

Return Packing Slip



Regular Baptist Press
Building Lives by the Book

Contact 800-727-4440 for your RA#. Effective July 1, 2012, an RA# is required PRIOR to returning product

Account # _____

RA # _____

Page _____ **of** _____ **Total Pages:** _____

RETURNED FROM:

RETURN TO:

Regular Baptist Press
Attn: Returns
1620 N Penny Lane
Schaumburg, IL 60173-4554

CONTACT NAME: _____

COMPANY NAME: _____

STREET: _____

REASON FOR RETURN:

CITY, STATE & ZIP: _____

#	Invoice #	Item #	Title Description	Quantity
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				

Box _____ **of** _____ **Total Boxes:** _____

TOTAL CREDIT REQUESTED: \$ _____

IMPORTANT ADDITIONAL INSTRUCTIONS

- Be sure product does not have sticker or sticker residue, marks or scuffs.
- Pack items in a sturdy box using packing materials to keep the product secure.
- Product returned without an RA will not receive credit.
- Mark the RA # on the outside of the box.
- Include your packing slip or this form will serve as your packing slip.
- For multiple boxes, please mark on the outside of each box 1 of 1, 1 of 2, 1 of 3 etc. Each Box should contain its own packing slip

For questions or concerns with this return please contact:

Name: _____

Email: _____

Phone: _____

Fax: _____

Product must be returned via a shipping carrier that provides a tracking method as you are responsible for the product until it is delivered and signed for at Regular Baptist Press. Your tracking number through your carrier is your delivery verification.
(Additional guidelines can be found at www.RegularBaptistPress.org/returns)