

Kent Music  
24 Turkey Court  
Turkey Mill  
Ashford Road  
Maidstone  
Kent ME14 5PP

**Tel** 01622 691212  
**Fax** 01622 358440

**Job title:** Manager – Kent County Youth Orchestra (part-time)

**Personal details:**

Surname \_\_\_\_\_ Title \_\_\_\_\_

First names \_\_\_\_\_

Home address \_\_\_\_\_

Post Code \_\_\_\_\_

Telephone \_\_\_\_\_ Business \_\_\_\_\_

Private \_\_\_\_\_

(May we contact you there? YES / NO)

Personal email \_\_\_\_\_

Address for correspondence (if different from  
above) \_\_\_\_\_

Post  
Code \_\_\_\_\_

Do you own/have use of a car? YES / NO

Do you have a current driving licence? YES / NO

If the post you are applying for is TEMPORARY or PART-TIME or JOB SHARE, please indicate the period/preferred times  
of day you would be available

If offered this post, how much notice are you required to give (if you are not in employment when would you be free to  
start)?

**References**

Please give details of two persons, one of whom must be your present or most recent employer from whom a confidential reference may be obtained. These may be requested before interviews unless you place an "x" in the appropriate box below.

	NAME	Occupation	Address and telephone number	
1				<input type="checkbox"/>
	<hr/>			
2				<input type="checkbox"/>
	<hr/>			

**Present Employment**

Name and address of Employer

Position held \_\_\_\_\_

Date started \_\_\_\_\_

Present salary and grade \_\_\_\_\_

Write a brief description of your present duties/responsibilities saying who you report to and if appropriate, who reports to you.

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**Previous Employment**

Dates		Name, address and nature of employer's business	Position held	Reason for leaving
From	To			

## Education and Training

### Secondary Education:

From	To	School(s)	Examinations taken and grades obtained
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### Further Education:

From	To	Place of Education	Courses, Degrees, Diplomas and grades obtained
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### Short and Part-time Courses (including any relevant in-house or in-service training)

Dates	Details
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### Membership of Professional Bodies (and whether achieved by examination or experience)

Dates	Details
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### Other skills (including languages and your proficiency in them; keyboard, audio and shorthand speeds etc.)

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### What activities outside work interest you? (including any position you hold which you consider relevant)

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**Reason for Application**

Please say why you are applying for this post and outline aspects of your experience and give details of any particular achievements or distinctions which you consider relevant to this application.

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How did you find out about this vacancy? (If you found out from a publication, please state which)

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I certify that to the best of my knowledge the information in this application is true

Signed \_\_\_\_\_ Date \_\_\_\_\_