



ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)

A Christian Minority Institution | Re-Accredited by NAAC with 'A' Grade
Recognised under section 2(f) & 12(B) of the UGC Act, 1956
St. Joseph's College Road, Manjakuppam, Cuddalore – 607 001.



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| Secretary | : | 04142-286315 |
| Office | : | 04142-286311 |
| Controller's Office | : | 04142-286312 |
| Library | : | 04142-286313 |
| Fax | : | 04142-286315 |
| Computer Lab | : | 04142-286317 |
| Website | : | www.sjctnc.edu.in |
| E-mail | : | josecol27998@gmail.com |

Student's Hand Book CALENDAR 2016-2017

College Working Hours

Shift I 8.45 a.m. - 1.30 p.m.

Shift II 1.30 p.m. - 6.15 p.m.

Office Working Hours

8.30 a.m. - 6.30 p.m.

(Lunch Break: 2.00 p.m. - 3.00 p.m.)

PERSONAL INFORMATION

Photo

Name : _____

Roll No. : _____

Department : _____

Date of Birth : _____

Father's Name : _____

Occupation : _____

Mother's Name : _____

Occupation : _____

Address : _____

Blood Group : _____

Phone/ Mobile no. : _____

“Every day, think as you wake up, today I am fortunate to be alive, I have a precious human life, I am not going to waste it. I am going to use all my energies to develop myself, to expand my heart out to others; to achieve enlightenment for the benefit of all beings. I am going to have kind thoughts towards others, I am not going to get angry or think badly about others. I am going to be of benefit to others as much as I can”.

THE LORD'S PRAYER

Our Father, who art in Heaven,
hallowed be thy name;
Thy kingdom come.
Thy will be done
on earth as it is in Heaven.

Give us this day our daily bread,
and forgive us our trespasses,
as we forgive those
who trespass against us;
and lead us not into temptation,
but deliver us from evil.

PRAYER FOR PEACE

Lord, make me an instrument of your peace;
Where there is hatred, let me sow love,
Where there is injury, pardon;
Where there is doubt, faith;
Where there is despair, hope
Where there is darkness, light;
Where there is sadness, joy.

O Divine Master,
Grant that I may not so much seek
To be consoled as to console
To be understood as to understand,
To be loved as to love; for
It is in giving that we receive,
It is in pardoning that we are pardoned, and
It is in dying that we are born to eternal life.

- St. Francis of Assisi

PRAYER TO ST. JOSEPH

Oh, St. Joseph, whose protection is
so great, so strong, so prompt
before the throne of God. I place in
you all my interests and desires
Oh, St. Joseph, do assist me by
your powerful intercession, and
obtain for me from your divine
Son all spiritual blessings, through
Jesus Christ, our Lord. So that,
having engaged here below your
heavenly power, I may offer my
thanks giving and homage to the
most loving of Fathers.

Oh, St. Joseph, I never weary of
contemplating you, and Jesus
asleep in your arms; I dare not
approach while He reposes near
your heart. Press Him in my name
and kiss His fine head for me and
ask him to return the Kiss when I
draw my dying breath. St. Joseph,
Patron of departing souls - Pray for me.

PRAYER BEFORE CLASS

O God, the source of all truth and wisdom,
Bless our work and study, which we offer you
Enlighten our minds,
Strengthen our memories and
Direct our wills, towards what is right.
Enable us, always to seek the truth and
Make us truly wise.

PRAYER FOR OUR COUNTRY

Into that Heaven of freedom, my Father
Let my country awake!
Where the mind is without fear
And the head is held high,
Where knowledge is free,
where the world has not been broken up
Into fragments by narrow domestic walls,
Where words come out from the depth of truth,
Where tireless striving stretches its arms
Towards perfection,
Where the clear stream of reason has not
Lost its way into the
Dreary, desert sands of dead habit,
Into that Heaven of freedom, my father
Let my country awake!

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

NATIONAL ANTHEM

Jana Gana Mana
Adhinyaka jaya he
Bharatha Bhagya Vidhata,
Punjab, Sindhu, Gujarata, Maratha,
Dravida, Utkala, Banga,
Vindhya, Himachala, Yamuna, Ganga
Uchchala, Jaladhi, Taranga
Tava Subha name jage
Tava Subha Asisa Mage
Gahe Taba Jaya Gatha
Jana Gana Mangala Dayaka Jaya he
Bharatha Bhagya Vidhata,
Jaya he, Jaya he, Jaya he,
Jaya Jaya Jaya Jaya he.

- Rabindranath Tagore

ENGLISH RENDERING OF THE NATIONAL ANTHEM

Thou art the ruler of the minds of all people,
Dispenser of India's destiny.
Thy name rouses the hearts of Punjab, Sindhu, Gujarat and Maratha,
Of the Dravida, Utkala and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of Yamuna and Ganga and is
chanted by the waves of the Indian Ocean.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India's destiny.
Victory, victory, victory to thee.

ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

Re-Accredited by NAAC with 'A' Grade

St. Joseph's College Road, Cuddalore-607 001

St. Joseph's College is a legacy of the 19th century, handed down to us by the venerable fathers of the society of the **Foreign Mission of Paris**. Its nucleus was the St. Joseph's High School which was started in 1868 A.D. This School was elevated into a college in 1884 A.D. through the efforts of Father Tarbes and was affiliated to the University of Madras. The District-Gazetteer, South Arcot District, has recorded that the prime educational institution and the only college in the District in the 19th century was St. Joseph's College. It once again became a high school in 1909 due to financial and other constraints. Since then, there had been several attempts to revitalize the college. The dream became a reality when the college was reborn as St. Joseph's College of Arts and Science in 1991. The college was inaugurated on **11th October 1991**, at a stately function presided over by **His Excellency Bhishma Narain Singh**, the then Governor of Tamil Nadu through the efforts of **Rev. Fr. R. Ratchagar**, the then Secretary of the College. The college obtained **Permanent Affiliation on 08.02.2008**, the **Autonomous status on 09.06.2008**, NAAC reaccreditation status '**A**' Grade on **16.09.2011** and **12B Status** by the University Grants Commission on **28th August, 2015**. Under the leadership of the present Secretary of the College **Rev.Fr.G.Peter Rajendiram** our institution is marching towards excellence.

The College bears the Motto "**Labor Omnia Vincit**", meaning "Hard Work conquers All". With an abiding faith in the efficacy of her labours, the college strives hard to impart value based education aimed at the formation of the integral personality of the student. With the willing co-operation of parents and the whole hearted support of the public, the college hopes to march triumphantly in its noble endeavour.

OUR VISION

To Work hard to prepare

- ❖ Men and Women academically and technically equipped to steer the Nation along the path of progress and peace.
- ❖ Men and Women who will free the Nation from the clutches of Sectarianism and Parochialism.

OUR MISSION

To Work hard to provide

- ❖ Wholesome and Integral Education that will help the students to find their footings in life.
- ❖ Ethical and Social values that will help the students to confidently face the challenges of life.
- ❖ Human and Community values that will help the students in building up the solidarity of all Indians.



THE COLLEGE COAT OF ARMS

The emblem incorporates an open book, signifying the value of knowledge flanked by a bunch of lilies, which stands for purity of thought, word and deed. At the bottom is a lighted lamp, shedding its luster, inspiring us to be the torch bearers of knowledge, the crown at the top symbolises the glory of right knowledge acquired by Patience and Perseverance, in keeping with the motto, **“LABOR OMNIA VINCIT”** inscribed below the coat of arms.

SUCCESSION - LIST OF SECRETARY AND PRINCIPAL

| Name | Secretary | Principal |
|-------------------------------------|------------------|------------------|
| Rev. Fr. Tarbes | 1884 - 1888 | 1884 - 1888 |
| Rev. Fr. Bertho | 1888 - 1895 | 1888 - 1895 |
| Rev. Fr. Durier | 1895 - 1898 | 1895 - 1898 |
| Rev. Fr. Bertho | 1898 - 1906 | 1898 - 1906 |
| Rev. Fr. Verdure | 1906 - 1909 | 1906 - 1909 |
| Rev. Fr. R. Ratchagar | 1991 - 2002 | - |
| Dr. S. Rajaraman | - | 1991 - 1993 |
| Rev. Fr. M. A. Ratchakar | - | 1993 - 1996 |
| Rev. Fr. V. Aruldass | - | 1996 - 2002 |
| Rev. Fr. A. J. Lawrence | 2002 - 2006 | 2002 - 2006 |
| Rev. Fr. P. Paul Raj Kumar | 2006 - 2007 | 2006 - 2007 |
| Rev. Fr. Dr. I. Ratchagar | 2007 - 2014 | 2007 - 2012 |
| Dr. S. Chinnappan | - | 2012 - |
| Rev. Fr. G. Peter Rajendiram | 2014 - | |

CHRONOLOGY OF MAIN EVENTS

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| 1852 A.D. | The Site of “Colonel Garden” acquired by Mgr. Bonand, D.D. Vicar Apostolic of Pondicherry. |
| 22.01.1868 | Inauguration of St. Joseph’s High School through the efforts of Rev. Fr. L. Renevier, the First Principal. |
| 1884 | St. Joseph’s raised to the status of a Second Grade College with Humanities and Mathematics through the efforts of Rev. Fr. Tarbes. |
| 1909 | Reduced to the status of High school due to need of funds. |
| 25.06.1969 | Centenary Celebrations. |
| 11.10.1991 | Revival of St. Joseph’s College of Arts and Science, Inaugurated by His Excellency Bhisma Narain Singh, Governor of Tamil Nadu through the efforts of Rev. Fr. R. Ratchagar. |
| 11.10.1991 | Establishment of B.Sc. Mathematics, Physics, Chemistry, Computer Science and B.Com. with strength of 296 students. |
| 10.12.1991 | Foundation Stone Laid by Arch Bishop Most Rev. V. S. Selvanathar for Venmani Block. |
| 23.03.1992 | I-College Day–Chief guest Dr Sathik, Vice-Chancellor, University of Madras. |
| 1993 | Establishment of B.A History. |
| 21.03.1993 | II College Day–Chief Guest Mr. V. Sankarasubbaiyan, I.A.S., Secretary, Dept. of Education, Govt. of Tamil Nadu and Inauguration of Venmani Block |
| 06.10.1993 | Foundation Stone Laid by Arch Bishop Most Rev. Dr. S. Michael Augustine for FAHRER Block. |
| 1994 | Inauguration of NEW UG Computer Centre by Arch Bishop Most Rev. Dr. S. Michael Augustine. |
| 1994 | Establishment of B.B.M., M.C.A. in Day College. Establishment of Evening College with B.Sc. Computer Science |
| 31.01.1995 | IV - College day - Chief Guest His Eminence Cardinal Lourdasamy & Inauguration of FAHRER Block. |
| 1995 | Establishment of B.Sc. Chemistry and B.Com. in Evening College. |
| 1996 | NSS Unit was established. First NSS Programme Officer – Mr. M. Arumai Selvam. |
| 31.01.1997 | Inauguration of Muthamiz Manram – Chief Guest Mr. V. Gopalsamy MP. |
| 1997 | Sports Day – Chief Guest Rev. Fr. R. Ratchagar. |
| 1997 | Establishment of B.Sc. Bio-Chemistry and Microbiology Day College. |
| 1998 | Establishment of M.Sc., Computer Science in Day College. B.Sc. Bio-Chemistry and Micro-Biology in Evening College. |
| 13.09.1998 | Inauguration of DURIER Block – Chief Guest His Eminence Simon Cardinal Lourdasamy |
| 22.01.1999 | First Convocation & VIII College Day – Chief Guest His Eminence Simon Cardinal Lourdasamy. |
| 2000 | Establishment of B.C.A. in Day College. |
| 14.02.2001 | Inauguration of ECom.Com National Conference by Dr. K. Ponmudi, Hon’ble Minister for Transports. |

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| 2001 | Sports Day – Chief Guest Mr. Davidson IPS. |
| 2001 | Establishment of M.Sc. I.T. in Day College and B.C.A. in Evening College. |
| 23.01.2002 | Boys Hostel Block Inauguration & Ladies Hostel Foundation Stone laid. |
| 2002 | Establishment of M.Sc. Chemistry in Day College and B.Sc. Physics in Evening College. |
| 31.08.2002 | Inauguration of RUBY JUBILEE Block – Chief Guest His Eminence Simon Cardinal Lourdasamy. |
| 10.08.2003 | Inauguration of Entrance Arch. |
| 2003 | Blessing of Seminar Hall, Conference Hall, Chapel, Placement Cell, Fine Arts Centre and Lounge by Most Rev. Dr. S. Michael Augustine. |
| 2003 | NAAC visit to Our College–Headed by Dr. Saraswathi Rao. |
| 22.02.2004 | Inauguration of PETRINE JUBILEE Hall and Rev. Fr. M. A. Ratchakar Hall – Mrs. Suseela Thirumaran, Vice–Chancellor, Thiruvalluvar University, Vellore. |
| 2004 | Establishment of M.Sc. Mathematics and M.Com. in Shift - I and B.Sc. Mathematics in Shift - II. |
| 2004 | Visit of UGC for Grant of Autonomy-Headed by Dr. Chauhan. |
| 2004 | Visit of Arch Bishop Most Rev Dr. Quintanna |
| 2005 | Inauguration of NCC – Mr. Rajamanickam, NCC Officer. |
| 2006 | Inauguration of BDU Programme - Mr. Shajahan, Hon'ble Minister for Education, Puducherry State. |
| 2007 | Inauguration of M.Sc.IT. Lab – Chief Guest Mr. G. IYYAPPAN, MLA. |
| 19.03.2007 | Inauguration of Library Building – Chief Guest Arch Bishop Most Rev. Dr. Antony Anandarayar. |
| 2007 | Visit of Committee for Permanent Affiliation headed by Dr.Karunanandam. |
| 2008 | Instituted Rs.1,00,000/- in Thiruvalluvar University, Vellore for an Endowment Lecture on Christian studies in the name of Our Arch Bishop Most Rev. Dr. Antony Anandarayar. |
| 07.03.2008 | Received Permanent Affiliation. |
| 15.05.2008 | Establishment of B.A. English and M.Sc. Physics in Day College. |
| 17.06.2008 | Received Autonomous Status. |
| 20.03.2009 | Inauguration of St. Joseph's State Level Invitation Volley Ball Tournament. |
| June 2009 | Establishment of M.Phil. Research Programmes in Commerce, Chemistry & Computer Science in Shift-I and B.A. English in Shift-II. |
| Dec. 2009 | Release of First News Magazine (News Letter) |
| 02.07.2010 | Academic Council Report 2010-2011 was sent to the Registrar Office, Thiruvalluvar University, Vellore. |
| 02.07.2010 | NAAC Report 2009- 2010 was sent to Bangalore. |
| 31.08.2010 | Application sent to Delhi for Minority Status |
| 01.09.2010 | Scientist Dr. A. Sivadhanupillai, Chief Controller of DRDO and Ministry of Defense inaugurated "Centre for Advanced Research in Environmental and Special Sciences"(CARESS) |
| 23.09.2010 | NAAC visit to our college for Re-accreditation |

