



**INSTITUT PENGAJIAN SISWAZAH
UNIVERSITI MALAYA
INSTITUT OF GRADUATE STUDIES
UNIVERSITY OF MALAYA**

**BORANG RAYUAN UNTUK MENGAKTIFKAN SEMULA
PENCALONAN YANG TELAH LUPUT
(Sila rujuk Garis Panduan Rayuan)**

*APPEAL TO REACTIVE A LAPSED CANDIDATURE
(Please refer to the guidelines)*

Kepada: Seksyen Kemasukan
To: Institut Pengajian Siswazah
Universiti Malaya
Admissions Section
Institute of Graduate Studies
University of Malaya

**BAHAGIAN A – Diisi oleh Calon
PART A – To be completed by the Candidate**

Nama Calon: _____ No. Matrik: _____
Name: _____ Metric No: _____
Program: _____ Fakulti/Akademi/ _____
Programme: _____ Pusat/Institusi: _____
Faculty/Academy/
Institute: _____

Permulaan Pencalonan: Semester: _____ Sesi : _____ Tamat Pencalonan: Semester : _____ Sesi : _____
Commencement of Candidature: Semester: _____ Session: _____ End of candidature: Semester: _____ Session: _____

Justifikasi Permohonan: _____
(Sila kemukakan bukti seperti sijil perubatan dsb.): _____
Justification (Please enclose a copy of related documents as proof e.g. – Medical Certificates etc.): _____

Tandatangan Calon: _____ Tarikh: _____
Signature: _____ Date: _____

**BAHAGIAN B – Diisi oleh: Penyelia (bagi calon secara Penyelidikan / Mod Campuran) /
Timbalan Dekan/Pengarah (Ijazah Tinggi) (bagi calon secara Kursus)
PART B – To be completed by:
Supervisor (for candidates by research / Mix-Mode) /
Deputy Dean/Director (Higher Degree) (for candidates by Coursework)**

Pencalonan luput sejak: Semester : _____ Sesi : _____
Candidature has lapsed since: Semester: _____ Session: _____

PERAKUAN: Disokong/Tidak Disokong* untuk diaktifkan pencalonan .
RECOMMENDATION: I support/ do not support the candidature to be reactivated.*

Ulasan Lain (jika ada) : _____
Comments (if any): _____

Tandatangan : _____ Tarikh : _____
Signature: _____ Date: _____

Nama: _____ Cop Rasmi: _____
Name: _____ Official Stamp: _____

BAHAGIAN C – Diisi oleh Dekan / Pengarah
PART C – To be completed by the Dean/Director

Saya **MEMPERAKUKAN/TIDAK MEMPERAKUKAN*** supaya calon diaktifkan pencalonan.

*I hereby **RECOMMEND/DO NOT RECOMMEND*** the candidature to be reactivated.*

Tandatangan : _____
Signature:

Tarikh : _____
Date:

Nama: _____
Name:

Cop Rasmi:
Official Stamp:

BAHAGIAN D – Untuk Kegunaan Pejabat
PART D - For Office Use

Sila tandakan (✓) pada ruang berkenaan
Please tick (✓) to related box

Diluluskan
Approved

Tidak diluluskan
Not Approved

Ulasan Lain (jika ada) : _____
Comments (if any):

Tandatangan : _____
Signature:

Tarikh : _____
Date:

Nama: _____
Name:

Cop Rasmi:
Official Stamp:

* Sila potong mana yang tidak berkenaan.
**Delete whichever is not applicable*

MK
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**INSTITUT PENGAJIAN SISWAZAH
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UNIVERSITY OF MALAYA**

**GARIS PANDUAN RAYUAN UNTUK MENGAKTIFKAN
SEMULA PENCALONAN YANG TELAH LUPUT
GUIDELINES TO REACTIVATE
A LAPSED CANDIDATURE**

1. Rayuan perlu dibuat dengan menggunakan Borang Rayuan Untuk Mengaktifkan Semula Pencalonan Yang Telah Luput yang boleh diperolehi dari Fakulti/Akademi/Pusat/Institut dan laman web IPS (<http://www.ips.um.edu.my>).
Candidate may appeal using the appeal form to reactivate a lapsed candidature which can be obtained from the Faculty/Academy/Centre/Institute and IPS website (<http://www.ips.um.edu.my>).
2. **Calon secara Penyelidikan dan Mod Campuran (yang sedang mengikuti komponen penyelidikan) perlu mengemukakan laporan kemajuan terkini sewaktu permohonan dibuat.**
The candidate by Research and Mix-Mode (for those following research component) is required to submit the latest progress report during the application.
3. Calon perlu mengemukakan permohonan lengkap melalui Penyelia (bagi calon secara penyelidikan) atau Timbalan Dekan/Pengarah (Ijazah Tinggi) (bagi calon secara kursus) dan Dekan/Pengarah untuk kelulusan Seksyen Kemasukan, Institut Pengajian Siswazah.
The candidate is required to submit the complete application through the Supervisor (for those following research programmes) or the support from of the Deputy Dean/Director (Higher Degree) (for those following coursework programmes) and the Dean/Director to be approved by the Admission Section, Institute of Graduate Studies.
4. Kelulusan untuk mengaktifkan pencalonan hanya boleh diberi sekiranya tempoh peluputan pencalonan tidak melebihi dua (2) semester pada satu-satu masa, tertakluk kepada baki tempoh pencalonan yang masih ada.
Approval to reactivate the candidature can only be given if the lapsed period of candidature is not more than two (2) semesters at any one time, provided the candidate is within the maximum period of study.
5. Calon yang luput pencalonan melebihi dua (2) semester pada satu-satu masa, tidak akan dipertimbangkan.
Appeal from candidates whose candidature has lapsed more than two (2) semesters will not be considered.
6. Calon yang rayuannya diluluskan perlu menguruskan pendaftaran dengan kadar segera dari tarikh surat kelulusan dan membayar denda sebanyak RM300.00 semasa pendaftaran.
Candidate whose appeal is approved will need to register as soon as possible and pay a fine of RM300.00 upon registration.

