

**NOTICE OF TERMINATION - Lobbyist/Client**

Clerk of the Legislature



County of Suffolk  
725 Veterans Memorial Highway  
William H. Rogers Building  
Smithtown, NY 11787

By Mail at: P.O. Box 6100  
Hauppauge, NY 11788-0099  
(631) 853-4074

**Chapter 580-5 of the Suffolk County Code**

Upon termination of a lobbyist's retainer, employment, or designation, such lobbyist and the client on whose behalf such service has been rendered shall both give written notice to the Clerk of the County Legislature within thirty (30) days after the lobbyist ceases the activity that required such lobbyist to file a Statement of Registration.

Such lobbyist shall, nevertheless, comply with the reporting requirements for the last periodic reporting period up to the date such activity has ceased as required by this Chapter, and both such parties shall each file the Annual Report required by Section 580-7.

**Notice of Termination should be filed with the Clerk of the Legislature at the above address.**

**Instructions: All questions must be answered. If a question is not applicable, please state: "Not Applicable".**

## **NOTICE OF TERMINATION**

Date of Statement: \_\_\_\_\_

### **LOBBYIST INFORMATION**

|           |                         |
|-----------|-------------------------|
| NAME      | _____                   |
| ADDRESS   | _____<br>_____<br>_____ |
| TELEPHONE | _____                   |

### **CLIENT INFORMATION**

**Please list below the name, address, and telephone number of client by whom or on whose behalf you have been retained, employed, or designated as a lobbyist.**

|           |                         |
|-----------|-------------------------|
| NAME      | _____                   |
| ADDRESS   | _____<br>_____<br>_____ |
| TELEPHONE | _____                   |

### **PLEASE NOTE:**

Both lobbyist and client must attach written notice of termination.

Lobbyist shall comply with the reporting requirement of the last periodic reporting period, up to the date such activity has ceased as required by law.

Both lobbyist and client shall file an Annual Report as required by law.

**PENALTIES FOR OFFENSES**

**§580-9 (A) and (B)**

**Any person or organization who or which knowingly and willfully fails to file a timely report or statement required by this chapter or knowingly and willingly files false information with the Clerk of the Legislature shall be guilty of a Class A misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000) and/or a term of imprisonment not to exceed one (1) year.**

**A person or organization who fails to file a statement or report within the time required for the filing of such report shall be subject to a penalty, in an amount not to exceed five thousand (\$5,000) dollars to be assessed by the Clerk of the Legislature.**

**ATTESTATION**

**§580-8 (A)**

**All statements and reports required under this act shall be subject to a declaration by the person making and filing such statement and report that the information is true, correct and complete to the best knowledge and belief of the signer under the penalties of perjury.**

I hereby certify that I have read the foregoing \_\_\_\_\_ page(s) and declare under the penalties of perjury that it is true, correct and complete.

\_\_\_\_\_  
(Signed)

STATE OF NEW YORK )  
                                  ) SS:  
COUNTY OF SUFFOLK )

Sworn to before me this \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

