



**ONTARIO COUNTY
FINGER LAKES WORKS
DEPT. OF WORKFORCE DEVELOPMENT
JOB LEADS FEBRUARY 8, 2016
Web site: www.co.ontario.ny.us/workforce**

Quote of the week:

ADECCO - Call us today at 585/396-1990 or stop by our office to meet our team and talk about your next career move at 107 Eastern Blvd., Canandaigua, NY 14424 or apply on line at: www.AdeccoUSA.com

Available openings:

- Pactiv, LLC in Canandaigua
 - over 30 direct hire positions for machine operators. These are full time opportunities, starting immediately, to work directly for Pactiv.
 - General Laborer, Canandaigua
 - Direct hire Machine Operators, resume required, Canandaigua
 - Blow Molding Technician, Geneva
 - Packers, all shifts, Canandaigua
 - Forklift Operator, Canandaigua
 - Assembler, Phelps

Dick's Sporting Goods, in Victor, NY carries quality sports equipment & apparel. 20 Cobblestone Court Dr, Victor, NY 14564 Ph: 585/223-1530 or on line at dickssportinggoods.com> NY> Victor

Current available positions:

- Footwear Sales Associate
- Retail Cashier
- Lodge Sales Associate
- Bicycle Technician

Finger Lakes Gaming and Racetrack, is an exciting getaway destination in Farmington, New York. At Delaware North, you'll love where you work, who you work with, and how your day unfolds. Whether it's in sporting venues, casinos, airports, national parks, iconic hotels, or premier restaurants, there's no telling where your career can ultimately take you. To learn more, visit www.delawarenorth.com. All applicants may be subject to a pre-employment background and/or drug testing. Finger Lakes Gaming and Racetrack has various job opportunities available. For a complete listing of available jobs and job descriptions or to apply on line go to www.fingerlakesgaming.com/Employment or www.delawarenorth.com. Phone: 585-924-3232, 5857 State Route 96, Farmington, NY 14425

Available openings:

- Security Guard
- Cashier
- Cooks/Prep Cooks
- Supervisor - Servers & Supervisors Food & Beverage
- Main Bank & Cage Operation Super
- Player Rewards Rep
- Floor Attendant

Finger Lakes Health: By selecting our health system you will be joining an organization with the Vision to be the Best Health System of our size in the U.S. We encourage and support initiative and the

personal and professional growth of our people. Flexible benefit package includes medical, dental, and life insurance, tuition assistance, on-site Child Care Center (Geneva) and more. Career opportunities are available at our three main campuses in the Finger Lakes region. If you need assistance completing an online application or need access to a computer, you are invited to visit the Human Resources Department in Geneva or Penn Yan, New York. The Geneva office is located at 45 Seneca Street less than one mile from Geneva General Hospital at the intersection of Seneca and Linden Streets across from Super Casuals in downtown Geneva. The Penn Yan office is located at Soldiers & Sailors Hospital at 418 North Main Street. To view current job openings or to apply on line go to www.flhealth.org. Please contact the Human Resources Team at (315) 787-4039 if you need additional assistance.

Available openings:

- Housekeeping Aide
- RN Bedside 3 North
- Pharmacy Tech II (Cert)
- Hostess/Host II
- Tech Clerk
- Manager-Admissions
- Medical Office Assistant

FLACRA, Clifton Springs NY, At FLACRA we believe that addiction is a treatable disease so whether you are an individual, family, business or referral agency in need of help for problems related to chemical dependency FLACRA is ready to help you. FLACRA is a private, not-for-profit substance abuse treatment provider with decades of experience and 6 different program locations throughout the 5 county Finger Lakes Region with outpatient, residential, crisis center, vocational, housing and youth services. Please email: resume@flacra.org

Current available positions:

- Accounts Receivable/Billing Assistant
- Residential Addiction Counselors
- Peer Specialist
- Therapy Aide

Full Steam Staffing - Need a flexible, challenging job? Full Steam Staffing offers temporary, temp-to-hire and full-time jobs with top local employers. Let us help you put your skills to work AND make sure that you stay safe. Apply in person at 501 Exchange Street, Geneva. Phone 315/325-4437 or to apply on line www.fullsteamstaffinggenevany.com

Current available positions:

- Production Workers – Zoto's
- Material Handler, Geneva

Guardian Industries Corp, in Geneva NY. is actively seeking qualified candidates for positions that are currently available. 50 Forge Avenue, Geneva, Tele: 315/787-7000, Fax: 315/787-7065, to apply on line or get additional information on available positions go to www.guardian.com

Current positions:

- Help Desk Support Specialist
- Shipping and Receiving Associate

G. W. Lisk, Clifton Springs, NY. The leader in the design and manufacturing of custom solenoids, solenoid valves, LVDTs, and flame arrestors. Interested in a career at GW Lisk? We provide custom engineered solutions to thousands of customers in diverse markets throughout the U.S. and worldwide. Our facilities have been expanding annually to keep up with our continual growth. We are always looking for highly motivated and qualified candidates to join our winning team. We are an equal opportunity employer with job categories that include assembly, machining, engineering, quality, and sales. Let us show you how our success can be your own. GW Lisk Company officers job positions with stability and potential for growth with training availability. The company offers an excellent benefit package. Fax: 315/462-7661, to apply on line or to get additional information on available positions e-mail: info@gwlist.com.

Currently available:

- Electrical Systems Engineer
- CNC Repair Technician
- Customer Service
- CNC Machinist
- Quality Assurance Manager

JC Penny, 600 Eastview Mall, Victor has fashionable clothing and beautiful home furnishings at affordable prices. Signature savings on top apparel and home brands have made JC Penny a top retailer for over a century. JC Penny has job opportunities available in our area. To see a complete listing and to apply on line go to jcpennyjobsvictoryny.com.

Currently open:

- Loss Prevention Associate, Eastview Mall
- Customer Service Specialist, Canandaigua and Eastview Mall

Ontario ARC: Since 1954, Ontario ARC has been a resource for people with intellectual and other developmental disabilities and their families. Ontario ARC has job opportunities available in the Canandaigua area. With Ontario ARC's wide range of programs and services, there is a variety of positions and shifts available. Many of which provide the potential for a rewarding career in a compassionate, yet innovative working environment. ARC will provide training. For a complete listing of available jobs, job descriptions and to apply on line go to ontarioarc.org. To apply by mail complete an application form and submit it with a cover letter and resume to Ontario ARC, Human Resource Department, 3071 County Complex Drive, Canandaigua. For a possible immediate interview on Thursday afternoon, submit your resume via email humanresources@ontarioarc.org then call 585-394-7500.

Current positions available:

- Recreation Assistant, PT - Service Coordinator
- Program Substitute - Enclave Supervisor
- Res Hab Assistant - Administrative Assistant
- Work and Life Skills Instructor

Panera Bread – Victor, NY. Our bakery-cafes are focused on taking care of our guests. We are growing — both as a Company and as individuals! We are shaping food culture within the restaurant industry through our pride and commitment to innovation and differentiation. To get additional details on available jobs or to apply go to panerabreadjobsvictoryny.com. Please apply online and a Manager may be in touch if an opportunity matching your qualifications becomes available.

Current Positions Available

- Night Baker
- Day Baker
- Catering Coordinator
- Restaurant Manager

Remedy Intelligent Staffing - Need a job that's right for you? Remedy works with the nation's top companies and can match you with openings that are right for you. Remedy is partnering with great companies in the Canandaigua, Victor and Farmington areas. To see available openings and job descriptions and to apply on line go to www.remedyintelligentstaffingvictor.com. Canandaigua: 107 Easter Blvd Parkway Plaza, Canandaigua, 585/396-1990

Accepting applications for immediate full-time openings

- Metal Worker, Victor
- Skilled Laborer, Farmington
- Quality Engineer, Geneva
- Saw Operator, Farmington
- electronic Assembler/Soldering, Victor
- Machine Oper/Prod Line, Farmington
- Assembly/Warranty, Crossman, Bloomfield
- Machine Builder, Victor
- Extrusion Operator, Farmington
- Package Handler/Sorter, Canandaigua

Sears at Eastview Mall, Victor is accepting applications for currently vacant positions: go to www.searsjobsvictoryny.com or 200 Eastview Mall, Victor or 585/421-3300 for more information

Accepting applications for:

- Office Associate
- Cashiers
- Service Technician (Sign on bonus)
- Restaurant Associate
- Customer Service, Apparel
- Merchandise and Customer Assist Associate, Lands' End

Veteran Health Administration/ Department of Veterans Affairs

- Contact Representative

- Health Science Specialist
 - Veterans Crisis Hotline Responder
 - Social Service Representative
 - Occupational Therapist
 - Secretary
 - Woman Veterans Call Center
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Administrative Assistant-Fleet Department - Halco has been in business for 31 years and has grown into the largest Home Performance/Renewable Energy Company in New York State.... We are seeking out candidates that have a background or in-depth working knowledge of automotive parts and prior experience working in an office to fill the role of Administrative Assistant at our corporate headquarters in Phelps, NY. The primary function of the Administrative Assistant is to provide direct support to the Fleet Manager by completing various assigned tasks and projects throughout the day, such as ordering parts, creating and issuing purchase orders, maintaining various fuel, registration and inspection logs, etc. The hours of this position are 7:00am - 4:00pm, Monday through Friday. Minimum of 1-3 years experience working with automotive parts and prior experience working in an office. Must be comfortable sitting at a desk for long periods of time, strong accounting, math or financial background and ability to problem-solve independently, should possess an intermediate knowledge of Microsoft Windows, Microsoft Office products (Word, Excel, PowerPoint, Outlook) and how to effectively navigate the internet. To apply contact info: Hal Smith e-mail: hal@halcoenergy.com

