

 Metropolitan Transportation Authority  
Procurement Division  
347 Madison Avenue,  
New York, NY 10017

**Vendor must acknowledge receipt of this addendum by signing below and returning this form with sealed bid/proposal.**

# ADDENDUM

Addendum #2 To MTA RFP #: 14006

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For: [Procure to Pay Process Review](#)

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Contract Manager: Yuliana Konovalova

Phone #: (646) 376-0076

Date: 03/05/2014

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**Bids/Proposals must be received no later than 4:00 PM on the 14th day of March, 2014**

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## Revisions/Modifications/Instructions

THIS ADDENDUM NO. 2 is issued to i) clarify and add to MTA’s responses to questions raised by prospective proposers, and ii) extend the proposal deadline from March 7, 2014 to March 14, 2014.

*In addition to the information in the RFP and to the answers provided in Addendum 1, please note:*

1. As stated in Addendum 1, while the inventory process is a subset of the business processes of the MTA agencies and should be included in your assessment, the primary goal of this RFP is not a inventory process or supply chain analysis. The main focus of this RFP are the essential components of the procure-to-pay process and the related legislation.

2. Section 7 of the RFP cover letter states that the project “must be initiated and completed within no more than six months.” However, if you feel that the effort requires a longer engagement, please feel free to propose an alternative time frame.

***Except as expressly modified herein, all else remains as originally issued and in full force.***

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**Name of Vendor:**

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**Vendor’s Authorized Signature:**

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**Title:**

**Date:**

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