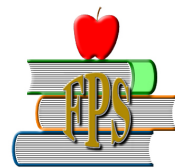


FREMONT PUBLIC SCHOOLS
HUMAN RESOURCES
130 EAST 9TH STREET FREMONT, NE 68025
Phone: (402) 727-3016 Fax: (402) 727-3002
E mail: hr@fpsmail.org



"An Equal Opportunity Employer"

CERTIFIED APPLICATION FOR EMPLOYMENT

Name: _____ Date: _____
 Address: _____ City: _____
 State: _____ Zip Code: _____ Email Address: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: _____

Position Desired: _____
 Name of Current Certificate: _____ Date Issued: _____ Exp Date: _____
 Endorsements on Certificate: _____

Are you a former Fremont Public Schools employee? ☐ Yes ☐ No

If so, list DATES and POSITION: Date: _____ Position: _____ Date: _____ Position: _____

How did you find out about our opening? _____

Are you allowed to be legally employed in this country? ☐ Yes ☐ No

EDUCATIONAL TRAINING

Degrees Completed ☐ BA ☐ MA ☐ PHD Undergraduate GPA _____ Postgraduate GPA _____

NAME OF INSTITUTION CITY / STATE	YEARS COMPLETED	DEGREE EARNED AND DATE	MAJOR	MINOR
High School City				
College City				
College City				
College City				
College City				

EMPLOYMENT HISTORY

LIST YOUR PRESENT POSITION / TITLE:

DUTIES, ADDITIONAL ASSIGNMENTS:

ARE YOU UNDER CONTRACT? IF SO, WITH WHOM?

MAY PRESENT EMPLOYER BE CONTACTED?

CERTIFICATED EXPERIENCE

LIST YOUR MOST RECENT EXPERIENCE FIRST,.INCLUDE STUDENT TEACHING ONLY IF YOU ARE A BEGINNING TEACHER.

DATES FROM/TO	LOCATION CITY/STATE	NAME OF SCHOOL	NO. OF YEARS	FULL TIME	PART TIME	SUBJECTS TAUGHT/ POSITIONS HELD	REASON FOR LEAVING

OTHER EXPERIENCE

LIST OTHER EXPERIENCES, PARTICULARLY RELATED TO THE POSITION(S) FOR WHICH YOU ARE APPLYING

DATES FROM/TO	NAME OF EMPLOYER	LOCATION CITY/STATE	NO. OF YEARS	FULL TIME	PART TIME	TYPE OF WORK	REASON FOR LEAVING

REFERENCES

LIST REFERENCES INCLUDING PRINCIPALS, SUPERVISING TEACHERS AND COLLEGE SUPERVISORS UNDER WHOM YOU HAVE TAUGHT OR PERSONS WHO HAVE FIRSTHAND KNOWLEDGE OF YOUR PERSONAL AND PROFESSIONAL COMPETENCIES.

NAME	ADDRESS: STREET / CITY / STATE / ZIP	OFFICIAL POSITION	PHONE: INCLUDE AREA CODE

APPLICATION SCREENING QUESTIONS

DIRECTIONS: PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED

1. WHY DO YOU WANT TO WORK IN THE FREMONT PUBLIC SCHOOL SYSTEM?

2. WHAT DO YOU ENJOY MOST ABOUT YOUR WORK?

3. HOW EFFECTIVE ARE YOU AT WORKING WITH OTHER PEOPLE?

4. IN A FEW SENTENCES, DISCUSS YOUR STRENGTHS AND WEAKNESSES.

5. EXPLAIN YOUR PHILOSOPHY CONCERNING THE EDUCATION OF STUDENTS.

PERSONAL DISCLOSURE

Respond to EACH item. If there is no response to any item, or if the required attachments do not accompany your application, your application WILL BE REMOVED FROM CONSIDERATION. Information provided in this disclosure will not automatically bar you from employment but will be considered in view of all relevant circumstances.

1. Have you ever received a ticket, been charged with an offense, or been arrested for anything other than a minor traffic violation? (If you are unsure if a ticket, a charge or an arrest was for a minor traffic violation, answer "Yes")

☐ YES ☐ NO

2. If you answered "Yes" to Question #1 above, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each ticket, charge, or arrest (use an attachment if needed).

3. Have you ever had any license, permit, or certificate terminated, revoked, suspended, received a private or public reprimand or admonishment from a licensing agency (e.g. Nebraska Department of Education) or been subject to a judicial restraining or contempt order?

☐ YES ☐ NO

4. If you answered "Yes" to Question #3 above, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each situation (use an attachment if needed).

5. Has a report of child abuse or neglect ever been made against you under the Child Protection Act or similar law?

☐ YES ☐ NO

6. If you answered "Yes" to Question #5 above, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each situation (use an attachment if needed).

7. I affirm that none of the information identified in items #1 to #6 in any way involved any of the following: (a) a felony; (b) rape, including statutory rape, or any other sexual assault; (c) sexual conduct with a minor of any kind; (d) abuse of a minor or child of any kind; (e) endangerment of a child or debauching a minor; (f) public indecency; (g) prostitution, pandering, or keeping a place of prostitution; (h) assault or battery (i) kidnapping, false imprisonment or abduction; (j) child pornography; or (k) any offense in which a minor was a victim or a witness. True ☐ Not True ☐ (If not True, explain fully in item #2, Item #4, or Item #6)

I understand that any misrepresentation or willful omission, whether on this document or not, is sufficient grounds for disqualification of this application or termination of employment. I hereby authorize Fremont Public Schools to conduct work history, personal reference or criminal history inquiries to determine my acceptability for employment, and I release from liability any person giving or receiving any such information. I further understand that applications are kept for one year, however it is my responsibility to contact the Human Resources Office to activate my file for future openings. After one year, I must completely reapply.

SIGNATURE OF APPLICANT _____

Fremont Public Schools is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to gender, race, color, national origin, religion, age, marital status or disability. Persons requiring accommodations to apply to and/or be considered for positions are asked to make their request to the Human Resource Office.

REMINDER: PLEASE USE THE FOLLOWING CHECKLIST AS YOUR GUIDE TO FULFILLING THE REQUIREMENTS FOR A COMPLETE APPLICATION FILE

☐ LETTER OF APPLICATION

☐ COLLEGE CREDENTIALS AND/OR LETTERS OF RECOMMENDATION

☐ CURRENT RESUME

☐ COMPLETE APPLICATION FORM

☐ COPY OF VALID NEBRASKA TEACHING CERTIFICATE

☐ COPY OF COLLEGE TRANSCRIPTS

☐ RESPONSE TO APPLICATION SCREENING QUESTIONS

**CONSENT TO PROVIDE EMPLOYMENT HISTORY
TO PROSPECTIVE EMPLOYERS**

I, _____ (applicant), hereby give consent to any and all current and prior employers of mine to provide information with regard to my employment with current or prior employers to Fremont Public Schools (prospective employer).

I consent to my current and prior employers giving the following information about me to Fremont Public Schools:

- 1. Date and duration of employment;**
- 2. Pay rate and wage history on the date of receipt of this consent;**
- 3. Job description and duties;**
- 4. The most recent written performance evaluation prepared prior to the date of the request for information and provided to me during the course of my employment;**
- 5. Attendance information;**
- 6. Results of drug or alcohol tests administered within one year prior to the request for information;**
- 7. Threats of violence, harassing acts, or threatening behavior related to the workplace or directed at another employee;**
- 8. Whether I was voluntarily or involuntarily separated from employment and the reasons for the separation; and**
- 9. Whether I am eligible for rehire.**

The consent is valid for six months from the date of my signature below.

Name

Date