Administrative Assistant - An Administrative Assistant is needed on a construction job in Canandaigua. Interested candidates must have previous administrative experience, preferably in a similar environment. The Administrative Assistant must be comfortable with entering data into Microsoft Excel and math. This position will be starting immediately, pending a drug test and background check. Email: Kelly Fenton at kfenton@aerotek.com By mail at Attn: Kelly Fenton, 100 Corporate Woods, Suite 100, Rochester, NY 14623. By phone: Kelly Fenton at 585/350-2747

Alterations Department Manager - Von Maur was founded in 1872 with two simple goals – provide a wide selection of quality merchandise and establish excellent customer service principles by treating every customer like family. Since then, Von Maur has deliberately and steadily grown and expanded the variety of services offered to our customers. Our wide range of customer services include free delivery, complimentary gift wrapping, no questions asked customer return policy, alterations, and an interest free charge card. Von Maur provides high quality jobs with excellent benefit packages that have a positive impact on the health, happiness and future of our associates and their families. Primary job responsibilities of an Alterations Department Manager include the following: -Observes, assists and motivates alterations associates to provide excellent customer service daily; sets an example for others to follow. Trains alterations associates in department procedures and store policies as needed. Communicates effectively with customers, Von Maur personnel, Store Management, and other outside contacts. Assesses alterations associates' performance and writes and conducts performance reviews, fairly and timely. Follows all disciplinary procedures when necessary. Addresses concerns to the department in a timely manner; develops and implements solutions, reporting to Store Management as necessary. Monitors department's organization, supplies, and processes used, and ensures all department responsibilities are fulfilled. 585/223-3417. www.vonmaur.com 300 Eastview Mall, Victor NY

Assistant Program Director - This position is responsible to support the Program Director with hiring and training new employees, providing supervision of staff, and communicating weekly performance to the Director. Duties include, but are not limited to: responsible for the overall administration of a local program, including the provision of client services, personnel management and budget management, assist the Director in providing all services to clients and their families who are referred to the program. Help ensure that all required time lines and due dates are met. This includes submission of all administrative, fiscal and billing documents and data base information to The Support Center for processing and all reports and documents that are required to be submitted by referring authorities and third party payers. Benefits include Medical/Prescription, Dental, Vision, Short Term Disability, AFLAC, Paid time off, Holiday Pay, and 403(b) Retirement Savings Plan. Bachelors or Master's Degree generally preferred; at least one year previous experience in managing personnel and budgets, knowledge of database software, spreadsheet software and word processing software. Position requires reliable transportation, valid driver's license, and car insurance limits of \$100,000/\$300,000 bodily injury liability. This position requires background checks to be completed Contact information: Please

submit cover letter, resume, and three professional and two personal references to: Aaron Brown at ajbrown@yapinc.org

Assistant Store Manager - Our vision at Petco is Healthier Pets. Happier People. Better World. We're making things better for pets, people and the planet through our Think Adoption First philosophy, the Petco Foundation and other important initiatives that focus on putting animals first, educating pet parents and reducing our carbon footprint. You will also handle all record keeping functions, work schedules and labor cost management. Responsible for ensuring store staff meets customer service standards, payroll targets, ensuring each associate receives the prescribed training and meets the required qualifications for their position. Responsible for the sales and operation of the Petco store in the absence of the General Manager. This position is directly responsible for ensuring hourly associates are scheduled in the appropriate department on a daily basis. Responsible for ensuring store staff meets customer service standards, payroll targets, ensuring each associate receives the prescribed training and meets the required qualifications for their position. This position is responsible for all front end and cashier activities. Ensure sales associates have the necessary training, knowledge and customer engagement skills to achieve sales goals. Must be able to lift 50 lbs and pull 2000 lbs utilizing material handling equipment. 324 Eastern Blvd Canandaigua Phone: (585) 394-6170 Website: stores.petcojobsanandaiguany.com

Assistant Teacher - Knowledge Universe (KU) Assistant Teachers bring warmth, patience, and understanding to the classroom every day, encouraging children to learn and grow. Essential functions are supervision, health and safety, positive child guidance, teaching. Work hours may vary, you may "float" between classrooms, other duties as needed. Qualifications include high school diploma or equivalent, must meet state's education criteria, speak, read, and write English fluently, CPR and 1st Aid certifications or willing to obtain, early childhood education experience preferred, have to have or be willing to obtain Child Development Associate Credential. Assistant Teachers must be able to fully engage in physical activity. They must be able to kneel, stoop, sit on the floor, stand for a long time, and demonstrate and engage in activities like jumping, dancing, walking, and running. The ability to lift up to 40 pounds is strongly desired and may be required to work in some classrooms or in the kitchen. 615 Fishers Run, Victor, NY 14564, Tel: 585/924-0290. E-mail www.knowledgebeginnings.com

Auto Tech- Entry Level Valvoline Canandaigua is an employee in training to become a Certified Technician. Technicians work alongside Senior Technicians while they learn to perform our core oil change services. Duties include servicing oil filters and air filters, grease fittings, checking and changing lights and wipers, changing oil and other fluids, rotating tires. Requirements include ability to work in varying temperature conditions, enjoy face-to-face interactions with customers, enjoy hands on work, ability to lift up to 50 lbs, have full body mobility, ability to work on your feet for extended periods of time with your hands above your head. 490 N Main St, Canandaigua, 585/394-6370

Cleaner: Full time hours available in Canandaigua for a local food processing manufacturer. Monday through Thursday, 7:00am to 5:30pm. Three day weekend every week. Prior experience preferred. Dependability and team work are required. Wage dependent on experience, benefits available. Requires: Drug screening and reference check. Please send resume to Elizabeth@artisanmeats.com

Crew Members: Do you like being outside? Do you love being on the water? Join our team and enjoy the Finger Lakes every day! Marine Blue Inc., the Finger Lakes premiere Manitou Pontoon, Evinrude and Yamaha Dealer, diverse Dock and Lift Showroom and Marine Service center wants to add to our growing team. Marine Blue is currently hiring crew members to help facilitate the removal and installation of waterfront equipment. Job responsibilities would include working outside, in and around the water, removing and installing temporary docks and hoists, boat lifts, making repairs to damaged products and various other waterfront tasks. Salary/wage is based on experience. Please visit our website www.marineblueusa.com to learn more about our business. An application is available on our website. Applicants can also pick up a hard copy application at our store and showroom - 5350 North St., Canandaigua,

Customer Service Representative: Full time position in Canandaigua. The Customer Service Representative is responsible for a variety of duties to support the customer service and sales function of a branch office. Coordinating work within the department, as well as with other departments. Reporting pertinent information to the immediate supervisor. Responding to inquiries or requests for

information. **REQUIRES:** A high school diploma or equivalent along with a minimum of three years' experience in related positions preferred. Proficient reading, writing, grammar and mathematic skills. Moderate typing and computer skills. Proficient interpersonal relations, communication and sales skills. Comprehensive knowledge of all bank forms and documents used in opening accounts. Working knowledge of bank consumer products and services along with the operating policies and procedures that impact such products. Ability to bend, stoop, sit stand, reach and lift objects weighing up to 25 pounds. Good visual and auditory skills. Reference check. Email resume: dayers@bankwithlnb.com Apply online: <http://www.BankwithLNB.com>

Day Program Assistant: Bridges For Brain Injury, Farmington NY. Coordinates program activities, carries out assignments as requested. Completes daily/weekly documentation of case notes, teaches skills to members in areas of socialization, communication, etc. Facilitates small and large group activities. Participates in social and recreational outings with program members. Ensures safety of program members. Apply on line at [https://bridgesforbraininjuryorg.presencehost.net/who we are/careers.html](https://bridgesforbraininjuryorg.presencehost.net/who-we-are/careers.html). Contact: Karen Brozic, 5760 Duke of Gloucester Way, Farmington, NY 14425. Fax: 585/396-0066

Direct Support Assistant (Trainee) Office for People with Developmental Disabilities. As a new employee of the State of New York you will be joining a team of dedicated individuals who work to serve the people of our state. The traineeship/probationary period for this position ranges between 12 to 15 months depending on completion of core competencies, attendance and evaluations. Overtime is an essential part of your position and employees are expected to work extra time as needed, and will be paid one-and-a-half times the hourly rate. You should be prepared to work over 40 hours if needed, and have a backup plan for urgencies. Mandatory training is provided for a period of approximately 20 business days at the beginning of employment and may require additional days away from your worksite throughout your first year. You must attend these trainings at their offered remote location(s) and at the specified times. This position requires the employee to maintain a current New York State Driver's License upon hire, and continually thereafter. Failure to maintain your driver's license may result in termination of employment. A \$75 fingerprint fee will be deducted from your 1st paycheck. Fingerprinting is required as part of the background check to hire. Send completed and signed application to: Office for People With Developmental facility where you would like to take the examination. See list of locations available on the examination announcement at: <http://www.cs.ny.gov/examannouncements/announcements/oc-cr/decentralized/20-943.cfm>

