

**NATIONAL HONOR SOCIETY
Wakefield High School Chapter Candidacy Form**

**2016-2017 Candidate Number: _____
(Do not fill this out.)**

Dear 2016-2017 National Honor Society Candidates:

Thank you for your interest in becoming a member of the National Honor Society, our nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of Scholarship, Leadership, Service, and Character. These characteristics have been associated with membership in the organization since its beginning in 1921. If selected for membership, it is expected that you will continue to exhibit these qualities and provide ongoing service to our community.

Sincerely,
Ms. Amber Horton
National Honor Society Adviser

IMPORTANT! Please read these directions carefully.

- You must be in Grade 11 or 12 with a weighted Grade Point Average (GPA) of 4.0 or higher to be selected for membership.
- You must have attended Wakefield High for a minimum of one complete semester (since January 2016).
- Print pages 2-9 and complete all sections. **Write legibly in blue or black ink only; pencil is not acceptable.** Staple pages 2-8 together in order in the upper left corner. **Do not include page 1.** Do not use a plastic report cover.
- This completed form must be submitted **in person** to Ms. Horton in T25 **no later than 2:45 pm on Wednesday September 14, 2016.** Forms can be submitted before the deadline. Forms submitted after this deadline will not be considered. Any forms left in Ms. Horton's mailbox or at the front desk will not be considered. Completed forms cannot be submitted by anyone other than the candidate him/herself. Plan accordingly if you will be absent on the day of the deadline.
- The Wakefield NHS advisers and Faculty Council will carefully consider all the information you provide as they conduct the selection process. After completing the administrative information section, **do not** put your name on any other page of this form. All forms are evaluated on an anonymous basis.
- Completion of this form does not guarantee selection for membership in National Honor Society. If selected for induction into National Honor Society, members must maintain good standing by meeting all requirements including but not limited to the maintenance of a GPA of 4.0 or greater, mandatory attendance at regular meetings, and completion of required service hours. Members who fail to meet these requirements may face dismissal; any member who resigns or is dismissed is never again eligible for membership.
- If you are selected for membership, the induction ceremony will be held at 7PM on **Wednesday October 12, 2016** in the Wakefield High School auditorium. **Attendance is mandatory.**

Do not be modest! This is a time to share your accomplishments. If you need more space to complete any section, print and attach another sheet. You may wish to make a copy of this candidacy form for your records; it may be useful when completing college and job applications.

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ADMINISTRATIVE INFORMATION

Student Name: _____ Grade Level: _____
Student e-mail: _____
Student Cell Phone: _____
Parent/Guardian Name(s): _____
Home Address: _____
street city zip
Parent Primary Phone(s): _____
Parent Secondary Phone(s): _____
First Period Teacher: _____ Third Period Teacher: _____
Second Period Teacher: _____ Fourth Period Teacher: _____

I, (print name) _____, hereby affirm that the statements I have made and the information I have provided here are true and accurate. Furthermore, I understand:

- that any misleading information will result in my ineligibility for membership in and that any inaccuracy discovered after acceptance will result in my immediate dismissal from National Honor Society,
- that *only activities completed during high school since August 24 of my freshman year and prior to August 24, 2016 may be listed,*
- that *I must submit this candidacy form to Ms. Horton in person by September 14, 2016 at or before 2:45 PM* in order to be considered by the Faculty Council,
- that *I must sign and date a submission form upon my delivery* of this candidacy form,
- that candidacy forms placed in Ms. Horton's mailbox or at the front desk will not be considered,
- that no information may be added after this form is submitted,
- and that completion of this candidacy form does not guarantee membership in National Honor Society.

Student Signature _____ Date _____

I have read the information provided by my son/daughter on this candidacy form and can verify that it is true, accurate, and complete. I have read the statement above. I understand that information which is not provided on this form cannot be considered during the selection process nor in any appeal.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature _____ Date _____

SCORING – Assessments of candidacy forms are based on four criteria: *Scholarship, Service, Leadership, and Character*. Candidates can be awarded up to **100 points**. After scoring is completed an **independent Faculty Council determines membership selection on an anonymous basis** based on the quality of current candidates. **National Honor Society Adviser Ms. Horton facilitates this process but is not responsible for the membership selection decision.**

1. **Scholarship** – Students will be awarded up to a **maximum of 40 points** on the basis of excellent academics. A minimum Grade Point Average (GPA) of 4.0 is required for membership in National Honor Society. 30 points are awarded for an overall weighted GPA of 4.0 or higher following the **Spring 2016** semester. An additional 10 points are awarded if an applicant has a weighted GPA of 4.5 or higher.
2. **Service** – Students will be awarded up to a **maximum of 30 points** on the basis of community service performed. Candidates may list **up to five** of the following items worth six points each: student government, Executive Board, Peer Mentors/Ambassadors, and out-of-school volunteer service (**minimum 10 hrs/semester**).
3. **Leadership** – Students will be awarded up to a **maximum of 20 points** for proven leadership. Candidates may list **up to five** of the following items worth four points each: club officers, sports team captain/student directors, leading role in a school play/musical production, section leaders in chorus/band/orchestra, Junior Marshal, Eagle/Silver Scout, or another recognized leadership role.
4. **Character** – Students will be awarded up to a **maximum of 10 points** for good character. Candidates may list **up to five** of the following items worth two points each: Character Awards; Big Brother/Big Sister; Boy/Girl Scout; participant in a sport, drama/musical, music, or school club(s); or another recognized organization.

