### **Step 6: Re-evaluate the Proposed Action**

The proposed project is not likely to have an adverse effect on the floodplain, and will not facilitate development in the floodplain to any greater degree than non-floodplain areas of the community. The proposed project is not likely to aggravate the current flood hazard because the facility is not likely to impede or redirect flood flows. The project is not likely to disrupt floodplain values because it is not likely to change water levels in the floodplain, and will not reduce habitat in the floodplain. Therefore, it is still practicable to construct the proposed project within the floodplain.

Alternatives consisting of locating the project outside the floodplain or taking “no action” are not practicable.

#### **Step 7: Findings and Public Explanation (Final Notification)**

After evaluating alternatives, including impacts and mitigation opportunities FEMA has determined that the proposed project is the most practicable alternative. The No Action Alternative would leave the building in a damaged and unsafe condition, which poses health and safety issues.

#### **Step 8: Implement the Action**

The proposed Joseph Bartholomew Maintenance Building will be constructed in accordance with applicable floodplain development requirements.

## **Appendix D**

### **Public Notice**