Document Reprocessors specializes in restoration, imaging and reproduction of documents. Desired Skill Sets: General Computer Navigation, use of Microsoft Office Products. Daily tasks may include: Imaging and reproduction of documents, image copy check, cleaning of documents, preparation of documents for imaging, data entry & verification of information. Indexing, inventory and labeling, computer repair, general light industrial warehousing Due to the sensitivity of some of the documents, confidentiality is important. All applicants must pass an FBI background check, which takes about two-three weeks plus finger imaging. Locations: 38 Powell Lane, Penn Yan and 40 Railroad Ave, Rushville. Applicants email resume to Duncan Rioch at duncan@documentreprocessors.com, 585-554-4500

Drivers – Casella Geneva is seeking to hire Side Load Drivers, Rear Load Drivers and Solid Waste Driver, First Shift Diesel Mechanic to work out of our Geneva NY facility. Qualified applicants must meet all Federal Motor Carrier Safety Requirements, possess a clean driving record, DCL A or B endorsement and have the ability to work flexible hours. To apply email: Devin Siva @ devin.siva@casella.com or apply by mail to Attn: Devin Siva, 25 Greens Hill Lane, Rutland, VT 05701 or by phone: Call Devin Siva at 802/772-6212

Delivery Driver, John W. Danforth Company, Victor NY, - Driver/Warehouse Associate wanted for busy mechanical contractor in Victor. A positive, ambitious and mature attitude is a must. Familiarity with mechanical trades a plus. A sound knowledge of local roads and a clean license is required. FAX or email resume to apply. Email: [Dane Perry<dperry@jwdanforth.com>](mailto:DanePerry@jwdanforth.com) By Fax: to 585/924-3589 Attn: Dane Perry

Truck Driver, J.B. Hunt Transport in Geneva. \$2,500 Transition Assistance Pay - Limited Time Only! If you're ready to drive with a company that is comprised of great truck driving careers and appreciates your hard work, then call J.B. Hunt at 1-877-791-9458. This regional dedicated position offers the following to class A drivers. Drivers are home weekly benefit options and a company-matched 401k

plan, 3 months of experience needed. Drivers on this account will make dedicated deliveries for a single customer. J.B. Hunt has a comprehensive benefit package that provides options for an individual or a family, including: medical, dental, prescription, life insurance plans, 401k plan with company-matched funds and more. Take the first step to advancing your driving career with J.B. Hunt and receive guidance from one of our career placement specialists by calling 1-877-791-9458 or pre-qualifying online.IND-123

Driver CDL - SEEDWAY, headquartered in Hall, N.Y., markets one of the most extensive and diverse commercial vegetable seed product lines in the industry. SEEDWAY also offers extensive lines of turf and farm seed is part of the GROWMARK System, a regional agriculture cooperative serving more than 250,000 customers across North America. Position operates all assigned vehicles, single, tandem, or multi axle configurations, forklifts, etc. in accordance with established safety standards and proper vehicle operation techniques. Performs and records daily safety checks of assigned vehicle(s) and associated equipment by conducting pre-trip inspections. Follows the preventative maintenance program and maintains a clean truck. Loads and unloads containers, pallets, or materials and by forklift truck. Ensures that all deliveries and pickups are made in accordance with time schedules and performs duties in a manner that promotes superior customer service and professionalism within the company and the industry. Ensures that all associated documentation, such as bill of lading, delivery slips, and invoices are completed accurately and returned to the branch location at the end of the day in order to ensure timely receiving and payment of invoices. Normally requires a high school diploma, or the equivalent thereof, and 2 years or more of related work experience to demonstrate knowledge ability to safely operate tractor trailer or tender truck equipment and to meet company and DOT standards. Must have or have the ability to obtain and maintain a CDL license with required endorsements and any other applicable certification, license or permit, valid medical card and satisfactory driving record, as applicable. Must have and maintain a valid driver's license and satisfactory driving record. Ability to work extended hours and on-call as business conditions warrant. 1734 Railroad Place, Hall NY, Ph: 585/526-6391

Delivery Driver: NY Upstate Trucking Inc. Farmington NY. FedEx Ground/Home pick up and delivery, operated by NY Upstate Trucking Inc. The warehouse is currently located in West Henrietta but will be moving to Farmington in Jun 2016. We are looking for responsible delivery driver that lives in Farmington or surrounding area and is looking for full time job distributing products promptly and safely to our customer. Please make sure you meet all of the requirements: **MUST HAVE A CLEAN DRIVER LICENSE.** (No points for seat belt or points for using electronic device in past 36 months) no exemptions!! Verifiable commercial driving experience at least 1 year driving within the past 3 years is **REQUIRED!** Must be able to pass a DOT physical and pass a drug test. Must pass a background check. You must be able to handle multiple high volume pickup/delivery stops. Must be at least 23 years of age. Must have reliable transportation to and from work. Must have a smartphone. A good sense of direction is required. Ability to lift/carry heavy packages when necessary. Please respond with your name, contact phone number/email and resume. Go to upstatetruckingfarmingtonny

Education Program Specialist, Cumming Nature Center – Rochester Museum & Science Center, 6472 Gulick Road, Naples NY. The Education Program Specialist is responsible for the coordination and implementation of education programs for the Cumming Nature Center. The primary goal of the Education Program Specialist is to ensure the highest possible quality programs that are both physically and emotionally safe for all students. The ideal candidate will be the spark that ignites a lifelong passion and love for the natural world for any age group. Must be a great communicator, interact with individuals and groups of people, operate and manage the reception desk, answer phones. Must have a positive attitude and cheerfully embrace teaching in all weather conditions. Local candidates only, 2 years environmental education, Associate Degree. To apply on line go to www.cummingsnaturecenterjobsnaples. Tele 585/374-6160

Estimator: SDC Millwork has an opening for a take-off specialist/estimator. This position involves detailed reviews of specs and drawing take-offs as well as general estimating. A minimum of five years' experience with casework is required. The successful candidate will have be detail-oriented and possess strong computer skills. Compensation commensurate with experience. Please forward resume and cover letter to jim@sdcontractors.com

Fabricator: Seeking an individual for Fabricator position in Canandaigua, NY. This individual will use hand tools and power tools to assemble portable carts, kiosks, and in-line systems according to work order specifications. Must be able to use hand tools and power tools to assemble portable carts, kiosks,

and in-line systems. Requires a high school diploma or equivalent may need to complete an apprenticeship and/or formal training in area of specialty. 2-5 years experience in the field or related area. 2 years vocational training or on-hands fabrication/construction/woodworking experience. Must have working knowledge of basic construction, power tools, and critical measurements. 5560 Airport Road, Canandaigua, 585/396-3480, to apply on line go to www.indeed.com/q-The-Vollrath-Co-L0095878263.htm

Farmworkers and Laborers – Hansen Farms Stanley, NY. 40 Seasonal Jobs available 3/14/16-12/1/16. This is a joint order with Hemdale Farms, Inc. located at 2800 Orleans Rd., Seneca, NY 14547. Manually plant, cultivate, and harvest vegetables and field crops. Use hand tools such as shovels, trowels, hoes, tampers, pruning hooks, shears, and knives. Duties include tilling soil, trimming cabbage, and applying fertilizers; transplanting, weeding, thinning, or pruning crops; applying pesticides; cleaning, packing, and loading harvested products. Construct trellises, repair fences and farm buildings, perform general farm area maintenance; paint farm equipment and property; pick rocks, clear hedgerows and ditches; keep rodents out of fields; participate in irrigation activities; set up and operate irrigation equipment; clear and maintain irrigation ditches; load trucks. Operate tractors, tractor-drawn machinery, and self-propelled machinery to plow, harrow, and fertilize soil, or to plant, cultivate, spray, and harvest crops. Workers will be expected to operate agricultural equipment with or without direction. Repair and maintain farm vehicles, implements, and mechanical equipment. Harvest vegetables by hand. Apply pesticides, herbicides, or fertilizers to crops. Inform farmers or farm managers of crop progress. Identify plants, pests, and weeds to determine the selection and application of pesticides and fertilizers. This job requires a minimum of 3 months (or 480 hours) of prior experience working on diversified crop farm handling both machine and manual tasks associated with commodity production/harvest activities. Workers must be able to safely perform all duties, manual as well as mechanized, with accuracy and efficiency. Entire job duty description (ETA 790 and Spanish translation of terms and conditions) can be found on the NYSDOL website at http://labor.ny.gov/careerservices/h2a_orders.shtm.

