



Petition For Pass/No-Pass (P/NP) Grading – Fall 2016 Session B

If you want a letter grade, do NOT complete this form. To be graded on a Pass/No-Pass basis (P or NP) complete this form and return it to the ITV/The Weekend College Office.

PETITION MUST BE RECEIVED BY: Wednesday, November 16, 2016

PLEASE READ CAREFULLY

I request to be evaluated on a Pass/No-Pass basis in the Instructional Television course listed below. I am aware of the following facts, and have considered them in making my decision to request Pass/No-Pass evaluation of my work:

1. Single performance standard. The Pass/No-Pass grading system shall be used in any course in which there is a single satisfactory standard of performance for which unit credit is assigned. A grade of Pass (P) shall be assigned for meeting that standard, and a grade of No-Pass (NP) shall be assigned for failure to do so.
2. NOTE: All ITV courses, except English 101, may be taken for Pass/No-Pass.
3. Acceptance of credits. All units earned on a Pass/No-Pass basis in accredited California institutions of higher education or equivalent out-of-state institutions shall be counted in satisfaction of community college curriculum requirements.
4. Recording of grade. A student who is approved to be evaluated on the Pass/No-Pass basis shall receive both course credit and unit credit upon satisfactory completion of the course. Satisfactory completion for credit is equivalent to the grade of "C" or better. A student who does not perform satisfactorily will be assigned a No-Pass (NP) grade.
5. Grade point calculation. Units earned on a Pass/No-Pass basis shall not be used to calculate grade-point-averages. Units attempted for which No-Pass (NP) is recorded shall be considered in probationary and dismissal procedures.
6. Standards of evaluation. The student who is enrolled in a course on a Pass/No-Pass basis will be held responsible for all assignments and examinations required in the course and must meet the standards of evaluation which are identical for all students.
7. Conversion to letter grade. A student who has received credit for a course taken on a Pass/No-Pass basis may not convert this credit to a letter grade.
8. Course repetition. A student who has received a grade of No-Pass (NP) may repeat the course by meeting the requirements set forth by the District Course Repetition to Improve Substandard Grades Policy.

A maximum of 15 units of Pass/No-Pass grades may be applied toward the Associate Degree.

COURSE TITLE & NUMBER: _____ **UNITS:** _____

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Student Information

My signature indicates that I understand the above items and wish to enroll on a Pass/No-Pass basis in the course listed.

Name - Last, First: _____

Street: _____

City: _____

State: _____ **Zip Code:** _____

College ID Number: _____ **Birth Date:** _____

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY: Date Received: _____ Date Processed: _____ Processed By: _____