
WORKING WITH CHILDREN BACKGROUND CHECK CONSENT FORM

- Please use block letters
- This form is to be completed by persons whose names are to be submitted for background checking as part of the Working With Children Check
- **All fields must be completed**
- **Please use block letters.**

No background check can be completed on a person without this consent being provided.

Employers are required to sight applicant's original identifying documents.

Family Name (block letters) _____

Given Name(s) _____

Previous Name(s)/Alias(es) _____

Date of Birth _____ Gender Male Female

Place of Birth (City, State, Country) _____

Identifying document type (eg. Driver's licence/passport) _____

Identifying document number _____

Address _____

Suburb/Town _____ State _____ Postcode _____

Contact Telephone number _____ Contact email _____

Title of Position applied for _____

Type of position (Please tick)

- Paid employee Religious leader/spiritual official of a religion Foster carer

I certify that the above information is accurate and understand that if I have provided false or misleading information it may result in a decision not to employ me, or, if already employed, may lead to my dismissal.

I am aware that if considered for child-related employment, several checks will be undertaken to ascertain my suitability, including:

1. **a national criminal record check for charges and/or convictions (including spent convictions) for:**
 - **any sexual offence (including but not limited to, sexual assault, acts of indecency, child pornography, child prostitution and carnal knowledge);**
 - **any child-related personal violence offence;**
 - **any assault, ill treatment or neglect of, or psychological harm to a child and any registrable offence;**
 - **punishable by imprisonment for 12 months or more.**

I understand that this check includes convictions or charges that:

- may have not been heard or finalised by a court; or
 - are proven but have not led to a conviction; or
 - have been dismissed, withdrawn or discharged by a court.
2. a check for relevant Apprehended Violence Orders taken out by a police officer or other public official for the protection of a child/ren; and
 3. a check for relevant employment proceedings involving an act of violence committed in the course of employment and in the presence of children or reportable conduct. Reportable conduct means any sexual offence, or sexual misconduct committed against, with or in the presence of a child (including a child pornography offence), any child-related personal violence offence, or any assault, ill treatment or neglect of a child, or any behaviour that causes psychological harm to a child.

I understand that a conviction for a serious sex offence (including, but not limited to, sexual assault, acts of indecency, child pornography, child prostitution and carnal knowledge) or child-related personal violence offence (including but not limited to, intentionally wounding or causing grievous bodily harm to a child) will automatically prohibit me from child-related employment. This includes a charge that is proven in court but does not proceed to a conviction. I am aware that if I am a "Registrable Person" under the *Child Protection (Registrable Offenders) Act, 2000*, I am prohibited from child-related employment.

I consent to these checks being conducted and am aware that if any relevant record is identified, additional information relating to that record may be sought by an Approved Screening Agency from sources such as courts, police, prosecutors and past employers to enable a full and informed estimate of risk.

I acknowledge that:

- the above information and any information obtained during the Working With Children background check may be collected and used by/or disclosed to the Commission for Children and Young People or any Approved Screening Agency for the purposes of the Working With Children Check;
- the Commission for Children and Young People or any Approved Screening Agency may share the information obtained during the Working With Children background check with each other to support further estimates of risk arising from additional Working With Children background checks;
- the outcome of an estimate of risk conducted with information obtained through the Working With Children Check by the Approved Screening Agency may be provided to my current or prospective employers or an employer-related body (where applicable) only for background checking purposes;
- details of my relevant records will not be released to my current or prospective employers;
- any information obtained as part of this process may be used by Australian Police Services for law enforcement purposes, including the investigation of any outstanding criminal offences; and
- the information provided may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for the Working With Children Check in accordance with Section 36 (1) (f) of the *Commission for Children and Young People Act 1998*.

Name: _____

Signature: _____ Date: _____

Note: This form is to be kept by the employer.