Food Service: Clifton Springs Travel Plaza. On the eastbound side of the New York Thruway, this travel plaza never closes. A welcome sight in the nastiest winter storms, we offer a nice facility year round, allowing for a nice break from highway driving when needed. Food Service now hiring multiple positions: Starbucks Barista, Burger King Cashier and Cook.: Starbucks Barista, Burger King Cashier, Burger King Cook. Clifton Springs Travel Plaza \$100 Sign-On Bonus! (\$25 paid out at orientation and \$75 paid out after 90 days of employment.). APPLY ONLINE TODAY <https://jobs.hmshost.com/jobs?page=1&city=Clifton,Springs>

Food Service: Olive Garden, 204 High Point Drive, Victor is accepting applications for a Host – Work in a team-oriented, high-volume, fast-paced, guest-centric environment to deliver on our purpose of Hospitaliano! Must demonstrate genuine hospitality and setting the stage for an exceptional dining experience by making every single guest feel welcome and the door and engage in friendly conversation as you seat guests in a timely fashion. Manage restaurant waiting list during high volume to accurately set guest expectations, thank guests as they leave. To apply go to olivegardenjobsvictorny

Food Service: Team Members – Our Victor, NY location is looking for friendly, smiling people who thrive on excellent customer service to join our team, If you are responsible, outgoing and enjoy working in a fast-paced environment, this is the job for you. Now accepting applications for: Closers, Days, Nights, and Weekends. Our team members enjoy flexible hours, fun, fast-paced work environment, employee meal discount. To apply in person: Wendy's in Victor, 7471 Route 96, Online: workforwendys.com

Front Desk Agent - Hampton Inn & Suites Rochester/Victor, Victor, NY. The Front Office Agent is responsible for providing consistent excellent service to guests/clients before arrival, upon arrival, and during their stay, from check-in to checkout. This employee will be responsible for registration, checkout, and cashiering. What you will be doing: Welcome and register guests expeditiously, provide information to guests as needed, obtain identification and credit/check approval as directed by hotel policy. Concierge services as requested and have thorough knowledge of hotel amenities, company, and local area & attractions. Accept payment for guest accounts including third party, advance purchase reservations. Requirements: Associates Degree in Hospitality or Travel & Tourism preferred. A minimum of one (1) year experience in a front office role. Must be able to speak, read, write and understand the primary language(s) used in the workplace. Must be able to stand up to 8

hours at a time. Must have a positive attitude at all times. 7637 New York State Route 96, Victor, NY 14564 Telephone (585) 924-4400 Website hamptoninn3.hilton.com

General Laborer needed at Elderlee Galvanizing Facility. Full time production entry laborer position in our growing Galvanizing facility. Starting pay is \$10.75 position available on 1st, 2nd and 3rd shift. Life, Health and Dental insurance, Union retirement package. Paid holidays and time off. MUST be able to pass a Drug test and Physical. Position requires the ability to lift up to 75lbs. Apply in person at Elderlee, Inc. 729 Cross Road, Oaks Corners, NY 14518. Or on-line at www.elderlee.com.

Groundskeeper – Finger Lakes Community College, Canandaigua is accepting applications for a part-time Groundskeeper. Routine manual work requiring some knowledge of grounds maintenance, performed under general direction: mowing, cutting, and raking grass; keeps grounds free of litter; plants and maintains trees, shrubs and plants; removes snow and ice from walks, pathways and steps. Minimum 1 year experience as a laborer in grounds maintenance or its part-time or volunteer equivalent. Possession of a valid New York State Operator's license at the time of appointment and maintenance of such license throughout employment in the position is required. 20 hours/week at \$13.65/hour. Applications are available at www.co.ontario.ny.us/DocumentCenter/View/1629 Return completed applications to: Ontario County Department of Human Resources, 3019 County Complex Drive, Canandaigua, NY 14424

Guest Services Agent/ Night Auditor: Part time hours. Come join our winning team! Microtel Inn & Suites by Wyndham Geneva is currently seeking to fill a part time Guest Services Agent/Night Auditor position. Ideal candidate will be customer service oriented and cheerful. This job requires punctuality, attention to detail, and a strong ability to multi task. Experience preferred but will train the right candidate. Stop in at 550 Hamilton St. Geneva to fill out an application.
KB 2/8/16

HHAs, PCAs, RNs & LPNs – Interim Health Care of Canandaigua is looking to fill our ever growing caseload in the Finger Lakes region. Visit our new office in Canandaigua @ 493 S. Main St. and see what separates us from the rest. Many opportunities, great pay, flexible hours, Free TBI and NHTD training. Become part of the winning team. To apply on line www.interimhealthcare.com or call today 585/412-6170

HHAs, PCAs & CNAs needed for private duty cases. 2-8 hour shifts available, immediate openings for weekends and overnights. Reliable transportation & phone required. Starting rate \$10.50/hr, benefits available, including time and a half for major holidays. FREE PCA TRAINING starting February 1st. Call for an appointment to apply: 585/394-6090 or inquire on line at caregivershomecare.com. Caregivers 5297 Parkside Drive, Bldg 300, Canandaigua

Landscape – Perennial Lawn and Landscape, Inc, Canandaigua. Seasonal openings April-November for: mowing crew, Lawn Care Technician, Landscape Laborer. Must have valid Drivers License. 5157 Emerson Rd, Canandaigua, NY PH: 585/337-0604 e-mail perenniallawnandlandscape@yahoo.com or www.perenniallawnandlandscape.com

Leading Conservation Steward – The New York State Office of Parks, Recreation and Historic Preservation in the Finger Lakes Region is seeking a Leading Conservation Steward to assist agency staff in the management of targeted natural areas at Ganondagan State Historic Site. Will be sole representative of ecosystem conservation efforts on site, will maintain native plants, maintain native planting areas, organize seed propagation. Respect for Native American History on the site is of utmost importance, training of site history will be provided. Applicants must also have a valid driver's license and flexible scheduling. Applicants must be capable of physical requirements involved in hiking and removal of invasive species during summer season. Knowledge of ornithology and entomology preferred, in-depth knowledge of plant taxonomy required. Must have NWCG certifications in wildland firefighting or be willing to participate in an auxiliary capacity on a prescribed burn. Degree Requirements; Associates Degree in Environmental Science, Natural Resources, Biology or related field with 1-2 years of related experience. Bachelor's Degree in Environmental Science, Natural Resources, Biology or related degree preferred. If interested, please send a resume, completed NYS Parks application and letter of intent to: Alexis VanWinkle, Park and Recreation Aide at Canondagan State Historic Site 1488 Victor-Bloomfield Road, Moravia, NY 14564 on line at Alexis.VanWinkle@parks.ny.gov.

Night Machine Operator/ Maintenance - Sheppard Grain, Phelps, is the only company that processes soybeans in NY. We operate a soybean expelling plant 24/5. We are looking for one operator from 9pm to 5am. Any mechanical background is helpful as well as forklift operation. Operators are trained on the equipment that we use, and are expected to help keep the facility clean. Operators also help load and unload bulk grain trucks. Benefits include health insurance, paid vacation, year-end bonus, and overtime over 40 hours. Pay is based on experience, with a minimum starting wage of \$13/hour. Applicant must live within 30 minutes of Phelps, and be able to drive themselves to and from work. Fax: (315) 548-7669

Manager – Sonbyrne Sales (Byrne Dairy), Phelps. As a Store Manager, it will be up to you to ensure customer loyalty by providing exceptional customer service, responding to customer's questions and resolving their problems and needs in a friendly, accurate and timely manner. Maintaining your store's gross profit and ensuring proper inventory management. Overseeing and recording delivery of merchandise, comparing records with merchandise ordered and reporting discrepancies in order to control costs. Performing human resource management duties to include supervision, development and training of employees. Assigning employees specific duties. Ensuring that payroll remains within the projected hours set by the corporate office. Monitoring and maintaining proper store cleanliness, appearance and maintenance as per company guidelines. Cash management. Maintaining stock levels, inventory and stock rotation to required level. Protecting employees and customers by providing a safe and clean store environment. 2067 State Route 96, Phelps, 315/548-8807, on line at www.byrnedairy.com

Manager Trainee: 84 Lumber in Geneva is looking for a Manager Trainee. As one of the industry's leading suppliers of building materials, we are always looking for our future leaders. Our Manager Trainee program is one of the finest in the industry. At 84 Lumber we offer an excellent and comprehensive Early Development Program and Self Study Program, which successful candidates complete within 4 to 6 months. A successful Manager Trainee candidate must have excellent communication skills and interact with and work well with others, sell lumber and building materials, conduct price quotes, process orders and returns, develop excellent product knowledge, create material estimates for customers in a timely manner. Synchronize of customer orders, quickly resolve customer complaints and problems, able to prioritize. Previous experience in retail or building industry highly preferred, must be at least 18 years of age, must take and pass drug test and consent to a background check, must take and pass other pre-employment assessments. High School diploma or general education degree (GED); Bachelor's Degree preferred; or two to four years of equivalent job related experience. Apply on line 84lumber.balancetrak.com

Meat Cutter: We are currently seeking a Meat Cutter to join our team. Candidate must have exceptional skills, abilities and experience in meat cutting. 2- 5 years of hands-on experience as a meat cutter desired, skilled in breaking down beef, pork, and poultry. Experience in preparing specialty stock like sausage and cured meats a plus. Able to monitor rotation of all meat products and maintain documentation for food safety and sanitation standards. Able to work well within a team environment and follow instructions and established procedures a must. Work conditions are performed primarily in the cutting room with the temperature ranging from 40 to 50 degrees at all times. Work includes lifting and carrying product weighing up to 50 pounds, repetitive arm and hand movements, eye-hand coordination and substantial hand strength. Full time position open, Monday-Thursday 7:00-5:30. Salary discussed at interview. Please apply in person at Artisan Meats 2640 Brickyard Road, Canandaigua New York 14424 or email your resume to amy@artisan-meats.com

Office Support Team Member: The Office Support Team Member is responsible for participating in the smooth operation of the office and administrative functions, as well as providing administrative support to Management. The Administrative and Office Support Teams work together to provide high quality and timely support to the work of the organization and its customers. Qualifications: Bachelor's degree or equivalent work experience (administrative experience). Flexibility to adjust to dynamic and seasonal work environment and work under pressure. Clear, concise writing skills, pleasant and effective telephone manner, able to work in a team environment and possess a highly developed customer focus. Computer literate including spreadsheets, word processing, e-mail, web. Experience with small business organizational and administrative systems; (QuickBooks). Crescent Moon is an equal opportunity employer. To apply, please send cover letter and a resume with a list of three references to sales@cremoon.com and put Office Support Team Member in the subject line.

