



AGR VACANCY ANNOUNCEMENT



HUMAN RESOURCE/AGR OFFICE NEW MEXICO NATIONAL GUARD 47 BATAAN BOULEVARD SANTA FE, NM 87508		ANNOUNCEMENT NUMBER: 16-040	
		OPENING DATE: 27 July 2016	CLOSING DATE: 18 August 2016
POSITION DESCRIPTION: <p style="text-align: center;">Warrant Officer Strength Manager</p> <p style="text-align: center;">MOS: 011A0 (Immaterial)</p>	GRADE: Max: E8 Min: E6 (Please see area of consideration below)	OPEN FOR FILL: <input checked="" type="checkbox"/> STATE <input type="checkbox"/> NATIONWIDE	
UNIT OF ACTIVITY: Joint Forces Headquarters 47 Bataan Blvd SANTA FE, NM 87508		TYPE OF POSITION **ARMY**	
MILITARY ASSIGNMENT: Same as Unit of Activity, NMARNG.		EVALUATION FACTORS USED: APFT, Weigh-in, Interview, review of individual applications and board selection.	
Area of Consideration: Open to all Current AGR members of the New Mexico Army National Guard who meet the following criteria: AGR NCOs, E6 – E8, who have a proponent-approved predetermination memo (predetermination memo must be submitted with application packet).			
MOS QUALIFICATION REQUIREMENTS: Applicants must be qualified or have the ability to become qualified within 1-year of initial assignment per NGR (AR) 600-5.			
ELIGIBILITY: Additional Requirements (WOC): All Warrant Officer Candidates (WOC) must meet all the eligibility criteria as outlined in NGR 600-101, 3 Sep 2014, and be able to obtain Federal Recognition as a Warrant Officer One.			
<ol style="list-style-type: none"> a. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of AS or the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives. b. Must meet medical standards prescribed in Chapter 2 of AR 40-501. Physical must be accomplished at an active duty medical treatment facility or an ARNG medical unit, if current physical is older than 24 months. Must meet physical standards prescribed in AR 600-9. c. Must have sufficient time remaining on current enlistment to complete an initial three (3) year tour. d. Must not be receiving or eligible to receive Federal Retirement annuity or Military Retired Pay. e. Must not be a candidate for or holding an elected Civil Office or engaged in partisan political activities. f. Must not be under a current Suspension of Favorable Personnel Action (FLAG). g. Must not have resigned from the AGR program or other military service in lieu of adverse action. h. Must not have been separated from the AGR program or other military service for cause, unsuitable or unfitness. i. Individuals who were not selected for continuation in the AGR program are ineligible for selection. j. Must have Secret Security Clearance. k. Must be able to pass a background investigation 			

DOCUMENTS REQUIRED FOR AGR APPLICATIONS: Packets not containing all documents IAW guidance below will be returned without action.

NOTE: DO NOT submit your application in binders or document protectors.

Following documents are required:

- a. NGB Form 34-1 (NOV2013) Application for AGR position.
- b. Statement of Qualifications (attached).
- c. ERB (certified within 90 days).
- d. DA Photo (within 24 months).
- e. Most recent Individual Medical Readiness (IMR) printout (must reflect a PHA within 15 months).
- f. Copy of Permanent Profile or Temporary Profile (DA Form 3349), if applicable.
- g. Last five (5) NCOERs.
- h. All DD Form(s) 214/DD 220 (All periods of active duty).
- i. NGB Form 23b (RPAM statement within 90 days).
- j. DA Form 705 (within 6 months)
- k. Copies of DA 5500-R (if applicable).
- l. Copy of current driver's license
- m. Copy of Warrant Officer MOS Predetermination memo.
- n. Memo for record indicating that SM is willing and able to PCS entire family

NOTES: Deployed Soldiers should seek assistance from their state-side MSCs in obtaining documentation (i.e., ORB, DA 705, etc.) for their applications. **Deployed Soldiers** may e-mail complete application packets to christine.e.simpson3.mil@mail.mil. Missing documents and documents that are out of date must be explained in a letter to the board president. You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: Applications **MUST** be received in our office NLT 1600 hours on the Closing Date of the Announcement. We will date-stamp applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: HRO will screen applications without regard to race national origin, lawful affiliations, martial status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

The Warrant Officer Strength Manager serves as the primary Warrant Officer recruiter and retainer for the state. Responsible for achieving the annual Warrant Officer accession mission as assigned by National Guard Bureau (NGB). Develops an annual Warrant Officer Strength Maintenance Plan (WOSMP). Coordinates with the Command Chief Warrant Officer (CCWO), Military Personnel Officer (MILPO), Recruiting & Retention Commander (RRC), Officer Personnel Manager (OPM) and other senior leaders and commanders as required to develop Warrant Officer procurement priorities. Coordinates with G1 (OPM and the Personnel Services Branch) to develop and provide statistical data on Warrant Officer recruiting and retention to the CCWO and RRC. Develops recruiting

programs and materials to increase Warrant Officer awareness throughout the NMARNG. Assists Soldiers with applications for predetermination and ensures they are complete and submitted IAW current Department of the Army (DA) and NGB guidance. Coordinates with the OPM and IST Coordinator to facilitate Warrant Officer transfers of current NG Soldiers into and out of New Mexico, and transfers of Soldiers on Active Duty into the NMARNG. Establishes and maintains all order of merit lists (OML) for Soldiers who have completed the predetermination process but do not have a current vacancy.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED

**ENLISTED
STATEMENT OF QUALIFICATIONS**

Position for which Applying:	
Name:	Rank:
Current Unit, Duty Position and Location:	
QUALIFICATIONS	
(Instructions: In the space provided below, describe why/how you feel you are qualified for this position.)	
Signature & Date:	