

Mentorship Program 2016: **Mentee Application**

Name: _____
First Middle Last

Address: _____
Street Apt #

City State Zip

Phone: _____ Email: _____
Primary

Place of employment _____ Title _____

Nature of Work _____
List 1-3 main tasks. Ex: Concept development, Re-sizing Ads, Light Project Management

Years of Experience _____

AIGA Membership Level: Contributing Supporting Sustaining

Are you a student? No Yes School / Degree Sought / Expected Graduation _____

Membership in organizations, other affiliations outside of AIGA, special hobbies, interests, etc:

Mentorship Information

Please note your areas of interest. Add comments in the space provided if you feel them relevant to your qualifications.

- | | |
|--|--|
| <input type="checkbox"/> Print/ Advertising Design _____ | <input type="checkbox"/> Photography _____ |
| <input type="checkbox"/> Illustration _____ | <input type="checkbox"/> Marketing/Advertising/Copywriting _____ |
| <input type="checkbox"/> Animation _____ | <input type="checkbox"/> Interactive Media/Video _____ |
| <input type="checkbox"/> Web Design _____ | <input type="checkbox"/> Other _____ |

What areas can you easily commute to? (i.e. Decatur, Alpharetta, Roswell, Marietta, etc.) _____

Agreement

If selected, I _____ agree to remain an active mentorship program participant through the duration of the program and abide by all guidelines and responsibilities (on pg. 3) until the completion date.

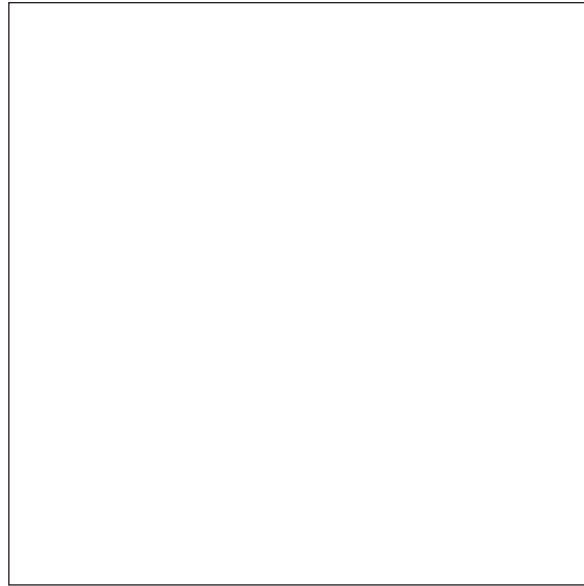
Signed _____ Date _____

Application Checklist

- | | |
|---|---|
| <input type="checkbox"/> Personal Statement
3 paragraphs, typed description of your interest in the Rise Up Mentorship Program and why you are a qualified candidate. | <input type="checkbox"/> Portfolio
Include five (5) examples of work for review. The projects can be either academic or professional in scope, but should be compiled into a single pdf. Please also provide a short description of each project. |
| <input type="checkbox"/> Read Guidelines & Responsibilities
Make sure to read Mentee Guidelines & Responsibilities (pg. 3) before signing. | <input type="checkbox"/> Illustration
Draw a quick sketch of your favorite letter in the box provided on pg. 2. |
| <input type="checkbox"/> Email
Email to riseup@aiga-atl.org when complete. | |

Illustration

Draw a quick sketch of your favorite letter in the box provided. If you don't have the option to print & scan this portion, or your scanner is just too far away, no worries, photos taken with your phone and pasted below are also acceptable. Just make sure you keep the letter in a square composition if you are drawing it separately.



Mentorship Program 2016: Guidelines & Responsibilities: Mentee

SPECIFIC TO RISE UP PROGRAM, ROUND 2:

- Mentors and mentees agree to a 3-month commitment.
- During this 3-month period, the minimum requirements are to meet one-on-one, once a month and email once a week. This can be as flexible as both sides are comfortable with.
- Life happens, and sometimes obligations need to be rearranged. Please give your partner the respect of at least 24 hours cancellation notice prior to your scheduled meeting.
- This is not considered an internship, nor guarantee of employment.
- The mentees of this first round can give back by participating as the mentors to University level students in the second round.
- AIGA Mentorship Committee will hand select the pairs based on the application, geographic proximity, professional interests and outside interests.
- The program is only open to AIGA members at the contributing level and above.
- There is an application fee of \$25 for all mentees after acceptance into the program. Participation is free for mentors, but the application process is still a requirement.
- There will be a mandatory launch party on January 23rd where mentees and mentors will meet “officially” for the first time.
- There will be a survey at the end of the 3-month process in order to optimize the experience.
- There will be a closing party on Saturday, April 23rd at the end of the 3-month process with mandatory attendance.
- If using social media to detail this experience, use hashtag **#AIGARiseup**.

MENTEE:

- Mentees often ask their mentors for guidance on portfolios, grad school advice, and career direction advice.
- Establish a regular time and place for meeting.
- Be vocal about your goals, struggles, interests.
- You are responsible for being engaged, respectful, and self-motivated.
- It is your responsibility to take ownership of the learning experience. Challenge yourself by establishing a plan and setting achievable goals.
- Don't be afraid to follow up if you have not heard from your Mentor in a while.
- Understand and respect your Mentor's boundaries regarding the time he/she is willing to commit as well as preferred means of communication.
- One application per person, per program year until you are accepted or no longer meet the requirements.

MENTEE QUALIFICATIONS

- Mentee positions are open to both students and young professionals (3-5+ years experience).
- Mentee positions are open to AIGA members at the contributing level and above.