Paint Sales Associate: Part time opening in Canandaigua. This position is responsible for supporting the sales efforts at a Sherwin-Williams paint store, servicing wholesale and retail customers. It will assist customers in person and over the phone by determining needs and presenting appropriate products and services. This involves ensuring that sales transactions are completed accurately, maintaining accurate work order files and formulas, pulling appropriate products from the sales floor or warehouse, and tinting and mixing them to customer specifications. This position will also stock shelves and set up displays, clean store equipment, and load and unload trucks. It may also assist in making deliveries if necessary. To learn about our company and our culture go to Sherwin.com/careers

Personal Care Aid/ Home Health Aide: CareGivers is a licensed home health agency. Our staff work in private homes, hospitals, nursing facilities, and other health care settings. We are always looking for positive and skilled professionals to join our team. If you have a passion for helping others and want to make a difference, please consider joining our team. All locations in Ontario County. Responsible for providing personal care and supportive services which includes, but is not limited to assisting the client in activities of daily living, planning and preparing meals, and maintaining a clean and safe environment. Must be caring, dependable, & must meet health requirements. Reliable transportation required. Competitive pay, flexible scheduling. Call today for an appointment or to apply 585/394-6090 or online at www.caregivershomecare.com

Pharmacy Technician – Rite Aid, Geneva. The primary purpose of the Pharmacy Technician is to assist the Pharmacist and Pharmacy Manager with serving customers and maintaining the Pharmacy department. . Duties include computer entry of prescription information, customer service, retrieve the appropriate medication from inventory, create prescription labels, complete paperwork. Requirements include minimum age of 18, able to pass drug test, preserve confidentiality, work weekends and days or evenings. 420 Hamilton St., Geneva, Phone 315/789-2333 **Quality Inspector:** Ultra Electronics Flightline Systems is an advanced technology business that specializes in the design, manufacture and support of electronic and electromechanical systems and products for defense, security and aerospace applications worldwide. DUTIES AND RESPONSIBILITIES include the following, and other duties as assigned: perform inspection at any assigned station including receiving, in-process, first article and final inspection by reading and interpreting mechanical drawings/blue prints, assist in the prompt rework or disposition of defective or substandard articles, complete required records and maintain inspection files, maintain quality standards of workmanship including component and soldering inspections, perform inspections utilizing inspection apparatus and gauges, conduct audits as required. Qualifications: must be able to perform each essential duty satisfactorily. Must be able to pass an annual vision and color blind test. High School Diploma or equivalent, 5 - 10 years electronic / electromechanical inspection experience preferred, knowledge of Microsoft Windows and Office required. Ability to read, analyzes, and interpret technical procedures, or government regulations. Ability to write reports ,business correspondence, and procedure manuals. Ability to calculate figures and amounts such as discounts, interest, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry. Ability to obtain certification in inspection. While performing the duties of this job, the employee is regularly required to use hands to handle, or feel objects, tools, or controls. The employee frequently is required to walk, sit, reach with hands and arms, and talk or hear. While performing the duties of this job, the employee is regularly required to utilize close vision, color vision, peripheral vision and/ or depth perception. The employee must occasionally lift and / or move up to 45pounds. 7625 Omnitech Pl, Victor, 585/742-5381. To apply on line go to www.ultra-fei.com/careers

Front Desk **Receptionist:** Ontario Center for Rehabilitation and Healthcare is seeking an experienced Front Desk Receptionist. We are a long-term care facility which provides the highest possible quality of care and quality of life for all Health Facility residents. Evenings and weekends required. Duties include: Greeting visitors, answering telephones, maintaining and managing calendars for conference rooms, receiving, sorting and forwarding incoming mail, assists in the ordering, receiving, stocking and distribution of office supplies, assists with other related clerical duties such as photocopying, faxing, filing and collating. Requirements: prior front desk, administrative, and office experience, High school diploma, excellent communication skills, solid computer skills, positive attitude. Application Instructions: To be considered for this position you must apply online and include the following: Completed online application, resume, cover letter, letters of recommendation from 3 professional references (must include contact information). CentersHealthCare.com/careers

Receptionist/ Office Assistant: Marine Blue Inc. Finger Lakes largest full-line Boating Center is looking for a full time office manager/bookkeeper. Job responsibilities include answering the phone

when needed, account maintenance, sales tax filing, accounts receivables, accounts payable, general ledger, human resource, payroll coordination with paychex, data entry, filing, and sales clerical support. A good candidate should possess strong time management skills, strong organizational skills, strong working knowledge of Quick Books, proficient in MS office and Excel, be able to do paper work associated with the DMV, attention to detail, ability to multi-task, sociable and strong customer service skills, and professional appearance. Interested candidates should email a resume with contact information for consideration. For more on our company visit www.MarineBlueUSA.com

Rental Assistant needed for Canandaigua Apartment Complex. Three to four days per week and every other Saturday. Must be well organized with the ability to multi-task. Experience preferred in the following areas: leasing, collections, customer service. Must be willing to assist Rental Manager with answering of phones, showing of apartments and townhouses, processing of applications, leases, lease renewals and collections. 1 year leasing, collections and customer service required. Please reply with resume. 125 Camelot Sq, Canandaigua, NY 14424 · (585) 394-4838

Residential Assistant – Happiness House, Gorham NY is a private nonprofit health, educational residential and human service organization that has been serving communities in the Finger Lakes Region since 1969. Minimum Qualifications include High School Diploma, valid NYS driver's license/dependable transportation, experience with special needs population, basic reasoning and writing skills, obtain and maintain medication certification. Duties include, but not limited to: safety and supervision of residents. May be required to stay on shift after hours. Provides assistance, training and supervision with various activities and daily living. Health related and medication regimens. Accompanies residents to off-site locations/activities. Email: [Lauren Eilers-Lloyd at lel@happinesshouse.org](mailto:LaurenEilers-Lloyd@happinesshouse.org) or Apply direct or by mail: Attn: Lauren Eilers-Lloyd, 731 Pre-Emption Road, Geneva NY 14456 or by call Lauren Eilers-Lloyd at 315/789-6828 or by Fax to 315/789-7750 Attn: Lauren Eilers-Lloyd

Retail: BJ's Wholesale Club, Inc., is accepting applications for Stock/Cart Retriever. BJ's Wholesale Club introduced the warehouse club concept to the northeastern United States in the mid 1980s. Since then, the chain has expanded its operations to 15 states from Maine to Florida. Cart Retrievers are responsible for keeping the parking lot areas clear of carts and flatbeds, and club entrance/cart corrals neat, clean and free of debris. Additional responsibilities include but not limited to: Replenishing box bins, assisting members in the parking lot, assisting on the selling floor as needed, handling other responsibilities as assigned. Physical Requirements: Bending and lifting, working in indoor and outdoor environments. Must be at least 16 years of age. 50 Eastview Mall Dr, Victor, 585/421-3460

Retail: CVS Pharmacy Farmington, NY. is currently accepting applications for Clerk/Cashier / Pharmacy Technician / Photo Lab Technician. These positions ensure customer satisfaction by handling each customer with the eye's, hi's and help. To ensure each customer has a positive shopping experience and to remember that the customer is the top priority. Required Qualifications: Must be at least 16 years of age, ability to operate a cash register including cash transactions, checks, charges. Follow company policies and procedures regarding cash register performance. Request additional help when needed to increase customer satisfaction.. Price merchandise utilizing price guns. Maintain store cleanliness, complete price changes, process photofinishing orders, maintain card and cosmetic departments. CVS Pharmacy 1259 State Route 332, Farmington, NY 14425. 585/742-1910. On line go to [cvspharmacyjobsfarmingtonny](http://cvspharmacyjobsfarmingtonny.com)

Retail: Home Depot in Victor is hiring for various positions: Department Supervisor, Cashier, Lot, Sales/Customer Service To apply: <http://careers.homedepot.com>

Retail: K-Mart, Victor is hiring cashiers/customer service all shifts. 10 Cobblestone Court Dr, Victor 585/223-8310

Retail: Lowes, Canandaigua, is accepting applications for a variety of positions; receiver/stocker, customer service associate I/loader, load puller, sales coordinator in-home, CSA Front End, customer service associate I, Non-CDL driver. 4200 Recreation Dr, Canandaigua, 585/919-3300

Retail: Lowes, Geneva, is hiring in the flooring, millwork, cabinet, and customer service areas. 3030 Sessler Dr, Geneva, 315/781-9000

