



Sample 2 – Thank you letter
Bursary Recipient

Date
Your name
Your address
Phone number or email address (optional)

Donor Name
Donor Address
Donor City, Province
Postal Code

Dear Mr./Mrs. Donor,

As the award winner of the **name of the award** bursary, I would like to express my heartfelt thanks for your generosity in providing this award. I am happy to have been selected as this year's recipient for this bursary and it will be of significant help to lighten the burden of paying for my tuition.

I am currently in my fourth year of the _____ Program and am facing student loan payments upon completing my program. However, your bursary enables me to keep my debt that much lower and for that, I am grateful. Not only does this bursary help me to finance my education, but I also feel honoured to be recognized for the hard work I put into my studies.

The scholarships and bursaries that are offered through the University of Calgary Student Awards program assist many students to pursue their career goals. Thank you for making the **name of the award** bursary possible, I will never forget the generosity extended to me!

Yours truly,

Your name