



TUALATIN HILLS ADULT SOFTBALL PROGRAM
**COED FALL SOFTBALL 2015
LEAGUE INFORMATION**

ALL PLAYERS PLAY AT THEIR OWN RISK

Registration Deadline: Sunday, August 9, 2014

REGISTRATION PROCEDURES

TEAM FEES

Any 2015 SUMMER Team can roll over their roster for FALL and pay option #1, you will not be charged for fall assessment fees.

Option #1 = 100% of roster In-District **\$207** (All individual players must have a current THPRD account and be In-District or Out-Of-District with a current fall assessment.)

Option #2 = Includes up to 8 Out-Of-District players **\$607** (All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.)

Option #3 = Includes up to 20 Out-Of-District players **\$1,007** (All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.)

- Any NEW Fall team will need to pay the Fall Assessment Fee for any Out-Of District Players or pay option #2 or #3.
- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs; umpires, game balls, rulebooks, scorebooks, and supervisors.
- Fees **must** be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed **WILL NOT** receive a refund of league fees.

ROSTERS

1. Complete attached team roster in full, **listing out-of-district players first**. Incomplete rosters will not be accepted.
2. Rosters must list a minimum of 15 players and a maximum of 20.
3. A player may be registered on only **ONE** Tualatin Hills coed team.
4. Players must be 18 years of age or older and finished with high school.
5. **All in-district and out-of-district players must have a valid THPRD Residency Card.** Please see **THPRD Residency Card** information sheet for details on how to receive a THPRD residency card.
6. **Managers must list all players' THPRD residency card NUMBER on the roster.** If a player does not have a THPRD residency card they may not be added to the roster.
7. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center. Call (503) 629-6330 for a copy of the list.
8. Teams not meeting the above criteria will not be considered.

COED INDUSTRIAL SOFTBALL TEAMS - THPRD welcomes teams from businesses within the THPRD boundaries. Following is the information on submitting a roster for an "Industrial" team. All other rules, regulations and procedures apply to the league with the following exceptions for player and roster submission:

1. Rosters with the most company employees listed will be given priority for league entry if more than maximum number of teams applies. For team acceptance purposes, only the first 15 players listed on the roster will be counted.
2. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have pay information crossed out.
3. Retired Employees: A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD Residency ID card. Out of District players must pay the appropriate assessment fee.
4. Rosters may have three (3) non-employees listed. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster. Please see Out of District Fee Policy information sheet for details on how to receive a THPRD I.D. card.
5. If inadequate I.D. is presented (i.e. no pay stub submitted for an employee), DO NOT put the player on the roster. If this creates less than 8 players on the roster, the team may not be considered for the league.
6. Rosters will be checked for accuracy and may be checked by other teams upon request. If a roster has incorrect information on it that team may be dropped and a team on the waiting list may take their place in the league.
7. Two teams from "small" companies may combine but must have a minimum of 3 employees from each company on the roster.
8. Industrial teams not meeting the above criteria will be considered as a normal coed team and must follow the normal procedures.

GHOST CARDS

1. Teams may purchase a maximum of two Ghost Cards for when the team is short roster players.
2. Ghost cards will cost **\$40 each**.
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. .

DEADLINE

1. **DEADLINE: 5:00pm, Sunday, August 9th.** Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office. **NO MAIL-IN REGISTRATION ACCEPTED**

TEAM SELECTION

1. **LEAGUE: 50 teams**
2. Notification of acceptance into the league will be emailed.

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager's request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. The THPRD Program Coordinator will make final team placement with input from the All Sports Steering Committee.

LEAGUE PLAY

1. 7 League games will be played.
2. **DATES: Sundays, August 23rd through October 11th** (pending rainouts)
3. **GAMES TIMES:** 3:40, 5:00, 6:20, 7:40, 9:00pm
4. **FIELDS:** HMT Complex (158th & Walker Road)
5. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played other nights as schedules and field availability permits. Games canceled due to weather or other uncontrollable circumstances **may not** be made up.
6. **BYES:** ONLY IF YOUR TEAM REALLY NEEDS ONE, a special request (when **MOST** of the players from a team will be attending a company picnic, wedding, etc.) **may** be granted but **must** be made when roster is submitted (**limited one request per team**). Every effort will be made to grant requests **but** not guaranteed.

LEAGUE RULES

1. All divisions will abide by the 2015 National Softball Association (NSA) rules with the exception of minor league changes adopted by the Tualatin Hills All Sports Steering Committee.

ROSTER CHECKS

1. **All** players **must** have photo ID at **all** games. Players found not to have ID **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper ID during the game will forfeit that game. **Exception:** Ghost Cards.
2. **FORFEITS:** Any team forfeiting two games will be dropped from the league and forfeit all fees paid.

UMPIRES

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office 503/629-6330.

EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All 12" softballs used in a game must be .44 COR balls.
3. All players must wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by NSA will not be allowed in league play. Please visit www.PlayNSA.com for a list of legal bats.

PRACTICE FIELD RESERVATIONS

1. Practice fields at the THPRD Sports Complex are available for league teams beginning **August 3rd**.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every 2 weeks, by e-mail or phone beginning **July 27th**. Teams may reserve one field per week. Contact Emily Kent ekent@thprd.org or 503/629-6330.