Retail: Macy's, Victor – retail sales, full time/part time. As a Retail Associate, you will be an integral part of bringing the magic of Macy's to life. Performs other duties as assigned: Assist customers in all aspects of service Determine customer needs based on personal features and other customer preference related factors, demonstrate knowledge of store products and services to build sales and minimize returns, Maintain a professional attitude with sincerity and enthusiasm reflecting Macy's commitment to our customer, be knowledgeable of and perform sales support functions related to POS procedures, Regular, dependable attendance & punctuality. Education /Experience No specific educational accomplishment is required. Previous retail experience preferred, but not required, Communication Skills, ability to read, write, and interpret instructional documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to effectively communicate with customers, peers, and management. Able to communicate on the telephone with proper etiquette, basic math functions such as addition, subtraction, multiplication, and division. Able to use a calculator. Must be able to calculate percentages and ratios. Must be able to make change using American Monetary units. 7979 Victor-Pittsford Road, Victor, 585/223-9181

Retail: Petco, Canandaigua, is accepting applications for Sale Associates / Assistant Manager/. Our vision at Petco is Healthier Pets. Happier People. Better World. We're making things better for pets, people and the planet through our Think Adoption First philosophy, the Petco Foundation and other important initiatives that focus on putting animals first, educating pet parents and reducing our carbon footprint. Provide quick and courteous service to all Petco customers by determining their needs and sharing product knowledge to suggest the appropriate merchandise to satisfy them. Complete cash register transactions as well as customer carry-out service consisting of merchandise weighing up to but not exceeding 50 pounds per trip. Ensure that store animals, birds, reptiles and fish receive the highest quality care, are maintained in habitats that are clean, safe and secure and that all reasonable and required steps are taken to maintain their good health. Alert store management immediately if any animal, reptile, bird or fish is abused, in need of medical attention or other special care. Perform routine housekeeping tasks as required. The majority of job duties are conducted indoors, although merchandise stocking and customer carry-outs will require that an employee leave the store briefly. Because this position requires bending, kneeling, moving merchandise (up to 50 pounds, as necessary) and standing for long periods of time, there may be risk of injury resulting from improper procedures." Interact professionally and effectively through verbal and written communication with all professional contacts with emphasis on company interests. Interest in animal welfare. Basic math skills. Move merchandise up to 50 pounds. While a high school diploma or its equivalent (GED) is generally preferred, an applicant must be able to demonstrate basic math proficiency and above average communication skills. For the Asst Manager position A high school diploma or G.E.D. is required. Some college coursework or college degree preferred. Previous experience as a Petco department manager or higher /equal position with another retailer. Prior supervisory experience required. Must be able to demonstrate an aptitude for training, motivation and sales technologies, analytical abilities. Apply on line at petcojobsanandaiguany 324 Eastern Blvd, Canandaigua, NY 14424. 585/394-6170

Retail: Rite Aid, Geneva. The primary purpose of this position is to provide excellent customer service to people shopping in Rite Aid stores. The incumbent is required to perform all tasks in a safe manner consistent with corporate policies and state and federal laws. The associate is responsible for the functions below, in addition to other duties as assigned: Provide customer service by assisting customers with their shopping needs, answering customer inquiries, and resolving customer complaints. Complete customer transactions on the cash register. Reconcile cash register drawers at the end of the shift. Ensure the appearance of the store is pleasing to the customer and meets the requirements of the corporate office, including all housekeeping tasks. Stock store shelves and end-caps with merchandise when it is delivered to the store. Ensure the proper identification is produced when selling alcohol, tobacco, and lottery tickets, if applicable. Assist with the operation of the One-hour Photo department, if applicable.

Retail: Staples, Victor - Copy and Print Associate/Sales Associate/Technology Sales Associate / inventory Specialist – Staples, Victor NY, is accepting applications for three positions who will be responsible for cultivating relationships with customers, specifically small business customers and is expected to possess extensive knowledge of the product assortments available to customers. Skills/Experience: Building Relationships, focus on service, adaptability, listening. Previous customer service experience, basic computer skills, able to work a flexible schedule, experience working in retail, experience with all Microsoft Office (or similar) programs including Word, PowerPoint and Excel, skilled with desktop publishing, 7560 Commons Blvd, Victor, Tel: 585/425-8130

Retail: Target in Victor is now accepting applications for Food service team members/Merchandise flow team members. 7500 Commons Blvd, Victor. To apply go online @ jobs.target.com/job/victor

Retail: Victor Good Will Store is looking for a part time, friendly, customer-focused team member to operate the cash register, greet donors and help them unload their donations, to stock the store and keep it clean, and to evaluate and assign prices to the donated goods according to pre-established guidelines. Applicants must be flexible to work various part-time shifts. High School diploma or GED preferred. A minimum of six months stable retail experience preferred. Bilingual Spanish skills are a plus. To apply go on line to <http://www.goodwillfingerlakes.com> or <http://shopgoodwill.com>. 2 Commerce Drive, Victor, Phone: 585/742-2673

Retail: Wegmans is accepting applications. Canandaigua store: Maintenance, Helping Hands, Dishwasher, Create-a-Cake, Bakery. Geneva store: Overnight Grocery, Meat. Apply online wegmans.com

Retail: VonMaur, Victor, VonMaur was founded in 1872 with two simple goals – provide a wide selection of quality merchandise and establish excellent customer service principles by treating every customer like family. Since then, Von Maur has deliberately and steadily grown and expanded the variety of services offered to our customers. A Sales Associate provides various selling services to customers, both in-person and over the telephone. Primary job responsibilities of a Sales Associate include the following: Provides excellent customer service, sells at or above sales goals, maintains account solicitation and non-selling goals, develops and maintains a listing of customers through the Customer Follow-Up Program. Cleans and maintains the department and stock areas, including dusting fixtures and sweeping the floor. Must be available to work a rotation of day, evening, and weekend shifts. May be scheduled to work 6 days a week and up to 8 hours a day during peak department business times. Competitive wages in the retail industry, Commission incentive - the more you sell the more you make! Premium Sunday pay, generous merchandise discount, 300 Eastview Mall, Victor, 585/223-3417, www.vonmaur.com

Retail: Walmart in Victor is now hiring for the following positions: Cashiers (all shifts), Cap 1 (5a-2p) Cap 2 (5p-2a), Produce (all shifts). For CAP1 & CAP2 positions select the following: Stocking, un-loader & price change or Grocery stocker, unloader & overnight stocker Apply today online @ www.walmart.com/apply or in-store @ hiring kiosk

RN's - Companion Care of Rochester (CCOR) is a Licensed Health Care Services Agency providing in-home services to individuals with disabilities, recovering from surgery, needing caregiver support and more. It is our mission to enrich lives, providing peace of mind through trusted, family care. We are currently hiring RN HCSS in Canandaigua and Care Manager/Service in Geneva. All applicants must be 18 years or older, have a valid NYS Driver's License and a reliable vehicle and pass a NYSDOH background check. Apply with CCOR today! Geneva Office: 187 North Main Street, Geneva, NY 14456 CCORhome.com/employment, apply@ccorhome.com, 844-546-1600

Shipping and Packaging, MiniTec Farmington NY. Metal fabricator & distributor of t-slotted aluminum profiles used to build a wide array of custom constructions. Responsible for the unloading of trucks. Preparing, packaging, protecting, and labeling of shipments. Determining appropriate method of shipment and scheduling pick-ups and drop offs. Employee will maintain shipping and receiving materials by checking stock to determine inventory levels and anticipating needed materials. Use of chop saw, nail gun, and screw gun to build pallets. No Phone calls, Please. Email: Jason Cooley at employment@minitecframing.com or Apply by mail: Attn: Jason Cooley, 100 Rawson Road Suite 228 Victor, NY 14564

Teacher Assistant: Bright Beginnings Early Learning Center is currently looking for teachers for our Infant and Toddler Teams. We are searching for individuals who can work closely with students ages 6 weeks-36 months in a delicate balance of knowledge-sharing and assisting in creating an emergent curriculum while maintain a classroom environment rooted in trust, honesty, independence, and respect. These teachers will also assist with ongoing documentation of students' work and learning processes, maintain safety and cleanliness of the learning environment and communicate daily with families. Knowledge of early childhood development required. Associate Degree Required and 1 year Early Childhood education/experience. Early Childhood Education: 1 year. 8 Banta St. Ste 320. Phelps NY, 315/548-2224

Technician I – Lantek Communications in Victor is looking for Low Voltage Technicians. Job requirements include: Teamwork ability, excellent customer service skills, understanding and installation of Cat5, Cat6 and fiber optics. Cabling testing and documentation (all media types), Build-out of MDF and IDF, installation, maintenance, and troubleshooting of low voltage cable systems, work with CAT 5e & 6 twisted pair, optical fiber, coax, etc. including perform all cable pulling, suspension, fireproofing, terminating, and testing in accordance with the National Electrical Code (NEC) and other local regulations. Proper use of all tools and equipment necessary to perform assigned tasks-including Drills, Cable Cutters, Saws, Hammer Drills, Knock-out punches etc. Must be able to stoop, kneel or crouch for long periods of time. Must be able to lift 50 pounds and carry 25 pounds consistently. High school diploma or equivalent, 1 to 2 years of installation experience a plus but not necessary. Valid NYS Driver License is required along with background check and drug test. Go to www.lantekcommunications.com