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| 19.01.2011 | New Administrative Block was blessed and inaugurated by Our Arch Bishop Most Rev. Dr. Antony Anandarayar. |
| 12.03.2011 | 17th Annual Convocation Day was held |
| 17.04.2011 | Alumni Day was conducted |
| 01.06.2011 | New Courses M.A. English, M.A. History, Ph.D. in Chemistry and Commerce were started. |
| 20.06.2011 | With the blessings of Almighty the new construction Tarbes Block. Placement cell Association was inaugurated. Mr. Ganesh Raman, Branch Manager, DBS was the chief guest. |
| 19.09.2011 | Rev. Fr. Dr. I. Ratchagar, Principal & Secretary received the Holy Mother Theresa Award given by the Mother Theresa Social Service Organization, Chennai for his service of unprivileged village people. |
| 20.02.2012 | UGC visit held for the extension of autonomous for next five years |
| 25.03.2012 | 18 th Graduation Day was held |
| 01.06.2012 | New Courses B.Com. (Bank Management – Eve) and Master of Social Work were established |
| August 2012 | The University Grants Commission, agreed to grant extension of autonomous status to our college on August 2012 under the UGC autonomous colleges scheme for a period of six years w.e.f. the academic year i.e. 2011-2012 to 2016-2017 |
| 14.09.2012 | Staff Orientation programme. |
| 20.09.2012 | The National Commission for Minority Educational Institutions has decided to issue the Minority Status Certificate to our college on 20 th September, 2012 |
| 01.12.2012 | Our College Women Football won the Chief Minister's Trophy conducted by the Tamil Nadu Government held at Nehru Stadium, Chennai conducted from 26 th November 2012 to 01 st December 2012. |
| 13.01.2013 | Won Bronze Medal in the International Rowing Regatta held at Paoay Lake, Ilocosnorte, Philippines. |
| 02.02.2013 | Academic council Meeting. |
| 16.02.2013 | Winners of the All India Inter-University Football Tournament (Women) held at Shivaji University, Kolhapur, Maharastra conducted from 11 th February 2013 to 16 th February 2013. |
| 13.03.2013 | Campus Interview from Eureka Forbes Ltd was organized to the Day college students and 19 of them have been selected. |
| 13.03.2013 | 30 th Governing body meeting was held at Rev. Fr. R. Ratchagar Hall. |
| 19.03.2013 | New Tarbes block was blessed and inaugurated by our Archbishop, Most Rev. Dr. Antony Anandarayar. |
| 26.03.2013 | History International Conference |
| 19.04.2013 | 19 th Graduation Day |
| 23.06.2013 | Blessings of New Canteen by Rev. Fr. Secretary |
| 08.07.2013 | Sports Scholarship giving function amount Rs. 1, 73,000. |
| 19.12.2013 | New Prayer Hall Inaugurated by our Secretary |
| 04.02.2014 | All India Inter University Football Championship silver medal winners |

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| 08.03.2014 | 20 th Graduation Day |
| 29.03.2014 | Academic Council Meeting |
| 10.04.2014 | 31 st Governing Body Meeting |
| 26 to 28.09.2014 | 21 st Annual Session for Tamil Nadu History Congress was organized. |
| 01.10.2014 | Blood donation camp organized by NSS and donated 1313 Units on various dates. |
| 23.12.2014 | Christmas Day Celebration and Our Sports students received sports scholarship of Rs. 1,97,500 for the year 2014 from Sports Development Authority of Tamil Nadu. |
| 13 & 14.02.2015 | National level workshop on “Research methods and data analysis using SPSS” organized by Social work |
| 21.02.2015 | A national level Technical Symposium Compein’2k15 was organized by Computer Science |
| 04.03.2015 | A seminar on Save Democracy was organized by Citizen Consumer Club. |
| 06.03.2015 | 21 st Graduation Day. |
| 13 & 14.03.2015 | International Conference on “Contemporary Developments and Challenges in HRM” by Commerce. |
| 17.06.2015 | Academic Council meeting |
| 29.06.2015 | Celebration of the Feast Day of Rev. Fr. Secretary |
| 05.07.2015 | Gathering of Alumni Association |
| 09.07.2015 | Helmet awareness rally inaugurated by Fr. Secretary & Additional Superintendent of Tamil Nadu Police, Mr. Ramaswamy. |
| 27.07.2015 | A National Level Seminar on “METAGENOMICS” - Department of Microbiology |
| 31.07.2015 | The department of Computer Applications organised a "National Level Workshop on Android Application Development" on 31-07-2015 conducted by LeMiniz Infotech, Puducherry. |
| 01.08.2015 | Tree saplings planted by Fr. Secretary & Principal of St. Joseph’s Hr. Sec. School on the eve of sad demise of Dr. A. P. J. Abhul Kalam - STYBITZ Association |
| 22.08.2015 | Advent of Silver Jubilee Celebrations |
| 02 & 03.09.2015 | WOMSAT-15 National workshop conducted by PG & Research Department of Physics |
| 04.09.2015 | Teacher’s Day Celebration |
| 09.09.2015 | “9th Student Eye” National level Seminar a mega event conducted by Department of Commerce |
| 30.09.2015 | “Thyroid Screening Camp” organized by Department of Bio-Chemistry |
| 30.09.2015 | Training on Waste Things Management conducted by Department of Physics |
| 03.10.2015 | Voters Awareness Rally organized by district authority and our NSS Unit. This program was inaugurated by District Collector, DRO, RDO, Rev. Fr. Secretary, Rev. Fr. Dean, Principal, Vice Principal, NSS Coordinators. 200 Volunteers participated in this program. |

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| 10.10.2015 | 22 nd Graduation Day Celebration |
| 27.11.2015 | Students Forum meeting was conducted for the Shift I and Shift II by Rev Fr. Secretary. Student representatives of the classes represented their views and suggestions. |
| 14.12.2015 | Our Women's Football Team won the Chief Minister's Trophy and got 18 Lakhs prize money award. |
| 14 & 15.12.2015 | Workshop on "RESEARCH METHODS AND LaTeX" conducted by Department of Mathematics. |
| 19.12.2015 | Campus Interview organized by Training & Placement Cell |
| 06.01.2016 | Symposium on "Saints of Cuddalore Region" organized by Department of History |
| 23.01.2016 | A workshop on "Behaviour modification among college Students" conducted by Psychology Association |
| 25.01.2016 | National Voter's Day was conducted by Tamilnadu Government with NSS |
| 03 & 04.02.2016 | A National Level Workshop on "Research Methodology" organized by Department of Commerce |
| 11.02.2016 | National IT Revolution India 2016 A Career Campaign Programme - Training and placement cell |
| 13.02.2016 | Annual Sports Day |
| 15.02.2016 | Wipro Campus Interview was organized by Department of Computer Applications |
| 16 & 17.02.2016 | A National Workshop on "MMOS'16" conducted by Department of Chemistry |
| 18 & 19.02.2016 | A National Workshop on Curriculum Designing in Microbiology conducted by Department of Microbiology |
| 22.02.2016 | MIRROR'16 - An Inter-Departmental Students Seminar organized by Department of English |
| 24.02.2016 | A National Workshop on Statistical Methods in Biological Research (SMBR-2016) conducted by Department of Biochemistry. |
| 25.02.2016 | Our Women's Football Team participated in South Zone Inter University Tournament and got 1st place. |
| 26.02.2016 | National Level Social Media Talent Expo among College Students was organized by Department of Social Work |
| 26, 27 & 28.02.2016 | St. Joseph's Invitation Volleyball Tournament |
| 02 & 03.03.2016 | Commet'16, inter- collegiate competitions and intra departmental exhibition was conducted by Department of Commerce |
| 04.03.2016 | ZEPHYR'16- An intercollegiate Cultural Meet |
| 05.03.2016 | College Day Celebration |
| 07.03.2016 | COMPEIN'16 A National level Technical Symposium - Department of Computer Science |
| 08.03.2016 | Women's Day Celebration was organized by Women Empowerment Cell |
| 09.03.2016 | A voter's Awareness Program was conducted by Government with NSS |

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| 10.03.2016 | "The International Seminar on Industrial needs for IT market and Career Guidance" was organised by Department of Computer Applications. |
| 11.03.2016 | A Book Fair for the students and staff was organized by Training and placement cell |
| 15.03.2016 | World Consumer Day Celebration was organized by Citizen Consumer Club |
| 16.03.2016 | A National Level Workshop on MatLab was organized by Department of Computer Applications |
| 19.03.2016 | Silver Jubilee Block, Rev. Fr. P. Paul Rajkumar Seminar Hall and Rev. Fr. Dr. I. Ratchagar Instrumentation Centre were blessed by Archbishop Most Rev. Dr. Antony Anandarayar |
| 28.03.2016 | A National level seminar on "Perspectives on Research Methods" was conducted by Department of Computer Science |
| 02.04.2016 | 33 rd Governing Body Meeting |
| 05.04.2016 | Staff Development Program – Research Proposal preparation for External Funding |
| 05.04.2016 | A Mega Job Mela organized by Training and placement cell |
| 06.04.2016 | HIV Awareness Program conducted by Red Ribbon Club |

Note: Organizing a plethora of Sports and Cultural Events, Seminars, Symposia, Conferences, Extension Activities and Social Service Activities by the various Departments and Clubs has always been the hallmark of St. Joseph's College.

COLLEGE GOVERNING BODY

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| 1. Most Rev. Dr. Antony Anandarayar Archbishop of Pondicherry & Cuddalore Archbishop's House, Post Box No - 193 Cathedral Street, Pondicherry - 605 001 | CHAIRMAN |
| 2. Very Rev. Fr. A. Arulanandam Vicar General Archbishop's House, Post Box No - 193 Cathedral Street, Pondicherry - 605 001 | MEMBER |
| 3. Rev. Fr. A. Louis Episcopal Vicar, Archbishop's House, Post Box No - 193, Cathedral Street, Pondicherry - 605 001 | MEMBER |
| 4. Rev. Fr. J. M. Gregory Louis Joseph Financial Administrator Archbishop's House, Post Box No - 193 Cathedral Street, Pondicherry - 605 001 | MEMBER |
| 5. Rev. Fr. M. Swaminathan Secretary, Archdiocesan Board of Education, Archbishop's House, Post Box No - 193, Cathedral Street, Pondicherry - 605 001 | MEMBER |
| 6. Rev. Fr. R. Ratchagar Parish Priest & VF Presentation Church, Block-24, Neyveli Township-1, Cuddalore Dt.-607801 | MEMBER |

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| 7. Rev. Fr. R. Joseph Paul DOS Manager & Secretary SADC St. Mary's Church Campus Beach Road, Cuddalore - 607 001 | MEMBER |
| 8. Rev. Fr. A. Arputharaj Secretary, SC/ST Commission Parish Priest, St. Joan of Arc Church Madampattu, Irundai PO Villupuram Dt. – 607 204 | MEMBER |
| 9. Rev. Fr. C. Don Bosco Secretary, BC Commission R.C.Mission, Anna Nagar, Bagandai Cross Road, Ariyalur (Via), Sankarapuram TK, Villupuram Dt.- 605 801 | MEMBER |
| 10. Rev. Fr. G. Peter Rajendiram Secretary St. Joseph's College of Arts & Science (Autonomous) Manjakuppam, Cuddalore – 607 001 | MEMBER SECRETARY |
| 11. Rev. Fr. S. Xavier Dean of Studies St. Joseph's College of Arts & Science (Autonomous) Manjakuppam, Cuddalore – 607 001 | MEMBER |
| 12. Dr. Dev Swarup Joint Secretary, University Grant Commission, Bahadur Shah Zafar Marg New Delhi – 110 002, India. | UGC NOMINEE |

