



2012–2013 Verification Worksheet

Dependent

Please provide this completed verification worksheet and other enclosed documents which the school will need to complete financial aid awarding. Submit them in time to avoid delays in the awarding process.

A. Student Information

Last Name First Name M.I. Social Security Number or ACC Student ID

Address (include apt. #) Date of Birth

City State Zip Code Phone Number (include area code)

B. Family Information

List the people in your parents' household, and include:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2012 through June 30, 2013 or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.

Write the names of all household members in the space(s) below. Also write in the name of the college for any family member excluding your parent(s), who will be attending college at least half-time between July 1, 2012 and June 30, 2013 and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Example: Martha Jones	18	Sister	City University
		Self	Alpena Community College

C. Parent(s)' 2011 Income Information. Be sure to include your name and ACC ID on each form submitted.

Please check the appropriate box below.

- IRS Data Retrieval was/will be used to provide tax information on the FAFSA. If the IRS retrieved data is subsequently changed, I will provide an IRS Tax Return Transcript. I will submit a copy of all W2s with this verification worksheet. See other side for ordering an IRS Tax Return Transcript.
- An IRS Tax Return Transcript and a copy of all W2s will be submitted. Married parents who file separate tax returns must provide a transcript for each filer. See other side for ordering an IRS Tax Return Transcript.
- I (and/or my spouse) certify that we did not file, and I/we were not required to file a 2011 Federal Income Tax Return. Copies of all W2 forms for all sources of earned income are required.

If you did not file and are not required to file a 2011 Federal Income Tax Return, list below your employer(s) and any income received in 2011 (use the W-2 form or other earnings statements if available).

Employer's Name	2011 Amount Earned
	\$
	\$
	\$

To order a 2011 Tax Return transcript:

- Order Online at www.irs.gov. Under "Tools," select "Order a Tax Return Transcript or Account Transcript"; select "Order a Transcript"; enter personal information; click on "Continue"; select "Return Transcript" for tax year "2011."
- Call the IRS at 800-908-9946.

D. Student's 2011 Income Information

Please check the appropriate box below.

- IRS Data Retrieval was/will be used to provide tax information. If the IRS retrieved data is subsequently changed, I will provide an IRS Tax Return Transcript. **I will submit a copy of all W2s with this verification worksheet.**
- An IRS Tax Return Transcript and a copy of all W2s will be submitted with this verification worksheet.
- I certify that I did not file and was not required to file a 2011 Federal Income Tax Return. **Copies of all received W2 forms are required to be returned with this verification worksheet as well as information in the table below.**

List below all the names of the student's employers who did not supply a W2, and the amount earned from each.

Employer's Name	2011 Amount Earned
	\$
	\$
	\$

E. Parents' 2011 Additional Information

Did anyone in the parent's household receive food stamps (Supplemental Nutrition Assistance Program) in 2010 and/or 2011? Yes
This also includes the Bridge Card.

Did any parent **pay** (not receive) child support during 2011? **If yes, complete the table below.** Yes

Name of Person who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Child Support Was Paid	Total Support Paid for Each Child in 2011
			\$
			\$
			\$

I authorize Alpena Community College to make electronic corrections to my Student Aid Report. I understand that knowingly asking for or receiving someone else's record under false pretense is a crime under the Privacy Act (5 U.S.C. 552a), and I can be fined \$5,000.

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

RETURN TO ALPENA COMMUNITY COLLEGE, 665 JOHNSON STREET, ALPENA, MI 49707. FAX# 989-358-7541. FOR INFORMATION, CALL 989-358-7286.