

The Circle School Spring Gala  
May 12, 2012

Silent Auction Donation Form

DONOR INFORMATION

Donor or Company Name (exactly as it should appear in our printed materials):

Address (city, state and ZIP):

Contact Person:

Email:

Phone number:

Date:

Please send me an invitation to the Gala

DONATED ITEM INFORMATION DEADLINE: April 16, 2012

Item description (quantity, size, color, restrictions or other information pertaining to the item being donated):

Expiration date:

Estimated Value of Item:

DELIVERY INFORMATION (Check one)

PROMOTIONAL INFORMATION (Check one)

Donor will ship/drop off (no later than April 30, 2012)

The Circle School will pick up the donation on or after (date): \_\_\_\_\_

No physical item to be delivered

Tangible item – no additional promo material required

Donor will provide gift certificate and/or promotional and display materials

The Circle School will create gift certificate and/or display materials based on above description (please provide promotional material or digital graphics)

We are happy to accept digital graphics/logos or photos for use in creating promotional materials, especially for intangible items and gift certificates. Help us make your donation as attractive as possible!  
Digital material may be emailed to [julia@circleschool.org](mailto:julia@circleschool.org).

Mail, email, or fax this form:

The Circle School  
210 Oakleigh Ave  
Harrisburg PA 17111

[julia@circleschool.org](mailto:julia@circleschool.org)

Fax/717-564-6570

The Circle School is a 501(c)3 non-profit organization.  
Federal Tax ID: 23-2304696.

If you have questions about the event or your donation, please contact Julia Rietmulder-Stone at 717-564-6700.

THANK YOU!!