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| 13.Dr. V. Peruvalluthi Professor & Head, Department of English Thiruvalluvar University, Serkkadu, Vellore - 632 115. | UNIVERSITY NOMINEE |
| 14.Prof. A. Karunanandam "Visakam", No.6, Boopathy Nagar Sholinganallur, Chennai – 600 119. | SPECIAL ADVISOR |
| 15.Rev. Fr. P. Arul Nathan Principal & Correspondent, St. Joseph's Hr. Sec. School, Cuddalore - 607001 | SPECIAL INVITEE |
| 16.Dr. S. Chinnappan Principal Head, Department of History St. Joseph's College of Arts & Science (Autonomous) Manjakuppam, Cuddalore – 607 001 | MEMBER |
| 17.Mr. M. Arumai Selvam Vice-Principal Head, Department of Computer Science St. Joseph's College of Arts & Science (Autonomous) Manjakuppam, Cuddalore – 607 001 | MEMBER |
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| Mr. C. Manikannan | VII Std. |
| Mr. P. Arulandhu | V Std. |

| Date | June-2016 | Day |
|-------------------|--|------------|
| 1 WED | | |
| 2 THU | | |
| 3 FRI | Bridge Course Commences for I-Year UG Students | |
| 4 SAT | | |
| 5 SUN | | |
| 6 MON | | |
| 7 TUE | | |
| 8 WED | | |
| 9 THU | | |
| 10 FRI | Bridge Course concludes for I-Year UG Students | |
| 11 SAT | | |
| 12 SUN | | |
| 13 MON | | |
| 14 TUE | | |
| 15 WED | Odd Semester Begins | 1 |

| Date | June-2016 | Day |
|-------------------|---|------------|
| 16 THU | HoDs Meeting - I | 2 |
| 17 FRI | | 3 |
| 18 SAT | | 4 |
| 19 SUN | | |
| 20 MON | History - Association Inauguration | 5 |
| 21 TUE | Physical Education - International Yoga day | 6 |
| 22 WED | Physics - Association Inauguration- Guest lecture | 7 |
| 23 THU | | 8 |
| 24 FRI | | 9 |
| 25 SAT | | |
| 26 SUN | | |
| 27 MON | | 10 |
| 28 TUE | | 11 |
| 29 WED | St. Peter & St. Paul - Solemnity | 12 |
| 30 THU | IQAC Staff Seminar | 13 |

| Date | July-2016 | Day |
|-------------------|--|------------|
| 1 FRI | HoDs Meeting - II | 14 |
| 2 SAT | 23rd Graduation Day | 15 |
| 3 SUN | | |
| 4 MON | Computer Application - Inauguration (STYBITZ Association) | 16 |
| 5 TUE | | 17 |
| 6 WED | Physics - Guest Lecture-I - Shift II / Zoology - Association Inauguration / Commerce - Association Inauguration | 18 |
| 7 THU | Ramzan | |
| 8 FRI | Biochemistry - Association Inauguration | 19 |
| 9 SAT | Physics - Extension Activity- Santhikuppam / Mathematics - Association Inauguration | 20 |
| 10 SUN | | |
| 11 MON | | 21 |
| 12 TUE | | 22 |
| 13 WED | Computer Application-Extension Activity-I (III B.C.A.)/ English-Association Inauguration/Microbiology-Association Inauguration /தமிழ்-முத்தமிழ் மன்றம் தொடக்கவிழா | 23 |
| 14 THU | | 24 |
| 15 FRI | Computer Science - Association Inauguration (Poster Presentation Shift-I & II)/Chemistry - Association Inauguration | 25 |

| Date | July-2016 | Day |
|-----------|---|-----|
| 16 SAT | | |
| 17 SUN | | |
| 18 MON | | 26 |
| 19 TUE | Statistics - Association Inauguration | 27 |
| 20 WED | Computer Application-TECHXTRA'16 an Intra Departmental Competition/Research Development Cell-Talk on my research | 28 |
| 21 THU | | 29 |
| 22 FRI | Mathematics - National Seminar / Commerce - Guest Lecture for III-Year Students | 30 |
| 23 SAT | Computer Science - Blood Donation Camp / Mathematics - National Seminar | 31 |
| 24 SUN | | |
| 25 MON | | 32 |
| 26 TUE | | 33 |
| 27 WED | Biochemistry-Poster Presentation/ IQAC Students Seminar/ Chemistry - Poster Presentation on Green Chemistry | 34 |
| 28 THU | Economics - Guest Lecture | 35 |
| 29 FRI | Computer Science-Paper Presentation (Shift-I & II)/English- National Seminar/Psychology-Association Inauguration/ Physics - Physics concepts in daily life- Demonstration | 36 |
| 30 SAT | | |
| 31 SUN | | |

| Date | August-2016 | Day |
|-------------------|--|------------|
| 1 MON | HoDs Meeting - III | 37 |
| 2 TUE | | 38 |
| 3 WED | Computer Science - Extension Programme (II-PG) / Microbiology - Guest Lecture-I / Zoology - Guest Lecture | 39 |
| 4 THU | Computer Application - Extension Activity-II (II B.C.A.) | 40 |
| 5 FRI | Commerce - Guest Lecture for II-Year Students | 41 |
| 6 SAT | Mathematics - Invited Lecture-I | 42 |
| 7 SUN | | |
| 8 MON | I-CIA Exam | 43 |
| 9 TUE | | 44 |
| 10 WED | | 45 |
| 11 THU | | 46 |
| 12 FRI | | 47 |
| 13 SAT | | 48 |
| 14 SUN | | |
| 15 MON | Independence Day | |

| Date | August-2016 | Day |
|-------------------|---|------------|
| 16 TUE | MSW - Street Theatre Training begins | 49 |
| 17 WED | English - Elocution Contest | 50 |
| 18 THU | | 51 |
| 19 FRI | Computer Science - Guest Lecture (III-UG) / Biochemistry - Extension Activity (UG) | 52 |
| 20 SAT | Mathematics - Poster Presentation | 53 |
| 21 SUN | | |
| 22 MON | Physics - International Conference | 54 |
| 23 TUE | MSW-Street Theatre Training ends/Physics-International Conference/Statistics- Numerical Aptitude Test/Commerce-Guest Lecture for I-Year Students/IQAC- Staff Orientation Programme/தமிழ்-பேச்சுப் பயிற்சிப் பட்டறை | 55 |
| 24 WED | Biochemistry-Guest Lecture/Computer Application-National Level Workshop in (Cloud Computing)/English-Extension Programme/Psychology-Poster Presentation/Chemistry-Intra Departmental Quiz Competition | 56 |
| 25 THU | Krishna Jeyanthi | |
| 26 FRI | | 57 |
| 27 SAT | Physical Education - Annual Sports Day | 58 |
| 28 SUN | | |
| 29 MON | MSW - Social Work Association Inauguration | 59 |
| 30 TUE | | 60 |
| 31 WED | Computer Science - International Conference | 61 |

| Date | September-2016 | Day |
|-------------------|--|------------|
| 1 THU | HoDs Meeting - IV | 62 |
| 2 FRI | Commerce - Guest Lecture for PG Students | 63 |
| 3 SAT | Teacher's Day Celebration | 64 |
| 4 SUN | Physics - Education Tour- Shift I | |
| 5 MON | Vinayagar Chadhurthi | |
| 6 TUE | | 65 |
| 7 WED | History-Workshop on Archaeology/Computer Science-Talent Show (Shift-I & II)/Computer Application-Extension Activity-III (I-B.C.A.)/Zoology-Village Extension Programme | 66 |
| 8 THU | | 67 |
| 9 FRI | Biochemistry - Extension Activity (PG) | 68 |
| 10 SAT | Psychology - Visit to Mental Health Home / Economics - Old Age Visit / Mathematics - Invited Talk-II | 69 |
| 11 SUN | | |
| 12 MON | Computer Science-Guest Lecture (II-UG/II-PG)/MSW-Rural Awareness Camp Inauguration/Chemistry-Guest Lecture-I | 70 |
| 13 TUE | Bakrid | |
| 14 WED | Microbiology - Students Seminar | 71 |
| 15 THU | Commerce-10 th Student's Eye-A National Level Students Seminar | 72 |

| Date | September-2016 | Day |
|-----------|--|-----|
| 16 FRI | Computer Science - Compein'16 / தமிழ் - மாணவர்கள் பட்டிமன்றம் | 73 |
| 17 SAT | | 74 |
| 18 SUN | MSW - Rural Awareness Camp Valediction | |
| 19 MON | English - Guest Lecture | 75 |
| 20 TUE | | 76 |
| 21 WED | | 77 |
| 22 THU | II-CIA Exam | 78 |
| 23 FRI | | 79 |
| 24 SAT | | 80 |
| 25 SUN | | |
| 26 MON | | 81 |
| 27 TUE | | 82 |
| 28 WED | | 83 |
| 29 THU | | 84 |
| 30 FRI | | 85 |

| Date | October-2016 | Day |
|-------------------|--|------------|
| 1 SAT | | |
| 2 SUN | Gandhi Jeyanthi | |
| 3 MON | HoDs Meeting - V | 86 |
| 4 TUE | Zoology - Field Trip Environmental Studies | 87 |
| 5 WED | Psychology – Mental Health Day - Awareness | 88 |
| 6 THU | | 89 |
| 7 FRI | | 90 |
| 8 SAT | Issue of Hall Tickets | |
| 9 SUN | | |
| 10 MON | Ayudha Pooja | |
| 11 TUE | Vijaya Dhasami | |
| 12 WED | Moharam | |
| 13 THU | Odd Semester Exam Begins | |
| 14 FRI | | |
| 15 SAT | | |

| Date | October-2016 | Day |
|-------------------|---------------------|------------|
| 16 SUN | | |
| 17 MON | | |
| 18 TUE | | |
| 19 WED | | |
| 20 THU | | |
| 21 FRI | | |
| 22 SAT | | |
| 23 SUN | | |
| 24 MON | | |
| 25 TUE | | |
| 26 WED | | |
| 27 THU | | |
| 28 FRI | | |
| 29 SAT | Deepavali | |
| 30 SUN | | |
| 31 MON | | |

| Date | November-2016 | Day |
|-------------------|----------------------|------------|
| 1 TUE | | |
| 2 WED | | |
| 3 THU | | |
| 4 FRI | | |
| 5 SAT | | |
| 6 SUN | | |
| 7 MON | | |
| 8 TUE | | |
| 9 WED | | |
| 10 THU | | |
| 11 FRI | | |
| 12 SAT | | |
| 13 SUN | | |
| 14 MON | | |
| 15 TUE | | |

| Date | November-2016 | Day |
|-------------------|---|------------|
| 16 WED | Even Semester Begins / HoDs Meeting - VI | 1 |
| 17 THU | | 2 |
| 18 FRI | | 3 |
| 19 SAT | History - Field Visit - III B.A. History / Mathematics - Invited Talk-III | 4 |
| 20 SUN | | |
| 21 MON | Physics - Guest Lecture- II- Shift I | 5 |
| 22 TUE | | 6 |
| 23 WED | Computer Science - Guest Lecture (I-UG) / Biochemistry - Industrial Visit / English - Essay Writing Contest in English (Inter - Departmental) | 7 |
| 24 THU | | 8 |
| 25 FRI | History - Field Visit - II B.A. History / Physics - Waste things Management- Shift II | 9 |
| 26 SAT | | |
| 27 SUN | | |
| 28 MON | | 10 |
| 29 TUE | | 11 |
| 30 WED | Computer Science - National Level Workshop on Android / Psychology - Guest Lecture / Chemistry - Guest Lecture-II | 12 |

| Date | December-2016 | Day |
|-------------------|---|------------|
| 1 THU | HoDs Meeting - VII | 13 |
| 2 FRI | Computer Application - Extension Activity-IV (PG Students) | 14 |
| 3 SAT | History - Field Visit - I B.A. History / Physics - Extension Activity- Shift II / Mathematics - Workshop | 15 |
| 4 SUN | | |
| 5 MON | English - Extempore Contest (Intra - Departmental) | 16 |
| 6 TUE | Computer Science - Guest Lecture (I-PG) | 17 |
| 7 WED | Zoology - Mushroom Culture Training Programme / Commerce - Guest Lecture for III-Year Students | 18 |
| 8 THU | | 19 |
| 9 FRI | Biochemistry - Paper Presentation | 20 |
| 10 SAT | Commerce - Tour Day College | |
| 11 SUN | | |
| 12 MON | Miladi Nabi | |
| 13 TUE | | 21 |
| 14 WED | Commerce - Intra Departmental Competition | 22 |
| 15 THU | Commerce - Intra Departmental Competition / History-Guest Lecture/Biochemistry-Extension Activity (UG) / தமிழ் - சிறப்புச் சொற்பொழிவு | 23 |

| Date | December-2016 | Day |
|-------------------|--------------------------------------|------------|
| 16 FRI | | 24 |
| 17 SAT | Chemistry - Guest Lecture-III | 25 |
| 18 SUN | | |
| 19 MON | | 26 |
| 20 TUE | | 27 |
| 21 WED | Cultural Bonanza - Shift I | 28 |
| 22 THU | Cultural Bonanza - Shift II | 29 |
| 23 FRI | Christmas Celebrations | 30 |
| 24 SAT | | |
| 25 SUN | Christmas | |
| 26 MON | | |
| 27 TUE | | |
| 28 WED | | |
| 29 THU | | |
| 30 FRI | | |
| 31 SAT | | |