Thompson Health: Accepting online applications for: Wait Staff, Medical Social Worker, Patient Care Tech, LPN, Patient Access Professional, Patient Registration Rep, Patient Account Rep. Apply online thompsonhealth.com

Warehouse Workers: Tomra NY Recycling, a Used Beverage Container Recycling Company, is looking for a Warehouse Plant Worker. This position is responsible for unloading trailers, counting of returned beverage containers from local grocery stores and redemption centers in Rochester, NY. Fork truck experience is a plus. Must be able to lift 50 lbs. and work in a team as well as on your own as needed. To be considered for the position you may stop by the plant to fill out an application between the hours of 8am and 3pm, Monday through Friday. The address is: 5923 Loomis Rd. Farmington, NY

WIC Nutritionist: SPCC is seeking a full time Nutritionist in the Finger Lakes WIC Program. The program is based in Canandaigua, NY, and Newark, NY and serves Ontario, Wayne, Yates, Seneca and Eastern Monroe Counties. WIC Nutritionist performs health and nutrition assessments of WIC applicants. Identifies and documents risk factors according to program requirements. Provides nutrition and health counseling based on participant needs. Makes appropriate referrals to health and human service agencies. Qualifications: Registered Dietitian or Master's degree in Nutrition preferred. At least a Bachelor's degree in Nutritional Sciences, Community Nutrition, Clinical Nutrition, Dietetics or Public Health Nutrition required. Strong assessment skills in health and general nutrition. Good communication skills and ability to relate well to persons of various ethnic and socio-economic groups. Salary range \$18.50 - \$21.50 per hour. Resumes by February 15, 2016 to: Christine Devaney, SPCC WIC Program, 79 S Main Street, Canandaigua, NY 14424.

WIC Program Assistant – Bilingual: SPCC is seeking a full time Program Assistant in the WIC Program. The program is based in Canandaigua and Newark and serves Ontario, Wayne, Yates, Seneca and Eastern Monroe Counties. Duties: Screens WIC applicants for financial, categorical, and residential eligibility. Inputs financial, categorical and residential data into statewide computer system. Assists WIC Nutritionists in certification and nutrition education contacts. Travel throughout five county area required. High school graduate with good organization, communication, and customer service skills required. Fluent in English and Spanish. Computer/keyboarding skills preferred. Ability to maintain a high degree of confidentiality necessary. Must be able to relate well to persons of various socio-economic groups. Pre-employment PPD testing for tuberculosis required. Must complete Confidentiality Agreement and be cleared through State Central Register. Salary range: \$15-\$16 per hour. Resumes by February 15th, 2016 to: Christine Devaney, SPCC WIC Program, 79 S Main St. Canandaigua NY. Fax 585-394-9285.

Woodworker –Sycamore Hill Designs, Inc, Victor. We are an exceptionally high quality woodworking shop looking for an entry level woodworker to help grow our production capability. Training will be provided to prepare you to assist in the manufacturing process for an established product line. You must be punctual, focused, and able to meet expectations with minimal supervision. Requirements include: component inspection and preparation, hand and machine sanding, quality focus and detail orientation, shop safety, familiarity with firearms and firearm safety. Experience with woodcarving, gun stock crafting or firearm repair will be a plus. A criminal background check will be required of all potential candidates 7585 Modock Road, Victor, Tele 585/820-7322 or on line at www.sycamorehilldesignsjobs.com

Youth Care Professionals – CAREER FAIR Hillside Family of Agencies is recruiting for our Varick Campus in Romulus NY, on Wednesday, February 10th, at 4887 State Route 96A, Romulus from 1:00 to

5:00. The Youth Care Professional (YCP) performs functions related to the care and treatment of children/youth and families and assists in the development of life and social skills in a residential treatment setting. The YCP is an adult role model for children/youth/families in all behaviors including communication, hygiene, appearance, management of self, response to stress and in the demonstration of positive relationships with others. Hillside is a leading provider of child welfare, mental health, youth development, developmental disabilities, juvenile justice, adoption and special education services to children and families across Central and Western New York. We are currently recruiting for our Varick Campus, located on beautiful Seneca Lake. Positions require a valid NYS Driver's License. Full-time, part-time and relief shifts currently available. Visit www.hillside.com for a complete list of current openings. Please contact Brittney at 315/585-3329 or btennies@hillside.com if you have any questions.

**COME IN TO WORKFORCE DEVELOPMENT TO USE THE RESOURCE ROOM
FOR FURTHER JOB LEADS**

3010 County Complex Drive, Canandaigua, NY 14424
Telephone: (585) 396-4020
Hours: Monday thru Friday 8:00 - 5:00

INDIVIDUAL TRAINING ACCOUNT (ITA)

Financial assistance may be available for short term approved trainings that lead to in demand occupations.

Eligibility and suitability is determined on an individual basis.

Contact LeeAnn Haust

(315) 789-1771 ext. 117 or LeeAnn.Haust@dfa@state.ny.us for more information.

ONTARIO COUNTY

3019 County Complex Drive, Canandaigua, NY 14424 (585)396-4465

[HTTP://WWW.CO.ONTARIO.NY.US/HUMANRESOURCES](http://www.co.ontario.ny.us/humanresources)

CURRENT EXAM INFORMATION

EXAMS SCHEDULED BY N.Y.S. CIVIL SERVICE:

<u>Exam Title:</u>	<u>Last Filing Date</u>	<u>Exam Date</u>
School Lunch Director	2/10/16	3/19/16
Senior Medical Billing Clerk	2/16/16	To be determined
Correction Officer	3/2/16	4/9/16

ANNOUNCED VACANCIES:

Veterans' Service Officer
Client Transportation Driver (On-Call Substitute)
Case Supervisor, Grade A
Director of Finance

CONTINUOUS EXAMS: These examinations will be conducted on the third Wednesday of every month with a last filing date of the first Wednesday of that month:

Typist/Office Specialist I

Training & Experience – Rated Periodically:

CONTINUOUS EXAMS:

Nurse Practitioner	Public Health Nurse
Occupational Therapist	Senior Physical Therapist
Occupational Therapy Assistant	Supervising Nurse
Physical Therapist	Supervising Public Health Nurse
Physical Therapy Assistant	

Training & Experience – Completed questionnaires postmarked by the third Wednesday of the month will place your name on the Eligible List effective the first full week of the following month:

Application Support Services Assistant	Programmer Analyst
Computer Services Assistant	Senior Application Support Services Assistant
Customer Service Representative	Senior Computer Services Assistant
Information Technology Network Analyst I	Systems Analyst
Information Technology Network Analyst II	Technical Specialist (Information Systems)
Information Technology Network Technician	Web Developer
Wide Area Network Manager	

ALL EXAMINATIONS REQUIRE A \$15.00 APPLICATION FEE. CHECK OR MONEY ORDER ONLY, PAYABLE TO: ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES.



Mechatronic Technology Training Program

Searching for a career path? Enter the field of advanced manufacturing technology! Well-paying high-tech jobs in our area are waiting for skilled employees. This twelve week training program is designed to provide the introductory skills and knowledge required to perform in the following entry level job opportunities: industrial-mechanical operators, automation operators, electrical-mechanical operators, fabricators and assemblers. This program prepares you for a career in the field of manufacturing where advanced technical skills are needed to perform various functions with precise specifications.

CLASS REQUIREMENTS – Mechatronic Technology participants **MUST**:

- ✚ Be 18 years old
- ✚ Have a high school diploma or GED
- ✚ Have a Valid NYS driver's license
- ✚ Clear drug screen
- ✚ **Tuition - *\$4000.00.** All course materials are provided ******(tuition subject to change without notice, tuition assistance for those meeting eligibility)

COURSE CONTENT

Lockout/Tagout	Basic Metrology/Measurement
OSHA 10 Gen Industry Safety	Print Reading
IPC-610 Certification	Mechanical Fundamentals
J-STD 001 Certification	Basic Electrical Theory
Technical Math 1 & 2	Intro to Precision Manufacturing

Starting salary for an entry level employee in the industry of mechatronic technology is \$11.00 to \$14.00. Those that demonstrate advanced skills completing the program may start at higher rates.

If this sounds like the career for you contact FLCC Professional Development and Continuing Education at: pdce@flcc.edu, andrea.badger@flcc.edu, or 585-785-1906

Don't delay! Our next class starts March 7th, 2016!

