

Delaware Dance Company
General Registration 2012-2013

Family Name: (for filing purposes) _____ Phone number: _____

Billing Name: _____ Phone number: _____

Billing Address: _____
(Street) (City) (State) (Zip)

e-mail address(es): _____

May we use e-mail to send you information and updates about DDC events and programs? Yes No

Mother's Name: _____ Home phone: _____

Cell phone: _____ Work phone: _____

Father's Name: _____ Home phone: _____

Cell phone: _____ Work phone: _____

Tuition for the dance year (35 weeks) is collected in 10 equal installments. The first payment is due at registration. Nine more installments are due monthly, September through May, on the 15th of each month. A late penalty will be assessed on the first of the month on any account in arrears. Three billing options are available. Please choose and mark one of the following:

- ___ No notification required. I will pay each month in person or by mail with no additional billing fee.
- ___ E-mail billing option. Computer invoice sent on/around 5th of the month, pay by PayPal, in person or by mail. Fee: \$10/yr
- ___ Regular mail option. Paper invoice sent by regular mail on/around 5th of month, pay in person or by mail. Fee \$25/yr

Complete a separate student enrollment section for each student being registered (see back). Enter below the names and total hours for each family member. A signed Enrollment Contract and Waiver are required for registration.

Student's Name	Hrs/wk
Family Total	

#1 tuition installment payment	\$ _____
Membership (\$25 Family/year)	\$ _____
Registration (\$15 Student/year)	\$ _____
Billing option fee (see above)	\$ _____
Total registration payment	\$ _____
Date: _____ Type/#: _____	
Rec'd by: _____	

Payment Record for monthly installment payments of \$ _____

#	Due	Amount	Date pd	Type/#	Rec'd by	Notes:
2	9/15/12					
3	10/15/12					
4	11/15/12					
5	12/15/12					
6	1/15/13					
7	2/15/13					
8	3/15/13					
9	4/15/13					
10	5/15/13					

Student Enrollment Form

Fill out a separate section for each student in the family. Additional forms are available at the desk.

Name: _____ Date of Birth: _____
(Last) (First) (M.I.)

Gender: Male / Female School: _____ Grade: ___ e-mail: _____

Race/Ethnicity (Optional): Caucasian African-American Hispanic Asian Other

Complete the following table.

Class and Level	Day	Start Time	Hours
Example: <i>Ballet 2 and Pointe 2</i>	<i>Tues</i>	<i>5:00</i>	<i>2</i>
Total Hours for Student:			

Medical Conditions. List any medical condition of which the instructor should be made aware: _____

Name: _____ Date of Birth: _____
(Last) (First) (M.I.)

Gender: Male / Female School: _____ Grade: ___ e-mail: _____

Race/Ethnicity (Optional): Caucasian African-American Hispanic Asian Other

Complete the following table.

Class and Level	Day	Start Time	Hours
Example: <i>Ballet 2 and Pointe 2</i>	<i>Tues</i>	<i>5:00</i>	<i>2</i>
Total Hours for Student:			

Medical Conditions. List any medical condition of which the instructor should be made aware: _____

ENROLLMENT CONTRACT

I understand that I am registering myself/my child for the 2012/2013 season and am indebted for the specified tuition (see reverse) for the entire season from August 2012 through June 2013 (35 weeks of class) or from this date _____, 20____ through June 2013, except as outlined in paragraphs one (1) through three (3) below.

- 1) I may withdraw myself/my child from class if I present **WRITTEN** notice of withdrawal **at least four (4) weeks prior** to the final class attended. I am responsible for up to 4 weeks of tuition from the date the written notice is received, regardless of whether or not I/my child attend classes. **NO REFUNDS OR CREDIT WILL BE GIVEN FOR CLASSES MISSED.** Should I choose to enroll myself/my child again at the Delaware Dance Company, I would be required to pay a new registration fee. I understand that my membership remains good for one year from payment regardless of whether or not I/my child is an active student with Delaware Dance Company.
- 2) I may withdraw myself/my child from the school due to permanent medical disability. I understand that I will not be responsible for any further tuition from the date that **WRITTEN** notice, presented with documentation from a doctor, is received at the studio. I will receive a refund for any paid classes remaining after the date the notice is received. I will not receive a refund for classes missed prior to the date the medical disability occurred. Should I choose to enroll myself/my child again at the Delaware Dance Company, I would be required to pay a new registration fee. I understand that my membership remains good for one year from payment regardless of whether or not I/my child is an active student with the Delaware Dance Company.
- 3) In cases of temporary medical disability, I/my child may make up the missed classes during school year upon my/my child's return. Classes should be made up as soon as possible and the scheduling of make-up classes is wholly my responsibility. I understand that **NO REFUNDS OR CREDIT WILL BE GIVEN FOR CLASSES MISSED** unless the temporary medical disability will cause me/my child to miss four (4) consecutive weeks or more of classes. If more than 4 weeks will be missed, a suspension of tuition may be granted for the missed period provided that documentation from a doctor is presented to show both the beginning of the disability period and clearance to return to class.

I understand that after my initial payment, tuition payments are due by the **fifteenth (15th)** of each month, **September** through **May**. **If my payment is not received before the first (1st) day of the following month, I understand that I will be charged a late penalty of 10% of my monthly payment not to exceed \$15.** I also understand that if my account is past due more than twenty (30) days, I/my child may be withheld from attending class until my account is made current.