| Date | January-2017 | Day |
|-----------|--|-----|
| 1 SUN | | |
| 2 MON | HoDs Meeting - VIII | 31 |
| 3 TUE | Chemistry-Seminar by M.Phil. Scholars and M.Sc. Students-I | 32 |
| 4 WED | | 33 |
| 5 THU | Commerce - Guest Lecture for II-Year Students | 34 |
| 6 FRI | MSW - National Level Seminar on "Disaster Preparedness and Risk Management / Physics - Paper Presentation / Psychology - Motivation Class for Slow Learners Shift-I / Microbiology-Guest Lecture-II/தமிழ்-மாணவர்கள் கவியரங்கம் | 35 |
| 7 SAT | Psychology - Motivation Class for Slow Learners Shift-II Mathematics - Invited Lecture-IV | 36 |
| 8 SUN | | |
| 9 MON | Biochemistry - Extension Activity (PG) | 37 |
| 10 TUE | Computer Science-Inter Department Quiz Competition/Computer Application-DHAMAKA'17 an Intra Departmental Competition/Commerce- Industrial visit for Final Year Students | 38 |
| 11 WED | Aruthra Dharisanam | |
| 12 THU | Pongal Celebration | 39 |
| 13 FRI | | |
| 14 SAT | Pongal | |
| 15 SUN | | |

| Date | January-2017 | Day |
|-------------------|---|------------|
| 16 MON | Uzhavar Thirunal | |
| 17 TUE | | 40 |
| 18 WED | I-CIA Exam | 41 |
| 19 THU | | 42 |
| 20 FRI | | 43 |
| 21 SAT | | |
| 22 SUN | | |
| 23 MON | | 44 |
| 24 TUE | | 45 |
| 25 WED | | 46 |
| 26 THU | Republic Day | |
| 27 FRI | English - MIRROR'17 (Students' Seminar) / Zoology - Village Extension Programme | 47 |
| 28 SAT | Physics-Extension Activity- Shift I/Chemistry-Seminar by M.Phil.Scholars and M.Sc.Students-I/Mathematics-Seminar | 48 |
| 29 SUN | | |
| 30 MON | History - National Level Seminar on Prospectus of Tourism Development in India | 49 |
| 31 TUE | History-National Level Seminar on Prospectus of Tourism Development in India/Computer Science-Clean India Awareness Rally (Shift-I)/Economics-Guest Lecture/Commerce-Guest Lecture for I-Year Students | 50 |

| Date | February-2017 | Day |
|-------------------|---|------------|
| 1 WED | HoDs Meeting - IX | 51 |
| 2 THU | Physics - Staff Seminar | 52 |
| 3 FRI | Biochemistry - Guest Lecture / English - Guest Lecture for PG & M.Phil. Students | 53 |
| 4 SAT | Computer Science - Industrial Visit (II-UG) / Mathematics - Invited Lecture-V | 54 |
| 5 SUN | | |
| 6 MON | | 55 |
| 7 TUE | Computer Science - Food Festival (Shift-II) | 56 |
| 8 WED | Commerce - Guest Lecture for PG Students | 57 |
| 9 THU | History - Inter Departmental Quiz Competition / Biochemistry - Charity Work | 58 |
| 10 FRI | Thai Poosam | |
| 11 SAT | Physics - Education Tour -Shift II / Commerce - Tour Evening College | |
| 12 SUN | | |
| 13 MON | | 59 |
| 14 TUE | Statistics - National Workshop on Statistical Software in Research / Chemistry - Staff Seminar | 60 |
| 15 WED | Physics - Science Exhibition / Microbiology - Students Quiz | 61 |

| Date | February-2017 | Day |
|-------------------|--|------------|
| 16 THU | | 62 |
| 17 FRI | Zephyr'17 | 63 |
| 18 SAT | College Day | 64 |
| 19 SUN | | |
| 20 MON | | 65 |
| 21 TUE | Computer Science - Extension Activities (I-PG) | 66 |
| 22 WED | தமிழ் - கருத்தரங்கம் / Microbiology - Guest Lecture-III / Commerce - Commet'2017 - A National Level Inter- Collegiate Competition & Intra Departmental Exhibition | 67 |
| 23 THU | | 68 |
| 24 FRI | Computer Science - Industrial Visit (Shift-II) / Computer Application - International Conference on "Future Trends in IT" / Psychology - Field Trip / Economics - Visit Orphanage | 69 |
| 25 SAT | | |
| 26 SUN | | |
| 27 MON | | 70 |
| 28 TUE | Computer Science - National Seminar on Research Methodology / Biochemistry - Valedictory Function & Release of Magazine | 71 |

| Date | March-2017 | Day |
|-------------------|--|------------|
| 1 WED | Ash Wednesday - Shift-I Start at 9.30 a.m. / English - Quiz Contest | 72 |
| 2 THU | HoDs Meeting - X | 73 |
| 3 FRI | Chemistry - Valedictory Function / Zoology - Association Valediction | 74 |
| 4 SAT | | |
| 5 SUN | | |
| 6 MON | | 75 |
| 7 TUE | | 76 |
| 8 WED | Computer Application-Valedictory Function/Research Development Cell Staff Orientation Programme/Mathematics- Association Valediction/Commerce-A National Level Workshop on Research Methodology | 77 |
| 9 THU | Computer Science - Seminar on TANCET for III-UG | 78 |
| 10 FRI | | 79 |
| 11 SAT | II-CIA Exam | 80 |
| 12 SUN | | |
| 13 MON | | 81 |
| 14 TUE | | 82 |
| 15 WED | | 83 |

| Date | March-2017 | Day |
|-------------------|---|------------|
| 16 THU | | 84 |
| 17 FRI | Library - Last date for returning the Library Cards & Books | 85 |
| 18 SAT | | |
| 19 SUN | | |
| 20 MON | English - Valedictory Function / Microbiology - Valedictory Function | 86 |
| 21 TUE | Computer Science - Valedictory Function / Physics - Association Valedictory Function | 87 |
| 22 WED | History - Association Valedictory Function / Commerce - Association Valediction | 88 |
| 23 THU | | 89 |
| 24 FRI | | 90 |
| 25 SAT | Issue of Hall Tickets | |
| 26 SUN | | |
| 27 MON | | |
| 28 TUE | | |
| 29 WED | Even Semester Exam Begins | |
| 30 THU | | |
| 31 FRI | | |

| Date | April-2017 | Day |
|-------------------|-------------------|------------|
| 1 SAT | | |
| 2 SUN | | |
| 3 MON | | |
| 4 TUE | | |
| 5 WED | | |
| 6 THU | | |
| 7 FRI | | |
| 8 SAT | | |
| 9 SUN | | |
| 10 MON | | |
| 11 TUE | | |
| 12 WED | | |
| 13 THU | | |
| 14 FRI | Good Friday | |
| 15 SAT | | |

| Date | April-2017 | Day |
|-------------------|-------------------|------------|
| 16 SUN | | |
| 17 MON | | |
| 18 TUE | | |
| 19 WED | | |
| 20 THU | | |
| 21 FRI | | |
| 22 SAT | | |
| 23 SUN | | |
| 24 MON | | |
| 25 TUE | | |
| 26 WED | | |
| 27 THU | | |
| 28 FRI | | |
| 29 SAT | | |
| 30 SUN | | |

| Date | May-2017 | Day |
|-------------------|-----------------|------------|
| 1 MON | May Day | |
| 2 TUE | | |
| 3 WED | | |
| 4 THU | | |
| 5 FRI | | |
| 6 SAT | | |
| 7 SUN | | |
| 8 MON | | |
| 9 TUE | | |
| 10 WED | | |
| 11 THU | | |
| 12 FRI | | |
| 13 SAT | | |
| 14 SUN | | |
| 15 MON | | |

| Date | May-2017 | Day |
|-------------------|-----------------|------------|
| 16 TUE | | |
| 17 WED | | |
| 18 THU | | |
| 19 FRI | | |
| 20 SAT | | |
| 21 SUN | | |
| 22 MON | | |
| 23 TUE | | |
| 24 WED | | |
| 25 THU | | |
| 26 FRI | | |
| 27 SAT | | |
| 28 SUN | | |
| 29 MON | | |
| 30 TUE | | |
| 31 WED | | |

NATIONAL SERVICE SCHEME (NSS) – ACTIVITIES

| | | |
|------------|-----------|---|
| 01-07-2016 | Friday | Van Mahotsava Week begins |
| 07-07-2016 | Thursday | Tree Plantation & Van Mahotsava Week Ends |
| 11-07-2016 | Monday | World Population Day |
| 06-08-2016 | Saturday | Campus Cleaning |
| 15-08-2016 | Monday | Students Participation in Independence Day |
| 20-08-2016 | Saturday | Communal Harmony & Sadhbharana Day |
| 08-09-2016 | Thursday | International Literacy Day |
| 15-09-2016 | Thursday | International Peace Day |
| 24-09-2016 | Saturday | NSS Day |
| 01-10-2016 | Saturday | National Blood Donor's Day |
| 02-10-2016 | Sunday | Communal Harmony Month |
| 24-10-2016 | Monday | UNO Day |
| 14-11-2016 | Monday | Children's Day Programme |
| 19-11-2016 | Saturday | National Integration Day & Quami Ekta Week begins |
| 25-11-2016 | Friday | Quami Ekta Week Ends |
| 01-12-2016 | Thursday | World AIDS Day |
| 05-12-2016 | Monday | Eye Donation Awareness Camp |
| 10-12-2016 | Saturday | Awareness Procession on Human Rights- World Human Rights Day |
| 12-01-2017 | Thursday | National Youth Week Day begins |
| 15-01-2017 | Sunday | Social Awareness Day |
| 18-01-2017 | Wednesday | Skill Development Day |
| 19-01-2017 | Thursday | National Youth Week ends |
| 26-01-2017 | Thursday | Parade in the Stadium |
| 30-01-2017 | Monday | Martyr Day |
| 08-03-2017 | Wednesday | International Women's Day |
| 21-03-2017 | Tuesday | World Forest Day |
| 07-04-2017 | Friday | World Health Day |
| 21-05-2017 | Sunday | Anti-Terrorism Day |
| 31-05-2017 | Wednesday | World No Tobacco Day |

NATIONAL CADET CORPS (NCC) – ACTIVITIES

| | | |
|------------|-----------|---|
| 17-06-2016 | Friday | Inter Unit Games Competition (Football/Athletics) |
| 18-06-2016 | Saturday | Inter Unit Games (Girls - Volleyball) & Annual Training Camp begins (ATC) |
| 23-06-2016 | Thursday | Training Launch TSC (Conduct of DTC Kabaddi) Camp begins |
| 27-06-2016 | Monday | ATC Camp Ends |
| 02-07-2016 | Saturday | TSC Launch Camp ends |
| 15-08-2016 | Monday | Parade |
| 26-08-2016 | Friday | Campus Cleaning |
| 07-09-2016 | Wednesday | RDC Selection Camp begins (Republic Day Camp) |
| 16-09-2016 | Friday | RDC Selection Camp Ends |
| 17-09-2016 | Saturday | RDC Training and Launch Camp begins |
| 19-09-2016 | Monday | Blood Donation |
| 26-09-2016 | Monday | RDC Training and Launch Camp End |
| 30-09-2016 | Friday | Tree Plantation |
| 20-11-2016 | Sunday | Inter Group Competition (IGC) – NSC Camp begins |
| 27-11-2016 | Sunday | Navy Day |
| 29-11-2016 | Tuesday | IGC-NSC Camp Ends |
| 30-11-2016 | Wednesday | Training Camp begins |
| 04-12-2016 | Sunday | NCC Day |
| 07-12-2016 | Wednesday | Flag Day |
| 09-12-2016 | Friday | NSC Training Camp Ends |
| 10-12-2016 | Saturday | NSC Launch Camp begins |
| 19-12-2016 | Monday | NSC Launch Camp Ends |
| 26-01-2017 | Thursday | Parade / NSS - Parade in the Stadium |

JUNIOR CHAMBER INTERNATIONAL (JCI) – ACTIVITIES

| | | |
|------------|-----------|-----------------------------------|
| 13-07-2016 | Wednesday | Extension Activity-I (III B.C.A.) |
| 04-08-2016 | Thursday | Extension Activity-II (II B.C.A.) |

YOUTH RED CROSS (YRC) – ACTIVITIES

| | | |
|------------|-----------|--|
| 05-06-2016 | Sunday | World Environmental Day |
| 26-06-2016 | Sunday | International Day against Drug Abuse & Trafficking |
| 11-07-2016 | Monday | World Population Day |
| 12-08-2016 | Friday | Geneva Convention Day |
| 31-08-2016 | Wednesday | World Missing Person's Day |
| 08-09-2016 | Thursday | World Literacy Day / NSS - International Literacy Day |
| 25-09-2016 | Sunday | World Heart Day |
| 01-10-2016 | Saturday | National Blood Donor's Day |
| 02-10-2016 | Sunday | National Day for Disaster Reduction |
| 07-11-2016 | Monday | National Cancer Awareness Day |
| 14-11-2016 | Monday | World Diabetes Day |
| 01-12-2016 | Thursday | World AIDS Day |
| 03-12-2016 | Saturday | World Disabled Day |
| 10-12-2016 | Saturday | National Pulse Polio Day |
| 12-01-2017 | Thursday | Youth Day |
| 15-02-2017 | Wednesday | YRC Day |
| 21-03-2017 | Tuesday | World Water Day |
| 24-03-2017 | Friday | World TB Day |
| 07-04-2017 | Friday | World Health Day |
| 22-04-2017 | Saturday | World Earth Day |
| 03-05-2017 | Wednesday | World Asthma Day |
| 08-05-2017 | Monday | World Red Cross Day (Birthday of Joan Henry Dunant - Founder of Red Cross) |
| 31-05-2017 | Wednesday | World No Tobacco Day |

WOMEN EMPOWERMENT CELL (WEC) – ACTIVITIES

| | | |
|------------|-----------|---------------------------------------|
| 22-08-2016 | Monday | Poster Presentation |
| 02-09-2016 | Friday | Talent Spot |
| 09-12-2016 | Friday | Guest Lecture "Women's Right" |
| 04-02-2017 | Saturday | Guest Lecture "Health" |
| 08-03-2017 | Wednesday | International Women's Day Celebration |

