

UNC Pembroke

Faculty & Staff Meal Plan Purchase Options

Payroll Deduction Authorization Form

Name: _____ Banner ID #: _____

UNCP Phone#: _____ Email Address: _____

The Meal Plans and payment schedules below are available to full time permanent employees.
(Adjuncts and temporary hourly employees may purchase the Faculty and Staff Meal Plans below by making a credit card payment-in-full in the BravesCard office.)

	<u>One-time Deduction</u>	or	<u>Payment Plan *</u>
25 Meal Plan (\$200.00 value...\$4.64/meal)	<input type="checkbox"/> \$116.00		<input type="checkbox"/> 2 mos. @ \$58.00
50 Meal Plan (\$400.00 value...\$4.40/meal)	<input type="checkbox"/> \$220.00		<input type="checkbox"/> 4 mos. @ \$55.00
75 Meal Plan (\$600.00 value...\$4.15/meal)	<input type="checkbox"/> \$311.00		<input type="checkbox"/> 6 mos. @ \$51.83

***If applicable, unpaid obligated payments will be deducted from employee's final pay check.**

General Information

- Meal plan will expire when employee relationship ends with the university and are non-refundable.
- All costs include applicable sales taxes.
- Dependent upon the specific monthly payroll schedule, requests that are made by the 10th of any month will appear on the upcoming paycheck. Meals will be available for use on the 1st of the following month. *Example: A form submitted by June 10th will have funds withheld on the June 30th payroll and meals will be available beginning July 1st.*

I hereby authorize UNCP's Payroll office to deduct the above indicated amount from my paycheck for the timeframe indicated for the selected Meal Plan.

Signature: _____ Date: _____

Please return completed form to the BravesCard Office, Auxiliary Services Building, Suite 4