Mandatory Orientation Information:

***January 27th, 2016 at 9:00 am sharp
(Call to reserve a spot at the session!!!)***

Orientations are held at FLCC Victor Campus: 200 Victor Heights Parkway, Victor, NY, 14564

Class Location: FLCC Victor Campus, 200 Victor Heights Parkway, Victor, NY 14564
Class Date/Time: March 7th, 2016 through May 20th, 2016, 8am to 2pm (hours may vary)

Finger Lakes Works-Ontario County
 3010 County Complex Drive, Canandaigua, NY 14424
February 2016

Monday	Tuesday	Wednesday	Thursday	Friday
1 Career Club 9-11 am	2 9-12 TASC PREP (GED) rooms 5&7 1-4 English as a 2 nd Language	3 ACCES Orientation 1:30 pm	4 9-12 TASC PREP (GED) rooms 5&7 12-2 Ontario ARC Open interviews 1-4 pm English as a 2 nd Language	5
8 Career Club 9-11 am	9 9-12 TASC PREP (GED) rooms 5&7 1-4 pm English as a 2 nd Language	10	11 9-12 TASC PREP (GED) rooms 5&7 12-2 Ontario ARC Open interviews 1-4 pm English as a 2 nd Language	12
15 CLOSED... PRESIDENT'S DAY	16 9-12 TASC PREP (GED) rooms 5&7 1-4 pm English as a 2 nd Language	17 ACCES Orientation 1:30 pm	18 9-12 TASC PREP (GED) rooms 5&7 12-2 Ontario ARC Open interviews 1-4 pm English as a 2 nd Language	19
22 Career Club 9-11 am	23 9-12 TASC PREP (GED) rooms 5&7 1-4 pm English as a 2 nd Language	24 Work Keys 9-12 pm	25 9-12 TASC PREP (GED) rooms 5&7 12-2 Ontario ARC Open interviews 1-4 pm English as a 2 nd Language	26
29 Career Club 9-11 am				

Access-VR Orientation: Assist individuals with disabilities to achieve and maintain employment and to support independent living through training, education, rehabilitation, and career development. If interested in learning more, please attend an informal orientation session at 3010 County Complex Drive, 2nd floor, room 4.

ARC open interviews: Call first 585/394-7500 to arrange time and location.

Career Club: Join us every Monday at 9:00am at 3010 County Complex drive, 2nd floor, room 8 for informal networking and support as you search for your new job opportunity.


Work Keys Description: Employers want workers who can read, apply math, locate information, and demonstrate “soft” skills. Work Keys tests on reading, math and locating information, which qualifies you for a Career Readiness Credential. This credential will assist you in showing employers you are a qualified candidate. To reserve a spot, call 315/539-1905.

English as a Second Language: English classes for speakers of other languages. Learn the English Language, speaking, reading and writing. Classes are Free. Classes meet at 3010 County Complex Drive, 2nd floor, room 5. For more information call 585/785-1431

TASC PREP (Formerly GED): Classes are given through Wayne Finger Lakes BOCES. Classes are held at 3010 County Complex Drive, second floor, rooms 5&7. If you are interested in attending classes or want more information call Susan Deidrich at 315/573-0893 or e-mail to sdeidrich@wflbooces.org.

February 2016 Calendar of Events

Finger Lakes Works - New York State Department of Labor

MON	TUES	WED	THURS	FRI
1 Career Club 9-11 am (Canandaigua)	2 <u>Health Care Info</u> -Fidelis 9 am-12 pm	3	4 Training Options 2:30 pm	5
8 Career Club 9-11 am (Canandaigua) Training Options 1:30 pm (Penn Yan)	9 <u>Health Care Info</u> -Fidelis 9 am-12 pm	10 Work Keys at FL WIB 9am -1pm Interviewing Techniques 1:30 pm	11 Metrix e-Learning 3:30 pm	12
Closed for Presidents' Day 	16 <u>Health Care Info</u> -Fidelis 9 am-12pm <u>Open Recruitment</u> -Adecco 10am 12pm	17	18	19 Job Search Over 50 2 pm
22 Career Club 9-11 am (Canandaigua) Personal Skills for Success 9am – 3pm	23 <u>Health Care Info</u> -Fidelis 9 am-12pm Resume 101 3:30 pm Personal Skills for Success 9am – 3pm	24 <u>Open Recruitment</u> <u>Masis Staffing 8:30-10am</u> Social Media 3 pm	25 Training Options 2:30 pm	26 Los Fundamentos de Buscar Trabajo 3:30 pm
29 Career Club 9-11 am (Canandaigua)				

Geneva Career Center
70 Elizabeth Blackwell St.
Geneva, NY 14456
Phone: 315-789-1771
Fax: 315-781-2289
Email: geneva@labor.ny.gov
www.fingerlakesworks.com
www.labor.ny.gov

*Please call ahead of time to
reserve a space for workshops!*

Log in to your free
jobzone.ny.gov
account with your
NYS Gov ID and search
for job leads!

WORKSHOP DESCRIPTIONS

Online Job Applications

Learn how to complete an online application to increase your employment prospects (2hr).

Career Club at Ontario County Complex - Canandaigua

Join others who are looking for work at this weekly job club. Get job leads and find out what businesses are looking for when they hire. This is an excellent opportunity to network with others, get insights, and support in your job search. Learn about available resources. (2 hours)

Interviewing Techniques

You got the interview, now what do you do? Register for this workshop! Learn what employers really want to know. Learn what questions you should be able to answer before going into an interview. Learn the importance of making a good first impression. Learn techniques regarding, appearance, body language, preparation, and attitude. (2 hours)

Intro to PowerPoint

Presentations can be intimidating and tough to prepare for. This class will examine the basics behind using Microsoft PowerPoint to organize and enhance your presentation by creating slides and displaying a slide show! In this course we will discuss how to format slides, change backgrounds, insert text and pictures, wrap text around pictures, work with word art and slide transitions.

Job Fair Preparation

Learn how to prepare for and gain the most out of the job fair experience. (2hrs.)

Basic Job Search

Not sure where to start? This workshop discusses basic job search strategies to help you gain a competitive edge. In addition, learn how to explore your skills and network. (2 hrs.)

Job Search Over 50

Mature workers face some unique challenges in the job search process. This workshop provides tools to help overcome challenges and use maturity to your advantage. (2 hrs.)

Social Media

Online networking can be one of your most valuable resources when job-searching. Take advantage of this opportunity to learn more about how to get the most out of LinkedIn, Facebook, and Twitter in order to build your professional network. Learn how to get recommendations, research employers, display your expertise, and get noticed. (1 hour)

Los Fundamentos de Buscar Trabajo

Buscar un trabajo nuevo puede ser agotador. Este cursillo está diseñado particularmente para los que hayan sufrido una cesantía y/o no hayan trabajado por algún tiempo. Informará al/a la buscaempleo sobre las herramientas actuales que están disponibles para ayudar con la organización y el proceso de una búsqueda eficaz para trabajo. El cursillo pone énfasis en los elementos básicos de cómo y dónde buscar trabajo.

Navigating the Civil Service System

Explore job opportunities within the civil service system—working for the city, county, state, or federal governments. Learn how to use the websites and what to look for on civil service listings. (1 hour)

Networking

Learn to enhance your job search efforts by utilizing networking techniques (2hrs.)

Resume 101

Designed for job-seekers who either have never had a resume or whose resume may be outdated. A resume is a summary of past experiences, skills, abilities, qualifications, and personal characteristics. Your resume highlights your accomplishments so a potential employer can easily see the assets you would bring to the business. Review and revision are necessary in keeping your resume up-to-date. (up to 1.5 hours)

Resume Peer Review

Bring a copy of your resume to be reviewed by your peers. You'll be amazed at all the positive suggestions you'll leave with!

Leaving an Impression

You're looking for work and people ask you "What do you do?" Or you're in an interview and the interviewer says "Tell me about yourself." HOW do you respond? This workshop helps you craft your own professional introduction in order to network in a variety of situations. Everyone needs to be able to efficiently communicate with confidence. Learn to discuss your unique skills and strengths to jump start your job search. (1.5 hour)

Training Options

Finger Lakes Works may have funds available to help people who need training either to change careers or to enhance skills necessary for advancement to a better job. Our "Training Options" workshop is an orientation that provides info on what is needed to access these funds available under the Workforce Investment Act. It will also provide things to think about when choosing a school or program. (1 hour)

Is Metrix E-Learning Right for Me?

If you are interested in upgrading your computer skills and would like to take online courses at your own pace, Metrix may be for you. Metrix is a self-directed online learning program you can access anywhere with high-speed internet. (1 hour)

WorkKeys

Employers want workers who can read, apply math, locate information, and demonstrate "soft" skills. WorkKeys tests on reading, math and locating information, which qualify you for a Career Readiness Credential. This credential will assist you in showing employers you are a qualified candidate.

Key Train

The program is used to prepare for taking WorkKeys. It focuses on the knowledge and abilities important for success in the workplace by measuring "soft" skills such as work habits, communication skills, workplace effectiveness, and business etiquette. The "Soft Skills Suite" helps improve skills critical for on-the-job success!

- Accessible from any device with a browser: iPads, Android tablets, Kindle Fire, smartphones, and, of course, traditional desktop and laptop computers.

Personal Skills For Success

Learn the basic skills necessary to help you stay employed in any job setting. Conducted over 2 days, participation will earn you a Workforce Certificate of Completion for 10 hours of Soft Skills Training, as chosen by regional business and industry leaders. These skills are critical to quality employees: Self Awareness, Interpersonal and Work Communications, Work Discipline, and Working in Teams. *2-Day Workshop*

Veterans' Workshop: MOS Codes and Resumes

Gain an understanding of the process that you (as a veteran) can use to take your MOS and find suitable civilian occupations that may or may not need further training and conform your resume and your interview to land that job. We will cover the areas of career planning, resume writing, interview tactics (including STAR stories and how to use them), your advantages as veterans, and the labor market. (1 hour)