RED RIBBON CLUB (RRC) – ACTIVITIES

| | | |
|------------|----------|---|
| 24-06-2016 | Friday | Inauguration "See Life Programme" |
| 15-07-2016 | Friday | Interactive Session on HIV - AIDS |
| 09-09-2016 | Friday | Blood Donation Awareness Programme |
| 01-12-2016 | Thursday | World AIDS Day |
| 03-02-2017 | Friday | Know AIDS No AIDS |
| 03-03-2017 | Friday | TB Awareness Programme Extension Activity |
| 24-03-2017 | Tuesday | World TB Awareness Day |

ROTARACT – ACTIVITIES

| | | |
|------------|-----------|---------------------------------|
| 06-07-2016 | Wednesday | Blood Donation Camp |
| 03-08-2016 | Wednesday | Mother's Feeding Awareness Camp |
| 05-10-2016 | Wednesday | Cleaning Campaign |
| 04-01-2017 | Wednesday | Pulse Polio Programme |
| 08-02-2017 | Wednesday | Eye Donation Awareness Camp |

FINE ARTS CLUB – ACTIVITIES

| | | |
|------------|--------|---|
| 09-09-2016 | Friday | Intra Collegiate Short Film Competition |
| 17-02-2017 | Friday | Zephyr'17 - Inter Collegiate Cultural |

ENVIRO CLUB – ACTIVITIES

| | | |
|------------|-----------|--|
| 06-07-2016 | Wednesday | Association Inauguration |
| 19-08-2016 | Friday | Guest Lecture on Importance of Mangroove Forest in Cuddalore |
| 28-09-2016 | Wednesday | Field Trip Environmental Studies |
| 25-01-2017 | Wednesday | Field Trip Environmental Studies |
| 08-02-2017 | Wednesday | Exhibition on Endangered Animals & Plants |
| 03-03-2017 | Friday | Association Valediction |

CITIZEN CONSUMER CLUB (CCC) – ACTIVITIES

| | | |
|------------|-----------|--|
| 17-09-2016 | Saturday | Street Play on Consumer Awareness |
| 17-12-2016 | Saturday | National Consumer Day Function |
| 08-02-2017 | Wednesday | Inter College Competition on Consumer Rights & Plans |
| 09-03-2017 | Thursday | World Consumer Day |

COLLEGE RULES

The official medium of communication in the campus will be ENGLISH. Any violation will call for penalty.

Identity Cards for all students will be issued soon after their admission into the college. Every student has to wear his/her Identity Card every day. This card will be valid for 3 years for U.G. students, 2 years for P.G. students and 1 year for M.Phil. Research Scholars. Identity Card is absolutely essential during the examination days and for obtaining Scholarship, Certificates, and Library Entry etc.

DISCIPLINE

Discipline is the hall mark of character and hence our top most priority is on discipline which, if strictly adhered to, will automatically enable any student to be good in studies as well as good in character. Discipline essentially depends upon two factors:

- (i) Implicit obedience to the prescribed rules and
- (ii) Faithfulness to the institution.

- Indiscipline of any sort during the assembly will be viewed seriously.
- At the stroke of the first bell all the students are expected to be seated inside their respective classrooms and stand up to greet the staff as soon as the staff enters the class room.
- The students should respond to the call of attendance which will be taken every hour.
- Late coming is to be avoided. Penalty will be levied for late coming.
- No student is permitted to take leave without prior permission of the Principal and the respective HOD.
- Absentees will have to get the signature of the concerned HOD and the Principal before the classes begin.

- No student will be allowed into the classroom after the concerned staff member has begun engaging the class, unless permitted by the authorities of the college.
- No student should leave the classroom without the permission of the particular staff member. Discipline during class hours and a common function has to be in high order.
- Class tests, CIA tests and Semester examinations are held from time to time. Whenever class Assignments is given, they should be submitted by the students to the Department in time.
- Students are forbidden from participating in political activity of any kind, or against any authority, or against the government, and such participation will be viewed seriously and severely punished.
- No Student shall be permitted with cell phone inside the college campus. The cell phone would be seized if any student is found with possession of the same. In case of emergency, the students may seek the help from the office.
- The decision of the authorities of the College will be final in all disciplinary matters.
- Staff and students must be present on the first working day after any short or long vacation and on the last working day of every term. Absence during the assembly on these days without adequate reason will be viewed seriously. Those who are absent on these days will have to pay a fine.
- The annual certificate of attendance and progress required by the University/College to permit the students to appear for the University/College examinations will be granted only if the Principal is satisfied with the progress and conduct of the student.

TAMIL NADU PROHIBITION OF RAGGING ACT, 1997

Excerpts from Act No.7 of 1997

Definition

“RAGGING” means display of noisy, disorderly conduct doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes;

- a) teasing, abusing or playing practical jokes on, or causing hurt to such student (or)
- b) asking the students to do any act or perform something which such student will not in the ordinary course willingly do.

Prohibition of ragging

Ragging within or without any educational institution is prohibited.

Penalty of ragging

Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to 10,000/-.

Dismissal of Student

Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Suspension of student

- (1) Whenever any student complains of ragging to the Head of an Educational Institution, or to any other person responsible for the

management of the educational institution he / she shall inquire into the same immediately and if found true, shall suspend the student, who has committed the offence, from the educational institution.

- (2) The decision of the Head of the Educational institution or the person responsible for the management of the Educational Institution that any student has indulged in ragging shall be final.

Deemed abetment

If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action when a complaint or ragging is made, such person shall be deemed to have abetted the offence of ragging and shall be punished as provided for in Section 4 of Tamil Nadu Prohibition of Ragging Act, 1997.

TAMILNADU EDUCATIONAL RULE (CHAPTER VII)

Graduate and Undergraduate students on the roll of colleges are forbidden to take an active part in political agitation directed against the authority of the Government. Principals may further, at their discretion, forbid students to engage prominently in any public movement with which it seems undesirable that persons in statu Pupilarum should be associated.

Principal of other constituted College or Hostel authorities may frame and issue from time to time disciplinary rules of a permanent or temporary character, regulating the conduct of graduate and undergraduate students outside the College or Hostel premises. Principals of the constituted college or hostel authorities shall have full power to inflict the following punishments: Fine, Loss of attendance, and Loss of term certificates, Suspension or Expulsion.

LOYALTY PLEDGE

The Central Advisory Board of Education at its 31st session held at Bangalore has recommended that the following pledge should be taken by all students and teachers at the beginning of each working day. (Is in effect from 1965-66)

“India is my country. All Indians are my brothers and sisters, I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.”

DRESS CODE FOR BOYS

Students should come to the college with well dressed and neatly shaved face. Those who do not dress up properly (Jeans Pant, T-Shirt, Black Shirt, and not tucking in) will be stopped at the entrance itself.

DRESS CODE FOR GIRLS

Students are expected to be neatly dressed in accordance with the rules of approved etiquette, decency and modesty. Avoid dresses with low neck, short or sleeveless blouse, hipster saris, miniskirts, Jeans, tight and short tops or transparent clothing.

PAYMENT OF FEES

All payments should be made through the Bank within the prescribed time.

LIBRARY

The library is computerized and has barcode facility.

LIBRARY TIMINGS

| | | |
|---------------------|---|-----------------------|
| Monday – Saturday | : | 7.30 a.m. - 7.30 p.m. |
| Circulation Timings | : | 8.30 a.m. – 5.30 p.m. |
| Reference Timings | : | 9.00 a.m. – 6.00 p.m. |
| Internet Access | : | 9.00 a.m. – 6.00 p.m. |
| Sunday | : | Holiday |

LIBRARY CARDS

- ❖ Every student enrolled in the College should have the Library Cards. Books will be issued or renewed only if the student produces the ID card.
- ❖ Every UG student will get **2** cards, PG Student will get **4** cards, and Research Scholars will get **6** General Library Cards.
- ❖ Library cards are NON TRANSFERABLE.

LIBRARY RULES

1. When you are entering the library please wear your I.D. card. Do not lend your I.D. card to others, and do not use the I.D. cards of others.
2. When you are entering the library please leave your bags, books, notebooks, notes, etc. in the place allotted.
3. Collect the receipt for all transactions.
4. Avoid using cell phones.
5. When you are inside the library keep yourself engaged with reading or writing.
6. Kindly remember that others also have come for reading.
7. Except white paper (for taking down notes) no other material is allowed.
8. If you are not able to replace the books in the proper place, just leave them on the table; do not insert them in the wrong place. Please avoid hiding books in different places.
9. Reference Books and Periodicals will not be issued but are available for reference within the library.

10. If a student fails to return the Library Book on the due date a fine of 0.50 paise per book per day will be collected. If the due date happens to be holiday, the book shall be returned on the next working day.
11. Library is a service organization, not only for today but, for generations. So kindly avoid tampering with books or any other document.
12. All books and Library Cards shall be returned at the end of the academic year, on the date specified by the Librarian.
13. Photocopying will be permitted only for materials related to academic activities.
14. Library documents will not be allowed outside for photocopying.

All the students of our college become automatically members of the college library and as such they are entitled to make use of the library and the reference section.

There are more than 29,500 Books, 68 Journals and Magazines made available to the students for reference and lending. In addition, students and staff can have access to Internet Facility Digital Library and Photocopying.

PHYSICAL EDUCATION

‘A sound mind in a sound body’, every student is required to undergo the course of Physical Training prescribed by the college. The course of Physical Training to be prescribed by the college and certified by the Principal may include field sports, games and physical exercises. Facilities are available for playing the following games and practicing athletic events in the vast, wide and extensive play field situated within St. Joseph’s Campus.

Games

| | | | | |
|-------------|---------|----------------|----------------|----------------|
| Basketball | Netball | Cricket | Table-Tennis | Best Physique |
| Volley Ball | Kabaddi | Ball Badminton | Weight-Lifting | Carrom & Chess |
| Foot ball | Kho-Kho | Badminton | Power-Lifting | Yoga & Karate |
| Hand Ball | Hockey | Tennis | | |

Intramural games and sports are conducted and talented players will be encouraged to participate in the Inter Collegiate and Inter University sports. Fee concession is also given to the deserving sportsmen and sports women. The Department is also equipped with a Gymnasium.

ASSOCIATIONS

- The Tamil Association
- The English Association
- The Mathematics Association
- The Physics Association
- The Chemistry Association
- The Computer Science Association
- The Computer Application Association
- The Biochemistry Association
- The Microbiology Association
- The Commerce Association
- The History Association
- The Social Work Association
- The Economics Association
- The Statistics Association
- The Zoology Association
- The Psychology Association

CLUBS AND MOVEMENTS

- ❖ National Service Scheme (NSS)
- ❖ National Cadet Corps (NCC)
- ❖ Youth Red Cross (YRC)
- ❖ The Rotaract
- ❖ Fine Arts Club
- ❖ Red Ribbon Club (RRC)
- ❖ Junior Chamber International (JCI)
- ❖ Women Empowerment Cell
- ❖ Enviro Club
- ❖ Citizen Consumer Club

- ❖ Placement Cell
- ❖ The Career and Counseling Cell
- ❖ The All India Catholic University Federation (AICUF)
- ❖ Blood Donors' Association
- ❖ Journalism Club
- ❖ The Health Club

The Career Guidance and Placement Cell offers programmes on Personality Development, Leadership Training, Mock interviews and Campus interviews.

STUDENTS' FORUM

The Office Bearers of Students' Forum is the President, Vice-President and Secretary. The Class Representatives are nominated by their respective class teachers at the beginning of each year. The members of the Associations are also nominated. All these together form the Students' Forum. One Staff member will be appointed as Advisor to the Students' Forum and every Association will function under the guidance of a teaching staff.

THE ALUMNI ASSOCIATION

The Alumni Association is the rallying centre of the alumni of our College and a connecting link between the past and the present students. It is one of the units of the worldwide, organization of the Past Students of the St. Joseph's Students Society.

Note: Membership in the Association is open to all those who have attended the College at least for one term. The enrolment fee is Rs.100/- The minimum annual subscription fee is Rs.50/-.

HOSTEL

The St. Joseph's Hostel is under the direct control of the College Authorities which will act as "loco parentis" (local parents) to all in residence. Hostellers will not ordinarily leave the Hostel for weekends. They are admitted into the Hostel on the understanding that they will

study hard and utilize the weekends for this purpose. They are permitted to go home for the terminal holidays. Students may seek assistance of the Warden and may freely approach him for any help.

AWARDS AND REWARDS FOR EXCELLENCE

All the staff in the College are honored by the Management and Greeted by the Students' Community during the Teachers' Day Celebrations. The Teaching Staff who have contributed meritoriously in the field of Academics are specially honored.

The Students are also honored for their excellent performance in the Semester Exams. The Certificates and Cash Awards are presented to the students who secure highest percentage in the Exams during the College day Celebrations.

PARENT-TEACHERS ASSOCIATION

The Parent-Teachers Association is meant for the development of the college. This fastens the co-operation and understanding between the parents and teachers for the promotion of the welfare of the students. They meet thrice in a year to discuss for deliberations. Periodically the teachers shall meet the parents of the students.

TO THE PARENTS

Parents / Guardians are requested to co-operate with College authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children/ wards.

Warning letters will be sent to parents of the students who are irregular in attendance. At the same time, parents and guardians are advised to check in person with HODs / Vice-Principal regarding the attendance of their children/wards.