Please note these guidelines in order to maximize your score:

- In order for an activity to be considered and awarded points, **every box for that activity must be completed and the description of your participation in that event must be clear.**
- **Only list activities completed during your time in high school since August 24 of your freshman year and prior to August 24, 2016.** No activities completed prior to the start of your freshman year or since the start of 2016-2017 school year may be listed.
- **Each activity can be listed only one time within the Service, Leadership, and Character categories.** For example, if an activity is used for evidence of Leadership, it may not also be used for Character. If an activity could qualify for more than one category, consider placing it under the one which will award you the most points (Service = 6 points, Leadership = 4 points, Character = 2 points).
- Membership in Key Club and/or Beta Club should be listed as Service as these are service organizations.
- If you participated in an organization for multiple years, list each year separately. For example, if you were in Beta Club during your sophomore and junior years, they should be listed separately so that they can be awarded 12 points rather than 6 points as a single entry.
- Service performed for a political campaign will not be awarded points.
- Project leadership for a class assignment is considered as part of good Scholarship and may not be used as evidence of Leadership.

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DISCIPLINE – List any Out of School Suspensions (OSS) and/or assignments to the Alternative Learning Center (ALC), In-School Suspension (ISS), After-School Detention (ASD), or Saturday Detention assigned by an administrator during high school. You do not have to report lunch detentions or after-school detentions with teachers. Failure to report a discipline action will result in denied membership selection.

Type of Discipline: OSS, ALC, ISS, ASD, Saturday Detention	Explanation of Reason	Number of Days	Grade Level *
1.			
2.			
3.			

*** Please note: Whenever this candidacy form asks for grade level, it is referring to Grade 9, 10, 11, or 12.**

SCHOLARSHIP (40 points) - *Do not complete!* This part of the application will be completed by the National Honor Society advisers.

Item	Points Awarded
Weighted GPA of 4.0 or higher following Spring 2014 semester (30 points)	
Weighted GPA of 4.5 or higher following Spring 2014 semester (10 points)	
Total Scholarship Points Awarded	

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SERVICE (30 points) – This quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit. List school and community activities in which you have participated.

- List up to five (5) entries worth six (6) points each for a maximum of 30 points. Examples of acceptable entries include: Student Government Officer, Executive Board Member, Peer Mentor/Ambassador, Key Club, Beta Club, and out-of-school volunteer service.
- You must have performed voluntary service for *more than 10 hours during a school year* in order for an activity to be awarded full points. Activities involving 5-10 hours per semester will be awarded three (3) points. Activities involving fewer than five hours of service will not be awarded points. Service performed for a political campaign will not be awarded points.
- For non-school sponsored activities, print the name and provide an e-mail address and/or telephone number where the director of the program or activity may be reached. Provide a brief description of the service you provided.

Name of Activity	Grade Level	Total Hours Spent (Throughout School Year)	Full Description of Service*	Name and Contact Information of Activity Sponsor **	Points Awarded (Do not mark in this column.)
1.					
2.					
3.					
4.					
5.					
Total Service Points Awarded					

* Attach a separate sheet of paper if necessary.

** If sponsored by Wakefield High, list the staff member name. If the activity was outside of school, provide e-mail and/or phone contact information.

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LEADERSHIP (20 points) – Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable, and persons who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with or for others. List leadership roles you have held.

- You may list up to five (5) entries worth four (4) points each for a maximum of 20 points.
- Examples of acceptable entries include club officers, sports team captain/student directors, Eagle/Silver Scout, leading role in a school play/musical production, section leaders in chorus/band/orchestra, Junior Marshall, and/or another recognized leadership role. ***Project leadership for a class assignment contributes to Scholarship and will not be awarded points.***
- For non-school sponsored activities, print the name and provide an e-mail address and/or telephone number where the director of the program or activity may be reached. Provide a brief description of the leadership position you held.

Leadership Role Held	Grade Level	Job Description*	Name and Contact Information of Activity Sponsor **	Points Awarded (Do not mark in this column.)
1.				
2.				
3.				
4.				
5.				
Total Leadership Points Awarded				

* Attach a separate sheet of paper if necessary.

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CHARACTER (10 points) – The student of good character upholds principles of morality and ethics, is cooperative, demonstrates high standards of honesty and reliability, shows courtesy, concern, and respect for others, and generally maintains a good and clean lifestyle. The student who demonstrates citizenship understands the importance of civic involvement, has a high regard for freedom, justice, and democracy, and demonstrates mature participation and responsibility through involvement with such activities as scouting, community organizations, and school clubs. List activities in which you have participated or awards that you have received that demonstrate good character and/or citizenship.

- You may list up to five (5) entries worth two (2) points each for a maximum of 10 points.
- Acceptable entries include: Character Awards, Big Brother/Big Sister, Boy Scouts/Girl Scouts, participant in: sport, drama/musical, band/orchestra/chorus, school clubs, or another recognized organization. *Lamp of Knowledge is an academic award as a result of good Scholarship and will not be awarded points.*
- For non-school sponsored activities, print the name and provide an e-mail address and/or telephone number where the director of the program or activity may be reached. Provide a brief description of the activity in which you participated.

Activity/Award	Grade Level	Description *	Name and Contact Information of Activity Sponsor **	Points Awarded (Do not mark in this column.)
1.				
2.				
3.				
4.				
5.				
Total Character Points Awarded				

* Attach a separate sheet of paper if necessary.

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Do not complete! This part of the application will be completed by the National Honor Society advisors.

Total Scholarship Points	/40
Total Service Points	/30
Total Leadership Points	/20
Total Character Points	/10
TOTAL POINTS AWARDED	/100

_____ **Selected for membership**

_____ **Not selected for membership**