OTHER

1. **INSURANCE** - THPRD or the Softball Association does not supply Insurance. All players play at their own risk.
2. **ROSTER ADDITIONS** - Players may be added to the roster anytime.

SPORTS DEPARTMENT MISSION STATEMENT

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.



TUALATIN HILLS PARK & RECREATION DISTRICT
15707 SW Walker Road, Beaverton OR 97006
(503) 629-6330 • (503) 629-6335

THPRD Residency Card

A valid THPRD Residency Card is required for all program and activity registrations

A Residency Card Form is available online or at any THPRD facility. Completed forms may be brought to any THPRD facility (with required identification) for processing.

Proof of residency verification:

Current Oregon Drivers License, Oregon Identification Card, or DMV receipt.

Plus ONE of the following (it must be current and have your address printed on it):

- * Property tax statement
- * Utility Bill (gas, electric, telephone, water)
- * Insurance Card
- * Bank or Credit Card Statement
- * Lease Agreement

To ensure priority in all District programs, activities and facilities, THPRD encourages all household members to obtain a residency card. Cards are free and valid for three years if homeowner and one year if renter/other. Replacements cards are \$5.00. THPRD reserves the right to verify residency without notice. In-District privileges may be withheld until residency can be verified.

Out-of District Resident Assessment Fee:

People living outside the District are welcomed and encouraged to enjoy the activities and services provided by the Tualatin Hills Park & Recreation District. An annual fee of \$288 will be assessed to out-of-District individuals or households who wish to register and/or participate in THPRD classes and programs. Those individuals or household who pay the annual assessment fee will receive in-District rates on all THPRD classes, programs, and frequent user passes and drop-in programs.

- Out-of-District residents may pay the annual assessment fee on a quarterly basis (\$74) as they register for classes or programs
- Out of District senior and disabled classes and programs will be included in the in-district rate with the paid annual assessment fee, however without subsidies.
- The annual assessment fee will apply to out-of-District youth and adults participating in THPRD sports leagues and/or affiliate sports leagues. *(All out-of-District youth and adults must now register with the Park District prior to sign-ups to participate in all THPRD and affiliate sports leagues.)*
- In-District residents will still have first priority when registering for classes and programs.

The intent of this annual assessment fee policy as adopted by the Tualatin Hills Park and Recreation District Board of Directors is to establish fair and equitable fees and charges for use of District facilities and programs by Park District and non Park District users. If you are not sure whether you are a resident, check your property tax bill, or call us at 503-629-6330 and we will help you determine your residency status.



Tualatin Hills Park & Recreation District
ROSTER MUST BE TYPED OR PRINTED NEATLY

Please check appropriate league: **COED** ☐

NAME OF TEAM _____ HOME PHONE _____

MANAGER/COACH _____ WORK PHONE _____

*EMAIL (required) _____

ADDRESS: _____

Street City Zip

ALTERNATE WORK PHONE _____

CONTACT EMAIL _____

Admittance into the league is based on residency. Rosters with the most In-District points will be given priority for league entry. Teams having the most points will be given priority.

LIST OUT-OF-DISTRICT PLAYERS FIRST!! Minimum Players – 15

☐ 1 GHOST CARD ☐ 2 GHOST CARDS

Please CHECK if team is purchasing GHOST CARDS

	OUT	IN	PLAYERS NAME	THPRD CARD NO. Required	CONTACT PHONE	Years SB Exp
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Date _____ Time _____ Total ID Pts _____ BDS Pts _____ OD Pts _____

ADULT SOFTBALL LEAGUES
COED TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last years standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD Program Coordinator with input from the Adult Softball Steering Committee will make final decision.

1. Current Team Name: _____
2. Did your team play in the THPRD league last year? ☐ Yes ☐ No
3. Last Year's Team Name _____
4. League Name Last Summer _____
5. Level of Play Last Summer _____
6. Contact name and number of league coordinator if not THPRD _____
7. Last year's Won/Loss record: Wins _____ Losses _____
8. Will the team be playing in another coed league as well as THPRD this year? ☐ Yes ☐ No
9. Are any of the players on your team playing elsewhere? ☐ Yes ☐ No How many? _____
10. How many years has the team played in THPRD or other leagues? _____
11. How many years has the core of the team played together? _____
12. What positions do you need to fill with new players? _____
13. Number of returning players: _____
14. Average years of softball playing experience: _____
15. Average age of players: _____
16. Is the team registering NSA, ASA, USSSA or ISA? ☐ Yes ☐ No What level? _____
17. Number of tournaments participated in during last summer: _____
18. Tournament(s) placement last season: _____
19. Will the team play in tournaments outside of THPRD? ☐ Yes ☐ No
20. Additional comments on team placement:

21. League preference: (Circle One) ("A" - higher skilled, most competitive league and "H" - least competitive)

A B C D E F G H

Only if necessary list a Sunday game date that your team needs a **BYE** because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to one request. **PLEASE NOTE** bye requests may not be granted. Reason for request (Please be as specific as possible for determination purpose)