All the Parents/Guardians have to come with their wards for Parents-Teachers meeting and receive the mark sheets from the Departments concerned.

DETAILS OF ACADEMIC PROGRAMME

As an Autonomous College, St. Joseph's College of Arts & Science follows the semester pattern with Choice Based Credit System requiring 3 years of study for an under-graduate degree programme and 2 years of study for a post-graduate programme in Arts & Science and 3 years of study for application oriented post-graduate degree programme. The duration of each semester is 90 working days. The medium of instruction and examination will be English.

CHOICE BASED CREDIT SYSTEM

The college has obtained Autonomous status and opted for Choice Based Credit System for the students admitted in UG and PG courses from the Academic Year 2008 - 2009. The objectives of the credit system are

- To provide mobility and flexibility for the students within and outside the department;
- To provide broad-based education
- To provide students scope to acquire extra credits;
- To impart the students with more job-oriented skills; and
- To make any course multidisciplinary in approach

The autonomous status of the college offers a student the benefits of Choice Based Credit System. Every paper is allotted certain number of credits based on the subject content to be assimilated. A student is awarded the specified credits on obtaining a pass in the respective paper. The student has abundant opportunities during the course of study to take up Diploma and Certificate courses offered by the college.

UNDER GRADUATE DEGREE PROGRAMME

An undergraduate student should earn a minimum of 140 credits.

Structure of Under-Graduate Degree Programme

Part – I Language

Part – II English

Part – III a. Core Subjects

b. Allied Subjects

c. Project / Elective Subjects

Part – IV a. Basic Tamil / Advanced Tamil / Non-Major Elective
(Communication Skills)

b. Skill based subjects (Elective)

c. Environmental studies

d. Value Education

Part – V Extra-Curricular and Extension Activities

Part – I: Language

Each B.A. / B.Sc. Degree programme has language for 4 semesters and B.C.A., B.Com., B.Com. Bank Management has language for 2 semesters. Three credits are allotted for each semester. The college offers Tamil, Hindi and French under Part-I.

Part – II: English

Each B.A. / B.Sc. Degree programme has language for 4 semesters and B.C.A., B.Com. and B.Com. Bank Management has English for 2 semesters and 3 credits are allotted for each semester.

Part – III

a. Core Subjects

Each programme has a set of core subjects spread over six semesters. The prescribed syllabi of the core subjects will help the student to acquire mastery over the fundamental concepts of the respective disciplines and to get updated with the recent developments in the subject. This will help the student to have a vertical mobility to pursue higher studies.

b. Allied Subjects

The allied subjects will be of two categories—mandatory and optional. A student may have a choice in the allied optional subjects.

c. Project / Elective Subjects

Each department will offer a set of elective subjects in the V and VI semesters. Departments may also include projects in the VI semester.

Part – IV**a. Basic Tamil / Advanced Tamil / Non-Major Elective**

A total of 4 credits will be given for Basic Tamil / Advanced Tamil / Non-Major Elective.

- i) Those who have not studied Tamil up to XII Std., and taken a non-Tamil language under Part-I shall take Basic Tamil Course (level will be at 6th Std.) instead of Non-Major Elective (Communication Skills).
- ii) Those who have studied Tamil up to XII Std., and taken a non-Tamil language under Part-I shall take Advanced Tamil Course instead of Non-Major Elective (Communication Skills).
- iii) Others who do not come under (i) or (ii) shall take Non-Major Elective (Communication Skills).

b. Skill based subjects (Electives)

A total of 4 credits will be given for skill based subjects.

c. Environmental Studies

The Environmental Studies are offered as a compulsory paper in the II Year in which a student has to obtain a pass to complete the programme. Two credits are allotted to this paper.

d. Value education

A student should earn 2 credits in value education in I year in order to complete the degree programme.

COURSE STRUCTURE UNDER CHOICE BASED CREDIT SYSTEM
B.A. / B.Sc.

| Study Components | Credit per Semester | Total Credits |
|-------------------------|----------------------------|----------------------|
|-------------------------|----------------------------|----------------------|

PART - I

| | | |
|-------------------------|---|----|
| Tamil / Other Languages | 3 | 12 |
|-------------------------|---|----|

PART - II

| | | |
|---------|---|----|
| English | 3 | 12 |
|---------|---|----|

PART - III

| | | |
|---------------|-----|-------|
| Core Subjects | 4-5 | 60-70 |
|---------------|-----|-------|

| | | |
|-----------------|---|----|
| Allied Subjects | 5 | 20 |
|-----------------|---|----|

| | | |
|--|--|-------|
| Project / Electives with three courses | | 15-25 |
|--|--|-------|

PART - IV

| | | |
|------------------------------------|---|---|
| 1. Skill based subjects (Elective) | 4 | 4 |
|------------------------------------|---|---|

| | | |
|--------------------------|---|---|
| 2. Environmental Studies | 2 | 2 |
|--------------------------|---|---|

| | | |
|--------------------|---|---|
| 3. Value Education | 2 | 2 |
|--------------------|---|---|

| | | |
|-------------------|---|---|
| 4. PD/Basic Tamil | 2 | 2 |
|-------------------|---|---|

Those who have not studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Basic Tamil (level will be at 6th std.)

PART - V

| | | |
|----------------------|---|---|
| Extension Activities | 1 | 2 |
|----------------------|---|---|

| | | |
|--|--------------|------------|
| | TOTAL | 140 |
|--|--------------|------------|

COURSE STRUCTURE UNDER CHOICE BASED CREDIT SYSTEM
B.Com. / B.Com. Bank Management / B.C.A.

| Study Components | Credit per Semester | Total Credits |
|-------------------------|----------------------------|----------------------|
|-------------------------|----------------------------|----------------------|

PART - I

| | | |
|-------------------------|---|---|
| Tamil / Other Languages | 3 | 6 |
|-------------------------|---|---|

PART - II

| | | |
|---------|---|---|
| English | 3 | 6 |
|---------|---|---|

PART - III

| | | |
|--|-----|----|
| Core Subjects | 4-5 | 70 |
| Allied Subjects | 5 | 26 |
| Project / Electives with three courses | | 20 |

PART - IV

| | | |
|--|---|---|
| 1. Skill based subjects (Elective) | 4 | 4 |
| 2. Environmental Studies | 2 | 2 |
| 3. Value Education | 2 | 2 |
| 4. PD/Basic Tamil | 2 | 2 |
| Those who have not studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Basic Tamil (level will be at 6th std.) | | |

PART - V

| | | |
|----------------------|---|---|
| Extension Activities | 1 | 2 |
|----------------------|---|---|

| | | |
|--|--------------|------------|
| | TOTAL | 140 |
|--|--------------|------------|

POST GRADUATE DEGREE PROGRAMME

A postgraduate student should earn a minimum of 90 credits for 2 years course and 140 credits for 3 years course. A student will earn the credits assigned to a subject only when he / she passes in that subject.

Structure of Post-Graduate degree programme

- a. Core Subjects
- b. Elective Subjects / Projects
- c. Human Rights Education

Core Subjects

Each programme has a set of core subjects spread over four semesters. The prescribed syllabi of the core subjects will help the student to acquire in depth knowledge and to stay abreast with the recent developments in the respective discipline.

Elective Subjects / Projects

Each programme has a set of elective subjects spread over four semesters (or) elective subjects spread over three semesters and project in the final semester.

Human Rights Education

A course in Human rights Education is offered in the III Semester.

COURSE STRUCTURE UNDER CHOICE BASED CREDIT SYSTEM (PG - 2 YEARS)

| Subject | Credit per Course | Total Credits |
|--------------------------------------|--------------------------|----------------------|
| Subject (including practical) | 4 - 5 | 70 |
| Electives (Major/Non-Major)/Projects | 4 - 5 | 20 |
| | TOTAL | 90 |

COURSE STRUCTURE UNDER CHOICE BASED CREDIT SYSTEM (M.C.A. - 3 YEARS)

| Subject | Credit per Course | Total Credits |
|--------------------------------------|--------------------------|----------------------|
| Subject (including practical) | 4 - 5 | 100 |
| Electives (Major/Non-Major)/Projects | 4 - 5 | 25 |
| Project Work | | 15 |
| | TOTAL | 140 |

DIPLOMA AND CERTIFICATE COURSES

The following Certificate and Diploma Courses are offered by the college. A student can take any one of the following courses and separate Diploma / Certificate will be issued after the completion of the course.

| Sl. No. | Name of the course | Diploma/Certificate |
|----------------|---|----------------------------|
| 1. | Electrical & Electronics Instrumentations | Diploma (One year) |
| 2. | Dot Net Programming | Certificate (6 months) |
| 3. | Mushroom Cultivation Techniques | Certificate (6 months) |

BRANCHES OF STUDY OFFERED

| Degree | Branch | Code |
|---------------|------------------------|-------------|
| B.A. | History | HI |
| | English | EN |
| | Tamil* | TA |
| B.Sc. | Mathematics | MT |
| | Physics | PH |
| | Chemistry | CH |
| | Computer Science | CS |
| | Biochemistry | BC |
| | Microbiology | MB |
| | Commerce | CM |
| B.Com. | Bank Management | BM |
| | Computer Applications | CA |
| B.C.A. | Computer Applications | CA |
| M.A. | English | PEN |
| | History | PHI |
| M.Sc. | Mathematics | PMT |
| | Physics | PPH |
| | Chemistry | PCH |
| | Computer Science | PCS |
| | Information Technology | PIT |
| | Biochemistry | PBC |
| | Microbiology | PMB |
| | Commerce | PCM |
| | Computer Applications | PCA |
| | Social Work | PSW |
| M.Phil. | Mathematics | MMT |
| | Physics | MPH |
| | Chemistry | MCH |
| | Computer Science | MCS |
| | Commerce | MCM |
| | Biochemistry | MBC |
| | Microbiology | MMB |
| | History | MHI |
| | English | MEN |
| | Chemistry | DCH |
| | Commerce | DCM |
| | History | DHI |
| | Biochemistry* | DBC |
| | Microbiology* | DMB |
| | | |
| | | |
| Ph.D. | Chemistry | DCH |
| | Commerce | DCM |
| | History | DHI |
| | Biochemistry* | DBC |
| | Microbiology* | DMB |

**Subject to Affiliation*

REQUIREMENTS OF ATTENDANCE

Attendance is obligatory in the college

1. The minimum requirement of attendance for a candidate is 80 percent per semester, to enable him / her to appear for the semester examinations.
2. If the attendance of a candidate is between 69–79 percent, due to any of the following reasons, the candidate is eligible for the current Semester Examinations only after obtaining condonation from the Principal, by payment of the prescribed Condonation Fee:
 - a) Prolonged illness
 - b) Major surgery
 - c) Accident which requires a long period of rest.

The reason for the long period of absence should be informed to the Principal and the sanction obtained, within a week from the commencement of absence.

3. If the attendance of the candidate is between 49 – 69 percent in a semester, he/she is not eligible to appear for the current semester examinations. But he/she is permitted to appear for the arrear subjects if any. He/she is also permitted to move to the next semester.
4. If the attendance of the candidate is below 50 percent, he/she is not eligible to continue her studies but can complete the programme by re-joining the odd semester in the following academic year, if vacancy is available. He/she should obtain the approval from the university through the concerned Head of the Department and the Principal.

EXAMINATION AND VALUATION

There are two components in the valuation and assessment of a student - internal and external. These are implemented through

- ❖ Continuous Internal Assessment (CIA) during the semester for 25 marks.
- ❖ Semester Examination (SE) at the end of the semester for 75 marks.

The maximum marks for each subject shall be hundred unless specified otherwise. Each under-graduate programme consists of 6 semesters. Each post-graduate programme consists of 4 semesters for Arts and Science subjects and 6 semesters for application oriented subjects.

CONTINUOUS INTERNAL ASSESSMENT (CIA)

The CIA consists of three components – (i) two organized written tests, (ii) the second component and (iii) Attendance.

i) Organized written tests

There will be two written tests (Mid-semester and End-Semester) of 2 hours duration each and carries 75 marks. Organized written tests component carry 40% / 60% for UG & PG of the marks of the CIA. Syllabus of minimum 2 units shall be included for each written test. Any re-test is permitted by the Principal only for special reasons.

ii) The second component

40% / 20% of marks (for both UG and PG) will be distributed among the various types of work provided to students by the teacher-in-charge of the course. The type of work is left to the initiative of the teacher-in-charge of the course and approved by the Head of the Department concerned. It is expected that the staff member in-charge of the course explains the modalities of the evaluation adopted for each subject (assignment, seminar, viva voce, mini project, group discussion, field visit etc.). If only one type of work is done, there would be a minimum of two such exercises per semester for each paper.

iii) Attendance

For UG Students upto 20% of the CIA marks are given for attendance graded up from the minimum requirement. There is no attendance mark for the PG courses.

There is no provision for improvement in CIA.

SEMESTER EXAMINATIONS (SE)

A student should register himself / herself to appear for the semester examinations by payment of the prescribed fee.

The semester examination will be in the form of comprehensive examination covering the entire syllabus in each subject. It will be of 3 hours duration for part I, II & III subjects and 2 hours for part IV subjects.

VALUATION

1. There shall be single valuation for both Under-Graduate and Post-Graduate examinations. The panel of examiners consists of internal and external examiners.
2. The valuation will be centralized.
3. A student has a maximum period of 5 years from the date of admission to clear all the subjects prescribed for the programme at the time of his/her admission. After the fifth year, to complete the programme, the student has to appear for an examination in the same / equivalent paper under the revised syllabus structure.
4. Fraction of final marks in CIA and SE shall be rounded off to the nearest integer.

