

Bi-Weekly Progress Report of: _____ **Clinical Site:** _____

Technologists: Please evaluate this student's performance, using this scale: **5 (Excel) 3(Average) 0(Failing)**

	CRITERIA	RATING	COMMENTS
A	PATIENT CARE/APPLICATION OF KNOWLEDGE & PROGRESS Practices with safety & good quality patient care Adapts to patients' needs and conditions Practicing skills with appropriate independence Evidence of sound critical thinking		
B	COMMUNICATION SKILLS Effective verbal and written communication Understanding and execution of given directions		
C	ETHICS/PROFESSIONALISM/TEAMWORK Professional demeanor with patients and others Adheres to confidentiality & Shows good ethics Motivation, enthusiasm, and perseverance Active participation, flexibility		
D	ORGANIZATION & QUANTITY OF WORK /EQUIPMENT Efficiency in planning and performance Appropriate work pace and patient load Appropriate radiographic positioning skills Safe handling of all related equipment		
E	IMAGE QUALITY & ANALYSIS Good quality images Good critical thinking to recognize and correct errors in positioning and exposure factors Learning from mistakes and makes efforts in avoiding them		
F	COMPLIANCE/RELIABILITY Adherence to all policies relating to clinical education as described in handbooks Consistent attendance and reliability Compliance to protocols and given directions		
G	RADIATION PROTECTION Parsimonious use of shielding and collimation Practices ALARA to patients, others, and self		
H	ADAPTABILITY/AFFECTIVE DOMAIN Adaptation to non-routine situations Work efficiency and anticipating situational needs Compassionate care and genuine valuing of others.		

Technologist's Comments:

Signature: _____ Date: _____

Student's Comments:

Signature: _____ Date: _____

Students: Keep the signed original for your records. Submit a copy upon request of your clinical instructor or college faculty.

Evaluation Criteria

A) PATIENT CARE / APPLICATION OF KNOWLEDGE & PROGRESS:

- Applies technical factors at appropriate level of training
- Demonstrates positioning skills at appropriate level of training
- Progresses to being more proactive in participation
- Progresses toward minimal supervision or indirect supervision
- Demonstrates increased confidence and independence
- Maintains patient modesty, comfort, confidentiality
- Shows empathy towards patients
- Properly handles patients with their IV and catheters
- Demonstrates good use of critical thinking in adapting for patient conditions and abilities
- Uses a safe approach in transferring patients (**must be fully supervised during first semester of training**)

B) COMMUNICATION

- Is understood during all interactions essential to clinical performance
- Is receptive to instruction and direction
- Reads and understands the requisition
- Demonstrates understanding of all communications during all interactions essential to clinical performance

C) ETHICS/ TEAMWORK:

- Practices the ARRT ethics principles
- Remains alert and interested in the procedures - asks pertinent questions.
- Seeks for and offers help
- Remains proactive in exam performance
- Takes initiative to improvise in a given situation to obtain desired results.
- Demonstrates enthusiasm and interest in his/her clinical education
- Shows courtesy to coworkers and medical staff
- Projects professionalism under stress environment
- Contributes to a pleasant working environment
- Cooperates with technologists and demonstrates a team approach
- Adapts to new or changing situations and makes reasonable decisions

D) ORGANIZATION & QUANTITY OF WORK SKILLS & EQUIPMENT HANDLING:

- Maintains a neat, clean, and well-stocked work environment.
- Plans and organizes work efficiently - anticipates, makes sure all supplies needed for exam are set up before exam begins
- Demonstrates an organized and efficient work pattern during exams
- Work at a pace appropriate for level of training
- Shows competency and proficiency with positioning at appropriate level of training
- Uses safety precautions including keeping room furnishings and accessories properly placed and safely positioned
- Demonstrates careful manipulation of all equipment
- Use proper body mechanics

- Aligns tube and image receptor
- Practices precise positioning skills

E) IMAGE QUALITY & ANALYSIS/:

- Marks images correctly according to department standards
- Produces quality images at appropriate level of training
- Identifies and corrects positioning errors at appropriate level of training
- Identifies and corrects technique errors at appropriate level of training
- Identifies anatomy seen on the images at appropriate level of training
- Recognizes causes of artifacts and their prevention at appropriate level of training
- Troubleshoots/analyzes sub-optimal images at appropriate level of training
- Verifies image quality with an R.T. prior to submission

F) COMPLIANCE / RELIABILITY

- Reports to clinical site in appropriate uniform and personal hygiene
- Wears neat and clean clothing under lab coat
- Wears identification badge, arm patch, and personnel monitoring device on his/her uniform at all times
- Demonstrates consistent reliability in attendance
- Is punctual in reporting to and preparing the room for patients at the start of shift
- Shows consistent compliance to program's and the department's policies
- Shows consistent adherence to the instructors' suggestions or recommendations

G) RADIATION PROTECTION

- Closes all doors before any procedure
- Uses shielding on patients when possible
- Applies proper radiation protection for self and others
- Collimates to at least image receptor size
- Shows consideration of patient pregnancy status
- Keeps repeats to a minimum – (**All repeats must be supervised by an R.T.**)

H) ADAPTABILITY / AFFECTIVE DOMAIN:

- Adapts to non-routine environments
- Demonstrates good use of critical thinking in adapting for adverse conditions
- Shows sympathy to patients, family members, and others
- Responds and adapts to patients' needs
- Demonstrates versatility of skills and the ability to handle a variety of situations
- Determines when an exam requires skill beyond his/her level of competence and asks for assistance when appropriate
- Shows considerate behavior and respectful interpersonal skills
- Acknowledges and values others' differences and similarities
- Behaves in a nonjudgmental and compassionate manner