I further understand that after the month of October, I/my child may **only add classes with the permission of the instructor**. **Dropping a class after October requires the same one (1) month WRITTEN notice as required for withdrawal from the school (see above).**

Date: _____ Signature: _____

WAIVER

I understand that the Delaware Dance Company may, from time to time, take photographs and/or videotapes of the student enrolled on this form. I allow the Delaware Dance Company to use these photographs and/or videotapes for publicity purposes.

Recognizing the risks of illness and injury inherent in any dance program, I am participating (allowing my child to participate) upon the express agreement and understanding that I am hereby waiving and releasing the Delaware Dance Company from any and all claims, costs, liabilities, expenses or judgments, including attorney's fees and court costs arising out of my (my child's) participation in the Delaware Dance Company programs or any illness or injury resulting therefrom, and thereby agree to indemnify and hold harmless the Delaware Dance Company from and against any and all claims except for illness or injury resulting from gross negligence or willful misconduct on the part of the Delaware Dance Company. I hereby execute and deliver the Waiver and Release to induce the Delaware Dance Company to permit me (my child) to participate in its programs. **IN WITNESS WHEREOF**, I have executed this waiver:

Date: _____ Signature: _____

Delaware Dance Company 2012-2013 Fees and Tuition

- In addition to tuition, Delaware Dance Company charges two (2) fees for participating in classes. A yearly family **membership fee** of \$25 and a per student **registration fee** of \$15 are due at the time of registration.
 - The **membership fee** is good for one year and is active whether or not members remain in classes. Members receive special rates on classes and programs at DDC.
 - The **registration fee** lasts for as long as a student is continuously active. If a student withdraws and chooses later in the year to register again, a new \$15 fee would be charged.
- Tuition is based on total number of hours of dance class per week. Families with more than one child registered for class, should add the total number of hours for all children enrolled in dance.
- To determine tuition, add together the hours of all classes in one week. Find the total number of hours in the “Hours” column. Tuition for the 35-week dance year is listed in the “Yearly” column.
- Tuition is collected in ten equal installments of the amount in the “Payment” column. The first installment is paid at registration, with the remaining nine (9) due on the 15th on the month, September through May. Accounts that are in arrears on the first day of the following month may have a late penalty added.
- For students over the age of 14 who wish to participate in our Teen/Adult Division, a Class Card for 10 hours of dance may be purchased for \$185.
- While we encourage the parents of students to take advantage of our classes, their class hours may not be combined with those of their children when determining tuition. Parents receive a 20% discount on tuition for their classes or may purchase a Class Card at the special rate of \$150 for 10 hours of class.
- Students who enroll after the third week of classes will have their tuition pro-rated for the number of weeks of class remaining. One full monthly payment is due at the time of registration and the registrant will receive by e-mail and/or in writing notification of the total tuition due and suggested payment dates. For example, students who join during the first week of January will be enrolled for 21 weeks of the 35-week year. Six payments will be required to cover the 21 weeks so that two (2) payments are due in January and one each month, February through May.

Tuition Chart

Hours	Yearly	Payment	Hours	Yearly	Payment	Hours	Yearly	Payment
0.75	\$470	\$47	7.25	\$2460	\$246	13.75	\$3040	\$304
1.00	\$570	\$57	7.50	\$2500	\$250	14.00	\$3050	\$305
1.25	\$710	\$71	7.75	\$2540	\$254	14.25	\$3060	\$306
1.50	\$840	\$84	8.00	\$2570	\$257	14.50	\$3070	\$307
1.75	\$970	\$97	8.25	\$2600	\$260	14.75	\$3080	\$308
2.00	\$1090	\$109	8.50	\$2630	\$263	15.00	\$3090	\$309
2.25	\$1200	\$120	8.75	\$2660	\$266	15.25	\$3100	\$310
2.50	\$1300	\$130	9.00	\$2690	\$269	15.50	\$3110	\$311
2.75	\$1390	\$139	9.25	\$2720	\$272	15.75	\$3120	\$312
3.00	\$1480	\$148	9.50	\$2750	\$275	16.00	\$3130	\$313
3.25	\$1560	\$156	9.75	\$2770	\$277	16.25	\$3140	\$314
3.50	\$1640	\$164	10.00	\$2790	\$279	16.50	\$3150	\$315
3.75	\$1720	\$172	10.25	\$2810	\$281	16.75	\$3160	\$316
4.00	\$1730	\$179	10.50	\$2830	\$283	17.00	\$3170	\$317
4.25	\$1860	\$186	10.75	\$2850	\$285	17.25	\$3180	\$318
4.50	\$1930	\$193	11.00	\$2870	\$287	17.50	\$3190	\$319
4.75	\$1990	\$199	11.25	\$2890	\$289	17.75	\$3200	\$320
5.00	\$2050	\$205	11.50	\$2910	\$291	18.00	\$3210	\$321
5.25	\$2110	\$211	11.75	\$2930	\$293	18.25	\$3220	\$322
5.50	\$2160	\$216	12.00	\$2950	\$295	18.50	\$3230	\$323
5.75	\$2210	\$221	12.25	\$2970	\$297	18.75	\$3240	\$324
6.00	\$2260	\$226	12.50	\$2990	\$299	19.00	\$3250	\$325
6.25	\$2300	\$230	12.75	\$3000	\$300	19.25	\$3260	\$326
6.50	\$2340	\$234	13.00	\$3010	\$301	19.50	\$3270	\$327
6.75	\$2380	\$238	13.25	\$3020	\$302	19.75	\$3280	\$328
7.00	\$2420	\$242	13.50	\$3030	\$303	20 & +	\$3290	\$329