REVALUATION

1. A student can apply for the photocopy of answer script, if needed, on payment of the prescribed fee.
2. A student can apply for revaluation of any paper, on payment of the prescribed fee, if it is the first appearance in the paper. Receipt of photocopy of the answer script is a pre-requisite for revaluation.
Note: Any grievance regarding CIA and SE can be reported to the Controller of Examinations in writing.

CIA AND SEMESTER FOR PRACTICAL

UNDER GRADUATE COURSES

| CIA | | SEM | |
|----------------------|--------------|-------------------|--------------|
| Components | Marks | Components | Marks |
| Based on regular | 40 | Practical Mark | 50 |
| laboratory work and | | Record | 10 |
| submission of record | | | |
| Total | 40 | Total | 60 |

POST GRADUATE COURSES

| CIA | | SEM | |
|----------------------|--------------|-------------------|--------------|
| Components | Marks | Components | Marks |
| Based on regular | 40 | Practical Mark | 50 |
| laboratory work and | | Record | 10 |
| submission of record | | | |
| Total | 40 | Total | 60 |

PROJECT

| Components | Marks |
|-------------------|--------------|
| Dissertation | 80 |
| Viva voce | 20 |
| Total | 100 |

Evaluation has to be done by both Internal and External Examiners for 80 marks and 20 marks.

PASSING MINIMUM

To get a pass in a course, a UG student must secure a minimum of 40% each in CIA and SE; a PG student must secure a minimum of 50% each in CIA and SE.

A student cannot sit for the SE unless he/she obtains the minimum of 40% (for UG) / 50% (for PG) in the CIA.

CLASSIFICATION OF SUCCESSFUL CANDIDATES

Classification based on Grades

Letter Grade Classification

A letter grade will be allotted for each paper based on the marks obtained. Each letter has a corresponding weight age.

Under Graduate

| Range of Marks | Grade Point | Letter Grade | Description |
|----------------|-------------|--------------|-------------|
| 90-100 | 9.0-10.0 | O | Outstanding |
| 80-89 | 8.0-8.9 | D++ | Excellent |
| 75-79 | 7.5-7.9 | D+ | Distinction |
| 70-74 | 7.0-7.4 | D | Very Good |
| 60-69 | 6.0-6.9 | A | Good |
| 50-59 | 5.0-5.9 | B | Average |
| 40-49 | 4.0-4.9 | C | Average |
| 00-39 | 0.0-3.9 | RA | Re-Appeal |
| Absent | 0.0 | AAA | Absent |

Post Graduate

| Range of Marks | Grade Point | Letter Grade | Description |
|----------------|-------------|--------------|-------------|
| 90-100 | 9.0-10.0 | O | Outstanding |
| 80-89 | 8.0-8.9 | D++ | Excellent |
| 75-79 | 7.5-7.9 | D+ | Distinction |
| 70-74 | 7.0-7.4 | D | Very Good |
| 60-69 | 6.0-6.9 | A | Good |
| 50-59 | 5.0-5.9 | B | Average |
| 00-49 | 0.0-4.9 | RA | Reappear |
| Absent | 0.0 | AAA | Absent |

CUMULATIVE GRADE POINT AVERAGE

The Cumulative Grade Point Average (CGPA) is calculated as

$$\text{CGPA} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

Where, C_i and G_i are respectively the credit value and the grade weight. The precision of two decimals will be considered in the CGPA. The final classification is based on the CGPA as follows:

| Grade Point | Letter Grade | Classification of Final Result |
|-------------|--------------|--------------------------------|
|-------------|--------------|--------------------------------|

| | | |
|----------|-----|-------------------------------|
| 9.5-10.0 | O+ | First Class - Exemplary* |
| 9.0-9.4 | O | |
| 8.5-8.9 | D++ | First Class with Distinction* |
| 8.0-8.4 | D+ | |
| 7.5-7.9 | D | First Class |
| 7.0-7.4 | A++ | |
| 6.5-6.9 | A+ | |
| 6.0-6.4 | A | |
| 5.5-5.9 | B+ | Second Class |
| 5.0-5.4 | B | |
| 4.0-4.9 | C | Third Class (UG) |
| 0.0-4.9 | U | Re-Appear (PG) |
| 0.0-3.9 | U | Re-Appear (UG) |

*The candidates who have passed in the first appearance and within the prescribed semester of the programme (Major, Allied and Elective Subjects) are eligible.

RANKING OF SUCCESSFUL CANDIDATES

Ranking will be based on CGPA. Candidates who passed in all the examinations prescribed for the programme in the very first appearance only are eligible for ranking.

MALPRACTICES

The following rules have been framed for guidance in connection with considerations of cases of malpractice at Semester Examinations.

| S.No. | Malpractices | Amendments with effect from 23.04.2016 |
|--------------|--|--|
| 1. | Appeal for favourable consideration or mercy | Warn the candidate |
| 2. | Writing candidate's name in any part of the answer book | Cancel the examination taken in the particular subject only |
| 3. | Writing candidate's Register Number in any part of the answer book other than the front page | Apology letter / Warn the candidate |
| 4. | Letter of appeal for favourable consideration, promising any form of remuneration | Cancel that examination paper only |
| 5. | Possessing notes or books on the subject of the examination | Cancel that examination paper only |
| 6. | Using or copying from notes or books on the subject of the examination | Cancel that examination paper only and debar that paper in the successive semester |
| 7. | For inserting previously written answer sheets brought from outside | Cancel that examination paper and debar for the next semester for that paper |
| 8. | For threatening or assaulting the Invigilator or for insubordinate behaviour | Cancel all theory examination taken and debar for the next six semester examinations and not to pursue any course of studies during the corresponding period |
| 9. | For manhandling or injuring the Superintendent, Hall Superintendent, or other examination officials/ personnel | Cancel all theory examination taken and debar for the next six semester examinations and not to pursue any course of studies during the corresponding period |

| | | |
|-----|---|---|
| 10. | Case of impersonation | Cancel the examination taken and debar for the next six semester examinations and not to pursue any course of studies during the corresponding period |
| 11. | Exchange of papers | Cancel that examination paper for both students |
| 12. | Malpractices in CIA | Cancel CIA theory component marks for that paper only. |
| 13. | If a student caught copying more than once in that semester | Cancel all the examination taken in that semester |

Important Note: The decision of the Principal shall be final in all matters pertaining to the Academic Programme.

CERTIFICATES

A written application with required details must be submitted to the Principal for the issue of any certificate. A notice of two days is necessary for the issue of any certificate.

Details of fees for issue of Certificates:

| | |
|--|-------------|
| Course Certificate and Bonafide Certificate | : Rs. 20/- |
| Late application for TC and CC | : Rs. 50/- |
| Certificates involving, Reference to College Records | : Rs. 50/- |
| Any Certificate after a lapse of three years | : Rs. 250/- |

No Duplicate copy of Transfer Certificate will be issued.

**Structure of Examination Fees
(Effect from October/November 2015)**

| Particulars | Certificate Courses | Under Graduates | Post Graduates | | M.Phil. Research Course |
|---|---------------------|-----------------|-----------------------------------|------------------------------|-------------------------|
| | | | M.Sc. M.A. M.Com. M.S.W. | M.Sc.IT M.Sc.CS M.C.A. | |
| Cost of Application Form | 70/- | 70/- | 70/- | | 70/- |
| Penalty for late submission of application form to 7 working days after the last date | 150/- | 150/- | 150/- | | 150/- |
| Each Theory Paper | 125/- | 140/- | 260/- | | 750/- |
| Each Practical of 3 Hours duration | 180/- | 180/- | 300/- | 350/- | - |
| Each Practical of 4 Hours duration | - | - | 330/- | | - |
| Each Practical of 6 Hours duration | - | 250/- | 350/- | 400/- | - |
| Project/ Dissertation/ Viva – Voce | - | 250/- | 450/- | 600/- | 1600/- |
| Semester Project Viva – Voce | - | 200/- | 350/- | | - |
| Comprehensive Viva – Voce/ Field Work | - | - | 350/- | | - |
| Statement of Marks | 125/- | 125/- | 125/- | | 125/- |
| Photocopy of Answer Scripts | 230/- | 230/- | 230/- | | 230/- |
| Revaluation of Answer Script | - | 300/- | 500/- | | 500/- |
| Cumulative Statement of Marks Sheets | - | 400/- | 450/- | | 450/- |
| Pass Certificate | - | 150/- | 150/- | | |
| Provisional Certificate | - | 150/- | 150/- | | 150/- |
| Condonation of Attendance | - | 400/- | 400/- | | 400/- |
| Convocation | - | 300/- | 300/- | | 300/- |

Note: Remuneration for the examination related work shall be not less than that of Parent University.

ENDOWMENT SCHOLARSHIPS 2015-2016

DEPARTMENT OF TAMIL

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|--|--------------------------------|--|-----------------------|
| 1 | Prof. Dr. A. F. Anthoniraj Scholarship | Best Outgoing Student in Tamil | Friends, Relatives & Beneficiaries of Prof. Dr. A. F. Anthoniraj | Rs.5000/- |
| 2 | Mr. Devaraj & Mrs. Margaret Devaraj Memorial Scholarship | Best Outgoing Student in Tamil | Mr. D.M.J. Gandhi | Rs.3000/- & Rs.2000/- |

DEPARTMENT OF ENGLISH

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|--|--|--------------------------------------|-----------|
| 1 | Thiru. Vanathaiyan and Thirumathi. Vanathaiyan Scholarship | Best Outgoing Student in English | Rev. Fr. V. Aruldass | Rs.5000/- |
| 2 | Pappu Periyannayagam & R. Hubert Raj Award | Best outgoing Student in B.A. English-(Shift-II) | Pappu Periyannayagam & R. Hubert Raj | Rs.5000/- |

DEPARTMENT OF MATHEMATICS

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|---------------------------------------|--|-----------------|-----------|
| 1 | Mrs. Emilia Mary Memorial Scholarship | Best Student in Abstract Algebra – UG Shift II | Mr. Pathinathan | Rs.5000/- |

| | | | | |
|---|---|---|--|-----------|
| 2 | Ganithajalam and D. S. Theresammal Memorial Scholarship | Best Outgoing Student in Mathematics | Friends & Relatives and Beneficiaries in the name of S. A. Swamy | Rs.5000/- |
| 3 | Srinivasa Ramanujam Memorial Shield | Best Outgoing Student in PG-Mathematics-Shift I | Students of Mathematics 1994-1997 Batch | Rs.2000/- |
| 4 | Mr. Antonysamy and Mrs. Mary Victoria Scholarship | Best outgoing student in M.Sc. Mathematics | Mr. Antonysamy and Mrs. Mary Victoria. | Rs.5000/- |

DEPARTMENT OF PHYSICS

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|---|--------------------------------------|--|---------------|
| 1 | Subramania Pillai Pattammal Scholarship | Best Outgoing Student in Physics | Dr. S. Krishnan | Rs.5000/- |
| 2 | Durairaj Memorial Scholarship | Best Outgoing Student in Physics | Students of Physics 1997-2000 Batch | Rs.5000/- |
| 3 | C. T. Manavala Aiyah & M. Suseela Scholarship | 2nd Best Outgoing Student in Physics | Dr. R. Thilak Kumar | Rs.5000/- |
| 4 | Madana Gurusamy Memorial Scholarship | 3rd Best Student in Physics | Dr.M.G. Sridharan, Visiting Scientist, Denmark. | Rs.5000/- |
| 5 | S. Vimala and R.Ganapathy Subramanian Scholarship | 3rd Best Outgoing Student in Physics | Dr. G. Vaitheeswaran, Visiting Scientist, Max Planck Institute, Germany. | Rs.5000/- |
| 6 | B. Chitra & M. Balathaundayutham Scholarship | Best Outgoing Student in Physics | Mr. B. Sivakumar, Short Film Director, Chennai | Rs.5000/- |

DEPARTMENT OF CHEMISTRY

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|---------------------------------|-----------------------------------|----------------------------------|-----------|
| 1 | Mobtron Enterprises Scholarship | Best Student of I M.Sc. Chemistry | M/s Mobtron Enterprises, Chennai | Rs.5000/- |

DEPARTMENT OF COMPUTER SCIENCE

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|---|---|---|-----------|
| 1 | Thiru. Simon Padayachi Madharasi Ammal Scholarship | Best Outgoing Student in Computer Science | Mr. M. Arumai Selvam | Rs.5000/- |
| 2 | Charles Babbage Memorial Scholarship | Best Outgoing Student in Computer Science | Students of Comp. Sci. 1994-1997 Batch | Rs.5000/- |
| 3 | Thiru. Iyyappan Memorial Scholarship | Best Outgoing Student in Computer Science | Mr. V. Anandakumar & Mr.C.M. Parameswaran, Directors of Bharath Computers | Rs.5000/- |
| 4 | Professor Chitti Babu Scholarship | Best Outgoing Student in Computer Science | Dr. Chitti Babu, Asst. Professor Drexel Univ., Philadelphia | Rs.5000/- |
| 5 | Dr. Chandran - Mrs. Prema Chandran Memorial Scholarship | Best outgoing Student in B.A. English-(Shift -II) | Mrs. Jeyanthi Ravichandran | Rs.5000/- |
| 6 | A. V. Rangasamy Naidu Scholarship | Best Outgoing Student in Computer Science | Mr.AVR Muthukumarasamy Prop. AVR Transports, Cuddalore | Rs.5000/- |
| 7 | Mr. S. Kannan Scholarship | Best Outgoing Student in Computer Science | Mr. S. Kannan Executive Engineer, NLC | Rs.5000/- |

| | | | | |
|----|---|---|--|------------|
| 8 | Rev. Fr. Dr. Amalarpovadoss Memorial Scholarship | Best Outgoing Student in Computer Science | Mr. Vincent A. Marin, Director, IT Mc-Kinsey & Co., USA | Rs.5000/- |
| 9 | Velusamy Memorial Scholarship | 2nd Best Outgoing Student in M.Sc. Comp. Science | M/s. Anandakumar, T.V. Centre, Cuddalore | Rs.5000/- |
| 10 | Rev. Fr. P. Paul Raj Kumar Appreciation Scholarship | Best Outgoing Student in M.Sc. (IT) | Department of Comp Science, St. Joseph's College, Cuddalore. | Rs.5000/- |
| 11 | Mr. R. Anand Memorial Scholarship (Director, Krishnasamy Engineering College) | Best outgoing student – UG Comp. Sci. Shift-I | Mr. M. Arumai Selvam | Rs.5000/- |
| 12 | Rev. Fr. V. Aruldass Scholarship | Second Best Outgoing in Computer Science Day | M/s. Devishree Elec. Cuddalore | Rs.5000/- |
| 13 | Mr. Travis (Annai Studio) Memorial Scholarship | Best Outgoing Student in M.Phil. Computer Science | Family members of Late Mr. Travis | Rs.10000/- |

DEPARTMENT OF COMPUTER APPLICATIONS

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|--|---|--|---------------|
| 1 | Mr. & Mrs. Amalraj Scholarship | Best Outgoing Student in Computer Science | Mr. Vincent A. Marin Director, IT Mc-Kinsey & Co., USA | Rs.5000/- |
| 2 | K. Thirugnana Sambandam Memorial Scholarship | Best Outgoing Student in Computer Science | Mr. T. Arumugam | Rs.5000/- |
| 3 | S.K.M. Ramaiah Scholarship | Best Outgoing Student in Computer Science | Mr. Elangovan, Ramaiah Hardwares, Cuddalore | Rs.5000/- |

| | | | | |
|----|--|--|--|------------|
| 4 | Hotel Ananda Bhavan Scholarship | Best Outgoing Student in Computer Science | Mr. R. Narayanan, Prop., AnandaBhavan Hotels, Cuddalore | Rs.5000/- |
| 5 | Mr. A. Francis Roche Scholarship | Best Outgoing Student in M.C.A. | Mr. A. Francis Roche | Rs.5000/- |
| 6 | Apparsamy Scholarship | Best Outgoing Student in M.C.A. | M/s. Santhosh Textiles, Pondicherry | Rs.5000/- |
| 7 | Thiru. A. Mariappan and Thirumathi. D. S. Arulmary Scholarship | Best Outgoing Student in M.C.A. | Mr. Vincent A. Marin, Director, IT, Mc-Kinsey & Co., USA | Rs.5000/- |
| 8 | L. Anthony Samy And Jeya Pragasamary memorial scholarship | Best outgoing programmer of BCA day college | Ms. A. Nirmala | Rs.10000/- |
| 9 | Mrs. & Mr. Sarvapalli Appaiya Ramanan Memorial Scholarship | Most vibrant student of B.C.A. Shift I | Ms. R. Aruna Kirthiga | Rs.10000/- |
| 10 | Mr. E. Albert Memorial Scholarship | Enterprising student of B.C.A. | Mr. John Pradeep Ebenezer | Rs.10000/- |
| 11 | Rev. Fr. P. Antony Samy and Rev. Fr. V. Antony Samy Memorial Scholarship | Best outgoing programmer of B.C.A. Eve College | Mr. J. Robert Adaikalaraj | Rs.10000/- |

DEPARTMENT OF BIOCHEMISTRY

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|--------------------------------|--|--|---------------|
| 1 | Pope John Paul II Scholarship | Best outgoing Student in In II PG Biochemistry | Staff and Students of Bio-Chemistry, St. Joseph's College, Cuddalore | Rs.5000/- |
| 2 | St. Joseph's Scholarship | Best Outgoing in Biochemistry - Evening | Staff and Students of Bio-Chemistry, St. Joseph's College, Cuddalore | Rs.5000/- |

DEPARTMENT OF MICROBIOLOGY

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|-------------------------------------|---|---|---------------|
| 1 | Bright Sun Publications Scholarship | Best Outgoing Student in Microbiology – Day College | M/s. Bright Sun Publications, Chennai | Rs.5000/- |
| 2 | Rev. Fr. R. Ratchagar Scholarship | Best Outgoing in Microbiology – Day | The Students of the Department | Rs.5000/- |
| 3 | Rev. Fr. Aruldass Scholarship | Best Outgoing in Microbiology - Evening | The Students of the Department | Rs.5000/- |
| 4 | Rev. Fr. V. Aruldass cash Award | 2 nd best outgoing student in Microbiology-Evening College | The Staff and Students of Dept. of Microbiology | Rs.5000/- |

DEPARTMENT OF COMMERCE

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|---|---|--|---------------|
| 1 | Mr. A. Francis Joseph Mani Memorial Scholarship | Best Outgoing Student in Commerce – Shift-I | Friends, Relatives & Beneficiaries of Mr. A. Francis Joseph Mani | Rs.5000/- |
| 2 | Duraisamy Padayatchi and Dhanalakshmi Ammal Scholarship | Best Outgoing Student in Income Tax Law & Practice – Shift-I | Mr. D. Kannusamy Auditor, Cuddalore | Rs.5000/- |
| 3 | Duraisamy Padayatchi and Dhanalakshmi Ammal Scholarship | Best Outgoing Student in Income Tax Law & Practice – Shift-II | Mr. D. Kannusamy Auditor, Cuddalore | Rs.5000/- |
| 4 | The Most Rev. Archbishop Dr. Antony Anandarayar award for Best Entrepreneur | Best Entrepreneur | Dept. of Commerce, St. Joseph's College, Cuddalore. | Rs.3000/- |
| 5 | Mr. Devasagayam and Mrs. Elizabeth scholarship | Deserving student of 2nd M.Com | Dr. S. Soosai John Rosario | Rs.5000/- |
| 6 | Mr. Perumal and Mrs. Saroja Scholarship | Best outgoing student in P.G Accountancy | Mr. Vaithiyanadane | Rs.5000/- |
| 7 | Rev. Fr. V. Agnel Award | 2 nd Best Outgoing Student in B.Com (Shift- I) | Rev. Fr. V. Agnel | Rs.5000/- |
| 8 | Shankar Chettiar Scholarship | Best Outgoing Student in Commerce - PG | M/s. Shankar Jewellery, Cuddalore | Rs.5000/- |
| 9 | Mrs. Jayashree Ranganathan | 2 nd Best Outgoing Student in Commerce – Shift-II | Mr. Ranganathan NSR Family | Rs.5000/- |

DEPARTMENT OF HISTORY

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|---------------------------------------|----------------------------------|-------------------------------|---------------|
| 1 | Thiru Dhandapani Memorial Scholarship | Best Outgoing Student in History | Mr. D. Desing Rajan& Brothers | Rs.5000/- |

DEPARTMENT OF SOCIAL WORK

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|--|---|---------------------------|---------------|
| 1 | Mrs. Rajammal Lourduraj | Best Fieldworker in Social Work | C.L. Anandakumar Selvaraj | Rs.5000/- |
| 2 | Rev. Sr. Xavier Mary | Emerging Social Worker in Social Work | Rev. Sr. Xavier Mary | Rs.5000/- |
| 3 | Rev. Fr. Dr. I. Ratchagar | All-rounder in Social Work Proficiency in Social Work | Rev. Fr. Dr. I. Ratchagar | Rs.5000/- |
| 4 | Mr. K. S. Periyamayagam Memorial Scholarship | Best Researcher in Social Work | Mr. J. Durairaj | Rs.10000/- |

DEPARTMENT OF ECONOMICS

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|-------------------------------------|--|--------------------------|---------------|
| 1 | Francois de Condappa Memorial Award | Best outgoing student in Economics Shift-I | Mrs. Liliane de Condappa | Rs.5000/- |

DEPARTMENT OF STATISTICS

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|-----------------------------|----------------------------------|-----------------|-----------|
| 1 | Mr. John Britto Scholarship | Best Scorer in Allied Statistics | Mr. John Britto | Rs.5000/- |

DEPARTMENT OF PHYSICAL EDUCATION

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|-------------------------|----------------|----------------------------|-----------|
| 1 | Sajiv Sebastian Award | Best Cricketer | Parents of Sajiv Sebastian | Rs.5000/- |

NATIONAL SERVICE SCHEME (NSS)

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|---|---|---------------------------|-----------|
| 1 | His Eminence Simon Cardinal Lourdusamy Scholarship | Best NSS Volunteer | Mr. M. Arumai Selvam | Rs.5000/- |
| 2 | Rev. Fr. Dr. I. Ratchagar's, Silver Jubilee Remembrance Scholarship | Best Social Worker Volunteer – NSS – Shift – I | Rev. Fr. Dr. I. Ratchagar | Rs.5000/- |
| 3 | Rev. Fr. Dr. I. Ratchagar's, Silver Jubilee Remembrance Scholarship | Best Social Worker Volunteer – NSS – Shift – II | Rev. Fr. Dr. I. Ratchagar | Rs.5000/- |
| 4 | Shervin Mervin Award | Best NSS Volunteer | Dr. R. Robert | Rs.5000/- |

YOUTH RED CROSS (YRC)

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|---|--|----------------------------|---------------|
| 1 | Padmasree Dr. Sarojini Varadappan Award | Best Youth Red cross Volunteer- Day College | Mr. R. M. Balasubramaniam | Rs.5000/- |
| 2 | Rev. Fr. P. Paul Rajkumar Award | Best Youth Red cross Volunteer – Evening College | Youth Red cross Volunteers | Rs.5000/- |

ROTARACT

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|--|------------------------------------|----------------------|---------------|
| 1 | The Holy Mother Theresa Memorial Scholarship | Best Rotaractor | Mr. M. ArumaiSelvam | Rs.5000/- |
| 2 | Rev. Fr. Secretary Scholarship | Best Rotaractor in Evening College | Rev. Fr. Secretary | Rs.5000/- |

FINE ARTS CLUB

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|--|---------------------------|---------------------------|---------------|
| 1 | Rev. Fr. Dr. I. Ratchagar, Secretary Scholarship | Best Student in Fine Arts | Rev. Fr. Dr. I. Ratchagar | Rs.5000/- |

THE BEST TEACHER NATIONAL AWARDEE REV. FR. R. RATCHAGAR SCHOLARSHIP

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|--------------|---|--|---------------------------------------|---------------|
| 1 | The Best Teacher National Awardee Rev. Fr. R. Ratchagar Scholarship | Best Outgoing Student in B.Sc. Mathematics Best Outgoing Student in B.Sc. Physics Best Outgoing Student in B.Sc. Chemistry Best Outgoing Student in B.Sc. Comp.Science Best Outgoing Student in B.Sc. Microbiology Best Outgoing Student in B.Sc. Biochemistry. Best Outgoing Student in B.Com. Best Outgoing Student in B.B.M. Best Outgoing Student in B.A. History Best Outgoing Student in M.C.A Best Outgoing Student in M.Sc. Comp.Science | The Staff (1996) St. Joseph's College | Rs.40000/- |

SPECIAL AWARDS AND PRIZES

| S.No. | Name of the Scholarship | Beneficiary | Instituted By | Amount |
|-------|---|--|--|--------------------------|
| 1 | The Most Rev. Archbishop Dr. S. Michael Augustine Scholarship | The Best Student of the College | St. Joseph's College | Rs.5000/- |
| 3 | Dr. Kannan Service Memorial Scholarship | Best Outgoing UG - Physically Challenged Boy/Girl | Dr. R. Kannan | Rs.5000/- |
| 4 | Rev. Fr. Principal's Prize | UG-Best Outgoing Student – Evening College | Rev. Fr. A. J. Lawrence | Rs.5000/- |
| 5 | Rev. Fr. G. Peter Rajendiram Scholarship for Staff | Best Paper Presentation – Teacher's Day | Rev. Fr. G. Peter Rajendiram | Rs.47735/- |
| 6 | Rev. Fr. R. Ratchagar Award | Eminent Personalities for their untiring work and valuable contribution to the society | Dept. of Computer Science & Applications | Rs.15000/- Rs.10000/- |
| 7 | Rev. Fr. R. Ratchagar Special Award | Young prodigy in the District | Dept. of Computer Science & Applications | |
| 8 | Rev. Fr. Secretary Scholarship | Best Outgoing Student in Academic and Extracurricular Activities | Rev. Fr. Secretary | Rs.5000/- |
| 9 | Rev. Fr. Secretary Scholarship | Best Teacher for Excellence | Rev. Fr. Secretary | Rs.5000/- |

LEAVE OF ABSENCE

| Sl No | Date | | No. of Days | Reason | Sign of Principal |
|-------|------|----|-------------|--------|-------------------|
| | From | To | | | |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

LATE COMING

| Sl No | Date | Session | Reason | Sign of Principal |
|-------|------|---------|--------|-------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |

TIME TABLE

| ODD SEMESTER | | HOUR | | | | |
|-----------------|-----|------|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| DAY ORDER | I | | | | | |
| | II | | | | | |
| | III | | | | | |
| | IV | | | | | |
| | V | | | | | |
| | VI | | | | | |

| EVEN SEMESTER | | HOUR | | | | |
|------------------|-----|------|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| DAY ORDER | I | | | | | |
| | II | | | | | |
| | III | | | | | |
| | IV | | | | | |
| | V | | | | | |
| | VI | | | | | |

Notes